



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

2 PORTUGUESE BEND ROAD
ROLLING HILLS, CA 90274
(310) 377-1521

AGENDA Regular City Council Meeting

CITY COUNCIL
Monday, June 26, 2023

CITY OF ROLLING HILLS
7:00 PM

The meeting agenda is available on the City's website. The City Council meeting will be live-streamed on the City's website. Both the agenda and the live-streamed video can be found here:
<https://www.rolling-hills.org/government/agenda/index.php>

Members of the public may submit written comments in real-time by emailing the City Clerk's office at cityclerk@cityofrh.net. Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information that you do not want to be published.

Recordings to City Council meetings can be found here: <https://www.rolling-hills.org/government/agenda/index.php>

Next Resolution No. 1341

Next Ordinance No. 384

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS/PROCLAMATIONS/ANNOUNCEMENTS

- 4.A. **MAYOR'S PRESENTATION RECOGNIZING CITY MANAGER ELAINE JENG FOR HER YEARS OF SERVICE TO THE CITY OF ROLLING HILLS**
RECOMMENDATION: Present certificate and plaque of recognition.

5. APPROVE ORDER OF THE AGENDA

This is the appropriate time for the Mayor or Councilmembers to approve the agenda as is or reorder.

6. BLUE FOLDER ITEMS (SUPPLEMENTAL)

Blue folder (supplemental) items are additional back up materials to administrative reports, changes to the posted agenda packet, and/or public comments received after the printing and distribution of the agenda packet for receive and file.

7. PUBLIC COMMENT ON NON-AGENDA ITEMS

*This is the appropriate time for members of the public to make comments regarding items **not** listed on this agenda. Pursuant to the Brown Act, no action will take place on any items not on the agenda.*

8. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or those pulled for discussion are assigned to the Consent Calendar. The Mayor or any Councilmember may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion. The Mayor will call on anyone wishing to address the City Council on any Consent Calendar item on the agenda, which has

not been pulled by Councilmembers for discussion.

- 8.A. APPROVE AFFIDAVIT OF POSTING FOR THE CITY COUNCIL REGULAR MEETING OF JUNE 26, 2023
RECOMMENDATION: Approve.
[CL_AGN_230626_CC_AffidavitofPosting.pdf](#)
- 8.B. APPROVE MOTION TO READ BY TITLE ONLY AND WAIVE FURTHER READING OF ALL ORDINANCES AND RESOLUTIONS LISTED ON THE AGENDA
RECOMMENDATION: Approve.
- 8.C. APPROVE THE FOLLOWING CITY COUNCIL MINUTES: JUNE 12, 2023
RECOMMENDATION: Approve as presented.
[CL_MIN_230612_CC_F.pdf](#)
- 8.D. PAYMENT OF BILLS
RECOMMENDATION: Approve as presented.
[CL_AGN_230626_CC_PaymentOfBills.pdf](#)
- 8.E. REPUBLIC SERVICES RECYCLING TONNAGE REPORT FOR MAY 2023
RECOMMENDATION: Receive and file.
[VC_REP_230619_May_YTD_TonnageReport.pdf](#)
- 8.F. APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH HQE SYSTEMS INC. FOR INSTALLATION OF AN EMERGENCY OUTDOOR SIREN SYSTEM IN AN AMOUNT NOT TO EXCEED \$261,000, AUTHORIZE THE CITY MANGER TO EXECUTE THE AGREEMENT AND FINDING THE PROJECT CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT
RECOMMENDATION: Approve as presented.
[CA_AGR_230626_HQE_SirenInstallation_F.pdf](#)
- 8.G. APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH ENERGY SOLUTIONS COMPANY SITELOGIQ AS AN ALTERNATIVE APPROACH TO IMPLEMENT THE CITY HALL CAMPUS BACKUP POWER PROJECT IN AN AMOUNT NOT TO EXCEED \$28,500, AUTHORIZE THE CITY MANGER TO EXECUTE THE AGREEMENT AND FINDING THE PROJECT CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT
RECOMMENDATION: Approve as presented.
[CA_AGR_230626_SiteLogiQ_F.pdf](#)
- 8.H. DIRECT STAFF TO PREPARE A SECOND AMENDMENT TO THE LEASE AGREEMENT WITH THE ROLLING HILLS COMMUNITY ASSOCIATION TO MAINTAIN THE CURRENT LEASE AMOUNT OF \$5,749.25 PER MONTH
RECOMMENDATION: Approve as presented.
[RHCA 2018-2028_SignedAgreement.pdf](#)
[CA_AGR_200717_FirstAmendment_RoadStriping_E.pdf](#)
- 8.I. ADOPT RESOLUTION NO. 1338 SETTING THE RATE FOR REFUSE SERVICES IN THE CITY AT \$1,432.11 PER PARCEL AND FINDING THE SAME EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

RECOMMENDATION: Approve as presented.
[ResolutionNo1338_ActualRateForRefuseServices_2023.pdf](#)

- 8.J. [RECEIVE AND FILE CAPITAL IMPROVEMENT PROJECT ASSIGNMENTS FOR FISCAL YEAR 2023-2024](#)

RECOMMENDATION: Receive and file.

- 8.K. [APPROVE CONTINUING WITH ALAN PALERMO CONSULTING FOR PROJECT MANAGEMENT SERVICES DURING FISCAL YEAR 2023-2024 AND DIRECT STAFF TO PREPARE A FOURTH AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT](#)

RECOMMENDATION: Approve as presented.
[CA_AGR_APC_Amend4_2023-2024 City of Rolling Hills RH004R1.pdf](#)

- 8.L. [RECEIVE AND FILE AN EMAIL FROM GREG AND ADRIANA POPOVICH REGARDING THE PROFESSIONALISM OF EC CONSTRUCTION DURING THE MIDDLEIDGE LANE DRAINAGE SYSTEM CONSTRUCTION PROJECTS](#)

RECOMMENDATION: Receive and file.
[CL_AGN_230626_CC_PopovichEmail_ECC_Redacted.pdf](#)

9. EXCLUDED CONSENT CALENDAR ITEMS

10. COMMISSION ITEMS

11. PUBLIC HEARINGS

- 11.A. [PUBLIC HEARING AND CONSIDERATION OF RESOLUTION NO. 1339 ADOPTING THE FISCAL YEAR 2023/2024 BUDGET AND RESOLUTION NO. 1340 ESTABLISHING THE ANNUAL APPROPRIATIONS LIMIT FOR THE CITY OF ROLLING HILLS](#)

RECOMMENDATION: Approve as presented.
[CL_AGN_230626_CC_GeneralFund_BudgetSources_UsesOfFunds.pdf](#)
[CL_AGN_230626_CC_FY2023-24_GeneralFundRevenues.pdf](#)
[CL_AGN_230626_CC_FY2023-24_GeneralFund_BudgetedExpenditures.pdf](#)
[CL_AGN_230626_CC_FY2023-24_ProposedBudget_OtherFunds.pdf](#)
[ResolutionNo1339_FY2023-24_AdoptedBudget.pdf](#)
[ResolutionNo1340_FY 23-24_AppropLimit.pdf](#)

12. OLD BUSINESS

- 12.A. [APPROVE A SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH NV5 TO ADDRESS THE UTILITY CONFLICT IDENTIFIED IN THE DOWNSTREAM SEWER MAIN AS A PART OF THE 8" SEWER MAIN LINE ALONG PORTUGUESE BEND ROAD/ROLLING HILLS PROJECT.](#)

RECOMMENDATION: Approve as presented.
[CA_AGR_200929_NV5_8inchSewerLineProject_E.pdf](#)
[CA_AGR_230213_NV5_8inchSewerLineProject_1stAmendment_NV5_E.pdf](#)
[NV5_City of Rolling Hills_Sewer Main Torrance Additions_06.20.2023R.pdf](#)

- 12.B. [APPROVE TENNIS COURTS ADA IMPROVEMENT PROJECT DESIGN; AUTHORIZE STAFF TO ADVERTISE FOR CONSTRUCTION BIDS; AND](#)

APPROVE LANDSCAPING DESIGN FOR THE TENNIS COURTS

RECOMMENDATION: Approve as presented.

[011917 L-1.pdf](#)

[2023-06-16 Tennis Court ADA Letter of Approval & Permit.pdf](#)

[GR2301100001 Agency Referral.pdf](#)

[GR2301100001 ESCP Review Sheet 1.pdf](#)

[GR2301100001 Grading Review Sheet 1.pdf](#)

12.C. APPROVE CITY HALL ADA IMPROVEMENT PROJECT DESIGN AND AUTHORIZE STAFF TO ADVERTISE FOR CONSTRUCTION BIDS

RECOMMENDATION: Approve as presented.

[20230410_RH_PC_cost estimate.pdf](#)

13. NEW BUSINESS

13.A. INTRODUCTION AND FIRST READING OF ORDINANCE NO. 383, AMENDING CHAPTER 15.20 (FIRE CODE) OF TITLE 15 (BUILDINGS AND CONSTRUCTION) OF THE ROLLING HILLS MUNICIPAL CODE AND FINDING THE ORDINANCE IS EXEMPT FROM CEQA

RECOMMENDATION: • Introduce for first reading by title only Ordinance No.383 regarding the Fire Code; and

• Schedule a public hearing for adoption of the Ordinance for a later date; and

• Direct staff to publish notice of such hearing pursuant to Government Code section 6066.

[383_FireCodeOrdinance_D.pdf](#)

[CL_AGN_230626_CC_RedlineVersion_Chapter15.20.pdf](#)

[CL_AGN_230626_CC_LACounty_FireCodeTitle32Letter_051123.pdf](#)

[CL_AGN_230626_CC_GuidanceSuggestedModelOrdinance_LACFireCode2023Edition_042](#)

13.B. CONSIDERATION OF PARTICIPATING IN A CATALYTIC CONVERTER ETCHING EVENT IN COLLABORATION WITH THE LOS ANGELES COUNTY SHERIFF'S DEPARTMENT, THE CITY OF ROLLING HILLS ESTATES AND THE CITY OF RANCHO PALOS VERDES ON JULY 29, 2023

RECOMMENDATION: Provide direction to staff.

14. MATTERS FROM THE CITY COUNCIL

14.A. DISCUSS SOUTHBAY CITIES COUNCIL OF GOVERNMENT (SBCCOG) MEMBERSHIP DUES (MAYOR WILSON)

RECOMMENDATION: Receive a report from Mayor Pat Wilson and provide direction to staff.

14.B. RECEIVE AND FILE INFORMATION ON THE PALOS VERDES ESTATES FOUNDATION; AND DISCUSS ESTABLISHING A SIMILAR FOUNDATION FOR ROLLING HILLS (MAYOR PRO TEM MIRSCH)

RECOMMENDATION: Receive and file a report by Mayor Pro Tem Leah Mirsch and discuss.

[CL_AGN_230626_CC_Foundation_Prelim_Report.pdf](#)

14.C. CONSIDER PROVISION IN THE CIVILIAN OVERSIGHT COMMITTEE

RECOMMENDATION MANDATING AUTOMATIC REASSIGNMENT OF SHERIFF'S DEPARTMENT PATROL PERSONNEL EVERY FIVE YEARS AND PROVIDE DIRECTION TO STAFF (MAYOR PRO TEM LEAH MIRSCH, AND COUNCILMEMBER BEA DIERINGER)

RECOMMENDATION: Review provision and provide direction to staff.

CL_AGN_230626_CC_CivilianOversightCommission_Recommendations_DeputyGangsRep
CL_AGN_230626_CC_ALADS_DraftLetterForCitiesOpposing_COC_RotationRec.pdf

- 14.D. RECEIVE AND FILE A VERBAL REPORT FROM THE DRAINAGE AD HOC COMMITTEE (MAYOR PRO TEM LEAH MIRSCH AND COUNCILMEMBER JEFF PIEPER)

RECOMMENDATION: Receive and file.

15. MATTERS FROM STAFF

- 15.A. RECEIVE AND APPROVE THE PROPOSAL FOR A BLOCK CAPTAIN EDUCATION AND SOCIAL EVENT ON THE CITY HALL CAMPUS ON SUNDAY, AUGUST 27, 2023; EVENT TO INCLUDE ART WORK FOR SALE BY RESIDENT DON CROCKER; A PERCENTAGE OF THE SALE PROCEEDS TO BE GIFTED TO THE CITY TO BENEFIT EMERGENCY PREPAREDNESS MEASURES IN THE COMMUNITY

RECOMMENDATION: Approve as presented.

CA_AGR_230626_DonCrocker_ArtExhibit_MonetaryDonation_Draft.pdf

- 15.B. CONSIDER A PROPOSAL FROM PALOS VERDES PENINSULA TRANSIT AUTHORITY TO PROVIDE TRANSIT SERVICES FOR ROLLING HILLS RESIDENTS; AND PROVIDE DIRECTION TO STAFF

RECOMMENDATION: Consider proposal and provide direction to staff.

route_map_2021.jpg

dial_a_ride_information_registration-2015.pdf

16. RECESS TO CLOSED SESSION

- 16.A. PERSONNEL PURSUANT TO GOVERNMENT CODE SECTION (B) 54957 THE CITY COUNCIL MAY MEET IN CLOSED SESSION TO CONSIDER THE APPOINTMENT/EMPLOYMENT OF A PUBLIC EMPLOYEE. (CITY MANAGER)

RECOMMENDATION: None.

17. RECONVENE TO OPEN SESSION

18. ADJOURNMENT

Next regular meeting: Monday, July 10, 2023 at 7:00 p.m. in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.

Notice:

Public Comment is welcome on any item prior to City Council action on the item.

Documents pertaining to an agenda item received after the posting of the agenda are available for review in the City Clerk's office or at the meeting at which the item will be considered.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting due to your disability, please contact the City Clerk at (310) 377-1521 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility and accommodation for your review of this agenda and attendance at this meeting.