



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

NO. 2 PORTUGUESE BEND ROAD
ROLLING HILLS, CA 90274
(310) 377-1521
FAX (310) 377-7288

AGENDA
Regular City Council Meeting

CITY COUNCIL
Monday, November 08, 2021

CITY OF ROLLING HILLS
7:00 PM

All Councilmembers will participate in-person wearing masks per Los Angeles County Health Department's Health Officer Order effective Saturday, July 17, 2021. The meeting agenda is available on the City's website. The City Council meeting will be live-streamed on the City's website. Both the agenda and the live-streamed video can be found here: <https://www.rollinghills.org/government/agenda/index.php>

Members of the public may submit written comments in real-time by emailing the City Clerk's office at cityclerk@cityofrh.net. Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information that you do not want to be published.

Recordings to City Council meetings can be found here:
<https://cms5.revize.com/revize/rollinghillsca/government/agenda/index.php>

Next Resolution No. 1287

Next Ordinance No. 372

1. CALL TO ORDER

2. ROLL CALL

PLEDGE OF ALLEGIANCE

3. OPEN AGENDA - PUBLIC COMMENT WELCOME

*This is the appropriate time for members of the public to make comments regarding the items on the consent calendar or items **not** listed on this agenda. Pursuant to the Brown Act, no action will take place on any items not on the agenda.*

4. CONSENT CALENDAR

Matters which may be acted upon by the City Council in a single motion. Any Councilmember may request removal of any item from the Consent Calendar causing it to be considered under Council Actions.

4.A. REGULAR MEETING MINUTES OF OCTOBER 25, 2021.

RECOMMENDATION: Approve as presented.

[10.25.2021_CCMinutes_P.docx](#)

4.B. [PAYMENT OF BILLS.](#)

RECOMMENDATION: Approve as presented.

[PaymentofBills.pdf](#)

4.C. [APPROVE AMENDED AGREEMENT WITH ALAN PALERMO CONSULTING TO EXTEND PROJECT MANAGEMENT SERVICES TO JUNE 30, 2022.](#)

RECOMMENDATION: Approve amended agreement and direct the City Manager to execute the amended agreement.

[Second Amendment to Professional Services Agreement - Project Manager Alan Palermo-UNSIGNED.DOC](#)

[Alan Palermo Agreement - Signed_July_2019.pdf](#)

[Alan Palermo Service Agreement FINAL 2020.28.09.pdf](#)

4.D. [APPROVE A PROFESSIONAL SERVICE AGREEMENT WITH WORLDWISE PRODUCTIONS FOR EDUCATIONAL VIDEOS ON MANAGING VEGETATION IN THE CANYONS FOR AN AMOUNT NOT-TO-EXCEED \\$24,950.](#)

RECOMMENDATION: Approve a professional service agreement with Worldwide Productions and direct the City Manager to execute the agreement.

[Canyon Management Videos Proposal.PDF](#)

[PSA with Worldwide for Canyon Management Video.DOCX](#)

4.E. [APPROVE MINOR CORRECTIONS AND ADDITION TO THE EMPLOYEE HANDBOOK AND PERSONNEL POLICY MANUAL.](#)

RECOMMENDATION: Approve as presented.

[Rolling Hills Employee Handbook- FINAL 11.1.2021 FOR 11.08.2021 Approval.PDF](#)

4.F. [APPROVE SUBMITTAL OF THE ENDANGERED SPECIES ACT \(ESA\) COMPLIANCE MEMORANDUM AND CONSENT TO THE POST CONSTRUCTION REPORTING AS REQUIRED BY FEDERAL EMERGENCY MANAGEMENT AGENCY \(FEMA\) FOR THE EASTFIELD DRIVE ELECTRIC UTILITY UNDERGROUNDING GRANT PROJECT NUMBER 4382-177-07.](#)

RECOMMENDATION: Approve as presented.

[Eastfield Drive Electrical Utility Undergrounding.pdf](#)

[ESA Compliance Package Transmittal Letter_Rolling Hills 4382-177-07.pdf](#)

[4382-177-07_RollingHills_ESAReviewForm_ForSignature.pdf](#)

[Copy of FEMA_Post-construction_Notification_Reporting_Form-1.pdf](#)

[Final USFWS-Carlsbad PBO to FEMA \(05.31.2019\).pdf](#)

4.G. [APPROVE THE PROPOSAL FROM LANCE, SOLL & LUNGHARD, LLP \(LSL\) TO PERFORM ANNUAL AUDIT FOR FISCAL YEAR 2020-2021 FOR AN AMOUNT NOT TO EXCEED \\$17,623 AND DIRECT THE CITY ATTORNEY TO PREPARE AN AMENDED AGREEMENT WITH LSL.](#)

RECOMMENDATION: Approve as presented.

[Rolling Hills 1 year extension FY 2021.pdf](#)

[Audit LSL fullyExecuted2016-2019.pdf](#)

5. **COMMISSION ITEMS**

6. **PUBLIC HEARINGS**

7. OLD BUSINESS

- 7.A. REVIEW AND DISCUSS DRAFT CITY ORDINANCE TO COMPLY WITH SENATE BILL (SB) 9, INCREASE DENSITY IN SINGLE FAMILY ZONE.

RECOMMENDATION: Review draft and provide direction to staff.

[Senate_Bill_9.PDF](#)

[Draft_Ordinance_Implementing_SB_9-c1-SUPPLEMENTAL.pdf](#)

8. NEW BUSINESS

- 8.A. CONSIDER PROPOSAL FROM THE TENNIS CLUB TO EXPAND COURT 1 FOR ADDITIONAL PICKLE BALL COURTS.

RECOMMENDATION: Review, consider and provide direction to staff.

[2 Portuguese Bend Rd - Google Maps.pdf](#)

[L-1 051917.pdf](#)

[Screen-Shot-2018-09-10-at-12.12.29-PM.png](#)

- 8.B. DISCUSS THE FORMAT OF THE CITY COUNCIL MEETING MINUTES AND PROVIDE DIRECTION TO STAFF.

RECOMMENDATION: Discuss and provide direction to staff.

- 8.C. CONSIDER HOLDING CITY COUNCIL 2022 STRATEGIC PLANNING WORKSHOP ON SATURDAY, JANUARY 22, 2021 AND APPROVE DRAFT AGENDA.

RECOMMENDATION: Approve as presented.

9. MATTERS FROM THE CITY COUNCIL AND MEETING ATTENDANCE REPORTS

- 9.A. CITY COUNCIL PERSONNEL COMMITTEE REPORT ON THE NOVEMBER 8, 2021 COMMITTEE MEETING.

RECOMMENDATION: Receive and file a report by the Personnel Committee on the November 8, 2021 meeting.

10. MATTERS FROM STAFF

11. CLOSED SESSION

- 11.A. EMPLOYEE PERFORMANCE EVALUATION Â GOVERNMENT CODE SECTION 54957, TITLE CITY MANAGER.

RECOMMENDATION: Review annual performance evaluation for City Manager.

12. ADJOURNMENT

Next regular meeting: Monday, November 22, 2021 at 7:00 p.m. in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.

Notice:

Public Comment is welcome on any item prior to City Council action on the item.

Documents pertaining to an agenda item received after the posting of the agenda are available for review in the City Clerk's office or at the meeting at which the item will be considered.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting due to your disability, please contact the City Clerk at (310) 377-1521 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility and accommodation for your review of this agenda and attendance at this meeting.