



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

NO. 2 PORTUGUESE BEND ROAD
ROLLING HILLS, CA 90274
(310) 377-1521
FAX (310) 377-7288

AGENDA
Regular City Council Meeting

CITY COUNCIL
Monday, February 14, 2022

CITY OF ROLLING HILLS
7:00 PM

All Councilmembers will participate in-person wearing masks per Los Angeles County Health Department's Health Officer Order effective Saturday, July 17, 2021. The meeting agenda is available on the City's website. The City Council meeting will be live-streamed on the City's website. Both the agenda and the live-streamed video can be found here:

<https://www.rolling-hills.org/government/agenda/index.php>

Members of the public may submit written comments in real-time by emailing the City Clerk's office at cityclerk@cityofrh.net. Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information that you do not want to be published.

Recordings to City Council meetings can be found here:

<https://cms5.revize.com/revize/rollinghillsca/government/agenda/index.php>

Next Resolution No. 1289

Next Ordinance No. 374

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS/PROCLAMATIONS/ANNOUNCEMENTS

- 4.A. **RECOGNITION AND COMMENDATION FOR LOS ANGELES COUNTY SHERIFF'S DEPARTMENT DEPUTIES TAMI BOUSE AND REECE SOUZA ON THEIR YEARS OF SERVICE TO THE PALOS VERDES PENINSULA AND THE CITY OF ROLLING HILLS.**

RECOMMENDATION: Present certificates of commendation.

5. APPROVE ORDER OF THE AGENDA

This is the appropriate time for the Mayor or Councilmembers to approve the agenda as is or reorder.

6. BLUE FOLDER ITEMS (SUPPLEMENTAL)

Blue folder (supplemental) items are additional back up materials to administrative reports, changes to the posted

agenda packet, and/or public comments received after the printing and distribution of the agenda packet for receive and file.

6.A. **FOR BLUE FOLDER DOCUMENTS APPROVED AT THE CITY COUNCIL MEETING**

RECOMMENDATION: Approved.

[CL_AGN_220214_CC_BlueFolderItem_13D_Supplemental.pdf](#)

[CL_AGN_220214_CC_BlueFolderItem_13F_Supplemental.pdf](#)

7. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

*This is the appropriate time for members of the public to make comments regarding the items on the consent calendar or items **not** listed on this agenda. Pursuant to the Brown Act, no action will take place on any items not on the agenda.*

8. **CONSENT CALENDAR**

Business items, except those formally noticed for public hearing, or those pulled for discussion are assigned to the Consent Calendar. The Mayor or any Councilmember may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion. The Mayor will call on anyone wishing to address the City Council on any Consent Calendar item on the agenda, which has not been pulled by Councilmembers for discussion.

8.A. **APPROVE AFFIDAVIT OF POSTING FOR THE CITY COUNCIL REGULAR MEETING OF FEBRUARY 14, 2022**

RECOMMENDATION: Approve.

[CL_AGN_220214_AffidavitofPosting.pdf](#)

8.B. **APPROVE MOTION TO READ BY TITLE ONLY AND WAIVE FURTHER READING OF ALL ORDINANCES AND RESOLUTIONS LISTED ON THE AGENDA**

RECOMMENDATION: Approve.

8.C. **APPROVE THE FOLLOWING CITY COUNCIL MINUTES: JANUARY 22, 2022
JANUARY 24, 2022**

RECOMMENDATION: Approve as presented.

[CL_MIN_220122_CC_F.pdf](#)

[CL_MIN_220124_CC_F.pdf](#)

8.D. **PAYMENT OF BILLS**

RECOMMENDATION: Approve as presented.

[CL_AGN_220214_PaymentOfBills_01.25-02.14.pdf](#)

8.E. **APPROVE THE SUBMITTAL OF THE 2021 PALOS VERDES PENINSULA EWMP ADDENDUM TO THE LOS ANGELES REGIONAL WATER QUALITY CONTROL BOARD.**

RECOMMENDATION: Approve the submittal of the 2021 Palos Verdes Peninsula EWMP Addendum to the Los Angeles Regional Water Quality Control Board.

[Addendum_PVP_EWMP_RH\(2022-01-04\).pdf](#)

[Palos Verdes Peninsula EWMP Letter 2021 Update.pdf](#)

8.F. **ADOPT RESOLUTION NO. 1288 AUTHORIZING SUBMITTAL OF THE**

CALRECYCLE SB 1383 LOCAL ASSISTANCE GRANT PROGRAM
APPLICATION AND RELATED AUTHORIZATIONS

RECOMMENDATION: Adopt Resolution No. 1288.

ResolutionNo 1288 SB 1383 Grant.pdf

ApplicationCertification - SIGNED.pdf

- 8.G. APPROVE AND AUTHORIZE CITY MANAGER TO EXECUTE CONTRACTS OR AGREEMENTS WITH THE SOUTH BAY WORKFORCE INVESTMENT BOARD (SBWIB) RELATED TO FILLING THE PART-TIME ADMINISTRATIVE CLERK VACANCY

RECOMMENDATION: Approve as presented.

SBWIB_Business Services flyer-All Locations.pdf

SBWIB_TSE_Program.pdf

2020 TSE AGREEMENT OJT NEW 5 PWE 5 MON SAMPLE 03 25 2020.pdf

2021 OJT Agreement WIOA NEW SAMPLE (50%) 10 20 2020.pdf

- 8.H. APPROVE AND AUTHORIZE CITY MANAGER TO EXECUTE THE JOINT REPRESENTATION LETTER BETWEEN THE SBCCOG AND THE CITIES OF LOMITA, HERMOSA BEACH, PALOS VERDES ESTATES AND ROLLING HILLS REGARDING THE REGIONAL EMERGENCY ALERT PROGRAM

RECOMMENDATION: Direct the City Manager to execute the letter of consent authorizing the joint representation

CL_AGN_220214_BBK_JointRepLetter_RegEmerAlertPrgm.pdf

9. EXCLUDED CONSENT CALENDAR ITEMS

10. COMMISSION ITEMS

11. PUBLIC HEARINGS

12. OLD BUSINESS

- 12.A. APPROVE THE PRINTING AND DISTRIBUTING OF THE ROLLING HILLS EMERGENCY PREPAREDNESS EVACUATION PROCEDURE BROCHURE.

RECOMMENDATION: Approve printing and distribution of the emergency evacuation brochure.

RH Evacuation Procedures DRAFT 020322.v4.pdf

Sir Speedy Costs for Printing Evac Brochures.pdf

- 12.B. DISCUSS THE ROLLING HILLS COMMUNITY ASSOCIATION'S REQUEST RELATING TO THE CITY HALL CAMPUS EMERGENCY POWER PROJECT AND PROVIDE DIRECTION TO STAFF.

RECOMMENDATION: Provide direction to staff.

Rolling_Hill_Maintenance_Buildings_One__Two-_SFR_V3_Review.pdf

- 12.C. CONSIDER HIRING A LANDSCAPE ARCHITECT TO INVENTORY THE CITY HALL CAMPUS IRRIGATION SYSTEM AND PROVIDE RECOMMENDATIONS FOR LANDSCAPING IMPROVEMENTS.

RECOMMENDATION: Discuss and Consider.

13. NEW BUSINESS

- 13.A. CONSIDER AND APPROVE FUEL LOAD REDUCTION MAINTENANCE IN PHASE THREE AREA BY THE PALOS VERDES PENINSULA LAND CONSERVANCY.

RECOMMENDATION: Staff recommends that the City Council invest in the maintenance of the Phase 3 area and direct staff to work with PVPLC on a cost estimate for a three year maintenance period.

[PVPLC Reducing Fuel Load Project Update -2021.pdf](#)

[PVP Land Conservancy Agreement_2019-11-15.pdf](#)

[PVP Land Conservancy Agreement 2020_06_08.pdf](#)

[Second Amendment to Fire Fuel Abatement 07122021 Signed.pdf](#)

- 13.B. ACCEPT FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) HAZARD MITIGATION GRANT FUNDS HMGP DR-4382-177-7R-CA, EASTFIELD DRIVE ELECTRICAL UTILITY UNDERGROUNDING MITIGATION PROJECT; DIRECT STAFF TO PREPARE A RESOLUTION TO ACCEPT THE FUNDS; AUTHORIZE THE CITY MANAGER TO EXECUTE THE POST OBLIGATION DOCUMENTS IN ORDER TO RECEIVE REIMBURSEMENT; AND ALLOCATE THE REQUIRED FUNDS FROM THE UTILITY FUND.

RECOMMENDATION: Approve as presented.

[DR4382-PJ0177 Apvl Ltr & FEMA Pkg.pdf](#)

[Cal OES 89 \(blank\).pdf](#)

[Cal OES 130 \(blank\).pdf](#)

[DR4382-PJ0177 Supp_50 Subaward Info.pdf](#)

[FFATA Rolling Hills, City of.pdf](#)

[HMA Notification to Subrecipients.pdf](#)

[Reimbursement Request Form - Cal OES 400.pdf](#)

[Resolution 10-14-19.pdf](#)

[SAM New Entity & Update Registration.pdf](#)

- 13.C. CONSIDER AMENDING EXISTING EMERGENCY CONTRACT WITH E.C. CONSTRUCTION COMPANY TO ADD REPAIRS TO SINKHOLE CAUSED BY A COLLAPSED STORM DRAIN PIPE AT QUAILRIDGE ROAD NORTH; AND TO INVOICE THE ROLLING HILLS COMMUNITY ASSOCIATION FOR THE REPAIRS.

RECOMMENDATION: Approve recommended action.

[CL_AGN_220214_CC_SD_Repair_Quailridge.pdf](#)

[CL_AGN_220214_CC_Quailridge_Sinkhole.pdf](#)

- 13.D. ACCEPT EMERGENCY STORM DRAIN REPAIR ALONG MIDDLE RIDGE LANE SOUTH AS COMPLETE AND RELEASE RETENTION AFTER 30 DAY LIEN PERIOD TO EC CONSTRUCTION

RECOMMENDATION: Approve as presented.

[City of Rolling Hills SD Repair.pdf](#)

[Invoice #19019 inc T & M & CF Release.pdf](#)

[INVOICE #19036 W CF Release.pdf](#)

- 13.E. CONSIDER A PROPOSAL FROM WILL DAN ENGINEERING TO PROVIDE CODE ENFORCEMENT SERVICES IN THE AMOUNT NOT TO EXCEED \$15,100

RECOMMENDATION: Approve as presented.

Willdan - Rolling Hills proposal.pdf
4LEAF - City of Rolling Hills - Code Enforcement SOQ.pdf
4LEAF - Fee Schedule Updated 2_09_2022.pdf

13.F. **PRESENT THE CITY COUNCIL PRIORITIES FOR FISCAL YEARS 2022-2023 AND 2023-2024 DEVELOPED AS PART OF THE JANUARY 22, 2022 STRATEGIC PLANNING WORKSHOP.**

RECOMMENDATION: Receive a presentation from staff, and provide input on the presentation.

CL_MIN_220122_CC_StrategicPlan_DetailedNotes.pdf
2_SP_2020-Jan-25_StrategicPlanningNotes2.pdf
3_SP_StrategicItems_F.pdf
4_FY 2022 Expenditures by Department.pdf
5_CIP_3Years_2020.pdf
6_CIP_3Years_2021-June-28.pdf
7_SP_2022staffPresentation.pdf
8_StrategicPlanningWorkshopBudgetItems_2020-04-27.pdf
CC_SP_2022CouncilPrioritiesGoals.docx
CC_SP_2020_vs_2022_BriefComparison.docx
CC_SP_2022FinalPrioritiesGoals.pdf

14. MATTERS FROM THE CITY COUNCIL

14.A. **VERBAL REPORT ON THE TRAFFIC COMMISSION MEETING OF FEBRUARY 7, 2022**

RECOMMENDATION: Receive and file

15. MATTERS FROM STAFF

15.A. **RECEIVE AND FILE A VERBAL REPORT ON UPDATE TO EXPAND TENNIS COURT 1 TO ADD PICKLEBALL COURTS.**

RECOMMENDATION: Receive and file.

CL_AGN_220214_RB_RecParks_AdminReport_Example.pdf

16. RECESS TO CLOSED SESSION

16.A. **CONFERENCE WITH LABOR NEGOTIATOR GOVERNMENT CODE SECTION 54957.6 CITY'S DESIGNATED REPRESENTATIVE: MAYOR BEA DIERINGER UNREPRESENTED EMPLOYEE: CITY MANAGER ELAINE JENG**

RECOMMENDATION: None.

17. RECONVENE TO OPEN SESSION

18. ADJOURNMENT

Next regular meeting: Monday, February 28, 2022 at 7:00 p.m. in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.

Notice:

Public Comment is welcome on any item prior to City Council action on the item. Documents pertaining to an agenda item received after the posting of the agenda are available for review in the City Clerk's office or at the meeting at which the item will be considered.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting due to your disability, please contact the City Clerk at (310) 377-1521 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility and accommodation for your review of this agenda and attendance at this meeting.