



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

2 PORTUGUESE BEND ROAD, ROLLING HILLS, CA 90274 | (310) 377-1521

City Council

Monday, February 9, 2026, 7:30 AM

Special Meeting
City of Rolling Hills

The meeting agenda is available on the City's website. The City Council meeting will be live-streamed on the City's website. View both the [agenda and the live-streamed video](#).

Members of the public may submit written comments by emailing the City Clerk's office at CityClerk@cityofrh.net. Your comments will become part of the official meeting record if received before 3pm on the meeting day. You must provide your full name, but please do not provide any other personal information that you do not want to be published.

View [recordings to City Council meetings](#) online.

AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Public Comment on Non-Agenda items**
- 4. Public Hearing Field Trip**
 - 4.A. Approve Affidavit of Posting for the City Council Special Field Trip Meeting of February 9, 2025**
RECOMMENDATION: Approve.
 - 4.B. Site plan review for new construction, non-exempt grading and related improvements; variances for a detached garage within front and side yard area, detached pool house within rear yard area, deck exceeding 12", import of soil, and to exceed 40 percent disturbance; Conditional Use Permit to exceed 200 square feet for accessory structures, and finding the project exempt from the California Environmental Quality Act (Birkett) (Lot 17-2-RH)**
RECOMMENDATION:
Open the public hearing, take public testimony, close the public hearing, discuss the proposed project, and continue the item to the February 9, 2026 evening City Council Meeting at City Hall.

5. Adjournment

Next regular meeting: Monday, February 9, 2026 at 7:00 p.m. in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.

Notice:

Public Comment is welcome on any item prior to City Council action on the item.

Documents pertaining to an agenda item received after the posting of the agenda are available for review in the City Clerk's office or at the meeting at which the item will be considered.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting due to your disability, please contact the City Clerk at (310) 377-1521 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility and accommodation for your review of this agenda and attendance at this meeting.



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

2 PORTUGUESE BEND ROAD, ROLLING HILLS, CA 90274 | (310) 377-1521

Item: 4.A.

Meeting Date: 2/9/2026

To: City Council
From: Christian Horvath, Assistant to the City Manager / City Clerk
Thru: Karina Bañales, City Manager
Subject: Approve Affidavit of Posting for the City Council Special Field Trip Meeting of February 9, 2025

Background:

None.

Discussion:

None.

Fiscal Impact:

None.

Recommendation:

Approve.

Attachments:

1. CL_AGN_260209_CC_FT_AffidavitofPosting



Administrative Report

4.A., File # 2026-10

Meeting Date: 2/9/2026

To: MAYOR & CITY COUNCIL

From: Christian Horvath, City Clerk

TITLE

APPROVE AFFIDAVIT OF POSTING FOR THE SPECIAL CITY COUNCIL FIELD TRIP MEETING OF FEBRUARY 9, 2026

EXECUTIVE SUMMARY

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF ROLLING HILLS)

AFFIDAVIT OF POSTING

In compliance with the Brown Act, the following materials have been posted at the locations below.

Legislative Body	City Council
Posting Type	Special City Council Field Trip Meeting Agenda
Posting Location	2 Portuguese Bend Road, Rolling Hills, CA 90274 City Hall Window City Website: https://www.rolling-hills.org/government/agendas_meetings.php https://rollinghillsca.portal.civicclerk.com/
Meeting Date & Time	FEBRUARY 9, 2026 7:30am
Meeting Location	10 SADDLEBACK ROAD, ROLLING HILLS, CA 90274 – 7:30 A.M.

As City Clerk of the City of Rolling Hills, I declare under penalty of perjury, the document noted above was posted at the date displayed below.

Christian Horvath, City Clerk

Date: February 6, 2026



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

2 PORTUGUESE BEND ROAD, ROLLING HILLS, CA 90274 | (310) 377-1521

Item: 4.B.

Meeting Date: 2/9/2026

To: City Council

From: Reina Schaetzel, Wildan Principal Planner

Thru: Michael Ervin, Assistant City Attorney, Nicolas Papajohn, City Attorney, Karina Bañales, City Manager

Subject: Site plan review for new construction, non-exempt grading and related improvements; variances for a detached garage within front and side yard area, detached pool house within rear yard area, deck exceeding 12", import of soil, and to exceed 40 percent disturbance; Conditional Use Permit to exceed 200 square feet for accessory structures, and finding the project exempt from the California Environmental Quality Act (Birkett) (Lot 17-2-RH)

Background:

Discussion:

None.

Fiscal Impact:

None.

Recommendation:

Open the public hearing, take public testimony, close the public hearing, discuss the proposed project, and continue the item to the February 9, 2026 evening City Council Meeting at City Hall.

Attachments:

1. CL_PBN_260209_PH_CC_10SaddlebackRd_Affidavit

**AFFIDAVIT OF POSTING
PUBLIC HEARING AND FIELD TRIP NOTICE
CITY COUNCIL OF THE
CITY OF ROLLING HILLS, CALIFORNIA**

I, Christian Horvath, the City Clerk for the City of Rolling Hills, CA, hereby state under penalty of perjury that I posted the attached notice on February 2, 2026 at the following locations:

1. Rolling Hills City Hall – 2 Portuguese Bend Road, Rolling Hills, CA 90274;
2. Rolling Hills Community Association – 1 Portuguese Bend Road, Rolling Hills, CA 90274;
3. Portuguese Bend Road Guard Gate – 1 Portuguese Bend Road, Rolling Hills, CA 90274

A handwritten signature in black ink, appearing to read 'Christian Horvath', with a long horizontal line extending to the right.

Christian Horvath
City of Rolling Hills City Clerk



City of Rolling Hills INCORPORATED JANUARY 24, 1957

2 PORTUGUESE BEND ROAD
ROLLING HILLS, CA 90274
(310) 377-1521

NOTICE OF PUBLIC HEARING CITY COUNCIL OF THE CITY OF ROLLING HILLS, CALIFORNIA

NOTICE IS HEREBY GIVEN, that the City Council of the City of Rolling Hills will conduct a public hearing field trip visit starting at **7:30 AM on Monday, February 9, 2026**, at the following property for the purpose of receiving public input regarding the following:

FIELD TRIP 7:30 AM

10 SADDLEBACK ROAD, ROLLING HILLS, CA 90274 (LOT 17-2-RH)
ZONING CASE NO. 25-101: SITE PLAN REVIEW FOR NEW CONSTRUCTION, NONEXEMPT GRADING AND RELATED IMPROVEMENTS; VARIANCES FOR A DETACHED GARAGE WITHIN FRONT AND SIDE YARD AREA, DETACHED POOL HOUSE WITHIN REAR YARD AREA, IMPORT OF SOIL, AND TO EXCEED 40 PERCENT DISTURBANCE; CONDITIONAL USE PERMIT TO EXCEED 200 SQUARE FEET FOR ACCESSORY STRUCTURES, AND FINDING THE PROJECT EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (BIRKETT)

The project has been determined to be categorically exempt (Class 3) pursuant to the California Environmental Quality Act (CEQA) Guidelines, Section 15303.

The purpose of this field trip is to hold a public hearing on the site of the project to familiarize members of the City Council and interested parties with the location, topography, size, and scope of the project.

Following the field trip, the City Council will reconvene to discuss the project at a public hearing to be held on **Monday, February 9, 2026, beginning at 7:00 PM in the Council Chambers of City Hall, located at 2 Portuguese Bend Road, Rolling Hills CA 90274.**

Members of the public are invited to provide comments in-person during the morning field trip and/or the evening public hearing. Remote comments will not be accepted during the field trip or the evening hearing. Members of the public may also submit written public comments by sending an email to cityclerk@cityofrh.net no later than 3:00 PM the day of the meeting. Indicate which project you are commenting on. Your comments will become part of the official meeting record. You may provide your full name, but please do not provide any other personal information (i.e. phone numbers, addresses, etc.) that you do not want to be published.

A live audio of the City Council's evening meeting will be available on the City's website (<http://www.rolling-hills.org/>). The meeting agenda is on the City's website (<https://www.rolling-hills.org/government/agenda/index.php>) and is physically posted in at least three public locations.

If you challenge the approval or denial of the above project in court, you may be limited to raising only those issues you or someone else raised at the public hearings, or to issues addressed in written correspondence delivered to the City at or prior to the public hearings described in this notice.

For additional information, contact the Planning Department at (310) 377-1521.