



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

2 PORTUGUESE BEND ROAD
ROLLING HILLS, CA 90274
(310) 377-1521

AGENDA

Regular City Council Meeting

CITY COUNCIL

Monday, September 12, 2022

CITY OF ROLLING HILLS

7:00 PM

The meeting agenda is available on the City's website. The City Council meeting will be live-streamed on the City's website. Both the agenda and the live-streamed video can be found here:
<https://www.rolling-hills.org/government/agenda/index.php>

Members of the public may submit written comments in real-time by emailing the City Clerk's office at cityclerk@cityofrh.net. Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information that you do not want to be published.

Recordings to City Council meetings can be found here: <https://www.rolling-hills.org/government/agenda/index.php>

Next Resolution No. 1304

Next Ordinance No. 380

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS/PROCLAMATIONS/ANNOUNCEMENTS

5. BLUE FOLDER ITEMS (SUPPLEMENTAL)

Blue folder (supplemental) items are additional back up materials to administrative reports, changes to the posted agenda packet, and/or public comments received after the printing and distribution of the agenda packet for receive and file.

6. PUBLIC COMMENT ON NON-AGENDA ITEMS

*This is the appropriate time for members of the public to make comments regarding items **not** listed on this agenda. Pursuant to the Brown Act, no action will take place on any items not on the agenda.*

7. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or those pulled for discussion are assigned to the Consent Calendar. The Mayor or any Councilmember may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion. The Mayor will call on anyone wishing to address the City Council on any Consent Calendar item on the agenda, which has not been pulled by Councilmembers for discussion.

7.A. APPROVE AFFIDAVIT OF POSTING FOR THE CITY COUNCIL REGULAR MEETING OF SEPTEMBER 12, 2022

RECOMMENDATION: Approve.

[CL_AGN_220912_CC_AffidavitofPosting.pdf](#)

- 7.B. APPROVE MOTION TO READ BY TITLE ONLY AND WAIVE FURTHER READING OF ALL ORDINANCES AND RESOLUTIONS LISTED ON THE AGENDA
RECOMMENDATION: Approve.
- 7.C. APPROVE THE FOLLOWING CITY COUNCIL MINUTES: AUGUST 22, 2022
RECOMMENDATION: Approve as presented.
CL_MIN_220822_CC_F.pdf
- 7.D. PAYMENT OF BILLS.
RECOMMENDATION: Approve as presented.
CL_AGN_220912_PaymentofBills.pdf
- 7.E. APPROVE AMENDED AGREEMENT WITH BOLTON ENGINEERING TO FILE/ACHIEVE BUILDING PERMITS FOR THE TENNIS COURT ADA IMPROVEMENT PROJECT
RECOMMENDATION: Approve as presented.
CA_AGR_220912_PSA_BoltonEng_Amendment01_TennisCourtADA.pdf
Agreement_BoltonTennisCourtsGradingPlan_2017.pdf
- 7.F. AMENDMENT TO AGREEMENT WITH LANCE, SOLL & LUNGHARD, LLP (LSL) FOR AUDITING SERVICES TO EXTEND THE TERM FOR ONE YEAR TO COVER THE AUDIT OF THE CITY'S FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2022
RECOMMENDATION: Approve the third amendment to the agreement with Lance, Soll & Lunghard, LLP, for audit services to extend the agreement for one year covering the FY 2021/22 audit.
CA_AGR_220912_LSL_PSA_Amendment_02.pdf
CA_AGR_220912_LSL_ExhibitA_Quote.pdf
Audit LSL fullyExecuted2016-2019.pdf
- 7.G. REVIEW FIRE SAFETY MITIGATION LIST FROM THE FIRE FUEL COMMITTEE DEVELOPED AT THE MARCH 1, 2022 MEETING; AND RECEIVE AND FILE AN UPDATE ON ITEMS ON THE MITIGATION LIST.
RECOMMENDATION: Receive and file.
Addtl_Fire_Safety_Recommendations.pdf
- 7.H. RECEIVE AND FILE A REPORT ON THE JULY 28, 2022 TRAFFIC COMMISSION MEETING
RECOMMENDATION: Receive and file.
Email_from_Smith_062122.pdf
May 2022 RH Traffic (002).pdf
- 7.I. RECEIVE AND FILE CORRESPONDENCE WITH THE CITY OF TORRANCE REGARDING DIRECTION TO WITHDRAW PARTICIPATION IN THE TORRANCE AIRPORT STORMWATER BASIN PROJECT
RECOMMENDATION: Receive and file.
CL_AGN_220912_TorranceAirportBasinProject_RemovalEmail.pdf
- 7.J. RECEIVE AND FILE THE BLOCK CAPTAIN PROGRAM LEADERSHIP GROUP RECRUITMENT SCHEDULE

RECOMMENDATION: Receive and file.

7.K. RECEIVE AND FILE NOTICE OF NOMINEES FOR PUBLIC OFFICE

RECOMMENDATION: Receive and file.

[CL_PBN_220901_NoticeOfElectionNominees_E.pdf](#)

7.L. RECEIVE AND FILE CITY HALL LANDSCAPE SERVICES REQUEST FOR PROPOSAL

RECOMMENDATION: Receive and file.

[PW_LND_220822_RFP_LandscapeMaintenanceServices_F_A.pdf](#)

7.M. RECEIVE AND FILE CITY HALL REQUEST FOR PROPOSAL TO EVALUATE EXISTING HEATING, VENTILATION AND AIR CONDITIONING (HVAC) AT CITY HALL, AND PROVIDE ENGINEERING DESIGN FOR A FUNCTIONING SYSTEM

RECOMMENDATION: Receive and file.

[PW_CHC_220902_CHC_HVAC_RFP_F.pdf](#)

7.N. RECEIVE AND FILE A REPORT ON THE CLOSURE OF THE CITY HALL CAMPUS RECYCLING CENTER

RECOMMENDATION: Receive and file.

[CL_AGN_220912_CC_RecyclingCenter.pdf](#)

8. EXCLUDED CONSENT CALENDAR ITEMS

9. COMMISSION ITEMS

9.A. RECEIVE AND FILE A PLANNING COMMISSION DECISION TO APPROVE ZONING CASE NO. 22-14: SITE PLAN REVIEW TO CONSTRUCT A NEW 525-SQUARE-FOOT GARAGE ATTACHED BY A BREEZEWAY TO THE RESIDENCE, CONVERT AN EXISTING GARAGE TO HABITABLE SPACE, INTERIOR REMODEL, NEW PATIO WITH TRELLIS, LANDSCAPING, AND HARDSCAPING; AND VARIANCE REQUESTS TO ENCROACH INTO THE REAR AND SIDE YARD SETBACKS, AND DEVIATE FROM THE REQUIREMENT TO PROVIDE A STABLE AND CORRAL SET ASIDE ON A PROPERTY LOCATED AT 2 FLYING MANE ROAD (Lot 62-A-SF)

RECOMMENDATION: Receive and file.

[Vicinity Map - 2 Flying Mane Road.pdf](#)

[2 FLYING MANE RD VICINITY-PROXIMITY MAP.pdf](#)

[Development Table \(ZC 22-14\).pdf](#)

[2022-14_PC_Resolution_2FlyingManeRoad_ZC 22-14_E.pdf](#)

[SATO DD 080922.pdf](#)

[2 Flying Mane Landscape Set_30X42 2.pdf](#)

9.B. RECEIVE AND FILE A PLANNING COMMISSION DECISION TO APPROVE ZONING CASE NO. 21-02, MODIFICATION NO. 1: REQUEST FOR APPROVAL OF A SITE PLAN REVIEW TO DEMOLISH AN EXISTING RESIDENCE AND CONSTRUCT A NEW 5,215-SQUARE-FOOT SINGLE-FAMILY RESIDENCE AND RELATED IMPROVEMENTS INCLUDING NON-EXEMPT GRADING; VARIANCE TO CONSTRUCT A FIVE-FOOT-HIGH RETAINING WALL IN THE SETBACK AREA AND CONDUCT NON-EXEMPT GRADING; MODIFICATION TO ADD A

1,428-SQUARE-FOOT BASEMENT, STAIRCASE, AND RETAINING WALL ON A PROPERTY LOCATED AT 11 FLYING MANE ROAD (LOT 53-SF), ROLLING HILLS, CA (NEVENKA LCC)

RECOMMENDATION: Receive and file.

[Vicinity Map - 11 Flying Mane Road.pdf](#)

[Development Table \(ZC 21-02\)_Mod1.pdf](#)

[11 Flying Mane - vicinity-proximity map.pdf](#)

[2022-13_PC_Resolution_11FlyingManeRoad_ZC 21-02mod_E.pdf](#)

[2022-07_PC_Resolution_11FlyingManeRoad_ZC 21-02_E.pdf](#)

[11 Flying Mane - Amended Plans Part 1 - 220725.pdf](#)

[11 Flying Mane - Amended Plans Part 2 - 220725.pdf](#)

10. PUBLIC HEARINGS

11. OLD BUSINESS

- 11.A. [APPROVE FINANCE/AUDIT/BUDGET COMMITTEE RECOMMENDATION TO AMEND THE CITY'S GENERAL FUND RESERVE POLICY](#)

RECOMMENDATION: Approve as presented

[CL_AGN_220822_FBA_ReservePolicyDiscussion.pdf](#)

- 11.B. [RECEIVE AN UPDATE ON THE CREST ROAD EAST AND EASTFIELD DRIVE ELECTRIC UTILITY UNDERGROUNDING PROJECTS AND PROVIDE DIRECTION ON THE EASTFIELD DRIVE FEMA/CALOES GRANT](#)

RECOMMENDATION: Receive report and provide direction to staff.

[Hahn_Rule 20A Donation Approval.pdf](#)

- 11.C. [RECEIVE REPORT ON THE SEPTEMBER 1, 2022 ROLLING HILLS COMMUNITY ASSOCIATION \(RHCA\) BOARD MEETING ON THE CITY'S OUTDOOR SIREN PROJECT; CONSIDER PROJECT OPTIONS PROPOSED BY HQE; AND PROVIDE DIRECTION TO STAFF.](#)

RECOMMENDATION: Receive report, consider project options and provide direction to staff.

[CL_AGN_220912_CC_PublicComment02.pdf](#)

[CL_AGN_220912_CC_PublicComment01.pdf](#)

[CL_AGN_220912_CC_PublicComment04.pdf](#)

[CL_AGN_220912_CC_PublicComment03.pdf](#)

[CL_AGN_220912_HQE Systems_Feasbility Study.pdf](#)

12. NEW BUSINESS

- 12.A. [CONSIDER FUEL LOAD REDUCTION MAINTENANCE IN THE PHASE THREE AND FOUR AREAS BY THE PALOS VERDES PENINSULA LAND CONSERVANCY.](#)

RECOMMENDATION: Staff recommends that the City Council invest in the maintenance costs for 2023 for the Phase 3 and 4 areas for a total of \$26,000 and direct staff to work with PVPLC and the City Attorney's office on a contract amendment.

[PVPLC Reducing Fuel Load Project Maintenance RH 2023.pdf](#)

[PVPLC Reducing Fuel Load Project Update -2022.pdf](#)

[Fuel Load Reduction Phase 4 Presentation.pdf](#)

[4th_Amendment.pdf](#)
[3rd_Amendment.pdf](#)
[2nd_Amendment.pdf](#)
[1st_Amendment.pdf](#)
[PVP Land Conservancy Agreement_2019-11-15.pdf](#)

- 12.B. APPROVE THIRD AMENDMENT TO A PROFESSIONAL SERVICES AGREEMENT WITH ALAN PALERMO FOR PROJECT MANAGEMENT SERVICES FOR FISCAL YEAR 2022-2023

RECOMMENDATION: Approve as presented.

[CA_AGR_220912_PSA_Alán Palermo_ThirdAmendment.pdf](#)
[CA_AGR_220912_PSA_Alán Palermo_ThirdAmendment_ExhibitA.pdf](#)
[Alan Palermo Agreement - Signed_July_2019.pdf](#)
[Alan Palermo Service Agreement FINAL 2020.28.09.pdf](#)
[2021-11-09_2ndAmend-AlanPalerm.pdf](#)

- 12.C. CONSIDER THREE PROPOSALS FOR GEOTECHNICAL SERVICES NECESSARY FOR THE CITY HALL ADA IMPROVEMENT PROJECT AND DIRECT STAFF TO PREPARE A PROFESSIONAL SERVICES AGREEMENT WITH GMU FOR A NOT-TO-EXCEED AMOUNT OF \$9,700

RECOMMENDATION: Approve as presented.

[Geotechniques_20220830_geotech proposal.pdf](#)
[GMU_P-22212 City Hall ADA Addition \(8-22-22\).pdf](#)
[Ninyo and Moore_04IRV02-03763.pdf](#)

13. MATTERS FROM THE CITY COUNCIL

- 13.A. DISCUSS COYOTE CONTROL MEASURES (BLACK)

RECOMMENDATION: Discuss the matter and provide direction to staff.

[2022.05.01_Animal Care and Control Agreement779.pdf](#)

- 13.B. DISCUSSION REQUEST BY THE WOMEN'S CLUB BEAUTIFICATION COMMITTEE FOR NEW FENCING ALONG ON PORTUGUESE BEND ROAD, ADJACENT TO CITY HALL CAMPUS (BLACK)

RECOMMENDATION: Provide direction to staff.

[CL_AGN_220912_CC_WomensClub_Letter.pdf](#)
[CL_AGN_220912_CC_WomensClub_Fencing_PublicComment01.pdf](#)

14. MATTERS FROM STAFF

15. RECESS TO CLOSED SESSION

16. RECONVENE TO OPEN SESSION

17. ADJOURNMENT - THIS MEETING WILL BE ADJOURNED IN THE MEMORY OF ROLLING HILLS RESIDENT AND BLOCK CAPTAIN TUBA GHANNADI WHO PASSED AWAY

Next regular meeting: Monday, September 26, 2022 at 7:00 p.m. in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.

Notice:

Public Comment is welcome on any item prior to City Council action on the item.

Documents pertaining to an agenda item received after the posting of the agenda are available for review in the City Clerk's office or at the meeting at which the item will be considered.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting due to your disability, please contact the City Clerk at (310) 377-1521 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility and accommodation for your review of this agenda and attendance at this meeting.