

**MINUTES OF A
REGULAR MEETING OF THE
CITY COUNCIL OF THE
CITY OF ROLLING HILLS, CALIFORNIA
MONDAY, JULY 12, 2021**

1. CALL TO ORDER

The City Council of the City of Rolling Hills met in person and via Zoom Teleconference on the above date at 7:05 p.m.

Mayor Bea Dieringer presiding.

2. ROLL CALL

Present: Mayor Dieringer, Mayor Pro Tem Black, Pieper, Mirsch, and Wilson

Absent: None.

Staff Present: Elaine Jeng, City Manager

Meredith T. Elguira, Planning and Community Services Director

Janely Sandoval, City Clerk

Ashford Ball, Senior Management Analyst

Stephanie Grant, Code Enforcement Officer

Michael Jenkins, City Attorney

Terry Shea, Finance Director

Jennifer Misetich, Deputy City Attorney

PLEDGE OF ALLEGIANCE BY MAYOR DIERINGER.

3. OPEN AGENDA PUBLIC COMMENT WELCOME

None.

4. CITY COUNCIL MINUTES

4A REGULAR MEETING MINUTES OF JUNE 14, 2021 AND MEETING MINUTES OF JUNE 28, 2021.

City Clerk Sandoval presented edits.

MOTION: Councilmember Pieper motioned to approve minutes as corrected including Councilmember Mirsch's correction, and Councilmember Wilson seconded the motion.

AYES: COUNCILMEMBERS: Mayor Dieringer, Pieper, Mirsch, and Wilson.

NOES: COUNCILMEMBERS: Mayor Pro Tem Black.
ABSENT: COUNCILMEMBERS: None.
ABSTAIN: COUNCILMEMBERS: None.

5. CONSENT CALENDAR

5A PAYMENT OF BILLS.

5B SPONSOR THE LEAD BLOCK CAPTAINS TO ATTEND THE 2021 LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE AND EXPO ON SEPTEMBER 22-24, 2021 AT THE SAFE CREDIT UNION CONVENTION CENTER IN SACRAMENTO.

5C APPROVE SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH THE PALOS VERDES PENINSULA LAND CONSERVANCY FOR PHASE 3 FUEL LOAD REDUCTION IN THE NATURE PRESERVE IN THE AREAS ADJACENT TO THE CITY BORDER.

5D LETTER OF COMMENDATION FOR TREVOR MOORE, LOS ANGELES COUNTY FIRE DEPARTMENT DEPUTY FORESTER.

MOTION: Councilmember Pieper motioned to approve as presented and Mayor Pro Tem Black seconded the motion.

AYES: COUNCILMEMBERS: Mayor Dieringer, Mayor Pro Tem Black, Pieper, Mirsch, and Wilson.
NOES: COUNCILMEMBERS: None.
ABSENT: COUNCILMEMBERS: None.
ABSTAIN: COUNCILMEMBERS: None.

6. COMMISSION ITEMS

None.

7. PUBLIC HEARINGS

7A A PUBLIC HEARING TO CONSIDER AND APPROVE A RESOLUTION AUTHORIZING PLACEMENT OF SOLID WASTE SERVICE CHARGES OWED TO REPUBLIC SERVICES PURSUANT TO ITS SOLID WASTE FRANCHISE WITH THE CITY OF ROLLING HILLS ON THE FY 2021-2022 LOS ANGELES COUNTY AUDITOR-CONTROLLER'S OFFICE ANNUAL TAX ROLL.

Finance Director Shea presented the item.

Discussion was held.

MOTION: Councilmember Pieper motioned to put it on the tax roll, and Councilmember Mirsch seconded the motion. Councilmember Mirsch amended the motion to make a finding that there is no majority protest by property owners within the City of Rolling Hills, adopt the enclosed resolution in the attached report, and place the sanitation service charge on the annual County of L.A. Tax Roll, and Councilmember Pieper seconded the amended motion.

AYES: COUNCILMEMBERS: Mayor Dieringer, Mayor Pro Tem Black, Pieper, and Mirsch.

NOES: COUNCILMEMBERS: Wilson.

ABSENT: COUNCILMEMBERS: None.

ABSTAIN: COUNCILMEMBERS: None.

8. OLD BUSINESS

8A ROLLING HILLS 5TH CYCLE HOUSING ELEMENT CERTIFICATION BY CALIFORNIA DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

Planning and Community Services Director Elguira presented the item.

Discussion was held.

MOTION: Councilmember Pieper motioned to receive and file, and Councilmember Mirsch seconded the motion.

AYES: COUNCILMEMBERS: Mayor Dieringer, Mayor Pro Tem Black, Pieper, Mirsch, and Wilson.

NOES: COUNCILMEMBERS: None.

ABSENT: COUNCILMEMBERS: None.

ABSTAIN: COUNCILMEMBERS: None.

8B REVIEW OVERALL PROJECT COST ESTIMATES AT 65% DESIGN PROGRESS FOR TWO LAYOUT OPTIONS FOR THE CITY HALL ADA IMPROVEMENTS PROJECT AND PROVIDE DIRECTION TO STAFF.

MOTION: Councilmember Pieper motioned to move 8B to next Council meeting, and Mayor Pro Tem Black seconded the motion.

AYES: COUNCILMEMBERS: Mayor Dieringer, Mayor Pro Tem Black, Pieper, Mirsch, and Wilson.
NOES: COUNCILMEMBERS: None.
ABSENT: COUNCILMEMBERS: None.
ABSTAIN: COUNCILMEMBERS: None.

9. NEW BUSINESS

9A SBCCOG COMMEMORATIVE SHOVEL TO CELEBRATE THE NOVEMBER “TURN-UP” OF THE SOUTH BAY FIBER NETWORK.

City Manager Jeng presented the item.

MOTION: Councilmember Pieper motioned to receive and file, and Councilmember Mirsch seconded the motion.

AYES: COUNCILMEMBERS: Mayor Dieringer, Mayor Pro Tem Black, Pieper, Mirsch, and Wilson.
NOES: COUNCILMEMBERS: None.
ABSENT: COUNCILMEMBERS: None.
ABSTAIN: COUNCILMEMBERS: None.

9B RECEIVE AND FILE UPDATED ADMINISTRATIVE REGULATIONS FOR CITY RESPONSE IN THE WORKPLACE TO COVID-19.

Senior Management Analyst Ball presented the item.

Deputy City Attorney Misetich provided additional information regarding the item.

Discussion was held.

MOTION: Councilmember Pieper motioned to receive and file, and Councilmember Wilson seconded the motion.

AYES: COUNCILMEMBERS: Mayor Dieringer, Mayor Pro Tem Black, Pieper, Mirsch, and Wilson.
NOES: COUNCILMEMBERS: None.
ABSENT: COUNCILMEMBERS: None.
ABSTAIN: COUNCILMEMBERS: None.

9C DEMONSTRATION OF RESIDENT PORTAL: EMERGENCY INFORMATION SYSTEM AND TRADING POST.

Senior Management Analyst Ball presented the item.

Discussion was held.

Resident Arlene Honbo explained that the Block Captains' access to the EIS contains less residential details compared to the information accessible by staff.

Resident Jim Aichele stated his concerns regarding who will have access to residents' information and is afraid inappropriate items will be posted for sale in the Trading Post.

Discussion continued.

MOTION: Councilmember Pieper motioned to receive and file, and Councilmember Wilson seconded the motion.

AYES: COUNCILMEMBERS: Mayor Dieringer, Mayor Pro Tem Black, Pieper, Mirsch, and Wilson.

NOES: COUNCILMEMBERS: None.

ABSENT: COUNCILMEMBERS: None.

ABSTAIN: COUNCILMEMBERS: None.

9D REPORT ON JUNE 30, 2021 FIRE FUEL COMMITTEE MEETING.

Senior Management Analyst Ball presented the item.

Discussion was held.

Resident Arlene Honbo explained that the Los Angeles County Fire Department (LACFD) had already explained their data gathering process. She also recommended that the City Council approve policies and use grant funds to begin clearing certain canyons. Lastly, she stated that she understood that clearing the canyons is a complicated process, but feels that a short-term solution addressing fire fuel modification can be beneficial for the City.

Resident Gene Honbo stated that the City must decide on a short-term solution, but further explained that fires can start internally and not just externally so additional exit routes should be considered. He also stated that clearing the bottom of the canyons could be of assistance.

Resident Jim Aichele is concerned that there is certain vegetation that burns quickly and should be cleared from the canyons. He also recommended considering clearing certain trails within the canyons for fire fuel protection.

Resident Alfred Visco stated that following LACFD's recommendations can be beneficial and a start. He also recommended that staff create a polygon establishing the

area that should be tackled, thus creating a new methodology to be able to focus on short-term solutions.

Discussion continued.

MOTION: Councilmember Pieper motioned to push the item to the next meeting to include requested information in order to make a decision, and Councilmember Wilson seconded the motion.

AYES: COUNCILMEMBERS: Mayor Dieringer, Mayor Pro Tem Black, Pieper, Mirsch, and Wilson.
NOES: COUNCILMEMBERS: None.
ABSENT: COUNCILMEMBERS: None.
ABSTAIN: COUNCILMEMBERS: None.

9E APPROVE FIRST AMENDMENT TO THE PROFESSIONAL SERVICE AGREEMENT WITH ENVIRONMENTAL DESIGN ASSOCIATES FOR LANDSCAPE PLAN CHECK SERVICES.

Planning and Community Services Director Elguira presented the item.

Discussion was held.

MOTION: Councilmember Pieper motioned to approve the first amendment to the professional services agreement with Environmental Design Associates, and Councilmember Mirsch seconded the motion.

AYES: COUNCILMEMBERS: Mayor Dieringer, Mayor Pro Tem Black, Pieper, Mirsch, and Wilson.
NOES: COUNCILMEMBERS: None.
ABSENT: COUNCILMEMBERS: None.
ABSTAIN: COUNCILMEMBERS: None.

9F APPROVE PROFESSIONAL SERVICES AGREEMENT WITH MV CHENG & ASSOCIATES FOR FINANCE SERVICES FOR A NOT-TO-EXCEED AMOUNT OF \$68,960 FOR FISCAL YEAR 2021-2022.

City Manager Jeng presented the item.

Discussion was held.

MOTION: Councilmember Pieper motioned to approve the agreement as presented, and Councilmember Wilson seconded the motion.

AYES: COUNCILMEMBERS: Mayor Dieringer, Mayor Pro Tem Black, Pieper, Mirsch, and Wilson.
NOES: COUNCILMEMBERS: None.
ABSENT: COUNCILMEMBERS: None.
ABSTAIN: COUNCILMEMBERS: None.

10. MATTERS FROM THE CITY COUNCIL AND MEETING ATTENDANCE REPORTS

10A ROLLING HILLS COMMUNITY ASSOCIATION (RHCA) GATE ATTENDANT TRAVON THOMPSON'S SERVICE TO THE COMMUNITY.

Mayor Dieringer presented the item.

MOTION: Councilmember Pieper motioned to give a commendation certificate, and Councilmember Wilson seconded the motion.

AYES: COUNCILMEMBERS: Mayor Dieringer, Mayor Pro Tem Black, Pieper, Mirsch, and Wilson.
NOES: COUNCILMEMBERS: None.
ABSENT: COUNCILMEMBERS: None.
ABSTAIN: COUNCILMEMBERS: None.

10B AB 215 HOUSING ELEMENT: REGIONAL HOUSING NEED: RELATIVE PROGRESS DETERMINATION (DIERINGER).

Mayor Dieringer presented the item.

Discussion was held.

MOTION: Councilmember Pieper motioned that if all four Peninsula Cities address the housing bill, the City of Rolling Hills can address it as well, and Councilmember Wilson seconded the motion.

AYES: COUNCILMEMBERS: Mayor Dieringer, Mayor Pro Tem Black, Pieper, Mirsch, and Wilson.
NOES: COUNCILMEMBERS: None.
ABSENT: COUNCILMEMBERS: None.
ABSTAIN: COUNCILMEMBERS: None.

10C DRONE POLICY (DIERINGER).

Mayor Dieringer presented the item.

Discussion was held.

Resident Jim Aichele recommended drafting a drone ordinance allowing drones to be used only within the drone owner's property, and that drone owners should receive written consent to fly over other residents' properties.

Resident Arlene Honbo restated and agreed with resident Aichele's comments.

Resident Alfred Visco restated and agreed with resident Aichele's comments, and recommended that staff conduct further research regarding other cities' ordinances on drones.

11. MATTERS FROM STAFF

11A FIRE FUEL ABATEMENT ENFORCEMENT CASES QUARTERLY REPORT FOR THE SECOND QUARTER OF 2021 (APRIL 1 THROUGH JUNE 30).

Code Enforcement Officer Grant presented the item.

Discussion was held.

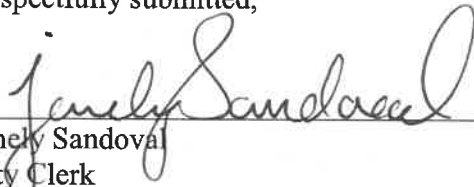
12. CLOSED SESSION

None.

13. ADJOURNMENT

Hearing no further business before the City Council, the meeting was adjourned at 10:08 p.m. The next regular meeting of the City Council is scheduled to be held on Monday, July 26, 2021 beginning at 7:00 p.m. in the City Council Chamber at City Hall, 2 Portuguese Bend Road, Rolling Hills, California. It will also be available via City's website link at: <https://www.rolling-hills.org/government/agenda/index.php>

Respectfully submitted,



Janelly Sandoval
City Clerk

Approved,


Bea Dieringer
Mayor

