



# City of Rolling Hills

INCORPORATED JANUARY 24, 1957

2 PORTUGUESE BEND ROAD  
ROLLING HILLS, CA 90274  
(310) 377-1521

## AGENDA

Regular City Council Meeting

## CITY COUNCIL

Monday, October 10, 2022

## CITY OF ROLLING HILLS

7:00 PM

The meeting agenda is available on the City's website. The City Council meeting will be live-streamed on the City's website. Both the agenda and the live-streamed video can be found here:  
<https://www.rolling-hills.org/government/agenda/index.php>

Members of the public may submit written comments in real-time by emailing the City Clerk's office at [cityclerk@cityofrh.net](mailto:cityclerk@cityofrh.net). Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information that you do not want to be published.

Recordings to City Council meetings can be found here: <https://www.rolling-hills.org/government/agenda/index.php>

Next Resolution No. 1312

Next Ordinance No. 380

### 1. CALL TO ORDER

### 2. ROLL CALL

### 3. PLEDGE OF ALLEGIANCE

### 4. PRESENTATIONS/PROCLAMATIONS/ANNOUNCEMENTS

### 5. BLUE FOLDER ITEMS (SUPPLEMENTAL)

*Blue folder (supplemental) items are additional back up materials to administrative reports, changes to the posted agenda packet, and/or public comments received after the printing and distribution of the agenda packet for receive and file.*

### 6. PUBLIC COMMENT ON NON-AGENDA ITEMS

*This is the appropriate time for members of the public to make comments regarding items **not** listed on this agenda. Pursuant to the Brown Act, no action will take place on any items not on the agenda.*

### 7. CONSENT CALENDAR

*Business items, except those formally noticed for public hearing, or those pulled for discussion are assigned to the Consent Calendar. The Mayor or any Councilmember may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion. The Mayor will call on anyone wishing to address the City Council on any Consent Calendar item on the agenda, which has not been pulled by Councilmembers for discussion.*

#### 7.A. APPROVE AFFIDAVIT OF POSTING FOR THE CITY COUNCIL REGULAR MEETING OF OCTOBER 10, 2022

**RECOMMENDATION: Approve.**

[CL\\_AGN\\_221010\\_CC\\_AffidavitofPosting.pdf](#)

- 7.B. APPROVE MOTION TO READ BY TITLE ONLY AND WAIVE FURTHER READING OF ALL ORDINANCES AND RESOLUTIONS LISTED ON THE AGENDA

**RECOMMENDATION: Approve.**

- 7.C. APPROVE THE FOLLOWING CITY COUNCIL MINUTES: SEPTEMBER 26, 2022

**RECOMMENDATION: Approve as presented.**

[CL\\_MIN\\_220926\\_CC\\_F.pdf](#)

- 7.D. PAYMENT OF BILLS.

**RECOMMENDATION: Approve as presented.**

[CL\\_AGN\\_221010\\_CC\\_PaymentOfBills.pdf](#)

- 7.E. ADOPT BY RESOLUTION NO. 1310 AUTHORIZING A BUDGET MODIFICATION OF \$11,645.18 TO REFUND MIKE AND MARCIA SCHOETTLE FOR OVERPAYMENT TO THE EASTFIELD DRIVE ASSESSMENT DISTRICT AD-2021-1

**RECOMMENDATION: Approve as presented and Adopt Resolution No. 1310**

[September26\\_2022StaffReport.pdf](#)

[ResolutionNo1310\\_SchoettlerRefund\\_BudgetAmendment.pdf](#)

- 7.F. ADOPT RESOLUTION NO. 1311 MEMORIALIZING A REVISION IN THE GENERAL FUND RESERVES POLICY

**RECOMMENDATION: Adopt Resolution No. 1311.**

[ResolutionNo1311\\_ReservePolicies\\_Amendment.pdf](#)

- 7.G. REVIEW AND APPROVE THE 2022 HOLIDAY OPEN HOUSE FINAL GUEST LIST

**RECOMMENDATION: Approve as presented.**

[CL\\_AGN\\_220930\\_CC\\_HolidayOpenHouse\\_ProposedInviteList.pdf](#)

## 8. EXCLUDED CONSENT CALENDAR ITEMS

## 9. COMMISSION ITEMS

## 10. PUBLIC HEARINGS

## 11. OLD BUSINESS

- 11.A. REPORT ON STAFF'S DIRECTION FROM CITY COUNCIL DURING THE SEPTEMBER 26, 2022 MEETING; CONSIDER PROJECT OPTIONS PROPOSED BY HQE; AND DIRECT STAFF TO PURSUE SOLUTION B WITH HQE

**RECOMMENDATION: Receive report, consider project options, and direct staff to pursue Solution B with HQE.**

[CL\\_AGN\\_220912\\_HQE Systems\\_Feasibility Study.pdf](#)

[CL\\_AGN\\_CC\\_220926\\_Sound Propagation Info V2.1 9-20-22.pdf](#)

[CL\\_AGN\\_CC\\_221010\\_RHCA Letter\\_Easements 9-28-22.pdf](#)

[CL\\_AGN\\_CC\\_221010\\_FlowChart\\_Process to Activate Outdoor Siren System.pdf](#)

[CL\\_AGN\\_CC\\_221010\\_RHCA Response Letter 10-6-22.pdf](#)

## 12. NEW BUSINESS

- 12.A. RECEIVE A REPORT FROM RESIDENT ON 3 MIDDLE RIDGE LANE NORTH AND DIRECT STAFF TO ASSESS THE CONDITION OF THE STORM DRAIN SYSTEM THAT RUNS FROM MIDDLE RIDGE LANE SOUTH TO MIDDLE RIDGE LANE NORTH

**RECOMMENDATION: Direct staff to conduct a condition assessment.**

[PW\\_DRA\\_220107\\_AsBuilts\\_MiddleridgeLane\\_6650 U1-B.pdf](#)

[PW\\_DRA\\_220107\\_FloodDistrictAGR\\_MiddleridgeLane\\_6650U1-B\\_Contract18374.pdf](#)

[PW\\_DRA\\_220923\\_3MiddleridgeLnN\\_SitePlan.pdf](#)

[PW\\_DRA\\_220923\\_3MiddleridgeLnN\\_Pics.pdf](#)

[PW\\_DRA\\_220923\\_1MiddleridgeLnN\\_Pics.pdf](#)

- 12.B. CONSIDER A PROFESSIONAL SERVICES AGREEMENT WITH S&K CONSULTING SERVICES TO EVALUATE EXISTING CITY HALL HEATING, VENTILATION AND AIR CONDITIONING (HVAC) AND PROVIDE AN ENGINEERING DESIGN TO CONSTRUCT A WORKING SYSTEM FOR A NOT-TO-EXCEED FEE OF \$25,100

**RECOMMENDATION: Receive and file. Direct staff to prepare a Professional Services Agreement with S&K Consulting Services for a not-to-exceed amount of \$25,100.00**

[PW\\_CHC\\_220902\\_CHC\\_HVAC\\_RFP\\_F.pdf](#)

[PW\\_CHC\\_221005\\_CHC\\_HVAC\\_FeeSummary\\_Evaluation.pdf](#)

[PW\\_CHC\\_221005\\_CHC\\_HVAC\\_ProjectEvaluation\\_Summary.pdf](#)

### 13. MATTERS FROM THE CITY COUNCIL

- 13.A. REPORT ON CONFERENCES, MEETINGS, TRAINING AND OR WORKSHOPS ATTENDED BY COUNCIL MEMBERS

**RECOMMENDATION: Receive and file reports.**

[ResolutionNo1304\\_AB1234\\_ReimbursementPolicyUpdate\\_A\\_E.pdf](#)

### 14. MATTERS FROM STAFF

- 14.A. FIRE FUEL ABATEMENT ENFORCEMENT QUARTERLY REPORT FOR THE THIRD QUARTER OF 2022 (JULY 1 THROUGH SEPTEMBER 30)

**RECOMMENDATION: Receive and file.**

[Opened Cases Q3 2022.pdf](#)

[Closed Cases Q3 2022.pdf](#)

[Cumulative Open Cases.pdf](#)

[Cumulative List.pdf](#)

- 14.B. CONSIDER CANCELLATION OF NOVEMBER 28, 2022 REGULAR CITY COUNCIL MEETING AND SCHEDULE A SPECIAL CITY COUNCIL MEETING ON DECEMBER 13, 2022

**RECOMMENDATION: Approve as presented.**

### 15. RECESS TO CLOSED SESSION

- 15.A. EMPLOYEE PERFORMANCE EVALUATION GOVERNMENT CODE SECTION 54957, TITLE CITY MANAGER

**RECOMMENDATION: Conduct City Manager Performance Evaluation.**

## **16. RECONVENE TO OPEN SESSION**

## **17. ADJOURNMENT**

Next regular meeting: Monday, October 24, 2022 at 7:00 p.m. in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.

### ***Notice:***

*Public Comment is welcome on any item prior to City Council action on the item.*

*Documents pertaining to an agenda item received after the posting of the agenda are available for review in the City Clerk's office or at the meeting at which the item will be considered.*

*In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting due to your disability, please contact the City Clerk at (310) 377-1521 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility and accommodation for your review of this agenda and attendance at this meeting.*