



Minutes
Rolling Hills City Council
Monday, January 23, 2023
Regular Meeting 7:00 p.m.

1. CALL TO ORDER

The City Council of the City of Rolling Hills met in person on the above date at 7:02 p.m. Mayor Wilson presiding.

2. ROLL CALL

Councilmembers Present:

Dieringer, Pieper, Mayor Pro Tem Mirsch, Mayor Wilson

Councilmembers Absent:

None

Staff Present:

Elaine Jeng, City Manager

Christian Horvath, City Clerk / Executive Assistant to the City Manager

John Signo, Planning & Community Services Director

Vanessa Hevener, Senior Management Analyst

Robert Samario, Finance Director

Pat Donegan, City Attorney

3. PLEDGE OF ALLEGIANCE – Councilmember Pieper

4. PRESENTATIONS/PROCLAMATIONS/ANNOUNCEMENTS – NONE

5. APPROVE ORDER OF THE AGENDA

Councilmember Black arrived at 7:05 p.m.

6. BLUE FOLDER ITEMS (SUPPLEMENTAL)

Motion by Councilmember Pieper, seconded by Councilmember Black to receive and file Blue Folder Items for 7A, 11A and 13C. Motion carried unanimously with the following vote:

AYES: Black, Dieringer, Pieper, Mirsch, Mayor Wilson

NOES: None

ABSENT: None

7. PUBLIC COMMENT ON NON-AGENDA ITEMS

Public Comment: Victor Ibarra, Charlie Raine, Ali Tashakori

8. CONSENT CALENDAR

8.A. APPROVE AFFIDAVIT OF POSTING FOR THE CITY COUNCIL REGULAR MEETING OF JANUARY 23, 2023

8.B. APPROVE MOTION TO READ BY TITLE ONLY AND WAIVE FURTHER READING OF ALL ORDINANCES AND RESOLUTIONS LISTED ON THE AGENDA

8.C. APPROVE THE FOLLOWING CITY COUNCIL MINUTES: JANUARY 9, 2023

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8.D. PAYMENT OF BILLS

8.E. PULLED BY MAYOR WILSON

8.F. ADOPT RESOLUTION 1323 AUTHORIZING THE EXCHANGE OF PROPOSITION A FUNDS WITH THE CITY OF BEVERLY HILLS FOR GENERAL FUNDS; AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE FUND EXCHANGE AGREEMENT

8.G. ADOPT BY RESOLUTION NO. 1324 AUTHORIZING A BUDGET AMENDMENT OF \$13,000.00 IN GENERAL FUND RESERVES FOR THE STREET AND TRAFFIC IMPROVEMENTS ON JOHNS CANYON ROAD

Motion by Councilmember Dieringer, seconded by Mayor Pro Tem Mirsch to approve Consent Calendar except Item 8E. Motion carried unanimously with the following vote:

AYES: Black, Dieringer, Pieper, Mirsch, Mayor Wilson
NOES: None
ABSENT: None

9. EXCLUDED CONSENT CALENDAR ITEMS

8.E. REPUBLIC SERVICES RECYCLING TONNAGE REPORT FOR DECEMBER 2022

Motion by Councilmember Pieper, seconded by Councilmember Black to receive and file. Motion carried unanimously with the following vote:

AYES: Black, Dieringer, Pieper, Mirsch, Mayor Wilson
NOES: None
ABSENT: None

10. COMMISSION ITEMS – NONE

11. PUBLIC HEARINGS

11.A. ADOPT RESOLUTION NO. 1322 TO CREATE THE UNDERGROUND UTILITY DISTRICT NO. 2 (UDD-02) (EASTFIELD DRIVE)

Presentation by Senior Management Analyst Vanessa Hevener

Public Comment: David Brown, Ramona See

Motion by Councilmember Pieper, seconded by Councilmember Black to Adopt Resolution No. 1322 to create Underground utility District No. 2 (UUD-02) (Eastfield Drive.) Motion carried unanimously with the following vote:

AYES: Black, Dieringer, Pieper, Mirsch, Mayor Wilson
NOES: None
ABSENT: None

12. OLD BUSINESS

12.A. RECEIVE AND FILE AN UPDATE TO THE OUTDOOR SIREN PROJECT

Presentation by Senior Management Analyst Vanessa Hevener

Public Comment: Arlene Honbo, Ralph Black, Judith Haenel

Mayor Wilson shared information from the City of Paradise. Mayor Pro Tem Mirsch shared information from the Cities of Mill Valley and Laguna Beach

Primary Motion by Councilmember Black, seconded by Mayor Pro Tem Mirsch to receive and file and direct staff to identify four sites.

Substitute motion by Councilmember Dieringer to bifurcate the primary motion into two separate motions. Motion failed for lack of a second.

Primary Motion carried with the following vote:

AYES: Black, Pieper, Mirsch, Mayor Wilson
NOES: Dieringer
ABSENT: None

Mayor Wilson moved to Item 12E.

12.E. APPROVE REVISED FISCAL YEAR 2023/24 BUDGET CALENDAR

Presentation by City Manager Elaine Jeng

Motion by Councilmember Mayor Pro Tem Mirsch, seconded by Councilmember Pieper to approve the revised FY 2023/24 Budget Calendar. Motion carried unanimously with the following vote:

AYES: Black, Dieringer, Pieper, Mirsch, Mayor Wilson
NOES: None
ABSENT: None

Mayor Wilson moved to Items 13A and B.

13. NEW BUSINESS

13.A. AUDITED ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2022

Presentation by Finance Director Robert Samario
Kirk Hamblin, Lance, Soll & Lunghard, LLP

Motion by Councilmember Pieper, seconded by Mayor Pro Tem Mirsch to accept the audited financial statements for the fiscal year ended June 30, 2022. Motion carried unanimously with the following vote:

AYES: Black, Dieringer, Pieper, Mirsch, Mayor Wilson
NOES: None
ABSENT: None

13.B. RECEIVE PRESENTATION ON FISCAL YEAR 2023/24 BUDGET DEVELOPMENT KICKOFF AND PROVIDE INPUT TO THE FINANCE/BUDGET/AUDIT COMMITTEE

Presentation by Finance Director Robert Samario

Public Comment: Alfred Visco

Motion by Councilmember Pieper, seconded by Mayor Pro Tem Mirsch to receive and file. Motion carried unanimously with the following vote:

AYES: Black, Dieringer, Pieper, Mirsch, Mayor Wilson
NOES: None
ABSENT: None

Mayor Wilson moved back to Item 12B.

12. OLD BUSINESS

12.B. CONSIDER ENGAGING 4LEAF, INC. TO PROVIDE CODE ENFORCEMENT SERVICES, AND DIRECT STAFF TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT FOR AN AMOUNT NOT-TO-EXCEED \$79,040 FOR A ONE-YEAR TERM INCLUDING \$33,440 FOR THE REMAINDER OF THE 2022-2023 FISCAL YEAR

Presentation by Planning & Community Services Director John Signo

Motion by Councilmember Black, seconded by Councilmember Pieper directing the City Manager to execute a Professional Services Agreement with 4Leaf, Inc. at a not-to-exceed amount of \$59,040 for one year. Motion carried unanimously with the following vote:

AYES: Black, Dieringer, Pieper, Mirsch, Mayor Wilson
NOES: None
ABSENT: None

12.C. RECEIVE AND FILE SUPPLEMENTAL SEWER STUDY PREPARED BY WILL DAN ENGINEERING TO PHASE THE CONSTRUCTION OF THE 8" SEWER MAIN PROJECT AND DIRECT STAFF TO PREPARE AN AMENDED PROFESSIONAL SERVICE AGREEMENT WITH NV5 TO PREPARE CONSTRUCTION DOCUMENTS IN ACCORDANCE WITH THE PHASING OF THE PROJECT

Presentation by City Manager Elaine Jeng

Motion by Mayor Pro Tem Mirsch, seconded by Councilmember Black to receive and file the supplemental sewer study from Wildan Engineering and direct staff to prepare an amended professional Service agreement with NV5 in the amount of \$23,670. Motion carried with the following vote:

AYES: Black, Dieringer, Mirsch, Mayor Wilson
NOES: Pieper
ABSENT: None

12.D. RECEIVE AND FILE A TECHNICAL MEMORANDUM FROM PACIFIC ARCHITECTURE AND ENGINEERING INC., ON OPTIONS TO REPLACE THE EXISTING CITY HALL CAMPUS EMERGENCY STANDBY DIESEL GENERATOR AND PROVIDE DIRECTION TO STAFF

City Manager Elaine Jeng

Motion by Councilmember Pieper, seconded by Councilmember Black to table further discussion until the next City Council meeting. Motion carried unanimously with the following vote:

AYES: Black, Dieringer, Pieper, Mirsch, Mayor Wilson
NOES: None
ABSENT: None

13. NEW BUSINESS

13.C. CONSIDER AND APPROVE THE UPDATED CITY COUNCIL COMMITTEE ASSIGNMENTS FOR 2023

Motion by Councilmember Black, seconded by Mayor Pro Tem Mirsch to table the item until the next City Council meeting. Motion carried unanimously with the following vote:

AYES: Black, Dieringer, Pieper, Mirsch, Mayor Wilson
NOES: None
ABSENT: None

13.D. APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITIES OF RANCHO PALOS VERDES, PALOS VERDES ESTATES, ROLLING HILLS ESTATES, AND ROLLING HILLS REGARDING IMPLEMENTATION OF THE "KNOW YOUR ZONE" EVACUATION WEB PLATFORM

Primary Motion by Mayor Pro Tem Mirsch, seconded by Councilmember Black to approve the Memorandum of Understanding between the Palos Verdes Peninsula Cities as approved to form by the City Attorney with the established not-to-exceed total cost of \$10,000, with Rolling Hills' estimated share in the amount of \$700 based upon the established cost allocation formula for the four Peninsula cities.

Friendly amendment by Councilmember Dieringer to have this reconsidered if the other three cities don't approve this as presented and go back to their Councils. Friendly amendment not accepted.

Substitute motion by Councilmember Dieringer to approve only if the other three cities approve as is. Motion failed for lack of second.

Primary motion carried unanimously with the following vote:

AYES: Black, Dieringer, Pieper, Mirsch, Mayor Wilson
NOES: None
ABSENT: None

13.E. RECEIVE AND FILE CLOSED CIRCUIT TELEVISION (CCTV) INSPECTION OF THE MIDDLE RIDGE LANE STORM DRAIN LINE PERFORMED BY THE LOS ANGELES COUNTY DEPARTMENT OF PUBLIC WORKS

Motion by Councilmember Pieper, seconded by Councilmember Black to receive and file. Motion carried unanimously with the following vote:

AYES: Black, Dieringer, Pieper, Mirsch, Mayor Wilson
NOES: None
ABSENT: None

13.F. RECEIVE A REPORT ON NEW SINKHOLE AT 1 MIDDLE RIDGE LANE SOUTH AND DIRECT STAFF TO ENGAGE ONWARD ENGINEERING TO PROVIDE REPAIR RECOMMENDATION BASED ON FIELD OBSERVATIONS AND LA COUNTY DEPARTMENT OF PUBLIC WORKS PIPELINE VIDEO INSPECTION

Motion by Councilmember Pieper, seconded by Councilmember Black granting authority to the City Manager to have EC Construction evaluate and repair the existing sinkhole develop solutions, Onward Engineering provide engineering design recommendations to fix the whole drainage system, and the RHCA to cover the existing sinkholes for safety in the meantime. Motion carried with the following vote:

AYES: Black, Pieper, Mirsch, Mayor Wilson
NOES: Dieringer
ABSENT: None

13.G. RECEIVE AND FILE PROGRESS UPDATE ON CREST ROAD EAST UTILITY UNDERGROUNDING PROJECT

Motion by Councilmember Pieper, seconded by Councilmember Black to receive and file. Motion carried unanimously with the following vote:

AYES: Black, Dieringer, Pieper, Mirsch, Mayor Wilson
NOES: None
ABSENT: None

14. MATTERS FROM THE CITY COUNCIL

14.A. DISCUSS CALL FOR SERVICE EMAILS GENERATED BY THE LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (COUNCILMEMBER JEFF PIEPER)

Mayor Wilson tabled the item until the next Council Meeting.

15. MATTERS FROM STAFF – NONE

16. RECESS TO CLOSED SESSION – 11:25 P.M.

16.A. CONFERENCE WITH LABOR NEGOTIATOR GOVERNMENT CODE SECTION 54957.6 CITY'S DESIGNATED REPRESENTATIVE: MAYOR PATRICK WILSON UNREPRESENTED EMPLOYEE: CITY MANAGER ELAINE JENG

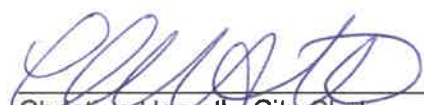
17. RECONVENE TO OPEN SESSION – 12:10 A.M.

18. ADJOURNMENT: 12:15 A.M.

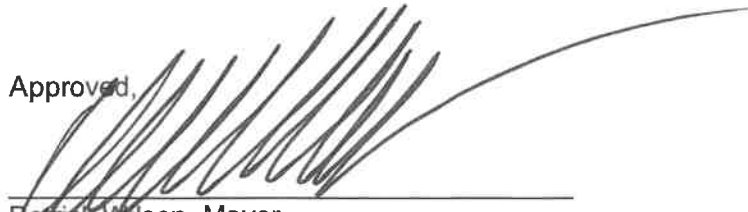
The meeting was adjourned at 12:15 a.m on January 24, 2023. The next regular adjourned meeting of the City Council is scheduled to be held on Monday, February 13, 2023 beginning at 7:00 p.m. in the City Council Chamber at City Hall, 2 Portuguese Bend Road, Rolling Hills, California. It will also be available via City's website link at: <https://www.rolling-hills.org/government/agenda/index.php>

All written comments submitted are included in the record and available for public review on the City website.

Respectfully submitted,


Christian Horvath, City Clerk

Approved,



Patrick Wilson, Mayor

