



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

NO. 2 PORTUGUESE BEND ROAD
ROLLING HILLS, CA 90274
(310) 377-1521
FAX (310) 377-7288

AGENDA
Regular City Council Meeting

CITY COUNCIL
Monday, July 12, 2021

CITY OF ROLLING HILLS
7:00 PM

The meeting agenda is available on the City's website. A live audio of the City Council meeting will be available on the City's website. Both the agenda and the live audio can be found here: <https://www.rolling-hills.org/government/agenda/index.php>.

Members of the public may observe and orally participate in the meeting via Zoom and or submit written comments in real-time by emailing the City Clerk's office at cityclerk@cityofrh.net. Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information that you do not want to be published.

Audio recordings to all the City Council meetings can be found here:

<https://cms5.revize.com/revize/rollinghillsca/government/agenda/index.php>

While on this page, locate the meeting date of interest then click on AUDIO. Another window will appear. In the new window, you can select the agenda item of interest and listen to the audio by hitting the play button. Written Action Minutes to the City Council meetings can be found in the AGENDA, typically under Item 4A Minutes. Please contact the City Clerk at 310 377-1521 or email at cityclerk@cityofrh.net for assistance.

Next Resolution No. 1286

Next Ordinance No. 371

1. CALL TO ORDER

2. ROLL CALL

PLEDGE OF ALLEGIANCE

3. OPEN AGENDA - PUBLIC COMMENT WELCOME

*This is the appropriate time for members of the public to make comments regarding the items on the consent calendar or items **not** listed on this agenda. Pursuant to the Brown Act, no action will take place on any items not on the agenda.*

4. MEETING MINUTES

4.A. [REGULAR MEETING MINUTES OF JUNE 14, 2021; ANDÂ REGULAR MEETING MINUTES OF JUNE 28, 2021.](#)

RECOMMENDATION: Approve as presented.

5. **CONSENT CALENDAR**

Matters which may be acted upon by the City Council in a single motion. Any Councilmember may request removal of any item from the Consent Calendar causing it to be considered under Council Actions.

5.A. **PAYMENT OF BILLS.**

RECOMMENDATION: Approve as presented.

[Payment of Bills.pdf](#)

5.B. **SPONSOR THE LEAD BLOCK CAPTAINS TO ATTEND THE 2021 LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE AND EXPO ON SEPTEMBER 22-24, 2021 AT THE SAFE CREDIT UNION CONVENTION CENTER IN SACRAMENTO.**

RECOMMENDATION: Approve travel and accommodation expenses for the Lead Block Captains to attend the Sacramento conference in September 2021.

[League_HP_2020_BR.pdf](#)

[Helen Putnam Award of Excellence_RollingHillsApp.pdf](#)

[Estimate for airfare.pdf](#)

[Estimate for hotel.pdf](#)

5.C. **APPROVE SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH THE PALOS VERDES PENINSULA LAND CONSERVANCY FOR PHASE 3 FUEL LOAD REDUCTION IN THE NATURE PRESERVE IN THE AREAS ADJACENT TO THE CITY BORDER.**

RECOMMENDATION: Approve the amended agreement.

[Second Amendment to Fire Fuel Abatement WITH PVP Land Conservancy.pdf](#)

5.D. **LETTER OF COMMENDATION FOR TREVOR MOORE, LOS ANGELES COUNTY FIRE DEPARTMENT DEPUTY FORESTER.**

RECOMMENDATION: Approve letter of commendation for Trevor Moore.

[2021-07-06 LtrofCommendation.pdf](#)

6. **COMMISSION ITEMS**

7. **PUBLIC HEARINGS**

7.A. **A PUBLIC HEARING TO CONSIDER AND APPROVE A RESOLUTION AUTHORIZING PLACEMENT OF SOLID WASTE SERVICE CHARGES OWED TO REPUBLIC SERVICES PURSUANT TO ITS SOLID WASTE FRANCHISE WITH THE CITY OF ROLLING HILLS ON THE FY 2021-2022 LOS ANGELES COUNTY AUDITOR-CONTROLLER'S OFFICE ANNUAL TAX ROLL.**

RECOMMENDATION:

It is recommended that the City Council open the public hearing, and:

- 1. Make a finding that there is no majority protest by property owners within the City of Rolling Hills; and**
- 2. Adopt the enclosed Resolution, with attached Report, and place the sanitation**

service charge on the annual County of Los Angeles Tax Roll.

[Copy of City of Rolling Hills 2021-22 Tax Roll.pdf](#)

[Proof of Publication.pdf](#)

[Report Re Sanitation Charge-cl.pdf](#)

[Resolution RE Annual Sanitation Charge.pdf](#)

[City_of_Rolling_Hills_Parcel_Map_20200724_with_Roads.pdf](#)

8. OLD BUSINESS

- 8.A. [ROLLING HILLS 5TH CYCLE HOUSING ELEMENT CERTIFICATION BY CALIFORNIA DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.](#)

RECOMMENDATION: Receive and file.

[HCD Certification Letter RollingHills-Adopted070721.pdf](#)

- 8.B. [REVIEW OVERALL PROJECT COST ESTIMATES AT 65% DESIGN PROGRESS FOR TWO LAYOUT OPTIONS FOR THE CITY HALL ADA IMPROVEMENTS PROJECT AND PROVIDE DIRECTION TO STAFF.](#)

RECOMMENDATION: Review additional data for the project and provide direction to staff.

[rolling hills city hall _option2_202006008d Layout1 \(1\).pdf](#)

[20210519_city hall renovation cost estimate_two options.pdf](#)

[20200509_rollinghills_costestimate10.pdf](#)

[20210707_option 1_alt Layout1 \(1\).pdf](#)

9. NEW BUSINESS

- 9.A. [SBCCOG COMMEMORATIVE SHOVEL TO CELEBRATE THE NOVEMBER "TURN-UP" OF THE SOUTH BAY FIBER NETWORK.](#)

RECOMMENDATION: Accept commemorate shovel and receive and file report.

[SBFN FAQ.pdf](#)

[SBFN Shovel Presentation Statement.pdf](#)

[thumbnail_20210708_111323.jpg](#)

- 9.B. [RECEIVE AND FILE UPDATED ADMINISTRATIVE REGULATIONS FOR CITY RESPONSE IN THE WORKPLACE TO COVID-19.](#)

RECOMMENDATION: Receive and file.

[COVID-19PreventionProgram-July2021-REVISED.pdf](#)

[Original AdminPolicyCityResponseWorkplaceToCOVID-19.pdf](#)

- 9.C. [DEMONSTRATION OF RESIDENT PORTAL: EMERGENCY INFORMATION SYSTEM AND TRADING POST.](#)

RECOMMENDATION: Receive and file the project demonstration, and direct staff to deploy the Emergency Information System and Trading Post.

[ResidentPortal_Login_ScreenShot.pdf](#)

[Emergency Information System_Screen_Shot.pdf](#)

[TradingPostScreenShot.pdf](#)

- 9.D. [REPORT ON JUNE 30, 2021 FIRE FUEL COMMITTEE MEETING.](#)

RECOMMENDATION: Approve the Committee's recommendations and receive and file report.

6.30.2021 Fire Fuel Committee Agenda Packet 06.30.2021.pdf
Rolling_Hills_SOW_2_16_21_v2.pdf
PriorityCanyonsIdentifiedByFireDepartment2021.pdf
City of_RH_CANYONS Google Maps.pdf
Priority Canyon Identified by FD Corrected.pdf

- 9.E. APPROVE FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH ENVIRONMENTAL DESIGN ASSOCIATES FOR LANDSCAPE PLAN CHECK SERVICES.

RECOMMENDATION: Approve first amendment to the Professional Service Agreement with Environmental Design Associates.

Env. Design Assoc. Signed Rolling Hills Contract 7-19.pdf

1st Amendment Time Extension to Environmental Design Associates 07.30.21.doc

- 9.F. APPROVE PROFESSIONAL SERVICES AGREEMENT WITH MV CHENG & ASSOCIATES FOR FINANCE SERVICES FOR A NOT-TO-EXCEED AMOUNT OF \$68,960 FOR FISCAL YEAR 2021-2022.

RECOMMENDATION: Approve agreement as presented.

MV Cheng finance services (2)-c1_2021-07-08.pdf

FinanceAgreementRAMS-2012.pdf

FinanceAgreementRAMS-2015_Extension.pdf

Finance_Accounting_Treasury Services Agreement 2017 EXECUTED.pdf

10. MATTERS FROM THE CITY COUNCIL AND MEETING ATTENDANCE REPORTS

- 10.A. ROLLING HILLS COMMUNITY ASSOCIATION (RHCA) GATE ATTENDANT TRAVON THOMPSON'S SERVICE TO THE COMMUNITY.

RECOMMENDATION: None.

- 10.B. AB 215 HOUSING ELEMENT: REGIONAL HOUSING NEED: RELATIVE PROGRESS DETERMINATION.Â (DIERINGER)

RECOMMENDATION: Receive presentation from Mayor Dieringer.

20210AB215_97.pdf

VOTES - Copy.docx

AB - Copy.docx

202120220AB215_Senate Housing.pdf

202120220AB215_Assembly Floor Analysis.pdf

202120220AB215_Assembly Appropriations.pdf

202120220AB215_Assembly Local Government.pdf

202120220AB215_Assembly Housing And Community Development.pdf

- 10.C. DRONE POLICY. (DIERINGER)

RECOMMENDATION: Receive presentation from Mayor Dieringer.

MuniCode9.38-HermosaBch.pdf

11. MATTERS FROM STAFF

- 11.A. FIRE FUEL ABATEMENT ENFORCEMENT CASES QUARTERLY REPORT FOR THE SECOND QUARTER OF 2021 (APRIL 1 THROUGH JUNE 30).

RECOMMENDATION: Consider and approve purchase of utility vehicle and receive

and file quarterly report on code cases.

[2nd Quarter Report All Open Cases_07.12.21_v2.docx](#)

[2nd Quarter Report Closed Cases_071221.docx](#)

[All Open Cases Comprehensive Report_07.12.21_v1.docx](#)

12. CLOSED SESSION

13. ADJOURNMENT

Next regular meeting: Monday, July 26, 2021 at 7:00 p.m. in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.

Notice:

Public Comment is welcome on any item prior to City Council action on the item.

Documents pertaining to an agenda item received after the posting of the agenda are available for review in the City Clerk's office or at the meeting at which the item will be considered.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting due to your disability, please contact the City Clerk at (310) 377-1521 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility and accommodation for your review of this agenda and attendance at this meeting.