



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

2 PORTUGUESE BEND ROAD
ROLLING HILLS, CA 90274
(310) 377-1521

AGENDA Regular City Council Meeting

CITY COUNCIL
Monday, June 12, 2023

CITY OF ROLLING HILLS
7:00 PM

The meeting agenda is available on the City's website. The City Council meeting will be live-streamed on the City's website. Both the agenda and the live-streamed video can be found here:
<https://www.rolling-hills.org/government/agenda/index.php>

Members of the public may submit written comments in real-time by emailing the City Clerk's office at cityclerk@cityofrh.net. Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information that you do not want to be published.

Recordings to City Council meetings can be found here: <https://www.rolling-hills.org/government/agenda/index.php>

Next Resolution No. 1338

Next Ordinance No. 383

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS/PROCLAMATIONS/ANNOUNCEMENTS

5. APPROVE ORDER OF THE AGENDA

This is the appropriate time for the Mayor or Councilmembers to approve the agenda as is or reorder.

6. BLUE FOLDER ITEMS (SUPPLEMENTAL)

Blue folder (supplemental) items are additional back up materials to administrative reports, changes to the posted agenda packet, and/or public comments received after the printing and distribution of the agenda packet for receive and file.

7. PUBLIC COMMENT ON NON-AGENDA ITEMS

*This is the appropriate time for members of the public to make comments regarding items **not** listed on this agenda. Pursuant to the Brown Act, no action will take place on any items not on the agenda.*

8. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or those pulled for discussion are assigned to the Consent Calendar. The Mayor or any Councilmember may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion. The Mayor will call on anyone wishing to address the City Council on any Consent Calendar item on the agenda, which has not been pulled by Councilmembers for discussion.

8.A. [APPROVE AFFIDAVIT OF POSTING FOR THE CITY COUNCIL REGULAR MEETING OF JUNE 12, 2023](#)

RECOMMENDATION: Approve.

[CL_AGN_230612_CC_AffidavitofPosting.pdf](#)

- 8.B. APPROVE MOTION TO READ BY TITLE ONLY AND WAIVE FURTHER READING OF ALL ORDINANCES AND RESOLUTIONS LISTED ON THE AGENDA

RECOMMENDATION: Approve.

- 8.C. APPROVE THE FOLLOWING CITY COUNCIL MINUTES: MAY 22, 2023

RECOMMENDATION: Approve as presented.

[CL_MIN_230522_CC_F.pdf](#)

- 8.D. PAYMENT OF BILLS

RECOMMENDATION: Approve as presented.

[CL_AGN_230612_CC_PaymentOfBills-signed.pdf](#)

- 8.E. REPUBLIC SERVICES RECYCLING TONNAGE REPORT FOR APRIL 2023

RECOMMENDATION: Receive and file.

[VC_REP_230518_April_YTD_TonnageReport.pdf](#)

- 8.F. APPROVE AN AMENDED AGREEMENT WITH MCGOWAN CONSULTING FOR SERVICES RELATING TO STORMWATER MANDATE COMPLIANCE

RECOMMENDATION: Approve as presented.

[CA_AGR_230612_McGowan_Amend06_D.pdf](#)

[RH-MS4-ProposalLetter-FY23-24\(2023-04-20\).pdf](#)

[RH-MS4_SOS_FY2023-24\(Final\).pdf](#)

[MCGOWAN CONSULTING LLC, Agrmnt_ 2015-18_Signed.pdf](#)

[McGowan 1stAmendment 2018-2020 SIGNED.pdf](#)

[Second Amendment McGowan Agreement 4-17-19.pdf](#)

[3rd Agreement McGowan Consulting LLC Agreement 2020_07_29.pdf](#)

[PSA 4th Amendment signed 06.29.2021.pdf](#)

[CA_AGR_220613_McGowan_Amend05_E.pdf](#)

- 8.G. APPROVE THE THIRD AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH LSL, LLC TO PROVIDE FINANCIAL AUDIT SERVICES FOR THE FISCAL YEAR ENDING JUNE 30, 2023 FOR AN AMOUNT NOT-TO-EXCEED \$31,400.

RECOMMENDATION: Approve as presented.

[CA_AGR_230612_LSL_PSA_Amendment_03_LSL.pdf](#)

- 8.H. RECEIVE AND FILE A REPORT FROM THE MAY 23, 2023 SOLID WASTE AND RECYCLING COMMITTEE

RECOMMENDATION: Receive and file.

[CL_AGN_230612_CC_Email_DBenton_230605.pdf](#)

[CL_AGN_230612_CC_Email_DBenton_230510.pdf](#)

[CL_AGN_220328_UnforseenCircumstances_CVTFire.pdf](#)

- 8.I. RECEIVE AND FILE AN UPDATE ON TENNIS COURTS ADA IMPROVEMENT PROJECT

RECOMMENDATION: Receive and file

- 8.J. RECEIVE AND FILE A STATUS TO AMEND THE WIRELESS COMMUNICATION FACILITIES ORDINANCE

RECOMMENDATION: Receive and file.

[PL_WCF_230607_Infinity_CaseLog.pdf](#)

9. EXCLUDED CONSENT CALENDAR ITEMS

10. COMMISSION ITEMS

11. OLD BUSINESS

- 11.A. RECEIVE AN UPDATED SOUND PROPOGATION REPORT FROM HQE SYSTEMS INC., AND DIRECT STAFF TO ENGAGE HQE SYSTEM INC. TO INSTALL THE PROPOSED OUTDOOR SIREN SYSTEM FOR THE CITY OF ROLLING HILLS.

RECOMMENDATION: Approve as presented.

[CL_AGN_230612_CC_HQE_SiRcomOutdoorWarningSystem.pdf](#)

[CL_AGN_220912_HQE_Systems_Feasibility_Study.pdf](#)

[CL_AGN_CC_221010_FlowChart_Process_to_Activate_Outdoor_Siren_System.pdf](#)

- 11.B. CONSIDER THE LETTER OF AGREEMENT (LOA) FROM ENERGY SOLUTIONS COMPANY SITELOGIQ AS AN ALTERNATIVE APPROACH TO IMPLEMENT THE CITY HALL CAMPUS BACKUP POWER PROJECT AND DIRECT STAFF TO DRAFT A PROFESSIONAL SERVICES AGREEMENT WITH SITELOGIQ FOR SERVICES.

RECOMMENDATION: Approve as presented.

[CL_AGN_230602_SiteLogiQ_LOA.pdf](#)

[CL_AGN_230418_SitelogiQ_Presentation.pdf](#)

- 11.C. APPROVE A WITHDRAWAL FROM REQUEST FOR TIME SCHEDULE ORDER FOR MACHADO LAKE TOTAL MAXIMUM DAILY LOADS FROM LOS ANGELES REGIONAL WATER QUALITY CONTROL BOARD

RECOMMENDATION: Approve as presented.

[PW_MS4_TSO_RollingHillsWithdrawalTSORequest_D.pdf](#)

[PW_MS4_221019_LARWQCB_PVP_WMP_TSO_ConditionalApproval.pdf](#)

[PW_MS4_220317_LARWQCB_PVP_WMG_TSO_Review_Letter.pdf](#)

- 11.D. APPROVE A SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH NV5 TO ADDRESS THE UTILITY CONFLICT IDENTIFIED IN THE DOWNSTREAM SEWER MAIN AS A PART OF THE 8" SEWER MAIN LINE ALONG PORTUGUESE BEND ROAD/ROLLING HILLS PROJECT.

RECOMMENDATION: Approve as presented.

[CA_AGR_200929_NV5_8inchSewerLineProject_E.pdf](#)

[CA_AGR_230213_NV5_8inchSewerLineProject_1stAmendment_NV5_E.pdf](#)

12. NEW BUSINESS

- 12.A. ACCEPT EMERGENCY STORM DRAIN REPAIRS AND LINING AT OR NEAR 1 MIDDLE RIDGE LANE SOUTH TO 3 MIDDLE RIDGE LANE NORTH AS COMPLETE, FILE NOTICE OF COMPLETION WITH THE LOS ANGELES COUNTY RECORDER'S OFFICE, AND RELEASE RETENTION AFTER 30 DAY

LIEN PERIOD TO EC CONSTRUCTION

RECOMMENDATION: Approve as presented.

PW_DRA_230307_MiddleridgeLnNS_ECC_CompleteFix_Lining_Estimate.pdf

PW_DRA_230523_MiddleridgeLnNS_ECC_Invoice_CP.pdf

PW_DRA_230606_MiddleridgeLnNS_ECC_NoticeOfCompletion_D.pdf

- 12.B. ACCEPT THE DEMOLITION PACKAGE FOR: STANDBY GENERATOR REMOVAL, WATERPROOF REMOVAL, & ELECTRICAL SERVICES PROJECT #2023-02 AS COMPLETE, DIRECT STAFF TO FILE THE NOTICE OF COMPLETION WITH THE LOS ANGELES COUNTY RECORDER'S OFFICE, AND RELEASE RETENTION AFTER 30 DAY LIEN PERIOD TO UNLIMITED ENVIRONMENTAL, INC.

RECOMMENDATION: Approve as presented.

CL_BID_230605_2023-02_UEI_Invoice01.pdf

CL_BID_230605_2023-02_UEI_CP.pdf

CL_BID_230606_2023-02_UEI_NoticeOfCompletion_D2.pdf

- 12.C. CONSIDERATION AND APPROVAL TO AWARD A CONSTRUCTION CONTRACT TO BENNETT LANDSCAPE FOR REPLACEMENT OF THE THREE RAIL FENCE ALONG PORTUGUESE BEND ROAD BRIDLE TRAIL ADJACENT TO CITY HALL; ADOPT BY RESOLUTION NO. 1336 AUTHORIZING A BUDGET MODIFICATION OF \$26,724.50; DIRECT THE CITY ATTORNEY TO FINALIZE A CONSTRUCTION CONTRACT; AUTHORIZE THE CITY MANAGER TO EXECUTE; AND FIND THE SAME EXEMPT FROM CEQA

RECOMMENDATION: Approve as presented.

CL_PBN_230503_NOB_2023-03_EquestrianFenceReplacement_Affidavit.pdf

CL_BID_230522_2023-03_NC_BennettLandscape.pdf

CL_BID_230522_2023-03_NC_CountryEstate.pdf

ResolutionNo1336_BennettLandscape_FenceReplacement_BudgetAmendment.pdf

CA_AGR_230612_BennettLandscape_2023-03_EquestrianFenceReplacement.pdf

- 12.D. APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH DCA CIVIL ENGINEERING GROUP TO PROVIDE CIVIL ENGINEERING SERVICES FOR THE 20C PORTION OF THE CREST ROAD EAST FIRE PREVENTION POWER LINE UNDERGROUNDING PROJECT IN AN AMOUNT NOT TO EXCEED \$40,536 FUNDED BY FEMA HAZARD MITIGATION PROGRAM #DR4344-526-112R, AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT, AND FINDING THE PROJECT CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

RECOMMENDATION: Approve as presented.

CA_AGR_230612_DCA_CiviEng_CrestRoadEast_20C_Grant.pdf

GR_OES_230511_RFP_DCA_Proposal_rev.pdf

GR_OES_230511_RFP_DCA_Fees2023_rev.pdf

- 12.E. RECEIVE A REPORT ON THE MAY 25, 2023 TRAFFIC COMMISSION MEETING AND PROVIDE DIRECTION TO STAFF

RECOMMENDATION: Discuss and provide direction to staff on:

1. Reinstating supplemental traffic enforcement;
2. Accepting the Traffic Commission's action to not provide guardrails on Outrider Road; and
3. Accepting the Traffic Commission's recommendation to install four

speed limit signs and replace one sign.

[CL_AGN_230525_TC_LACSD_April-May_2023_Traffic.pdf](#)

[CL_AGN_230525_Outrider_Road_Curve.pdf](#)

[CL_AGN_230525_TC_PBR-Crest-Eastfield_Speed_Limit_Memorandum_05.17.2023.pdf](#)

12.F. [FINAL RECOMMENDED BUDGET FOR FISCAL YEAR 2023/24](#)

RECOMMENDATION: Consider final adjustments to the fiscal year 2023/24 estimated revenues and expenditures and provide final direction to staff in preparation for budget adoption on June 26, 2023.

[CL_AGN_230612_Final_FY_2023-24_GeneralFund_RevenueProjections.pdf](#)

[CL_AGN_230612_CC_FY2023-24_Final_ExpenditureBudget_GeneralFund.pdf](#)

[CL_AGN_230612_CC_FY23-24_FinalBudget_OtherFunds.pdf](#)

12.G. [RECEIVE AND FILE A REPORT FROM THE AD HOC FIRE FUEL COMMITTEE ON THE JUNE 6, 2023 MEETING; AND PROVIDE DIRECTION TO STAFF](#)

RECOMMENDATION: Receive and file report and provide direction to staff.

[CL_AGN_230612_CC_AdHoc_FF_Committee_Report.pdf](#)

12.H. [CONSIDER AND APPROVE CONTRACT CHANGE ORDER 03 WITH AC PROS TO RESOLVE ISSUES WITH THE EXISTING ELECTRICAL PANEL AND GROUND REQUIRED BY THE BUILDING INSPECTOR AS PART OF THE CITY HALL HEATING, VENTILATION, AIR CONDITIONING \(HVAC\) PROJECT 2023-01](#)

RECOMMENDATION: Approve as presented.

[CL_BID_230605_2023-01_ACPros_CO-03_ElectricalPanelGroundMods_E.pdf](#)

13. PUBLIC HEARINGS

13.A. [PUBLIC HEARING REGARDING POTENTIAL INCREASE TO REFUSE RATES FOR FISCAL YEAR 2023/24.](#)

RECOMMENDATION: 1. Conduct a public hearing to accept written and verbal protests against the increased refuse waste fees, track the number of protests and, if the number of written protests received is not sufficient to constitute a majority, make a finding that there is not a majority protest by property owners.

2. Approve Resolution No. 1337 “A Resolution of the City Council of the City of Rolling Hills, California, Increasing the Maximum Refuse Services Rate in the City” (Attachment 2)

[CL_PBN_230424_Prop218_Refuse.pdf](#)

[ResolutionNo1337_Prop218_MaximumRateForRefuseServices_2023_Draft.pdf](#)

14. MATTERS FROM THE CITY COUNCIL

14.A. [RECEIVE AND FILE INFORMATION ON THE PALOS VERDES ESTATES FOUNDATION; AND DISCUSS ESTABLISHING A SIMILAR FOUNDATION FOR ROLLING HILLS \(MAYOR PRO TEM MIRSCH\)](#)

RECOMMENDATION: Receive and file a report by Mayor Pro Tem Leah Mirsch, and discuss.

14.B. [DISCUSS REQUEST FOR SMALL GIFTS FOR THE DINNER TO INSTALL](#)

RECOMMENDATION: Provide direction to staff.

[CL_AGN_230612_CC_CalCities_InstallationDInner_Gift.pdf](#)

- 14.C. [A RECEPTION FOR OUTGOING CITY MANAGER ELAINE JENG ON JUNE 26, 2023 AT 5PM \(MAYOR PRO TEM MIRSCH\)](#)

RECOMMENDATION: Provide direction to staff.

15. MATTERS FROM STAFF

16. RECESS TO CLOSED SESSION

- 16.A. [CONFERENCE WITH LEGAL COUNSEL: THREATENED LITIGATION GOVERNMENT CODE SECTION 54956.9\(D\)\(2\) THE CITY COUNCIL FINDS, BASED ON ADVICE FROM LEGAL COUNSEL, THAT DISCUSSION IN OPEN SESSION WILL PREJUDICE THE POSITION OF THE CITY IN THE LITIGATION. NUMBER OF POTENTIAL CASES: 1 \(THREATENED LITIGATION BY A PROPERTY OWNER REGARDING TITLE PROPERTY ISSUES RELATED TO 11 QUAIL RIDGE ROAD SOUTH BASED ON PAST ACTIONS UNDER THE THEN APPLICABLE CITY VIEW ORDINANCE\)](#)

RECOMMENDATION: None.

- 16.B. [PERSONNEL PURSUANT TO GOVERNMENT CODE SECTION \(B\) 54957 THE CITY COUNCIL MAY MEET IN CLOSED SESSION TO CONSIDER THE APPOINTMENT/EMPLOYMENT OF A PUBLIC EMPLOYEE. \(CITY MANAGER\)](#)

RECOMMENDATION: None.

17. RECONVENE TO OPEN SESSION

18. ADJOURNMENT

Next regular meeting: Monday, June 26, 2023 at 7:00 p.m. in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.

Notice:

Public Comment is welcome on any item prior to City Council action on the item.

Documents pertaining to an agenda item received after the posting of the agenda are available for review in the City Clerk's office or at the meeting at which the item will be considered.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting due to your disability, please contact the City Clerk at (310) 377-1521 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility and accommodation for your review of this agenda and attendance at this meeting.