



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

2 PORTUGUESE BEND ROAD
ROLLING HILLS, CA 90274
(310) 377-1521

AGENDA Regular City Council Meeting

CITY COUNCIL
Monday, April 25, 2022

CITY OF ROLLING HILLS
7:00 PM

The meeting agenda is available on the City's website. The City Council meeting will be live-streamed on the City's website. Both the agenda and the live-streamed video can be found here:

<https://www.rolling-hills.org/government/agenda/index.php>

Members of the public may submit written comments in real-time by emailing the City Clerk's office at cityclerk@cityofrh.net. Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information that you do not want to be published.

Recordings to City Council meetings can be found here: <https://www.rolling-hills.org/government/agenda/index.php>

Next Resolution No. 1295

Next Ordinance No. 376

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS/PROCLAMATIONS/ANNOUNCEMENTS

5. BLUE FOLDER ITEMS (SUPPLEMENTAL)

Blue folder (supplemental) items are additional back up materials to administrative reports, changes to the posted agenda packet, and/or public comments received after the printing and distribution of the agenda packet for receive and file.

6. PUBLIC COMMENT ON NON-AGENDA ITEMS

*This is the appropriate time for members of the public to make comments regarding items **not** listed on this agenda. Pursuant to the Brown Act, no action will take place on any items not on the agenda.*

7. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or those pulled for discussion are assigned to the Consent Calendar. The Mayor or any Councilmember may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion. The Mayor will call on anyone wishing to address the City Council on any Consent Calendar item on the agenda, which has not been pulled by Councilmembers for discussion.

7.A. APPROVE AFFIDAVIT OF POSTING FOR THE CITY COUNCIL REGULAR MEETING OF APRIL 25, 2022

RECOMMENDATION: Approve.

[CL_AGN_220425_CC_AffidavitofPosting.pdf](#)

- 7.B. APPROVE MOTION TO READ BY TITLE ONLY AND WAIVE FURTHER READING OF ALL ORDINANCES AND RESOLUTIONS LISTED ON THE AGENDA
RECOMMENDATION: Approve.
- 7.C. APPROVE THE FOLLOWING CITY COUNCIL MINUTES: APRIL 7, 2022, APRIL 11, 2022
RECOMMENDATION: Approve as presented.
[CL_MIN_220407_CC_F.pdf](#)
[CL_MIN_220411_CC_F.pdf](#)
- 7.D. PAYMENT OF BILLS
RECOMMENDATION: Approve as presented.
[CL_AGN_220425_PaymentOfBills.pdf](#)
- 7.E. REPUBLIC SERVICES RECYCLING TONNAGE REPORT FOR MARCH 2022.
RECOMMENDATION: Receive and file.
[CL_AGN_220425_Rolling Hills YTD Tonnage Report.pdf](#)
- 7.F. APPROVE PROFESSIONAL SERVICES AGREEMENT AND AUTHORIZE THE CITY MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH THE PALOS VERDES PENINSULA LAND CONSERVANCY TO PROVIDE ONE-YEAR FIRE FUEL MAINTENANCE SERVICE FOR PHASE 4 AREA
RECOMMENDATION: Approve as presented.
[PVPLC Reducing Fuel Load Project RH 2022\(Phase 4\)_Revised.pdf](#)
[Fourth Amendment to Fire Fuel Abatement \(conservancy\)-draft.pdf](#)
- 7.G. APPROVE RESPONSE TO LA WATER BOARD BOARD COMMENTS ON EWMP ADDENDUM.
RECOMMENDATION: Approve as presented.
[RollingHillsAddendum_RTCs\(FinalDraft\).pdf](#)
[PVP_EWMP_Sec_3.5.2\(FinalDraft\).pdf](#)
[Email from WaterBoard 040622.pdf](#)
[Rolling Hills Addendum Letter & Attachments 1.31.2022.pdf](#)
- 7.H. ADOPT A RESOLUTION DENYING AN APPEAL AND UPHOLDING THE COMMITTEE ON TREES AND VIEWS' DECISION ON A VIEW PRESERVATION COMPLAINT - 61 EASTFIELD DRIVE (JUGE - COMPLAINANT) AND 59 EASTFIELD DRIVE (TAMAYO/SIERRA - VEGETATION OWNER)
RECOMMENDATION: Adopt Resolution No. 1294.
[ResolutionNo1294_59-61_EastfieldDrive_JugeTamayo.pdf](#)
[Exhibit A - Photo Key and Photos.pdf](#)
[Exhibit B - April 2014 Deck Photo.pdf](#)
[Exhibit C - Arborist Report 59 - 61 Eastfield Dr 11-30-2021.pdf](#)
[CL_AGN_220328_ResolutionNo2021-21-CTV.pdf](#)
- 7.I. APPROVE THE CITY OF ROLLING HILLS AUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2021.
RECOMMENDATION: Approve the audited financial statements for the fiscal year ended June 30, 2021.
[CL_AGN_220411_2021 Financial_Audit_Results-RH.pdf](#)

[CL_AGN_220411_City of Rolling Hills FS Final 04-08-22.pdf](#)
[CL_AGN_220411_City of Rolling Hills Report on IC Final 04-08-22.pdf](#)
[CL_AGN_220411_City of Rolling Hills Audit Communication Letter Final 04-08-22.pdf](#)

- 7.J. APPROVE MINOR ADDITION TO THE EMPLOYEE HANDBOOK AND PERSONNEL POLICY MANUAL.

RECOMMENDATION: Approve as presented.

[HR_EHB_220425_Final.pdf](#)

- 7.K. CONSIDER AND APPROVE AMENDED CITY MANAGER EMPLOYMENT CONTRACT.

RECOMMENDATION: Approve as presented.

[SecondAmendment_CM_Agreement_ElaineJeng_2022_F.pdf](#)

8. EXCLUDED CONSENT CALENDAR ITEMS

9. COMMISSION ITEMS

10. PUBLIC HEARINGS

11. OLD BUSINESS AND NEW BUSINESS

- 11.A. DISCUSSION AND CONSIDERATION OF REQUEST BY THE NEEDS OF SENIORS COMMITTEE TO HOLD AN EVENT AT THE CITY HALL CAMPUS IN JUNE.

RECOMMENDATION: Provide direction to staff.

- 11.B. DISCUSS POTENTIAL USES FOR THE CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS.

RECOMMENDATION: Discuss and provide direction to staff.

[2022-01-17 US Treasury - ARPA Final Rule - Guidance v2-c1.PDF](#)

- 11.C. REVIEW DESIGN PROGRESS FOR THE 8" SEWER MAIN ALONG ROLLING HILLS ROAD; AND APPROVE AN AMENDED PROFESSIONAL SERVICES AGREEMENT WITH NV5 FOR ADDITIONAL SERVICES TO COMPLETE CONSTRUCTION DOCUMENTS.

RECOMMENDATION: Approve the additional services request from NV5 and direct staff to prepare Amendment No. 1 to the service agreement with NV5 in the amount of \$92,411.

[CL_AGN_220314_CC_SewerMain_PortugueseBend_CostEstimate_2021.pdf](#)

[NV5_Rolling Hills Sewer Main Torrance Additions 3282022-2.pdf](#)

- 11.D. APPROVE LAYOUT OPTION 3 FOR THE CITY HALL ADA IMPROVEMENTS PROJECT, AND APPROVE AN AMENDED PROFESSIONAL SERVICES AGREEMENT WITH PACIFIC ARCHITECTURE AND ENGINEERING, INC. TO PROVIDE CONSTRUCTION DOCUMENTS.

RECOMMENDATION: Approve layout Option 3 and direct staff to prepare Amendment No. 3 to the service agreement with Pacific Architecture and Engineering, Inc. in the amount of \$96,485.

[CL_AGN_220314_CC_CityHall_ADA_Improvements.pdf](#)

[CL_AGN_220314_CC_CityHall_ADA_Option01.pdf](#)
[CL_AGN_220314_CC_CityHall_ADA_Option01B.pdf](#)
[CL_AGN_220314_CC_CityHall_ADA_Option02.pdf](#)
[CL_AGN_220314_CC_CityHall_ADA_Option03.pdf](#)

- 11.E. REVIEW OF CITY OF MALIBU SIREN FEASIBILITY REPORT BY MISSION CRITICAL PARTNERS, SUGGESTION BY RESIDENT, AND SUGGESTION BY COUNCILMEMBER DIERINGER REGARDING NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION (NOAA) WEATHER RADIO.

RECOMMENDATION: Receive presentation and provide direction to staff.

[April11-2022EmailKamranJahangard.pdf](#)
[Malibu_Siren Feasibility Report_14JULY2020_FINAL.pdf](#)
[NOAA Weather Radio.pdf](#)
[NOAA Weather Radio - Wikipedia.pdf](#)
[Amazon.comMidlandNOAAWeatherRadio.pdf](#)
[Sign up for Alert LA County.pdf](#)

- 11.F. APPROVE FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH HQE SYSTEMS INC. COVERING SUPPLEMENTAL SERVICES FOR A NOT-TO-EXCEED AMOUNT OF \$3500.

RECOMMENDATION: Approve professional services agreement as presented.

[CL_AGN_220411_CC_PSA_HQE_Amendment01.pdf](#)

12. MATTERS FROM THE CITY COUNCIL

- 12.A. DISCUSS SETTING TIME LIMITS FOR PUBLIC COMMENTS AND COUNCIL COMMENTS ON AGENDA ITEMS. (MAYOR BLACK)

RECOMMENDATION: Consider and provide direction to staff.

- 12.B. DISCUSS HOLDING AN ANNUAL STATE OF THE CITY EVENT. (MIRSCH)

RECOMMENDATION: Consider and provide direction to staff.

- 12.C. DISCUSS TRACKING TIME SPENT BETWEEN CITY MANAGER AND INDIVIDUAL COUNCIL MEMBERS. (MAYOR BLACK)

RECOMMENDATION: Consider and provide direction to staff.

- 12.D. CONSIDER POTENTIAL FORMATION OF SUBCOMMITTEE CONSISTING OF MEMBERS OF THE CITY COUNCIL AND ROLLING HILLS COMMUNITY ASSOCIATION BOARD MEMBERS TO DISCUSS DRAINAGE ISSUES CITYWIDE. (MAYOR BLACK)

RECOMMENDATION: Provide direction to staff.

13. MATTERS FROM STAFF

- 13.A. FIRE FUEL ABATEMENT ENFORCEMENT AND CODE ENFORCEMENT CASES QUARTERLY REPORT FOR THE FIRST QUARTER OF 2022 (JANUARY 1 THROUGH MARCH 31).

RECOMMENDATION: Receive and file.

[Opened_Cases_Report_Q12022.pdf](#)
[Closed_Cases_Report_Q12022.pdf](#)

14. RECESS TO CLOSED SESSION

- 14.A. CONFERENCE WITH LABOR NEGOTIATORS CALIFORNIA GOVERNMENT CODE SECTION 54957.6 CITY DESIGNATED REPRESENTATIVE: CITY MANAGER UNREPRESENTED EMPLOYEE: SENIOR MANAGEMENT ANALYST CANDIDATE

RECOMMENDATION: None.

15. RECONVENE TO OPEN SESSION

16. ADJOURNMENT

Next regular meeting: Monday, May 9, 2022 at 7:00 p.m. in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.

Notice:

Public Comment is welcome on any item prior to City Council action on the item.

Documents pertaining to an agenda item received after the posting of the agenda are available for review in the City Clerk's office or at the meeting at which the item will be considered.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting due to your disability, please contact the City Clerk at (310) 377-1521 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility and accommodation for your review of this agenda and attendance at this meeting.