



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

2 PORTUGUESE BEND ROAD
ROLLING HILLS, CA 90274
(310) 377-1521

AGENDA

Regular City Council Meeting

CITY COUNCIL

Monday, October 23, 2023

CITY OF ROLLING HILLS

7:00 PM

The meeting agenda is available on the City's website. The City Council meeting will be live-streamed on the City's website. Both the agenda and the live-streamed video can be found here:

<https://www.rolling-hills.org/government/agenda/index.php>

Members of the public may submit written comments in real-time by emailing the City Clerk's office at cityclerk@cityofrh.net. Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information that you do not want to be published.

Recordings to City Council meetings can be found here: <https://www.rolling-hills.org/government/agenda/index.php>

Next Resolution No. 1351

Next Ordinance No. 384

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS/PROCLAMATIONS/ANNOUNCEMENTS

5. APPROVE ORDER OF THE AGENDA

This is the appropriate time for the Mayor or Councilmembers to approve the agenda as is or reorder.

6. BLUE FOLDER ITEMS (SUPPLEMENTAL)

Blue folder (supplemental) items are additional back up materials to administrative reports, changes to the posted agenda packet, and/or public comments received after the printing and distribution of the agenda packet for receive and file.

7. PUBLIC COMMENT ON NON-AGENDA ITEMS

*This is the appropriate time for members of the public to make comments regarding items **not** listed on this agenda. Pursuant to the Brown Act, no action will take place on any items not on the agenda.*

8. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or those pulled for discussion are assigned to the Consent Calendar. The Mayor or any Councilmember may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion. The Mayor will call on anyone wishing to address the City Council on any Consent Calendar item on the agenda, which has not been pulled by Councilmembers for discussion.

8.A. [APPROVE AFFIDAVIT OF POSTING FOR THE CITY COUNCIL REGULAR MEETING OF OCTOBER 23, 2023](#)

RECOMMENDATION: Approve.

[CL_AGN_231023_CC_AffidavitofPosting.pdf](#)

- 8.B. APPROVE MOTION TO READ BY TITLE ONLY AND WAIVE FURTHER READING OF ALL ORDINANCES AND RESOLUTIONS LISTED ON THE AGENDA

RECOMMENDATION: Approve.

- 8.C. APPROVE THE FOLLOWING CITY COUNCIL MINUTES: SEPTEMBER 25, 2023 REGULAR MEETING

RECOMMENDATION: Approve as presented.

[CL_MIN_230925_CC_F.pdf](#)

- 8.D. PAYMENT OF BILLS

RECOMMENDATION: Approve as presented.

[CL_AGN_231009_CC_PaymentOfBills.pdf](#)

[CL_AGN_231023_CC_PaymentOfBills.pdf](#)

9. EXCLUDED CONSENT CALENDAR ITEMS

10. COMMISSION ITEMS

- 10.A. CONSIDERATION TO RECEIVE AND FILE RESOLUTION NO. 2023-11 FROM THE PLANNING COMMISSION GRANTING APPROVAL OF ZONING CASE NO. 22-51 FOR A SITE PLAN REVIEW TO CONSTRUCT A NEW SINGLE-FAMILY RESIDENCE WITH A BASEMENT, ATTACHED GARAGE, FIVE-FOOT-HIGH RETAINING WALLS, NON-EXEMPT GRADING, AND RELATED IMPROVEMENTS; VARIANCES TO CONSTRUCT: (1) A SWIMMING POOL/SPA IN THE FRONT YARD, (2) RETAINING WALLS EXCEEDING AN AVERAGE OF 2' 6" FEET IN HEIGHT, (3) RETAINING WALLS IN THE FRONT YARD, AND (4) NON-EXEMPT GRADING EXPORT ON A PROPERTY LOCATED AT 4 POPPY TRAIL, ROLLING HILLS, CA 90274 (LOT 17-A-PT) (ARVIDSON), AND FINDING THE PROJECT CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

RECOMMENDATION:

Receive and file.

[ATTACHMENT1_CL_PBN_230321_4PoppyTrail_ZC22-51_VicinityMap.pdf](#)

[ATTACHMENT2_PL_ADR_4PoppyTrail_ZC22-51_DevelopmentTable_RevisedProject.pdf](#)

[ATTACHMENT3_2023-11_PC_Resolution_4PoppyTrail_ZC 22-51_F_E.pdf](#)

[ATTACHMENT4_PL_ADR_4PoppyTr_ZC22-51_230711_Email_DaveLong.pdf](#)

[ATTACHMENT5_CL_AGN_230718_PC_Item9A_PublicComment_NConstant.pdf](#)

[ATTACHMENT6_CL_AGN_230912_PC_Item9A_PublicComment01.pdf](#)

[ATTACHMENT7_CL_AGN_230912_PC_Item9A_PublicComment02.pdf](#)

[ATTACHMENT8_CL_AGN_230912_PC_Item9A_PublicComment03.pdf](#)

[ATTACHMENT9_CL_AGN_230912_PC_Item9A_PublicComment04.pdf](#)

[ATTACHMENT10_CL_AGN_230912_PC_Item9A_PublicComment05.pdf](#)

[ATTACHMENT11_CL_AGN_CC_231009_09_CommissionItems_Email_Becker.pdf](#)

[ATTACHMENT12_PL_ADR_4PoppyTrail_ZC22-51_Architectural.pdf](#)

[ATTACHMENT13_PL_ADR_4PoppyTrail_ZC22-51_SitePlan_Grading.pdf](#)

- 10.B. CONSIDERATION TO RECEIVE AND FILE RESOLUTION NO. 2023-12 FROM THE PLANNING COMMISSION GRANTING APPROVAL OF ZONING CASE NO 23-077 FOR A SITE PLAN REVIEW AND LOT LINE ADJUSTMENT BETWEEN THREE LOTS AT 10,12, AND 14 PINE TREE LANE TO CREATE TWO LARGER LOTS WITH A COMBINED GROSS LOT AREA OF 7.84 ACRES (LOTS 85-1-RH, 85-2-RH, 85-3-RH) (HASSOLDT), AND FINDING THE PROJECT CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

RECOMMENDATION: Receive and file.

ATTACHMENT1_BuildingVicinityMap
ATTACHMENT2_2023-12_PC_Resolution_101214PineTreeLane_ZC23-
077_Hassoldt_F_E.pdf
ATTACHMENT3_Existing_ProposedLotInformation
ATTACHMENT4_DevelopmentTable
ATTACHMENT5_TentativeLotLineAdjustmentMap

11. PUBLIC HEARINGS

12. OLD BUSINESS

- 12.A. APPROVE CURRENT NOISE LEVELS IN THE COUNCIL CHAMBERS OR RECONSIDER AND APPROVE CONTRACT CHANGE ORDER 4B WITH AC PROS TO RESOLVE AIRFLOW NOISE CONCERNS IN THE CITY COUNCIL CHAMBERS AS PART OF THE CITY HALL HEATING, VENTILATION, AIR CONDITIONING (HVAC) PROJECT 2023-01

RECOMMENDATION: Evaluate the current noise levels in the Chamber and approve as is or reconsider approval of Contract Change Order 4B; Approve release of held checks for S&K Engineering and AC Pros.

CL_BID_230905_2023-01_ACPros_CO-04A_ChamberAddedScope.pdf
CL_BID_230905_2023-01_ACPros_CO-04B_MechanicalRoomDamper.pdf

- 12.B. APPROVE THE DEVELOPMENT PLANS FOR AN EMERGENCY OUTDOOR SIREN SYSTEM AT THREE LOCATIONS, DIRECT STAFF TO PROCEED WITH THE PERMITTING AND INSTALLATION OF THE SIREN SYSTEM, AND MAKE A FINDING THE PROJECT IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

RECOMMENDATION: Approve as presented.

PW_OutdoorSirenSystem_Plans_OUTDOOR_MNS_-
_RHA_SUBMITTAL_10_03_23_V1.1.pdf
PW_OutdoorSirenSystem_Photos.pdf
CL_AGN_230706_HQE_SirenInstallation_F_A2_E.pdf

13. NEW BUSINESS

- 13.A. APPOINTMENT OF CITY MANAGER AND APPROVAL OF EMPLOYMENT AGREEMENT FOR CITY MANAGER SERVICES

RECOMMENDATION: Adopt Resolution No. 1350, appointing Karina Banales to the position of City Manager effective November 13, 2023, and approve the

employment agreement with Ms. Banales attached as Exhibit A to Resolution No. 1350.

[ResolutionNo1350_CityManager_Appointment.pdf](#)

[CA_AGR_231023_CM_Agreement_KarinaBanales.pdf](#)

- 13.B. [APPROVE A THIRD AMENDMENT TO THE LEASE AGREEMENT WITH THE ROLLING HILLS COMMUNITY ASSOCIATION EXTENDING THE TERM UNTIL DECEMBER 31, 2043](#)

RECOMMENDATION: Approve as presented.

[CA_AGR_230907_RHCA_LeaseAmendment03_PE.pdf](#)

[CA_AGR_230710_RHCA_LeaseAmendment02.pdf](#)

[RHCA 2018-2028_SignedAgreement.pdf](#)

[CA_AGR_200717_FirstAmendment_RoadStriping_E.pdf](#)

- 13.C. [APPROVE AMENDED AND RESTATED AGREEMENT BETWEEN TURBO DATA SYSTEMS AND THE PALOS VERDES PARKING AUTHORITY \(ROLLING HILLS, ROLLING HILLS ESTATES, AND RANCHO PALOS VERDES\) TO PROVIDE PARKING CITATION ADMINISTRATIVE SERVICES](#)

RECOMMENDATION: Approve as presented.

[CL_AGN_231023_CC_RPV_Tubodata_RestatedAgreement.pdf](#)

- 13.D. [APPROVE FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH MV CHENG & ASSOCIATES FOR FINANCE SERVICES](#)

RECOMMENDATION: Approve as presented.

[CA_AGR_231023_MVCheng_Amendment01.pdf](#)

[CA_AGR_210712_MVCheng_FinanceServices_E.pdf](#)

- 13.E. [CONSIDERATION OF REQUEST FROM RHCA TO EXECUTE A LICENSE AGREEMENT WITH COX BUSINESS](#)

RECOMMENDATION: Review and provide direction to City staff.

[CL_AGN_231023_CC_COX_Agrmt_RHCA.pdf](#)

- 13.F. [ACCEPT THE CITY HALL HEATING, VENTILATION AND AIR CONDITIONING PROJECT #2023-01 AS COMPLETE, FILE NOTICE OF COMPLETION, AND RELEASE RETENTION AFTER 30 DAY LIEN PERIOD TO AC PROS](#)

RECOMMENDATION: Approve as presented.

[CL_BID_230821_2023-01_ACPros_Invoice04_Retention_CP.pdf](#)

[CL_BID_230821_2023-01_ACPros_NoticeOfCompletion_D.pdf](#)

- 13.G. [CONSIDER REQUESTS FROM THE PENINSULA SENIORS AND THE WOMEN'S COMMUNITY CLUB OF ROLLING HILLS; DETERMINE FISCAL YEAR 23/24 CONTRIBUTION AMOUNTS FOR COMMUNITY ORGANIZATIONS](#)

RECOMMENDATION: Provide direction to staff.

[CL_AGN_231023_CC_PeninsulaSeniors_Request.pdf](#)

[CL_AGN_231023_CC_WomensClub_Request_Receipts.pdf](#)

- 13.H. [CONSIDERATION OF THE CITY OF REDONDO BEACH MAYOR AND COUNCIL'S OCTOBER 3, 2023 LETTER REQUESTING SUPPORT FOR THE METRO C-LINE EXTENSION ELEVATED HAWTHORNE ALIGNMENT](#)

RECOMMENDATION: Receive and file. Provide direction to staff.

[CL_AGN_231023_CC_RB_Letter_Metro_C-Line_PreferredAlternative.pdf](#)

14. MATTERS FROM THE CITY COUNCIL

- 14.A. [VERBAL REPORT FROM THE SOLID WASTE AND RECYCLING COMMITTEE ON THE OCTOBER 3, 2023 MEETING](#)
RECOMMENDATION: Receive and file.

- 14.B. [RECONSIDERATION OF THE RECENT DECISION TO HOLD A DECEMBER 13, 2023 CITY COUNCIL MEETING \(COUNCILMEMBER DIERINGER/MAYOR WILSON\)](#)
RECOMMENDATION: Provide direction to staff.

15. MATTERS FROM STAFF

- 15.A. [RECEIVE AND FILE FIRE FUEL ABATEMENT AND CODE ENFORCEMENT QUARTERLY REPORT FOR THE THIRD QUARTER OF 2023 \(JULY 1 THROUGH SEPTEMBER 30\)](#)
RECOMMENDATION: Receive and file.
[CE_QRP_2023_Q3_Closed_Cases.pdf](#)
[CE_QRP_2023_Q3_Opened_Cases.pdf](#)
[CE_QRP_2023_Q3_Cumulative_Open_Cases.pdf](#)

- 15.B. [REVIEW AND APPROVE THE 2023 HOLIDAY OPEN HOUSE FINAL GUEST LIST; PROVIDE DIRECTION ON PURCHASE OF AN ARTIFICIAL CHRISTMAS TREE](#)
RECOMMENDATION: Approve list as presented; provide direction to staff.
[CL_AGN_231009_CC_HolidayOpenHouse_ProposedInviteList.pdf](#)

- 15.C. [RECEIVE AND FILE A REPORT ON THE PLANNING COMMISSION AND TRAFFIC COMMISSION TERMS EXPIRING ON JANUARY 1, 2024.](#)
RECOMMENDATION: Receive and file the proposed schedule for appointments of Planning Commissioners and Traffic Commissioners.
[CL_AGN_231023_CC_TentativeCommissionerAppointment_Timeline.pdf](#)
[CL_AGN_231023_CC_PC-Appt_Posting.pdf](#)
[CL_AGN_231023_CC_TC-Appt_Posting.pdf](#)

16. RECESS TO CLOSED SESSION

- 16.A. [CONFERENCE WITH LEGAL COUNSEL - INITIATION OF LITIGATION PURSUANT TO CALIFORNIA GOVERNMENT CODE, SECTION 54956.9 \(D\)\(4\). ONE POTENTIAL CASE - 79 EASTFIELD DRIVE, APN 7567-005-028](#)
RECOMMENDATION: None.

- 16.B. [CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION EXPOSURE TO LITIGATION PURSUANT TO GOV. CODE 54956.9\(D\)\(2\) POTENTIAL CASES: ONE FACTS AND CIRCUMSTANCES: FACTS AND CIRCUMSTANCES THAT MIGHT RESULT IN LITIGATION AGAINST THE CITY \(GOV. CODE 54956.9\(E\)\(1\)\)](#)
RECOMMENDATION: None.

17. RECONVENE TO OPEN SESSION

18. ADJOURNMENT

Next regular meeting: Monday, November 13, 2023 at 7:00 p.m. in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.

Notice:

Public Comment is welcome on any item prior to City Council action on the item.

Documents pertaining to an agenda item received after the posting of the agenda are available for review in the City Clerk's office or at the meeting at which the item will be considered.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting due to your disability, please contact the City Clerk at (310) 377-1521 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility and accommodation for your review of this agenda and attendance at this meeting.