



1. Call to Order

The Planning Commission of the City of Rolling Hills met in person on the above date at 6:30 p.m. Chair Chelf presiding.

2. Roll Call

Commissioners Present: Cardenas, Soo, Douglass, Kirkpatrick, Chair Chelf

Commissioners Absent:

Staff Present: Karina Bañales, City Manager
Christian Horvath, Assistant to the City Manager / City Clerk
Michael Ervin, Assistant City Attorney

3. Pledge of Allegiance –City Manager Bañales

4. Approve Order of The Agenda

Chair Chelf approved the Order of the Agenda. Without objection, so ordered.

5. Blue Folder Items (Supplemental) – None

6. Public Comments on Non-Agenda Items – None

7. Consent Calendar

7.A. Approve Affidavit of Posting for the Planning Commission Regular Meeting of November 18, 2025

7.B. Approve the Minutes for the October 28, 2025 Planning Commission Meetings

Motion by Commissioner Cardenas, seconded by Commissioner Douglass to approve the Consent Calendar. Motion carried unanimously with the following vote:

AYES: Cardenas, Soo, Douglass, Kirkpatrick, Chair Chelf

NOES: None

ABSENT: None

8. Excluded Consent Calendar Items – None

9. Public Hearings on Items Continued from Previous Meetings – None

10. Public Hearings

10.A. Consideration of Recommendation that the City Council adopt an ordinance entitled “An Ordinance of the City Council of the City of Rolling Hills amending Chapter 17.28 of the Rolling Hills Municipal Code relating to Accessory Dwelling Units and Junior Accessory Dwelling

Units and finding the action to be Statutorily Exempt from CEQA under Public Resources Code § 21080.17.”

Presentation by Assistant City Attorney Ervin

Public Comment: Debbie Richie-Bray, Judith Haenel

Motion by Commissioner Cardenas, seconded by Commissioner Douglass to Adopt Resolution 2025-11 as presented. Motion carried unanimously with the following vote:

AYES: Cardenas, Soo, Douglass, Kirkpatrick, Chair Chelf
NOES: None
ABSENT: None

11. Discussion Items – None

12. Scheduled Field Trips

City Manager Bañales announced that 10 Saddleback was a scheduled field trip.

13. Items from The Planning Commission – None

14. Items from Staff

City Manager Bañales announced that the new Assistant Planner would start on Monday, November 24.

15. Adjournment: 6:56 p.m.

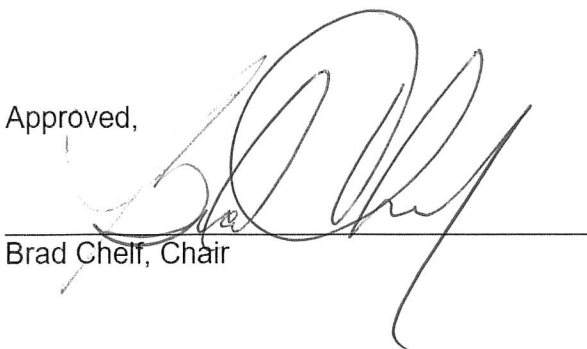
The meeting was adjourned at 6:56 p.m. to the Planning Commission Field Trip meeting on Tuesday, December 18, 2025, beginning at 7:30 a.m. at 10 Saddleback Road, Rolling Hills, CA 90274.

Respectfully submitted,



Christian Horvath, City Clerk

Approved,



Brad Chelf, Chair