



# *City of Rolling Hills*

INCORPORATED JANUARY 24, 1957

NO. 2 PORTUGUESE BEND ROAD  
ROLLING HILLS, CA 90274  
(310) 377-1521  
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**AGENDA**  
**Regular Council Meeting**

**CITY COUNCIL**  
**Tuesday, May 26, 2020**

**CITY OF ROLLING HILLS**  
**7:00 PM**

**This meeting is held pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020. All Councilmembers will participate by teleconference.**

**Public Participation: A live audio of the City Council meeting will available on the City's website (<http://www.rolling-hills.org>). The meeting agenda is on the City's website (<https://www.rolling-hills.org/government/agenda/index.php>).**

**Members of the public may submit comments in real time by emailing the City Clerk at [ycoronel@cityofrh.net](mailto:ycoronel@cityofrh.net). Your comments will become part of the official meeting record. Please provide your full name, but please do not provide any other personal information (i.e., phone numbers, addresses, etc.) that you do not want to be published.**

**1. CALL TO ORDER**

**2. ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**3. COMMENTS WILL BE TAKEN BY EMAIL IN REAL TIME - PUBLIC COMMENT WELCOME**

*This is the appropriate time for members of the public to make comments regarding the items on the consent calendar or items **not** listed on this agenda. Pursuant to the Brown Act, no action will take place on any items not on the agenda.*

**4. CONSENT CALENDAR**

*Matters which may be acted upon by the City Council in a single motion. Any Councilmember may request removal of any item from the Consent Calendar causing it to be considered under Council Actions.*

**4.A. APPROVAL OF MINUTES.**

**RECOMMENDATION: Approve as presented.**

[02-10-20CCDraftMinutes](#)

[02-24-20CCDraftMinutes](#)

03-09-20CCDraftMinutes  
03-23-20CCDraftMinutes  
03-30-20CCDraftMinutes  
04-13-20CCDraftMinutes\_Joint CC and PC  
04-13-20CCDraftMinutes  
04-27-20CCDraftMinutesCC  
05-11-20CCMinutes

4.B. **PAYMENT OF BILLS.**

**RECOMMENDATION: Approve as presented.**

Payment of Bills

4.C. **CONSIDER AND APPROVE PARTICIPATION IN SUPPORT LOCAL RECOVERY COALITION ENCOURAGED BY THE LEAGUE OF CALIFORNIA CITIES.**

**RECOMMENDATION: Staff recommends the City Council participate in the League of California Cities Local Recovery Coalition campaign and send a support letter to the Governor of California to request \$7 billion in state aid to help California cities and \$500 billion in federal aid over the next two years.**

[RH\\_City-Letter-of-Support-FINAL.docx](#)

5. **COMMISSION ITEMS**

5.A. **CONSIDER AND APPROVE RESOLUTION NO. 1252 GRANTING APPROVAL FOR A VARIANCE REQUEST TO CONSTRUCT A 400 SQUARE-FOOT LAP POOL WITH SPA IN THE FRONT YARD OF AN EXISTING RESIDENCE LOCATED AT 52 PORTUGUESE BEND ROAD (WACHS).**

**RECOMMENDATION: Staff recommends that the City Council approve Resolution No. 1252 granting approval for a Variance request to construct a 400 square-foot lap swimming pool with spa in the front yard of a residence located at 52 Portuguese Bend Road.**

[CC Resolution\\_1252\\_\\_52\\_Portuguese\\_Bend\\_Road\\_\\_ZC\\_20-03.doc](#)

[Exhibits.pdf](#)

[Planning Commission Report.pdf](#)

[05-01-20 PC Action Minutes.docx](#)

[Supplemental Agenda Packet Relating to Item 5A](#)

6. **PUBLIC HEARINGS**

None.

7. **OLD BUSINESS**

7.A. **CONSIDER ROLLING HILLS COMMUNITY ASSOCIATION'S REQUEST TO REPLACE THE EXISTING SEPTIC TANK SERVING THE RESTROOM AT MAIN GATE.**

**RECOMMENDATION:**

**Staff recommends the City Council approve RHCA's request to replace the existing septic tank in the event of failure.**

[20-05-20\\_\\_Lttr from KristenR regarding the septic tank replacement.pdf](#)

- 7.B. [CONSIDER LAYOUT OPTIONS TO BRING EXISTING RESTROOMS AT CITY HALL TO COMPLY WITH ADA AND RELATED CODES, AND SELECT AN OPTION TO CONTINUE THE DEVELOPMENT OF CONSTRUCTION PLANS.](#)

**RECOMMENDATION:** Staff recommends that the City Council receive a presentation from staff on the options developed to bring the restrooms at City Hall to comply with ADA and related codes, select an option, and direct staff to proceed with development of design plans.

[7A\\_May\\_11\\_2020\\_StaffReport\\_CityHallADAOPTIONS.pdf](#)

[7A\\_ADA\\_Restrooms\\_Options\\_2020\\_May.pdf](#)

[7A\\_CodeSections\\_ADAOptions.pdf](#)

## 8. NEW BUSINESS

- 8.A. [CONSIDER AND APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH RINCON CONSULTANTS, INC. TO PREPARE THE GENERAL PLAN SAFETY ELEMENT UPDATE.](#)

**RECOMMENDATION:** Staff recommends the City Council approve a Professional Services Agreement with Rincon Consultants, Inc. to update the Safety Element.

[Rolling Hills Safety Element Proposal.pdf](#)

[Cost Proposal - Rolling Hills Safety Element .pdf](#)

[Supplemental Agenda Packet Relating to 8A](#)

- 8.B. [CONSIDER AND APPROVE SUBSCRIPTION TO IWORQ PERMIT TRACKING SOFTWARE.](#)

**RECOMMENDATION:** Staff recommends that the City Council approve subscription to iWorQ permit tracking software to improve services to residents with respect to development projects, code enforcement cases and land use matters.

[Price Proposal for Rolling Hills CA 05222020.pdf](#)

[Supplemental Agenda Packet Relating to 8B](#)

- 8.C. [CONSIDER AND APPROVE SUBSCRIPTION TO LOS ANGELES COUNTY'S GEOGRAPHIC INFORMATION SYSTEM \(GIS\)](#)

**RECOMMENDATION:** Staff recommends subscribing to LA County's GIS to be able to have aerial photographs of the City, contour information, measurement capabilities to enhance staff's service to the community.

[SR\\_Rolling\\_Hills\\_Tasks\\_Deliverables\\_20200511.pdf](#)

[Sample Maps.docx](#)

[Sample Arcadia.pdf](#)

[Layers.pdf](#)

[LARIAC6 - City of Rolling Hills.pdf](#)

- 8.D. [RECOMMENDATIONS FROM FINANCE/BUDGET/AUDIT COMMITTEE ON PROPOSED BUDGET FOR FISCAL YEAR 2020/2021.](#)

**RECOMMENDATION:** Staff recommends the City Council receive a report from the Finance/Budget/Audit Committee and approve the Committee's recommendations on the proposed budget for Fiscal Year 2020/2021.

[Finance Budget Audit Committee Notes 05-18-20\\_v2.docx](#)

[RHFY2019-2020Accomplishments\\_v2.pptx](#)

8.E. **BUDGET WORKSHOP.**

**RECOMMENDATION: Review the proposed Fiscal Year 2020/2021 Budget and provide recommendations.**

[FY 20-21 V1 Budget Highlights 5-26-2020 Budget Workshop.pdf](#)

[Copy of FY 20-21 Graph](#)

**9. MATTERS FROM THE CITY COUNCIL AND MEETING ATTENDANCE REPORTS**

**10. MATTERS FROM STAFF**

None.

**11. ADJOURNMENT**

Next regular meeting: Tuesday, June 08, 2020 at 7:00 p.m. via teleconference.

**Notice:**

*Public Comment is welcome on any item prior to City Council action on the item.*

*Documents pertaining to an agenda item received after the posting of the agenda are available for review in the City Clerk's office or at the meeting at which the item will be considered.*

*In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting due to your disability, please contact the City Clerk at (310) 377-1521 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility and accommodation for your review of this agenda and attendance at this meeting.*