



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

NO. 2 PORTUGUESE BEND ROAD
ROLLING HILLS, CA 90274
(310) 377-1521
FAX (310) 377-7288

AGENDA
Regular Council Meeting

CITY COUNCIL
Monday, May 11, 2020

CITY OF ROLLING HILLS
7:00 PM

This meeting is held pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020. All Councilmembers will participate by teleconference.

Public Participation: City Hall will be closed to the public until further notice. A live audio of the City Council meeting will be available on the City's website (<http://www.rolling-hills.org/>). The meeting agenda is on the City's website (https://www.rolling-hills.org/government/city_council/city_council_agendas.php).

Members of the public may submit comments in real time by emailing the City Clerk at ycoronel@cityofrh.net. Your comments will become part of the official meeting record. Please provide your full name, but please do not provide any other personal information (i.e., phone numbers, addresses, etc.) that you do not want to be published.

- 1. CALL TO ORDER**
- 2. ROLL CALL**

PLEDGE OF ALLEGIANCE

- 3. COMMENTS WILL BE TAKEN BY EMAIL IN REAL TIME - PUBLIC COMMENT WELCOME**

*This is the appropriate time for members of the public to make comments regarding the items on the consent calendar or items **not** listed on this agenda. Pursuant to the Brown Act, no action will take place on any items not on the agenda.*

- 4. CONSENT CALENDAR**

Matters which may be acted upon by the City Council in a single motion. Any Councilmember may request removal of any item from the Consent Calendar causing it to be considered under Council Actions.

- 4.A. APPROVAL OF MINUTES.**

RECOMMENDATION: Approve as presented.
02-10-20CCDraftMinutes

[02-24-20CCDraftMinutes](#)
[03-09-20CCDraftMinutes](#)
[03-23-20CCDraftMinutes](#)
[03-30-20CCDraftMinutes](#)
[04-13-20CCDraftMinutes_Joint CC and PC](#)
[04-27-20CCDraftMinutes](#)

4.B. [PAYMENT OF BILL.](#)

RECOMMENDATION: Approve as presented.

[Payment of Bills](#)

4.C. [CONSIDER AND APPROVE UPDATED CITY COUNCIL COMMITTEE ASSIGNMENTS.](#)

RECOMMENDATION: Approve as presented.

[20-21 Committee Assignments_DRAFT.pdf](#)

4.D. [SOUTHERN CALIFORNIA EDISON ROLLING HILLS 2020 RELIABILITY REPORT.](#)

RECOMMENDATION: Staff recommends that the City Council receive and file the Southern California Edison Rolling Hills 2020 Circuit Reliability Report.

[SCE_ReliabilityReport2019](#)

5. **COMMISSION ITEMS**

5.A. [CONSIDERATION TO RECEIVE AND FILE RESOLUTION NO. 2020-03 FROM THE PLANNING COMMISSION GRANTING APPROVAL FOR A VARIANCE REQUEST TO CONSTRUCT A 400 SQUARE-FOOT LAP SWIMMING POOL WITH SPA IN THE FRONT YARD OF AN EXISTING RESIDENCE LOCATED AT 52 PORTUGUESE BEND ROAD.](#)

RECOMMENDATION: Staff recommends that the City Council receive and file this report.

[Resolution_2020-03_52_Portuguese_Bend_Road_ZC_20-03.pdf](#)

[52 Portuguese Bend Road Site Plan.pdf](#)

[52 PORTUGUESE BEND ROAD PHOTOS.pdf](#)

6. **PUBLIC HEARINGS**

None.

7. **OLD BUSINESS**

7.A. [CONSIDER AND APPROVE AN ENHANCED PROPOSAL FROM PALOS VERDES PENINSULA LAND CONSERVANCY FOR ADDITIONAL FIRE FUEL ABATEMENT IN THE PRESERVE IN THE AREAS ADJACENT TO THE CITY BORDER.](#)

RECOMMENDATION: Staff recommends the City Council approve the Land Conservancy's proposal for fire fuel removal in the Preserve; direct staff to execute an agreement with the Land Conservancy; and fund the work using monies set aside for capital improvements for Fiscal Year 2019-2020.

[PVPLC Reducing Fuel Load Project RH 2020-Update.docx](#)

[RH_Map_1.pdf](#)

[RH_Map_2.pdf](#)

- 7.B. [ACCEPT THE SEWER FEASIBILITY STUDY PHASE II AS COMPLETE AND DIRECT STAFF TO PROCEED WITH THE DESIGN OF THE 8" SEWER MAIN ALONG PORTUGUESE BEND ROAD/ROLLING HILLS ROAD .](#)

RECOMMENDATION:

Staff recommends that the City Council accepts the Sewer Feasibility Study Phase II as complete and direct staff to procure engineering services to proceed with design of the 8" sewer main along Portuguese Bend Road/Rolling Hills Road.

[RH Sewer Area Study 20191016-Updated 20191219-Updated 20200504-Complete_v2.pdf](#)

8. NEW BUSINESS

- 8.A. [ACCEPT THE FY 2019-2020 TRAFFIC SIGNING, STRIPING, AND PAVEMENT MARKING PROJECT AS COMPLETE AND IN ACCORDANCE WITH THE CONTRACT PLANS AND SPECIFICATIONS AND AUTHORIZE THE NOTICE OF COMPLETION TO BE FILED WITH THE LOS ANGELES COUNTY RECORDER'S OFFICE.](#)

RECOMMENDATION:

Staff recommends the following:

- 1. Accept the FY 2019-2020 Traffic Signing, Striping, Pavement Marking Project as complete and in accordance with the contract plans and specifications;**
- 2. File Notice of Completion with the Los Angeles County Recorder's office; and**
- 3. Release retention as final payment to PCI after the expiration of the lien period.**

- 8.B. [CONSIDER AND APPROVE FINANCE/BUDGET/AUDIT COMMITTEE'S RECOMMENDED CHANGES TO INVESTMENT, FINANCIAL, BUDGET, DEBT AND ASSET CAPITALIZATION POLICIES, AND SCHEDULE OF FEE AND CHARGES.](#)

RECOMMENDATION:

Staff recommends that the City Council consider and approve the Finance/Budget/Audit Committee's recommended changes to the Investment, Financial, Budget, Debt, Asset Capitalization policies and the Schedule of Fee and Charges.

[2019-2020 Consolidated Tax and Fee Schedule.pdf](#)
[AssetCapitalization_Policy_Resolution No. 953.pdf](#)
[Financial_Policies.pdf](#)
[Investment_Policy.pdf](#)
[Finance Budget Audit Comittee Notes 04-27-20.docx](#)

- 8.C. [CONSIDER LAYOUT OPTIONS TO BRING EXISTING RESTROOMS AT CITY HALL TO COMPLY WITH ADA CODES, AND SELECT AN OPTION TO CONTINUE THE DEVELOPMENT OF CONSTRUCTION PLANS.](#)

RECOMMENDATION: Staff recommends that the City Council receive a presentation from staff on the options developed to bring the restrooms at City Hall to

comply with ADA codes, select an option, and direct staff to proceed with development of design plans.

[ADA_Restrooms_Options_2020_May.pdf](#)

8.D. [CONSIDER AND APPROVE A THREE YEAR CAPITAL IMPROVEMENT PLAN.](#)

RECOMMENDATION: Staff recommends that the City Council receive a presentation from staff on a proposed three year Capital Improvement Plan and direct staff to include the plan as a part of the annual budget going forward.

[CIP_3Years_2020-May-08.pdf](#)

9. MATTERS FROM THE CITY COUNCIL AND MEETING ATTENDANCE REPORTS

10. MATTERS FROM STAFF

None.

11. ADJOURNMENT

Next regular meeting: Tuesday, May 26, 2020 at 7:00 p.m. via teleconference.

Notice:

Public Comment is welcome on any item prior to City Council action on the item.

Documents pertaining to an agenda item received after the posting of the agenda are available for review in the City Clerk's office or at the meeting at which the item will be considered.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting due to your disability, please contact the City Clerk at (310) 377-1521 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility and accommodation for your review of this agenda and attendance at this meeting.