



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

NO. 2 PORTUGUESE BEND ROAD
ROLLING HILLS, CA 90274
(310) 377-1521
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AGENDA REGULAR COUNCIL MEETING

CITY COUNCIL
Monday, January 13, 2020

CITY OF ROLLING HILLS
7:00 PM

1. **CALL TO ORDER**

2. **ROLL CALL**

PLEDGE OF ALLEGIANCE

3. **PRESENTATION**

RECOGNITION BY THE CITY COUNCIL OF THE CITY OF ROLLING HILLS THE EXCELLENT VOLUNTEER WORK BY LEAD BLOCK CAPTAINS ARLENE AND GENE HONBO ON RE-ESTABLISHING THE BLOCK CAPTAIN PROGRAM AND THEIR EFFORTS ON WILDFIRE MITIGATION.

4. **OPEN AGENDA - PUBLIC COMMENT WELCOME**

*This is the appropriate time for members of the public to make comments regarding the items on the consent calendar or items **not** listed on this agenda. Pursuant to the Brown Act, no action will take place on any items not on the agenda.*

5. **CONSENT CALENDAR**

Matters which may be acted upon by the City Council in a single motion. Any Councilmember may request removal of any item from the Consent Calendar causing it to be considered under Council Actions.

5.A **APPROVAL OF CITY COUNCIL MEETING MINUTES.
RECOMMENDATION:APPROVE AS PRESENTED.**

[10-14-19CCDraftMinutes](#)

[10-28-19CCDraftMinutes](#)

[11-12-19CCDraftMinutes](#)

[11-25-19CCDraftMinutes](#)

[12-23-19CCDraftMinutes](#)

5.B **PAYMENT OF BILLS.
RECOMMENDATION:APPROVE AS PRESENTED.**

[5B.pdf](#)

5.C **FINANCIAL STATEMENT FOR THE MONTH OF NOVEMBER 2019.
RECOMMENDATION:APPROVE AS PRESENTED.**

[5C.pdf](#)

5.D **REPUBLIC SERVICES RECYCLING TONNAGE REPORT FOR NOVEMBER 2019.
RECOMMENDATION:APPROVE AS PRESENTED.**

[5D.pdf](#)

5.E **CONSIDER AND APPROVE THE ANNUAL VENDOR LIST.**

RECOMMENDATION:

It is recommended that the City Council approve the Annual Vendor List designating preferred vendors for certain City purchases.

5.F **CONSIDER AND APPROVE CITY COUNCIL MEETING DATES FOR CALENDAR YEAR 2020
RECOMMENDATION:**

It is recommended that members of the City Council approve the Calendar of 2020 Meeting Dates & Holidays. There is one holiday that lands on regularly scheduled City Council meetings; May 25, 2020 Memorial Day.

Staff is recommending to reschedule the May 25th meeting to Tuesday, May 26th or Wednesday, May 27th. The Holiday Party will be held on the second Monday of the month, December 14th as years past, and holding a Regular City Council Meeting on December 21st 2020, which will fall on the third Monday of the month.

[Item4F_Attach01_2020CityCouncilMeetingDates.xlsx](#)

5.G **CONSIDER AND APPROVE CITY COUNCIL BUDGET CALENDAR FISCAL YEAR 2020-2021
RECOMMENDATION:**

It is recommended that members of the City Council approve the Budget Calendar of Fiscal Year 2020-2021.

[Item4G_Attach01_BudgetCalendarFY20-21v3.docx](#)

5.H **RESOLUTION 1247: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROLLING HILLS
AUTHORIZING THE DESTRUCTION OF CERTAIN CITY RECORDS AS PROVIDED BY SECTION 34090 OF
THE GOVERNMENT CODE OF THE STATE OF CALIFORNIA.
RECOMMENDATION:**

It is recommended that members of the City Council adopt Resolution No. 1247 authorizing the destruction of certain City records as provided by Section 34070 of the Government Code of the State of California.

[Item4H_Attach02_DestructionFormsOfRecords.docx.pdf](#)

[Item4H_Attach01_ResolutionApprovingDestructionOfRecordsv1.docx](#)

6. **COMMISSION ITEMS**

6.A **CONSIDERATION TO RECEIVE AND FILE RESOLUTION NO. 2019-16 FROM THE PLANNING COMMISSION
GRANTING APPROVAL OF A LOT LINE ADJUSTMENT BETWEEN FOUR PARCELS ALONG STORM HILL
LANE IN ZONING CASE NO. 949, (STORM PROPERTIES, INC.)
RECOMMENDATION:**

It is recommended that the City Council receive and file this report.

[PC Reso 2019-16.pdf](#)

6.B **CONSIDERATION TO RECEIVE AND FILE RESOLUTION NO. 2019-17 FROM THE PLANNING COMMISSION
GRANTING APPROVAL FOR GRADING FOR A NEW ROAD TO SERVE PROPERTIES ON STORM HILL
LANE; AND ADOPTING A MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND
REPORTING PROGRAM REQUEST IN ZONING CASE NO. 950; AND APPROVING REQUEST FOR ONE-YEAR
TIME EXTENSION OF SCHEDULE A THROUGH E (STORM PROPERTIES, INC.)
RECOMMENDATION:**

It is recommended that the City Council receive and file this report from the Planning Commission and approve the one-year extension request from the current deadline date of June 8, 2020.

[PC Reso 2019-17.pdf](#)

[PC Report 11.19.19.pdf](#)

[Item 5B_Attach03 4th Amendment.doc](#)

6.C **CONSIDERATION TO RECEIVE AND FILE RESOLUTION NO. 2019-18 FROM THE PLANNING COMMISSION
GRANTING APPROVAL TO CONSTRUCT A 1,789 SQUARE FOOT HOUSE ADDITION AND 324 SQUARE
FOOT GARAGE ADDITION, AND TO ATTACH AN EXISTING 978 SQUARE FOOT GUEST HOUSE TO THE
RESIDENCE FOR A TOTAL OF 7,519 SQUARE FOOT RESIDENCE AND 1,030 SQUARE FOOT GARAGE AND
GRADING OF 50 CUBIC YARDS OF DIRT; AND A CONDITIONAL USE PERMIT (CUP) TO CONSTRUCT A 799
SQUARE FOOT GUEST HOUSE AT A PROPERTY LOCATED AT 13 EASTFIELD DRIVE (LOT 53-EF)
ROLLING HILLS, CA, (BIRKETT).
RECOMMENDATION:**

It is recommended that the City Council receive and file this report.

[Reso2019-18_13Eastfield_ZC960.docx](#)

7. **PUBLIC HEARINGS**
NONE.

8. **OLD BUSINESS**

8.A **CONSIDERATION AND APPROVAL TO AWARD A CONSTRUCTION CONTRACT TO PCI FOR THE FY 2019-2020 TRAFFIC SIGNING, STRIPING, AND PAVEMENT MARKING PROJECT FOR AN AMOUNT OF \$40,479.50 FOR WORK INCLUDED IN SCHEDULE A.**

RECOMMENDATION:Staff recommends that the City Council move to award the construction contract to PCI for work included in Schedule A of the Request for Bid for an amount of \$40,479.50 and allocate an additional \$4,048 for 10% contingency for a total of \$44,527.50. Staff also recommends that the City Council direct staff to solicit pricing from the Los Angeles County Public Works Department to perform the work outlined in Schedule B.

[Item7A_Attach01_12-19-19_PCI Bid_2019-12-23.pdf](#)

[Item7A_Attach02_12-19-19_Sterndahl Bid_2019-12-23.pdf](#)

[Item7A_Attach03_Construction Agreement for PCI_2019-12-23.doc](#)

9. **NEW BUSINESS**

9.A **CONSIDER AND APPROVE A CONTRACT AMENDMENT WITH ROGERS, ANDERSON, MALODY & SCOTT, LLP TO PROVIDE FINANCIAL DATA ENTRY SERVICES FOR A MAXIMUM FEE OF \$26,750.**
RECOMMENDATION:

It is recommended the City Council authorize the City Manager to approve a contract amendment with Rogers, Anderson, Malody & Scott, LLP to record the financial activity for Fiscal Years 2014-15, 2015-16, 2016-17, 2017-18 and 2018-19 into the new Finance Department Accounting Software.

[Engagement Letter and Support.pdf](#)

9.B **CONSIDER AND APPROVE STRATEGIC PLANNING WORKSHOP AGENDA.**

RECOMMENDATION:Staff recommends that the City Council approve the strategic planning workshop agenda for the January 25, 2020 meeting.

10. **MATTERS FROM THE CITY COUNCIL AND MEETING ATTENDANCE REPORTS**

11. **MATTERS FROM STAFF**

11.A **RECEIVE AND FILE FOURTH QUARTER 2019 REPORT ON FIRE FUEL ABATEMENT ENFORCEMENT CASES.**

RECOMMENDATION:

Staff recommends that the City Council receive and file the Fourth Quarter 2019 report on Code Enforcement and Fire Fuel Abatement cases.

[Item10A_Attch01_Active VegetationCases.pdf](#)

[10A_Attachment 2 Comprehensive.pdf](#)

12. **ADJOURNMENT**

THE MEETING WILL BE ADJOURNED IN MEMORY OF FRANK HILL, FORMER COUNCILMEMBER OF THE CITY OF ROLLING HILLS. HE PASSED AWAY ON DECEMBER 02, 2019.

Next regular meeting: Monday, January 27, 2020 at 7:00 p.m. in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.

Public Comment is welcome on any item prior to City Council action on the item.

Documents pertaining to an agenda item received after the posting of the agenda are available for review in the City Clerk's office or at the meeting at which the item will be considered.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting due to your disability, please contact the City Clerk at (310) 377-1521 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility and accommodation for your review of this agenda and attendance at this meeting.