



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

2 PORTUGUESE BEND ROAD
ROLLING HILLS, CA 90274
(310) 377-1521

AGENDA

Regular City Council Meeting

CITY COUNCIL

Tuesday, December 13, 2022

CITY OF ROLLING HILLS

7:00 PM

The meeting agenda is available on the City's website. The City Council meeting will be live-streamed on the City's website. Both the agenda and the live-streamed video can be found here:
<https://www.rolling-hills.org/government/agenda/index.php>

Members of the public may submit written comments in real-time by emailing the City Clerk's office at cityclerk@cityofrh.net. Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information that you do not want to be published.

Recordings to City Council meetings can be found here: <https://www.rolling-hills.org/government/agenda/index.php>

Next Resolution No. 1321

Next Ordinance No. 383

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. CERTIFICATION OF ELECTION / CITY COUNCIL REORGANIZATION / PRESENTATIONS / PROCLAMATIONS

4.A. MAYOR'S PRESENTATION OF KEY TO THE CITY RECOGNIZING CITY ATTORNEY MICHAEL JENKINS FOR HIS 40 YEARS OF SERVICE TO THE CITY OF ROLLING HILLS

RECOMMENDATION: Present key to the city and plaque of recognition.

4.B. ADOPT BY TITLE ONLY RESOLUTION NO. 1317 RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON TUESDAY, NOVEMBER 8, 2022, DECLARING THE RESULTS AND SUCH MATTERS AS PROVIDED BY LAW

RECOMMENDATION: Adopt Resolution 1317 declaring the results of the
General Municipal Election held on November 8, 2022 and taking such further
actions as provided by law to complete the election process.

[ResolutionNo1317_ElectionCertification_11.08.22.pdf](#)

[CL_ELC_221207_RRCC_CanvassCertificate_StatementOfVotesCast.pdf](#)

4.C. ADMINISTRATION OF OATH OF OFFICE BY CITY CLERK TO RE-ELECTED MAYOR JAMES BLACK, M.D.

RECOMMENDATION: Administer Oath of Office

4.D. ADMINISTRATION OF OATH OF OFFICE BY CITY CLERK TO RE-ELECTED
MAYOR PRO TEM PATRICK WILSON
RECOMMENDATION: Administer Oath of Office

4.E. ADMINISTRATION OF OATH OF OFFICE BY CITY CLERK TO RE-ELECTED
COUNCILMEMBER LEAH MIRSCH
RECOMMENDATION: Administer Oath of Office

4.F. CITY COUNCIL REORGANIZATION
RECOMMENDATION:
A. PRESENTATION OF NEW MAYOR AND MAYOR PRO-TEM
B. PRESENTATION TO MAYOR BLACK IN RECOGNITION OF HIS SERVICE
DURING HIS 2022 TERM AS MAYOR
C. COMMENTS FROM OUTGOING MAYOR

5. BLUE FOLDER ITEMS (SUPPLEMENTAL)

Blue folder (supplemental) items are additional back up materials to administrative reports, changes to the posted agenda packet, and/or public comments received after the printing and distribution of the agenda packet for receive and file.

6. PUBLIC COMMENT ON NON-AGENDA ITEMS

*This is the appropriate time for members of the public to make comments regarding items **not** listed on this agenda. Pursuant to the Brown Act, no action will take place on any items not on the agenda.*

7. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or those pulled for discussion are assigned to the Consent Calendar. The Mayor or any Councilmember may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion. The Mayor will call on anyone wishing to address the City Council on any Consent Calendar item on the agenda, which has not been pulled by Councilmembers for discussion.

7.A. APPROVE AFFIDAVIT OF POSTING FOR THE CITY COUNCIL REGULAR
MEETING OF DECEMBER 13, 2022
RECOMMENDATION: Approve.
[CL_AGN_221213_CC_AffidavitofPosting.pdf](#)

7.B. APPROVE MOTION TO READ BY TITLE ONLY AND WAIVE FURTHER
READING OF ALL ORDINANCES AND RESOLUTIONS LISTED ON THE
AGENDA
RECOMMENDATION: Approve.

7.C. APPROVE THE FOLLOWING CITY COUNCIL MINUTES: NOVEMBER 14, 2022
RECOMMENDATION: Approve as presented.
[CL_MIN_221114_CC_F.pdf](#)

7.D. PAYMENT OF BILLS.
RECOMMENDATION: Approve as presented.
[CL_AGN_221213_PaymentofBills.pdf](#)

7.E. REPUBLIC SERVICES RECYCLING TONNAGE REPORT FOR NOVEMBER
2022
RECOMMENDATION: Receive and file.

- 7.F. RECEIVE AND FILE A LETTER FROM HCD INDICATING THE CITY'S 6TH CYCLE HOUSING ELEMENT, ALONG WITH TECHNICAL MODIFICATIONS, IS IN FULL COMPLIANCE WITH STATE LAW AND ACCEPT THE TECHNICAL MODIFICATIONS

RECOMMENDATION: Receive and file HCD's letter and accept the technical modifications to the 6th Cycle Housing Element.

[PL_GPN_HSG_221123_HCD_ComplianceLetter.pdf](#)

[PL_GPN_HSG_221121_Chapter6-GoalsPoliciesActions-CLEAN.pdf](#)

[PL_GPN_HSG_221121_Chapter6-GoalsPoliciesActions-REDLINE-v3.pdf](#)

[PL_GPN_HSG_221121_HCD_Comments.pdf](#)

- 7.G. APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH ONWARD ENGINEERING TO PROVIDE ON-CALL CONSTRUCTION OR GENERAL INSPECTION SERVICES DURING FY22/23 FOR A NOT-TO-EXCEED FEE OF \$24,470; ADOPT BY RESOLUTION NO. 1319 AUTHORIZING A BUDGET MODIFICATION OF \$24,470

RECOMMENDATION: Adopt Resolution No. 1319 and approve as presented.

[ResolutionNo1319_Onward Engineering_PSA_BudgetAmendment_Inspection.pdf](#)

[CA_AGR_221213_PSA_OnwardEngineering_InspectionServices.pdf](#)

- 7.H. APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH BENNETT LANDSCAPE TO PROVIDE LANDSCAPING SERVICES FOR THE CITY HALL CAMPUS

RECOMMENDATION: Approve as presented.

[CA_AGR_221213_PSA_BennettLandscape_Maintenance.pdf](#)

- 7.I. APPROVE THE FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH WILLDAN FOR PHASE 2 OF THE SANITARY SEWER FEASIBILITY STUDY FOR A NOT-TO-EXCEED FEE OF \$9,010; ADOPT BY RESOLUTION NO. 1318 AUTHORIZING A BUDGET MODIFICATION OF \$9,010.

RECOMMENDATION: Adopt Resolution No. 1318 and approve as presented.

[ResolutionNo1318_Wildan_PSA01_BudgetAmendment_SanitarySewer.pdf](#)

[CA_AGR_221213_PSA_Willdan_Amendment01_SanitarySewerFeasibilityStudy.pdf](#)

- 7.J. ACCEPT EMERGENCY STORM DRAIN REPAIR AT 3 MIDDLE RIDGE LANE NORTH AS COMPLETE, FILE NOTICE OF COMPLETION, AND RELEASE RETENTION AFTER 30 DAY LIEN PERIOD TO EC CONSTRUCTION

RECOMMENDATION: Approve as presented.

[PW_DRA_221017_ECC_EmergencyEstimate_3MiddleridgeLaneN.pdf](#)

[PW_DRA_221123_ECC_Invoice_CF_3MiddleridgeLane.pdf](#)

[PW_DRA_221213_3MiddleridgeLaneN_NoticeOfCompletion_D - Copy.pdf](#)

8. EXCLUDED CONSENT CALENDAR ITEMS

9. COMMISSION ITEMS

10. PUBLIC HEARINGS

- 10.A. PUBLIC HEARING FOR INTRODUCTION AND FIRST READING OF

ORDINANCE NO. 381 AND ADOPTION OF URGENCY ORDINANCE NO. 381-U AMENDING CHAPTER 17.28 OF THE ROLLING HILLS MUNICIPAL CODE REGARDING ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS AND DETERMINING THE ORDINANCES TO BE EXEMPT FROM CEQA

RECOMMENDATION: Open the public hearing, receive public testimony, close the public hearing, and make the following actions:

- Find that the adoption of the ordinances is statutorily exempt from review under CEQA pursuant to Public Resources Code Section 21080.17;
- Introduce for first reading by title only Ordinance No. 381 regarding ADUs and JADUs; and
- Adopt Ordinance No. 381-U regarding ADUs and JADUs.

Attachment 1 - CL_ORD_381_ADU Ordinance_D2.pdf

Attachment 2 - CL_ORD_381-U_ADU Urgency Ordinance_D.pdf

Attachment 3 - CL_AGN_CC_221213_REDLINE - ADU Code Amendments (SR Attachment)-c1.pdf

Attachment 4 - CL_RES_2022-20_PCRResolution_ADU_Ordinance_111522_E.pdf

11. NEW BUSINESS

- 11.A. [ADOPT RESOLUTION NO. 1320, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROLLING HILLS APPOINTING PATRICK DONEGAN AS CITY ATTORNEY; AND AUTHORIZE THE CITY MANAGER TO EXECUTE ANY DOCUMENTS NECESSARY TO IMPLEMENT THE APPOINTMENT](#)

RECOMMENDATION: Approve as presented.

[ResolutionNo1320_CityAttorneyAppointmnt_PatrickDonegan.pdf](#)

[CA_AGR_221213_BBK_Amendment.pdf](#)

- 11.B. [INTRODUCTION AND FIRST READING OF ORDINANCE NO. 382 AND ADOPTION OF URGENCY ORDINANCE NO. 382-U AMENDING TITLE 15 \(BUILDINGS AND CONSTRUCTION\) OF THE ROLLING HILLS MUNICIPAL CODE AND DETERMINING THE ORDINANCE EXEMPT FROM CEQA](#)

RECOMMENDATION: Open the public hearing, receive public testimony, close the public hearing, and make the following actions:

- Find that the adoption of the ordinances is not a project subject to CEQA review because it has no potential for resulting in physical change to the environment;
- Introduce for first reading by title only Ordinance No. 382 regarding building and construction; and
- Adopt Ordinance No. 382-U regarding building and construction.

ATTACHMENT 1 - CL_ORD_382_BuildingCodeOrdinance_D.pdf

ATTACHMENT 2 - CL_ORD_382-U_BuildingCodeUrgencyOrdinance_D.pdf

ATTACHMENT 3 - CL_ORD_382_BuildingCodeOrdinance_REDLINE_D.pdf

ATTACHMENT 4 - CL_ORD_382-U_BuildingCodeUrgencyOrdinance_REDLINE_D.pdf

ATTACHMENT 5 - PL_ZOA_221024_Letter_LACounty.pdf

12. OLD BUSINESS

- 12.A. [RECEIVE FEEDBACK FROM CALWATER, COUNTY OF LOS ANGELES FIRE DEPARTMENT, AND PALOS VERDES PENINSULA UNIFIED SCHOOL](#)

DISTRICT ON THE OUTDOOR SIREN PROJECT, AND APPROVE THE THIRD AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH HQE SYSTEMS IN THE AMOUNT OF \$4,195

RECOMMENDATION:

Receive and file; approve the Third Amendment to Professional Services Agreement with HQE Systems in the amount of \$4,195

[CL_AGN_221213_CC_PSA_HQE_Amendment03.pdf](#)
[CL_AGN_221024_CC_ScopeOfWork2_HQE 221020.pdf](#)
[CL-AGN_221213_Siren Locations_rv221201.pdf](#)
[CL_AGN_221213_SiteSurveys.pdf](#)

13. MATTERS FROM THE CITY COUNCIL

14. MATTERS FROM STAFF

15. RECESS TO CLOSED SESSION

16. RECONVENE TO OPEN SESSION

17. ADJOURNMENT

Adjourn in memory of Carla Routt who passed away on December 2, 2022. Next regular meeting: Monday, January 9, 2023 at 7:00 p.m. in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.

Notice:

Public Comment is welcome on any item prior to City Council action on the item.

Documents pertaining to an agenda item received after the posting of the agenda are available for review in the City Clerk's office or at the meeting at which the item will be considered.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting due to your disability, please contact the City Clerk at (310) 377-1521 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility and accommodation for your review of this agenda and attendance at this meeting.