



Minutes  
Rolling Hills City Council  
Monday, September 26, 2022  
Regular Meeting 7:00 p.m.

**1. CALL TO ORDER**

The City Council of the City of Rolling Hills met in person on the above date at 7:00 p.m. Mayor Black presiding.

**2. ROLL CALL**

|                         |                                                                                                                                                                                                                                                   |
|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Councilmembers Present: | Dieringer, Pieper, Mirsch, Mayor Pro Tem Wilson, Mayor Black                                                                                                                                                                                      |
| Councilmembers Absent:  | None                                                                                                                                                                                                                                              |
| Staff Present:          | Elaine Jeng, City Manager<br>Christian Horvath, City Clerk / Executive Assistant to the City Manager<br>Patrick Donegan, Deputy City Attorney<br>John Signo, Planning & Community Services Director<br>Vanessa Hevener, Senior Management Analyst |

**3. PLEDGE OF ALLEGIANCE – Mayor Pro Tem Wilson**

**4. PRESENTATIONS/PROCLAMATIONS/ANNOUNCEMENTS – NONE**

**5. BLUE FOLDER ITEMS (SUPPLEMENTAL)**

Motion by Councilmember Pieper, seconded by Councilmember Mirsch to receive and file supplemental items for 7G and 12A. Motion carried unanimously with the following vote:

|         |                                                |
|---------|------------------------------------------------|
| AYES:   | Dieringer, Pieper, Mirsch, Wilson, Mayor Black |
| NOES:   | None                                           |
| ABSENT: | None                                           |

**6. PUBLIC COMMENT ON NON-AGENDA ITEMS**

Public Comment: Arun Bhumitra

**7. CONSENT CALENDAR**

**7.A. APPROVE AFFIDAVIT OF POSTING FOR THE CITY COUNCIL REGULAR MEETING OF SEPTEMBER 26, 2022**

**7.B. APPROVE MOTION TO READ BY TITLE ONLY AND WAIVE FURTHER READING OF ALL ORDINANCES AND RESOLUTIONS LISTED ON THE AGENDA**

**7.C. APPROVE THE FOLLOWING CITY COUNCIL MINUTES: SEPTEMBER 12, 2022**

**7.D. PAYMENT OF BILLS**

**7.E. REPUBLIC SERVICES RECYCLING TONNAGE REPORT FOR JULY & AUGUST 2022**

**7.F. PULLED BY COUNCILMEMBER DIERINGER**

- 7.G. APPROVE FIFTH AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT AND AUTHORIZE THE CITY MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH THE PALOS VERDES PENINSULA LAND CONSERVANCY TO PROVIDE ONE-YEAR FIRE FUEL MAINTENANCE SERVICE FOR PHASES 1, 3 AND 4 AREAS AND ADOPT BY RESOLUTION NO. 1307 AUTHORIZING A TRANSFER OF \$33,500.00 FROM THE GENERAL FUND RESERVES TO THE GENERAL FUND FOR FIRE FUEL MANAGEMENT SERVICES**
- 7.H. ADOPT RESOLUTION NO. 1308 ACCEPTING THE TRANSFER OF \$1,000,000 OF THE COUNTY OF LOS ANGELES RULE 20A WORK CREDITS AND AUTHORIZE THE CITY MANAGER TO EXECUTE NECESSARY DOCUMENTS TO ENABLE THE TRANSFER OF SAID WORK CREDITS**
- 7.I. REPORT ON AUGUST 2ND EMERGENCY NOTIFICATION EXERCISE USING ALERT SOUTH BAY AND EMERGENCY INFORMATION SYSTEM**
- 7.J. PULLED BY COUNCILMEMBER DIERINGER**
- 7.K. RECEIVE A FINANCIAL REPORT FOR THE EASTFIELD DRIVE ASSESSMENT DISTRICT AD-2021-1, AND DIRECT STAFF TO REIMBURSE RESIDENTS MIKE AND MARCIA SCHOETTLE FOR OVERPAYMENT OF \$11,645.18**
- 7.L. PULLED BY STAFF FROM AGENDA**
- 7.M. PULLED BY COUNCILMEMBER DIERINGER**

Motion by Councilmember Pieper, seconded by Councilmember Dieringer to approve Consent Calendar, excluding Items 7F, 7J, 7L, and 7M. Motion carried unanimously with the following vote:

AYES: Dieringer, Pieper, Mirsch, Wilson, Mayor Black  
NOES: None  
ABSENT: None

**8. EXCLUDED CONSENT CALENDAR ITEMS**

- 7.F. APPROVE PROFESSIONAL SERVICES AGREEMENT WITH GMU GEOTECHNICAL, INC. FOR SERVICES SPECIFIC TO THE CITY HALL ADA IMPROVEMENTS PROJECT AND ADOPT BY RESOLUTION NO. 1306 AUTHORIZING A NOT TO EXCEED TRANSFER OF \$9,695.00 FROM THE GENERAL FUND RESERVES TO THE GENERAL FUND FOR GEOTECHNICAL SERVICES**

Motion by Councilmember Dieringer, seconded by Councilmember Pieper to approve as presented with one typographic change to section 6 in the Agreement and adopt Resolution No. 1306. Motion carried unanimously with the following vote:

AYES: Dieringer, Pieper, Mirsch, Wilson, Mayor Black  
NOES: None  
ABSENT: None

- 7.J. RECEIVE AND FILE ASSEMBLY BILL (AB) 939 ANNUAL REPORT FOR CALENDAR 2021 TO THE CALIFORNIA DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY (CALRECYCLE)**

Motion by Councilmember Pieper, seconded by Mayor Pro Tem Wilson to receive and file. Motion carried unanimously with the following vote:

AYES: Dieringer, Pieper, Mirsch, Wilson, Mayor Black  
NOES: None  
ABSENT: None

**7.M. RECOMMEND APPROVAL TO PAY TYLER TECHNOLOGY \$3,000 FOR WORK ENGAGED BY PREVIOUS FINANCE DIRECTOR**

Motion by Councilmember Pieper, seconded by Councilmember Mirsch to approve as presented. Motion carried with the following vote:

AYES: Pieper, Mirsch, Wilson, Mayor Black  
NOES: Dieringer  
ABSENT: None

**9. COMMISSION ITEMS – NONE**

**10. PUBLIC HEARINGS**

**10.A. CONSIDER AND APPROVE RESOLUTION NO. 1309 OF THE CITY COUNCIL OF THE CITY OF ROLLING HILLS ADOPTING THE 2021-2029 ROLLING HILLS HOUSING ELEMENT AND ASSOCIATED MITIGATED NEGATIVE DECLARATION**

Presentation by John Signo, Planning & Community Services Director  
Barry Miller, Consultant  
Victoria Boyd, Chambers Group, Inc.

Public Comment: Melissa McNabb

Motion by Councilmember Pieper, seconded by Mayor Pro Tem Wilson to approve Resolution No. 1309 adopting the Mitigated Negative Declaration and the 2021-2029 Rolling Hills Housing Element.

Friendly amendment by Councilmember Mirsch to make typographical changes throughout document reflecting “low income or seniors” for consistency. The friendly amendment was accepted.

Motion carried unanimously with the following vote:

AYES: Dieringer, Pieper, Mirsch, Wilson, Mayor Black  
NOES: None  
ABSENT: None

**11. OLD BUSINESS**

**11.A. RECEIVE REPORT ON THE SEPTEMBER 15, 2022 ROLLING HILLS COMMUNITY ASSOCIATION (RHCA) BOARD MEETING ON THE CITY'S OUTDOOR SIREN PROJECT; CONSIDER PROJECT OPTIONS PROPOSED BY HQE; AND PROVIDE DIRECTION TO STAFF**

Presentation by Vanessa Hevener, Senior Management Analyst

Motion by Councilmember Pieper, seconded by Councilmember Dieringer (as clarified by City Manager Jeng) to have staff: 1) determine the use scenarios for siren only and siren/audio component; 2) talk to the Rolling Hills Community Association to have them opine on their requirements if the poles are to be located within easements. Motion carried unanimously with the following vote:

AYES: Dieringer, Pieper, Mirsch, Wilson, Mayor Black  
NOES: None  
ABSENT: None

## **12. NEW BUSINESS**

### **12.A. RECEIVE AND FILE RESIDENT DUSTIN MCNABB'S PRESENTATION ON HOME-BASED FIRE FIGHTING SYSTEM**

Presentation by Vanessa Hevener, Senior Management Analyst  
Dustin McNabb, Resident

Public Comment: Arlene Honbo, Alfred Visco

Motion by Councilmember Dieringer, seconded by Mayor Pro Tem Wilson to receive and file. Motion carried with the following vote:

AYES: Dieringer, Pieper, Wilson, Mayor Black  
NOES: Mirsch  
ABSENT: None

### **12.B. DISCUSS AN UPDATE ON THE COMMUNITY WILDFIRE PROTECTION PLAN (CWPP)**

Presentation by Vanessa Hevener, Senior Management Analyst

Motion by Councilmember Mirsch, seconded by Mayor Pro Tem Wilson directing staff to share the updated CWPP with the community. Motion carried unanimously with the following vote:

AYES: Dieringer, Pieper, Mirsch, Wilson, Mayor Black  
NOES: None  
ABSENT: None

## **13. MATTERS FROM THE CITY COUNCIL**

### **13.A. RECEIVE A REPORT ON THE SEPTEMBER 13, 2022 FIRE FUEL COMMITTEE MEETING AND APPROVE THE COMMITTEE'S RECOMMENDATIONS**

Presentation by Vanessa Hevener, Senior Management Analyst

Motion by Councilmember Pieper, seconded by Councilmember Dieringer to receive and file the Fire Fuel Committee report. Motion carried unanimously with the following vote:

AYES: Dieringer, Pieper, Mirsch, Wilson, Mayor Black  
NOES: None  
ABSENT: None

Motion by Mayor Pro Tem Wilson, seconded by Councilmember Mirsch to approve Recommendation #1: Develop a preferred list of vendors/providers and pricing for fire fuel removal services that could be used as a resource for the community on canyon management. If necessary, Staff is to work with RHCA. Motion carried unanimously with the following vote:

AYES: Dieringer, Pieper, Mirsch, Wilson, Mayor Black

NOES: None  
ABSENT: None

Motion by Councilmember Dieringer, seconded by Councilmember Pieper to approve Recommendation #2: Discuss fire safety and canyon management at the Rolling Hills Community Association's Annual Meeting. Motion carried unanimously with the following vote:

AYES: Dieringer, Pieper, Mirsch, Wilson, Mayor Black  
NOES: None  
ABSENT: None

Primary Motion by Councilmember Mirsch, seconded by Councilmember Pieper to approve Recommendation #3: Develop an assessment tool to quantify and/or measure progress on canyon management. For example, explore the use of drones to provide visual evidence of progress made.

Substitute motion by Councilmember Dieringer to table the discussion until there is additional information with specifics. Councilmember Dieringer withdrew the substitute motion

Motion carried unanimously with the following vote:

AYES: Dieringer, Pieper, Mirsch, Wilson, Mayor Black  
NOES: None  
ABSENT: None

#### **14. MATTERS FROM STAFF**

##### **14.A. DISCUSS ITEMS PROVIDED IN COMMISSION REPORTS AND RESPONSIBILITIES OF THE PLANNING COMMISSION AND CITY COUNCIL ON DEVELOPMENT PROJECTS**

Presentation by John Signo, Planning & Community Services Director

Motion by Councilmember Dieringer, seconded by Councilmember Pieper directing staff to provide the following in future agendaized Commission Items as posited by staff: 1) Legible Proximity Map; 2) Planning Commission Vote; 3) Any issues raised by residents in opposition (or Planning Commissioners in the minority vote) and whether they were addressed via explanation or project changes; 4) Required findings for any discretionary review (including variances) and the basis (facts and evidence) to support such finding(s); 5) Graph/chart of the lot size/setbacks for existing and proposed etc. Motion carried unanimously with the following vote:

AYES: Dieringer, Pieper, Mirsch, Wilson, Mayor Black  
NOES: None  
ABSENT: None

#### **15. RECESS TO CLOSED SESSION – NONE**

#### **16. RECONVENE TO OPEN SESSION – NONE**

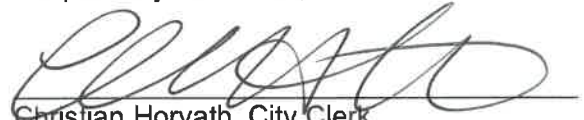
#### **17. ADJOURNMENT: 10:09 P.M.**

Hearing no further business before the City Council, the meeting was adjourned in memory of Rolling Hills Resident Dardy Cronin at 10:09 p.m on September 26, 2022. The next regular meeting of the City Council is scheduled to be held on Monday, October 10, 2022 beginning at 7:00 p.m. in the City Council Chamber

at City Hall, 2 Portuguese Bend Road, Rolling Hills, California. It will also be available via City's website link at: <https://www.rolling-hills.org/government/agenda/index.php>

All written comments submitted are included in the record and available for public review on the City website.

Respectfully submitted,

  
Christian Horvath, City Clerk

Approved,

  
James Black, M.D., Mayor