



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

2 PORTUGUESE BEND ROAD
ROLLING HILLS, CA 90274
(310) 377-1521

AGENDA Regular City Council Meeting

CITY COUNCIL
Monday, April 24, 2023

CITY OF ROLLING HILLS
7:00 PM

The meeting agenda is available on the City's website. The City Council meeting will be live-streamed on the City's website. Both the agenda and the live-streamed video can be found here:
<https://www.rolling-hills.org/government/agenda/index.php>

Members of the public may submit written comments in real-time by emailing the City Clerk's office at cityclerk@cityofrh.net. Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information that you do not want to be published.

Recordings to City Council meetings can be found here: <https://www.rolling-hills.org/government/agenda/index.php>

Next Resolution No. 1335

Next Ordinance No. 383

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS/PROCLAMATIONS/ANNOUNCEMENTS

- 4.A. PRESENTATION OF CAL CITIES WOMEN'S CAUCUS, WOMEN OF PERSISTENCE AWARD CERTIFICATE AND CITY COUNCIL COMMENDATION TO ROLLING HILLS RESIDENT DR. CARMEN ESTRADA SCHAYE. RECEIVE AND FILE PRESENTATION ON THE FULBRIGHT PROGRAM

RECOMMENDATION: Receive and file presentation by Dr. Carmen Estrada Schaye.

[CL_AGN_230424_CC_CarmenSchaye_Presentation.pdf](#)

- 4.B. PRESENTATION BY SITELOGIQ: POTENTIAL FUNDING SOURCES AND IMPLEMENTATION PATHWAY FOR CITY ENERGY & RESILIENCY PROJECTS

RECOMMENDATION: Receive and file.

[CL_AGN_230418_SitelogiQ_Presentation.pdf](#)

5. APPROVE ORDER OF THE AGENDA

This is the appropriate time for the Mayor or Councilmembers to approve the agenda as is or reorder.

6. BLUE FOLDER ITEMS (SUPPLEMENTAL)

Blue folder (supplemental) items are additional back up materials to administrative reports, changes to the posted agenda packet, and/or public comments received after the printing and distribution of the agenda packet for receive and file.

7. PUBLIC COMMENT ON NON-AGENDA ITEMS

*This is the appropriate time for members of the public to make comments regarding items **not** listed on this agenda. Pursuant to the Brown Act, no action will take place on any items not on the agenda.*

8. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or those pulled for discussion are assigned to the Consent Calendar. The Mayor or any Councilmember may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion. The Mayor will call on anyone wishing to address the City Council on any Consent Calendar item on the agenda, which has not been pulled by Councilmembers for discussion.

8.A. APPROVE AFFIDAVIT OF POSTING FOR THE CITY COUNCIL REGULAR MEETING OF APRIL 24, 2023

RECOMMENDATION: Approve.

[CL_AGN_230424_CC_AffidavitofPosting.pdf](#)

8.B. APPROVE MOTION TO READ BY TITLE ONLY AND WAIVE FURTHER READING OF ALL ORDINANCES AND RESOLUTIONS LISTED ON THE AGENDA

RECOMMENDATION: Approve.

8.C. APPROVE THE FOLLOWING CITY COUNCIL MINUTES: APRIL 10, 2023

RECOMMENDATION: Approve as presented.

[CL_MIN_230410_CC_F.pdf](#)

8.D. PAYMENT OF BILLS

RECOMMENDATION: Approve as presented.

[CL_AGN_230424_CC_PaymentOfBills.pdf](#)

8.E. REPUBLIC SERVICES RECYCLING TONNAGE REPORT FOR MARCH 2023

RECOMMENDATION: Receive and file.

[VC_REP_230418_March_YTD_TonnageReport.pdf](#)

8.F. APPROVE PROFESSIONAL SERVICES AGREEMENT WITH MNS ENGINEERS, INC TO PREPARE AND SUBMIT A NOTICE OF INTENT (NOI) TO FEMA FOR GRANT FUNDS FOR ADDITIONAL FIRE FUEL ABATEMENT IN ROLLING HILLS

RECOMMENDATION: Approve as presented.

[CA_AGR_230406_MNS-Engineers_GrantWriting_E.pdf](#)

8.G. CONSIDER AND APPROVE SUBSCRIPTION TO LOS ANGELES COUNTY'S GEOGRAPHIC INFORMATION SYSTEM (GIS); AND AUTHORIZE THE ALLOCATION OF \$4,500 FROM SALARY SAVINGS IN THE PLANNING DEPARTMENT TO COVER THE ONE-TIME COST OF THE GIS.

RECOMMENDATION: Staff recommends subscribing to LA County's GIS to be able to have aerial photographs of the City, contour information, measurement capabilities to enhance staff's service to the community, and authorize the transfer of \$4,500 from the salary savings in the Planning Department to the Dues and Subscriptions account.

[LARIAC7 Letter to Participants \(Final\) Rolling Hills.pdf](#)

[LARIAC6_Signed_Agreement_2020.pdf](#)

- 8.H. APPROVE AREA G'S SOUTH BAY ALERT ADMINISTRATOR CONTRACT RENEWAL FOR USE WITH THE EVERBRIDGE SYSTEM

RECOMMENDATION: Approve as presented.

[PS_ARG_230418_EverbridgeASB_3YearCosts.pdf](#)

[PS ASB 230401 Administrator Contract EMSP F E.pdf](#)

9. EXCLUDED CONSENT CALENDAR ITEMS

10. COMMISSION ITEMS

- 10.A. ZONING CASE NO. 22-81: REQUEST FOR APPROVAL OF A SITE PLAN REVIEW FOR 1) A 912-SQUARE-FOOT SWIMMING POOL/SPA, 2) DETACHED GARAGE, 3) APPURTENANT STRUCTURES, HARDSCAPE, LANDSCAPE, AND 4) NON-EXEMPT GRADING; CONDITIONAL USE PERMITS FOR 1) AN EQUESTRIAN RIDING ARENA, 2) RELOCATION OF AN EXISTING DRIVEWAY APRON, 3) 1,334-SQUARE-FOOT RECONSTRUCTED STABLE ON THE SAME FOOTPRINT; AND VARIANCES FOR 1) STRUCTURES TO ENCROACH INTO THE REQUIRED SETBACKS AND FRONT YARD, AND 2) TO EXCEED THE 20% FRONT YARD COVERAGE FOR THE DRIVEWAY, IN ZONING CASE NO. 22-81 LOCATED AT 9 PORTUGUESE BEND ROAD, AND FINDING THE PROJECT CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (LOT 74-RH) (WILLIS)

RECOMMENDATION: Receive and file.

[Attachment 1_Development_Table__ZC22-81_.pdf](#)

[Attachment 2_Vicinity_Map_ZC22-81.pdf](#)

[Attachment 3_Development_Summary__ZC22-81_.CC.pdf](#)

[Attachment 4. Resolution No. 2023-02](#)

[Attachment 5. Traffic Commission Staff Report November 10, 2022](#)

[Attachment 6. Traffic Engineer Memo](#)

[Attachment 7. Photos](#)

[Attachment 8. Architectural Plans](#)

[Attachment 9. Conceptual Landscape Plan](#)

11. PUBLIC HEARINGS

12. OLD BUSINESS

13. NEW BUSINESS

- 13.A. FISCAL YEAR 2022/23 INTERIM FINANCIAL REPORT FOR THE NINE MONTHS ENDED MARCH 31, 2023

RECOMMENDATION: Receive and file.

[CL_AGN_230424_CC_Q3_Analysis_AllFunds_FY23.pdf](#)

[CL_AGN_230424_CC_GF_Revenues_BudgetVsActual_Thru03.31.pdf](#)

[CL_AGN_230424_CC_GF_Expenditures_BudgetVsActual_Thru03.31.pdf](#)

- 13.B. CONSIDER AND APPROVE AMENDED CITY MANAGER EMPLOYMENT CONTRACT

RECOMMENDATION: Approve as recommended

[Elaine Jeng Agreement 2018.08.13.pdf](#)

14. MATTERS FROM THE CITY COUNCIL

15. MATTERS FROM STAFF

16. RECESS TO CLOSED SESSION

17. RECONVENE TO OPEN SESSION

18. ADJOURNMENT

Next regular meeting: Monday, May 8, 2023 at 7:00 p.m. in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.

Notice:

Public Comment is welcome on any item prior to City Council action on the item.

Documents pertaining to an agenda item received after the posting of the agenda are available for review in the City Clerk's office or at the meeting at which the item will be considered.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting due to your disability, please contact the City Clerk at (310) 377-1521 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility and accommodation for your review of this agenda and attendance at this meeting.