City of Rolling Hills INCORPORATED JANUARY 24, 1957

2 PORTUGUESE BEND ROAD
ROLLING HILLS, CA 90274
(310) 377-1521

AGENDA | **CITY COUNCIL** | **CITY OF ROLLING HILLS**
Regular City Council Meeting | **Monday, November 25, 2024** | **7:00 PM**

The meeting agenda is available on the City's website. The City Council meeting will be live-streamed on the City's website. Both the agenda and the live-streamed video can be found here: https://www.rolling-hills.org/government/agenda/index.php

Members of the public may submit written comments in real-time by emailing the City Clerk's office at cityclerk@cityofrh.net. Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information that you do not want to be published.

Recordings to City Council meetings can be found here: https://www.rolling-hills.org/government/agenda/index.php

Next Resolution No. 1383 *Next Ordinance No. 386*

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. OATH OF OFFICE / CITY COUNCIL REORGANIZATION / PRESENTATIONS / PROCLAMATIONS / ANNOUNCEMENTS

4.A. ADMINISTRATION OF OATH OF OFFICE BY CITY CLERK TO MAYOR PRO TEM JEFF PIEPER AND COUNCILMEMBER BEA DIERINGER
RECOMMENDATION: Administer Oath of Office

4.B. CITY COUNCIL REORGANIZATION
RECOMMENDATION:

- **A. PRESENTATION OF NEW MAYOR AND MAYOR PRO-TEM**
- **B. PRESENTATION TO OUTGOING MAYOR MIRSCH IN RECOGNITION OF HER SERVICE DURING THE 2023-2024 TERM**
- **C. COMMENTS FROM OUTGOING MAYOR**

5. APPROVE ORDER OF THE AGENDA

This is the appropriate time for the Mayor or Councilmembers to approve the agenda as is or reorder.

6. BLUE FOLDER ITEMS (SUPPLEMENTAL)

Blue folder (supplemental) items are additional back up materials to administrative reports, changes to the posted agenda packet, and/or public comments received after the printing and distribution of the agenda packet for receive and file.

7. PUBLIC COMMENT ON NON-AGENDA ITEMS

*This is the appropriate time for members of the public to make comments regarding items**not** listed on this agenda. Pursuant to the Brown Act, no action will take place on any items not on the agenda.*

8. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or those pulled for discussion are assigned to the Consent Calendar. The Mayor or any Councilmember may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion. The Mayor will call on anyone wishing to address the City Council on any Consent Calendar item on the agenda, which has not been pulled by Councilmembers for discussion.

8.A. APPROVE AFFIDAVIT OF POSTING FOR THE CITY COUNCIL REGULAR MEETING OF NOVEMBER 25, 2024

RECOMMENDATION: Approve.

CL_AGN_241125_CC_AffidavitofPosting.pdf

8.B. APPROVE MOTION TO READ BY TITLE ONLY AND WAIVE FURTHER READING OF ALL ORDINANCES AND RESOLUTIONS LISTED ON THE AGENDA

RECOMMENDATION: Approve.

8.C. APPROVE THE FOLLOWING CITY COUNCIL MINUTES: NOVEMBER 11, 2024 REGULAR MEETING

RECOMMENDATION: Approve as presented.

CL_MIN_241111_CC_F.pdf

8.D. PAYMENT OF BILLS

RECOMMENDATION: Approve as presented.

CL_AGN_241125_CC_PaymentOfBills.pdf

8.E. REPUBLIC SERVICES RECYCLING TONNAGE AND COMPLAINT REPORTS FOR OCTOBER 2024

RECOMMENDATION: Receive and file.

VC_REP_241120_October_TonnageReport.pdf
VC_REP_241120_October_C&D_Report.pdf
VC_REP_241120_October_RedTagReport.pdf
VC_REP_241120_October_CallLog_Redacted.pdf

8.F. RECEIVE AND FILE MEASURE W, MUNICIPAL SAFE CLEAN WATER (SCW) ANNUAL REPORT FOR FISCAL YEAR 2023-24

RECOMMENDATION: Receive and file.

PW_STW_SCW_241125_AnnualReportFY23-24.pdf
PW_STW_SCW_241125_Expenditures.pdf

8.G. RECEIVE AND FILE SUBMITTAL OF THE ANNUAL MUNICIPAL STORMWATER REPORT FOR FISCAL YEAR 2023-24

RECOMMENDATION: Receive and file.

PW_STW_MP_241125_AnnualReport2023-24.pdf

8.H. FOR SECOND READING AND ADOPTION: ADOPT BY TITLE ONLY ORDINANCE NO. 385 AMENDING CHAPTER 17.28 OF THE MUNICIPAL CODE REGARDING ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY

DWELLING UNITS TO COMPLY WITH RECENT CHANGES IN STATE LAW; AND FINDING THE ACTION TO BE STATUTORILY EXEMPT FROM CEQA UNDER SECTION 21080.17 OF THE PUBLIC RESOURCES CODE
RECOMMENDATION:

Approve as presented.

385_ADU_Ordinance_F_A.pdf

9. EXCLUDED CONSENT CALENDAR ITEMS

10. COMMISSION ITEMS

11. PUBLIC HEARINGS

12. OLD BUSINESS

13. NEW BUSINESS

14. MATTERS FROM THE CITY COUNCIL

14.A. VERBAL UPDATE ON THE CITY HALL ADA PROJECT PROGRESS (MAYOR PRO TEM PIEPER)
RECOMMENDATION: Receive and file.

15. MATTERS FROM STAFF

15.A. REVIEW COUNCIL EXPENDITURES FOR CONFERENCES ABOVE AND BEYOND THE $1000 LIMIT PER MEMBER AS SET BY RESOLUTION AND DISCUSS POTENTIAL APPROVAL OR DENIAL
RECOMMENDATION: Provide direction to staff.
Attachment A - CL_MIN_240826_CC_F_E.pdf
Attachment B - ResolutionNo1373_ GiftPolicies_Adoption_F_E.pdf
Attachment C - CC_EVT_241125_FY24-25_CCExpenseTracking.pdf

15.B. RECEIVE AND FILE A VERBAL UPDATE ON FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) GRANT PROGRAMMING ADMINISTERED BY CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES (Cal OES)
RECOMMENDATION: Receive and file. Provide direction to staff.
Attachment A DR-4699-CA Public Notice.pdf
Attachment B DR-4683-CA Public Notice.pdf
Attachment C 4750-DR-CA Public Notice.pdf
Attachment D 4758-DR-CA Initial Notice.pdf
Attachment E 4769-DR-CA Initial Notice.pdf

16. RECESS TO CLOSED SESSION

16.A. CONFERENCE WITH LEGAL COUNSEI - INITIATION OF LITIGATION GOVERNMENT CODE SECTION 54956.9(D)(4) THE CITY FINDS, BASED ON ADVICE FROM LEGAL COUNSEL, THAT DISCUSSION IN OPEN SESSION WILL PREJUDICE THE POSITION OF THE CITY IN THE LITIGATION. (1 CASE)

RECOMMENDATION: None.

16.B. EXISTING LITIGATION - GOVERNMENT CODE SECTION 54956.9(D)(1)THE CITY FINDS, BASED ON ADVICE FROM LEGAL COUNSEL, THAT DISCUSSION IN OPEN SESSION WILL PREJUDICE THE POSITION OF THE CITY IN THE LITIGATION. (1 CASE) a. NAME OF CASE: CONNIE ANDERSEN, ET AL. V. CALIFORNIA WATER COMPANY, ET AL. (SEAVIEW CASE) CASE NO.: 24STCV20953
RECOMMENDATION: None.

16.C. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION GOVERNMENT CODE SECTION 54956.9 (TWO CASES) CPUC COMPLAINTS AGAINST SOUTHERN CALIFORNIA EDISON AND SOCAL GAS
RECOMMENDATION: None.

17. RECONVENE TO OPEN SESSION

18. ADJOURNMENT

Next adjourned regular meeting: Tuesday, December 10, 2024 at 7:00 p.m. in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.

Notice:

Public Comment is welcome on any item prior to City Council action on the item.

Documents pertaining to an agenda item received after the posting of the agenda are available for review in the City Clerk's office or at the meeting at which the item will be considered.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting due to your disability, please contact the City Clerk at (310) 377-1521 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility and accommodation for your review of this agenda and attendance at this meeting.

City of Rolling Hills INCORPORATED JANUARY 24, 1957

Agenda Item No.: 4.A
Mtg. Date: 11/25/2024

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **CHRISTIAN HORVATH, CITY CLERK / EXECUTIVE ASSISTANT TO CITY MANAGER**

THRU: **KARINA BAÑALES, CITY MANAGER**

SUBJECT: **ADMINISTRATION OF OATH OF OFFICE BY CITY CLERK TO MAYOR PRO TEM JEFF PIEPER AND COUNCILMEMBER BEA DIERINGER**

DATE: **November 25, 2024**

BACKGROUND:
None.

DISCUSSION:
None.

FISCAL IMPACT:
None.

RECOMMENDATION:
Administer Oath of Office

ATTACHMENTS:

City of Rolling Hills INCORPORATED JANUARY 24, 1957

Agenda Item No.: 4.B
Mtg. Date: 11/25/2024

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **CHRISTIAN HORVATH, CITY CLERK / EXECUTIVE ASSISTANT TO CITY MANAGER**

THRU: **KARINA BAÑALES, CITY MANAGER**

SUBJECT: **CITY COUNCIL REORGANIZATION**

DATE: **November 25, 2024**

BACKGROUND:
None.

DISCUSSION:
None.

FISCAL IMPACT:
None.

RECOMMENDATION:

A. PRESENTATION OF NEW MAYOR AND MAYOR PRO-TEM
B. PRESENTATION TO OUTGOING MAYOR MIRSCH IN RECOGNITION OF HER SERVICE DURING THE 2023-2024 TERM
C. COMMENTS FROM OUTGOING MAYOR

ATTACHMENTS:

City of Rolling Hills INCORPORATED JANUARY 24, 1957

Agenda Item No.: 8.A
Mtg. Date: 11/25/2024

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **CHRISTIAN HORVATH, CITY CLERK / EXECUTIVE ASSISTANT TO CITY MANAGER**

THRU: **KARINA BAÑALES, CITY MANAGER**

SUBJECT: **APPROVE AFFIDAVIT OF POSTING FOR THE CITY COUNCIL REGULAR MEETING OF NOVEMBER 25, 2024**

DATE: **November 25, 2024**

BACKGROUND:
None.

DISCUSSION:
None.

FISCAL IMPACT:
None.

RECOMMENDATION:
Approve.

ATTACHMENTS:
CL_AGN_241125_CC_AffidavitofPosting.pdf

Administrative Report

8.A., **File #** 2544 **Meeting Date**: 11/25/2024

To: MAYOR & CITY COUNCIL

From: Christian Horvath, City Clerk

TITLE

APPROVE AFFIDAVIT OF POSTING FOR THE CITY COUNCIL ADJOURNED REGULAR MEETING OF NOVEMBER 25, 2024

EXECUTIVE SUMMARY

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF ROLLING HILLS)

AFFIDAVIT OF POSTING

In compliance with the Brown Act, the following materials have been posted at the locations below.

Legislative Body	City Council
Posting Type	Adjourned Regular Meeting Agenda
Posting Location	2 Portuguese Bend Road, Rolling Hills, CA 90274 City Hall Window City Website: https://www.rolling-hills.org/government/agenda/index.php https://www.rolling-hills.org/government/city_council/city_council_archive_agendas/index.php
Meeting Date & Time	NOVEMBER 25, 2024 7:00pm Open Session

As City Clerk of the City of Rolling Hills, I declare under penalty of perjury, the document noted above was posted at the date displayed below.

Christian Horvath, City Clerk

Date: November 22, 2024

City of Rolling Hills INCORPORATED JANUARY 24, 1957

Agenda Item No.: 8.B
Mtg. Date: 11/25/2024

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **CHRISTIAN HORVATH, CITY CLERK / EXECUTIVE ASSISTANT TO CITY MANAGER**

THRU: **KARINA BAÑALES, CITY MANAGER**

SUBJECT: **APPROVE MOTION TO READ BY TITLE ONLY AND WAIVE FURTHER READING OF ALL ORDINANCES AND RESOLUTIONS LISTED ON THE AGENDA**

DATE: **November 25, 2024**

BACKGROUND:
None.

DISCUSSION:
None.

FISCAL IMPACT:
None.

RECOMMENDATION:
Approve.

ATTACHMENTS:

City of Rolling Hills INCORPORATED JANUARY 24, 1957

Agenda Item No.: 8.C
Mtg. Date: 11/25/2024

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: CHRISTIAN HORVATH, CITY CLERK / EXECUTIVE ASSISTANT TO CITY MANAGER

THRU: KARINA BAÑALES, CITY MANAGER

SUBJECT: APPROVE THE FOLLOWING CITY COUNCIL MINUTES: NOVEMBER 11, 2024 REGULAR MEETING

DATE: November 25, 2024

BACKGROUND:
None.

DISCUSSION:
None.

FISCAL IMPACT:
None.

RECOMMENDATION:
Approve as presented.

ATTACHMENTS:
CL_MIN_241111_CC_F.pdf

Minutes
Rolling Hills City Council
Monday, November 11, 2024
Regular Meeting 7:00 p.m.

1. CALL TO ORDER

The City Council of the City of Rolling Hills met in person on the above date at 7:00 p.m. Mayor Mirsch presiding.

2. ROLL CALL

Councilmembers Present:	Dieringer, Pieper, Mayor Mirsch
Councilmembers Absent:	Wilson, Black
Staff Present:	Karina Bañales, City Manager
	Christian Horvath, City Clerk / Executive Assistant to the City Manager
	John Signo, Planning & Community Services Director
	Samantha Crew, Management Analyst
	Pat Donegan, City Attorney

3. PLEDGE OF ALLEGIANCE – City Clerk Horvath

4. PRESENTATIONS / PROCLAMATIONS / ANNOUNCEMENTS – NONE

5. APPROVE ORDER OF THE AGENDA

Motion by Councilmember Dieringer, seconded by Mayor Pro Tem Pieper to approve approve the order of the agenda. Motion carried unanimously with the following vote:

AYES:	Dieringer, Pieper, Mayor Mirsch
NOES:	None
ABSENT:	Wilson, Black

6. BLUE FOLDER ITEMS (SUPPLEMENTAL) – NONE

7. PUBLIC COMMENT ON NON-AGENDA ITEMS – NONE

8. CONSENT CALENDAR

8.A. APPROVE AFFIDAVIT OF POSTING FOR THE CITY COUNCIL REGULAR MEETING OF NOVEMBER 11, 2024

8.B. APPROVE MOTION TO READ BY TITLE ONLY AND WAIVE FURTHER READING OF ALL ORDINANCES AND RESOLUTIONS LISTED ON THE AGENDA

8.C. APPROVE THE FOLLOWING CITY COUNCIL MINUTES: OCTOBER 28, 2024 REGULAR MEETING

8.D. PAYMENT OF BILLS

Motion by Councilmember Dieringer, seconded by Mayor Pro Tem Pieper to approve the Consent Calendar. Motion carried unanimously with the following vote:

AYES: Dieringer, Pieper, Mayor Mirsch
NOES: None
ABSENT: Wilson, Black

9. EXCLUDED CONSENT CALENDAR ITEMS – NONE

10. COMMISSION ITEMS – NONE

11. PUBLIC HEARINGS

11.A. CONSIDERATION OF AN ORDINANCE AMENDING CHAPTER 17.28 OF THE MUNICIPAL CODE REGARDING ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS TO COMPLY WITH RECENT CHANGES IN STATE LAW; AND FINDING THE ACTION TO BE STATUTORILY EXEMPT FROM CEQA UNDER SECTION 21080.17 OF THE PUBLIC RESOURCES CODE

Presentation by Planning & Community Services Director John Signo

Motion by Mayor Pro Tem Pieper, seconded by Councilmember Dieringer to Introduce for first reading by title only Ordinance No. 385 with the following revisions:

1.) Section 17.28.050 (I) dealing with rent reporting is deleted in its entirety and replaced with the following:
   (I) Occupancy Reporting. With a building-permit application, the applicant must provide the City the applicant's intention regarding the occupancy plans for the ADU or JADU. Within 90 days after each January 1 following issuance of the building permit, the owner must report whether or not the ADU or JADU was occupied by a tenant during the prior year.
2.) All references to the Community Development Director or Director shall include the following additional language "or other City employee as determined or designated by the City Manager."
3.) Ensure that the references to other subsections of the ordinance are accurate and that the blank placeholders that appeared in the online version of the agenda are corrected.

Motion carried unanimously with the following vote:

AYES: Dieringer, Pieper, Mayor Mirsch
NOES: None
ABSENT: Wilson, Black

12. OLD BUSINESS – NONE

13. NEW BUSINESS

13.A. CONSIDERATION OF APPROVING FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH WILDLIFE SPECIALIST AND CONSULTANT TO PROVIDE ADDITIONAL COYOTE EDUCATIONAL OR ABATEMENT SERVICES ON AN EMERGENCY BASIS FOR A NOT-TO-EXCEED AMOUNT OF $15,000 FOR THE REMINDER OF FISCAL YEAR 24/25 ENDING JUNE 30, 2025

Presentation by City Manager Karina Bañales

Motion by Councilmember Dieringer, seconded by Mayor Pro Tem Pieper to approve amendment as presented. Motion carried unanimously with the following vote:

AYES: Dieringer, Pieper, Mayor Mirsch
NOES: None
ABSENT: Wilson, Black

14. MATTERS FROM THE CITY COUNCIL

14.A. CONSIDERATION OF DIRECTING STAFF TO DRAFT A LEGISLATIVE AND POLICY PLATFORM (MAYOR MIRSCH)

Presentation by City Clerk / Executive Assistant to the City Manager Christian Horvath

Motion by Councilmember Dieringer, seconded by Mayor Pro Tem Pieper to receive and file; direct staff to have further discussion the next time a situation arises concerning legislation and track the amount of legislative items brought to Council for action going forward. Motion carried unanimously with the following vote:

AYES: Dieringer, Pieper, Mayor Mirsch
NOES: None
ABSENT: Wilson, Black

15. MATTERS FROM STAFF

15.A. RECEIVE AND FILE A VERBAL UPDATE ON THE CITY HALL LANDSCAPE DESIGN GRANT PROJECT

Presentation by City Clerk / Executive Assistant to the City Manager Christian Horvath

Motion by Mayor Pro Tem Pieper, seconded by Councilmember Dieringer to receive and file. Motion carried unanimously with the following vote:

AYES: Dieringer, Pieper, Mayor Mirsch
NOES: None
ABSENT: Wilson, Black

15.B. RECEIVE AND FILE A VERBAL UPDATE ON THE OUTDOOR EMERGENCY SIREN PROJECT AND CITYWIDE TESTING

Presentation by Management Analyst Samantha Crew

Motion by Mayor Pro Tem Pieper, seconded by Councilmember Dieringer to receive and file. Motion carried unanimously with the following vote:

AYES: Dieringer, Pieper, Mayor Mirsch
NOES: None
ABSENT: Wilson, Black

City Manager Bañales reported out on her meeting with CalOES regarding the recently announced City of Rancho Palos Verdes / FEMA voluntary buyout program for residents in the impacted land movement areas. The meeting was meant to explore if such a program would be possible for Rolling Hills residents in impacted areas, if so desired. The City Council asked some clarifying questions.

Public Comment: James Wald

16. RECESS TO CLOSED SESSION – 8:39 P.M.

Councilmember Black joined Closed Session at 9:15 p.m.

16.A. EXISTING LITIGATION - GOVERNMENT CODE SECTION 54956.9(D)(1) THE CITY FINDS, BASED ON ADVICE FROM LEGAL COUNSEL, THAT DISCUSSION IN OPEN SESSION WILL PREJUDICE THE POSITION OF THE CITY IN THE LITIGATION. (1 CASE) a. NAME OF CASE: CONNIE ANDERSEN, ET AL. V. CALIFORNIA WATER COMPANY, ET AL. (SEAVIEW CASE) CASE NO.: 24STCV20953

16.B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION GOVERNMENT CODE SECTION 54956.9 (2 CASES) CPUC COMPLAINTS AGAINST SOTHERN CALIFORNIA EDISON AND SOCAL GAS

17. RECONVENE TO OPEN SESSION – 9:41 P.M.

18. ADJOURNMENT: 9:41 P.M.

The meeting was adjourned at 9:41 p.m. on November 11, 2024. The next regular meeting of the City Council is scheduled to be held on Monday, November 25, 2024 beginning at 7:00 p.m. in the City Council Chamber at City Hall, 2 Portuguese Bend Road, Rolling Hills, California. It will also be available via City's website link at: https://www.rolling-hills.org/government/agenda/index.php

All written comments submitted are included in the record and available for public review on the City website.

Respectfully submitted,

_____
Christian Horvath, City Clerk

Approved,

_____
Leah Mirsch, Mayor

City of Rolling Hills INCORPORATED JANUARY 24, 1957

Agenda Item No.: 8.D
Mtg. Date: 11/25/2024

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **CHRISTIAN HORVATH, CITY CLERK / EXECUTIVE ASSISTANT TO CITY MANAGER**

THRU: **KARINA BAÑALES, CITY MANAGER**

SUBJECT: **PAYMENT OF BILLS**

DATE: **November 25, 2024**

BACKGROUND:
None.

DISCUSSION:
None.

FISCAL IMPACT:
None.

RECOMMENDATION:
Approve as presented.

ATTACHMENTS:
CL_AGN_241125_CC_PaymentOfBills.pdf

CITY OF ROLLING HILLS
AP25-009, ACH25-009
Check Run 11/20/2024

Check No.	Check Date	Payee	Description	Amount
028766	11/20/2024	Bennett Landscape	Landscape Proj Additional Demo	810.33
028767	11/20/2024	Best Best & Krieger LLP	General & CE Services for October 2024	17,324.00
028767	11/20/2024	Best Best & Krieger LLP	Legal Land Use Serv - October 2024	2,071.00
CHECK TOTAL			**$ 19,395.00**	
028768	11/20/2024	Environmental Design Associates	Landscape Plan Review, 1 Outrider Road	375.00
028769	11/20/2024	Executive Suite Services Inc.	September 2024 Janitorial Services	1,150.00
028770	11/20/2024	County of Los Angeles	PW - Sign Install SR272337	896.20
028771	11/20/2024	LA County Sheriff's Department	October 2024 Law Enforcement Services	35,055.53
028772	11/20/2024	McGowan Consulting	Municipal Stormwater Consulting Services Oct. 2024	5,774.83
028772	11/20/2024	McGowan Consulting	Municipal Stormwater Consulting Services Sept 2024	3,511.50
CHECK TOTAL			**$ 9,286.33**	
028773	11/20/2024	Orkin	October 2024 Monthly Pest Control	172.99
028774	11/20/2024	PVS, Inc.	December 2024 Security Alarm	168.00
028775	11/20/2024	Southern California Edison	Design 20B-Eastfield Dr Grt DR4382-PJ017 Pmt#2	200,000.00
028776	11/20/2024	Willdan Inc.	Bldg Plan Check/Permit Oct. 2024 Project	3,795.00
ACH-713	11/18/2024	Abila	Accounting Software from 11-18-24 to 12-17-24	349.67
ACH-714	10/29/2024	CalPERS	PERS Retirement Payroll Ending 10-29-24	2,790.43
ACH-715	10/25/2024	California Water Service Co.	Water Usage 09-27-24 to 10-25-24 Rolling#54654	1,966.42
ACH-716	10/25/2024	California Water Service Co.	Water Usage 09-27-24 to 10-25-24 Rancho#74654	493.67
ACH-717	11/6/2024	The Gas Company	Gas usage from 10-07-24 to 11-06-24	44.39
ACH-718	10/31/2024	Pitney Bowes	Postage for October 2024	502.25
ACH-719	11/14/2024	Southern California Edison	Electricity usage 10-16-24 to 11-14-24 ACCT#4218	439.15
ACH-720	11/11/2024	Shanahan Printing & Graphics	Evac Brochure 2024-Prepay Postage	210.00
ACH-721	10/29/2024	Vantagepoint Transfer Agents -	Deferred Comp Contributions PR Ending 10-29-24	1,891.87

PR LINK	11/15/2024	PR LINK - Payroll & PR Taxes PR#23	Payroll Processing Fee PR#23_10/30/24 - 11/12/24	66.42
PR LINK	11/15/2024	PR LINK - Payroll & PR Taxes PR#23	Pay Period PR#23_10/30/24 - 11/12/24	23,998.67
				303,857.32

I, Karina Banales, City Manager of Rolling Hills, California certify that the above demands are accurate and there is available in the General Fund a balance of
$ 303,857.32 for the payment of above items.

Karina Banales, City Manager

City of Rolling Hills INCORPORATED JANUARY 24, 1957

Agenda Item No.: 8.E
Mtg. Date: 11/25/2024

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **CHRISTIAN HORVATH, CITY CLERK / EXECUTIVE ASSISTANT TO CITY MANAGER**

THRU: **KARINA BAÑALES, CITY MANAGER**

SUBJECT: **REPUBLIC SERVICES RECYCLING TONNAGE AND COMPLAINT REPORTS FOR OCTOBER 2024**

DATE: **November 25, 2024**

BACKGROUND:
As requested, Republic Services has provided the following clarifications to their reports:

- Non-franchise means any business not covered under the City's Franchise Agreement with Republic Services – for instance, temporary bins or roll offs for construction or cleanups or permanent dumpsters for horse properties.
- The Commercial Recycling is hauled to various transfer facilities. Those facilities separate and recover(recycle) a portion of that material. They provide Republic recovery rates each month that is in turn used for the cities Republic serves.
- The Greenwaste on the Non-Franchise report can show up and change for various reasons from month to month. Aspects like changes to the customers service type, load contamination and data entry errors can contribute to this.

DISCUSSION:
None.

FISCAL IMPACT:
None.

RECOMMENDATION:
Receive and file.

ATTACHMENTS:
VC_REP_241120_October_TonnageReport.pdf
VC_REP_241120_October_C&D_Report.pdf
VC_REP_241120_October_RedTagReport.pdf
VC_REP_241120_October_CallLog_Redacted.pdf

CITY OF ROLLING HILLS RESIDENTIAL FRANCHISE

2024

Year 2024
City Franchise Y Y

Month	Commodity	Tons Collected	Tons Recovered	Tons Disposed	Diversion %
1	Greenwaste	79.86	79.86	-	100.00%
	Trash	247.10	-	247.10	0.00%
1 Total		326.96	79.86	247.10	24.43%
2	Greenwaste	51.72	51.72	-	100.00%
	Trash	198.13	-	198.13	0.00%
2 Total		249.85	51.72	198.13	20.70%
3	Greenwaste	53.42	53.42	-	100.00%
	Trash	199.60	-	199.60	0.00%
3 Total		253.02	53.42	199.60	21.11%
4	Greenwaste	116.50	116.50	-	100.00%
	Trash	183.05	-	183.05	0.00%
	Trash - Free Residential Roll Off Bin	3.76	-	3.76	0.00%
4 Total		303.31	116.50	186.81	38.41%
5	Greenwaste	101.62	101.62	-	100.00%
	Trash	180.98	-	180.98	0.00%
5 Total		282.60	101.62	180.98	35.96%
6	Greenwaste	83.11	83.11	-	100.00%
	Greenwaste - Free Residential Roll Off Bin	2.30	2.30	-	100.00%
	Trash	195.05	-	195.05	0.00%
	Trash - Free Residential Roll Off Bin	1.10	-	1.10	0.00%
6 Total		281.56	85.41	196.15	30.33%
7	Greenwaste	67.20	67.20	-	100.00%
	Greenwaste - Free Residential Roll Off Bin	5.32	5.32	-	100.00%
	Trash	238.54	-	238.54	0.00%
7 Total		311.06	72.52	238.54	23.31%
8	Greenwaste	75.89	75.89	-	100.00%
	Trash	222.41	-	222.41	0.00%
	Trash - Free Residential Roll Off Bin	1.62	-	37.45	0.00%
8 Total		299.92	75.89	259.86	25.30%
9	Greenwaste	102.52	102.52	-	100.00%
	Recycle	0.79	0.16	0.63	20.35%
	Trash	200.89	-	200.89	0.00%
9 Total		304.20	102.68	201.52	33.75%
10	Greenwaste	153.96	153.96	-	100.00%
	Trash	236.83	-	236.83	0.00%
	Trash - Free Residential Roll Off Bin	3.96	-	3.96	0.00%
10 Total		394.75	153.96	240.79	39.00%
Grand Total		3,007.23	893.58	2,149.48	29.71%

CITY OF ROLLING HILLS NON-FRANCHISE
2024

Year 2024
City Franchise Y N

Month	Commodity	Tons Collected	Tons Recovered	Tons Disposed	Diversion %
1	C&D	4.27	3.43	0.84	80.24%
	Greenwaste	19.61	19.61	-	100.00%
	Organics	0.16	0.10	0.06	61.71%
	Recycle	0.27	0.04	0.23	15.00%
	Trash	59.97	-	59.97	0.00%
1 Total		**84.29**	**23.18**	**61.11**	**27.50%**
2	C&D	11.29	9.05	2.25	80.10%
	Greenwaste	16.94	16.94	-	100.00%
	Recycle	0.29	0.11	0.18	37.67%
	Trash	57.05	-	57.05	0.00%
2 Total		**85.57**	**26.09**	**59.47**	**30.50%**
3	Greenwaste	6.42	6.42	-	100.00%
	Recycle	0.22	0.08	0.13	38.48%
	Trash	35.05	-	35.05	0.00%
3 Total		**41.69**	**6.50**	**35.19**	**15.60%**
4	Greenwaste	11.07	11.07	-	100.00%
	Recycle	0.27	0.11	0.16	40.00%
	Trash	46.40	-	46.40	0.00%
4 Total		**57.74**	**11.18**	**46.56**	**19.36%**
5	C&D	11.15	8.95	2.20	80.24%
	Organics	0.17	0.12	0.05	70.73%
	Recycle	0.27	0.09	0.19	31.77%
	Trash	70.08	-	70.08	0.00%
5 Total		**81.68**	**9.16**	**72.52**	**11.21%**
6	Greenwaste	11.95	11.95	-	100.00%
	Organics	0.16	0.12	0.04	73.76%
	Recycle	0.21	0.07	0.13	36.18%
	Trash	45.24	-	45.24	0.00%
6 Total		**57.56**	**12.14**	**45.42**	**21.09%**
7	Greenwaste	8.71	8.71	-	100.00%
	Organics	0.14	0.10	0.04	70.71%
	Recycle	0.24	0.07	0.16	30.41%
	Trash	52.51	-	52.51	0.00%
7 Total		**61.59**	**8.88**	**52.71**	**14.42%**
8	Greenwaste	0.09	0.09	-	100.00%
	Organics	0.06	0.05	0.02	71.55%
	Recycle	0.56	0.18	0.38	32.62%
	Trash	48.53	-	48.53	0.00%
8 Total		**49.25**	**0.32**	**48.93**	**0.65%**
9	Greenwaste	1.72	1.72	-	100.00%
	Organics	0.05	0.04	0.01	80.17%
	Recycle	0.60	0.44	0.16	73.16%
	Trash	17.24	-	17.24	0.00%
9 Total		**19.61**	**2.20**	**17.41**	**11.19%**
10	Organics	0.09	0.07	0.02	75.32%
	Recycle	0.27	0.04	0.23	15.00%
	Trash	47.75	-	47.75	0.00%
10 Total		**48.12**	**0.11**	**48.01**	**0.23%**
Grand Total		**587.09**	**99.75**	**487.34**	**16.99%**

Republic Services
C&D Report

City of Rolling Hills
Reporting Period October-24

Disposal Site	Material	Loads Taken	Tons Collected
No C&D to Report			

Summary	
Row Labels	**Sum of Tons Collected**
(blank)	
Grand Total	

Sustainability in Action

Rolling Hills Red Tags – October 2024

Date	Address	Code	Issue	COMM
10/21/2024	12 UPPER BLACKWATER	7	Hazardous Waste	No
10/24/2024	9 UPPER BLACKWATER	7	Hazardous Waste	No
10/24/2024	12 UPPER BLACKWATER	7	Hazardous Waste	No
10/29/2024	5 BUGGY WHIP	1	Container Placement	No
10/31/2024	25 PORTUGUESE BEND RD	6	Object top on Lids	No

Republic Services Call Log Report

City: Rolling Hills

Year 2024

Month/Quarter 10

Summary of Calls by Type

Final Call Final Call Type	Sub-Type	Total
2.Complaint	Escalation	5
	Complaint	1
2.Complaint Total		**6**
3.Missed Pick Up	Missed Trash - Residential	8
	Missed Yard Waste - Residential	5
	Missed Bulk Service	2
3.Missed Pick Up Total		**15**
Grand Total		**21**

Republic Services Call Log Report

Final Call Type	Sub-Type	Case Number	Date/Time Opened	Date/Time Closed	Created By	Request Description	Resolution Comments	Customer Category	Account Number	Site	Account Name	Site Address	Phone
2.Complaint	Complaint	20241024-203737441	10/24/2024 8:31 AM	10/31/2024 12:17 PM	Brittany Ellsworth	Amy Haw [redacted] called to report an issue. cx moved in 2 wks ago should be on rt mon and thur cx only got pu is she catches the driver. make sure on rt as all cans are full please do not miss today.	on route for PU 10/31 RR	RESI	9020003307	1	ROLLING HILLS RESIDENT	6 REATA LN ROLLING HILLS CA	(000) 000-0000
2.Complaint	Escalation	20241001-202288886	10/1/2024 9:27 AM	10/1/2024 3:24 PM	Brittney Outley	Robert Brockway [redacted] called to report an issue. CXPREPAID FOR A BULK PU ON 9/27 AND DRIVER NEVER SERVICED ITE M OR RETURN FOR A MPU ON 9/30. PLEASE SEND A TRUCK OUT ASAP IF POSSIBLE .	MPU on route for 10/2 RR	RESI	9020003618	1	JENNIFER BROCKWAY	87 EASTFIELD DR ROLLING HILLS CA	[redacted]
2.Complaint	Escalation	20241008-202722469	10/8/2024 8:34 AM	10/8/2024 10:02 AM	Josie Nunez	Tracy Livian [redacted] called to report an issue. Cust was a MPU for trash and yw yesterday. can we see if we can get a driver out today asap. She has had multiple MPUs this year, but is unclear why she is getting missed. Please call her back with an	Customer answered then disconnected the call, recoveries scheduled for 10/9. FV 10/8 10:02am	RESI	9020003711	1	TRACY HOLMES	10 WILLIAMSBURG LN ROLLING HILLS CA	[redacted]
2.Complaint	Escalation	20241011-202967410	10/11/2024 7:51 AM	10/15/2024 11:48 AM	Karina Torres	Gordon Inman [redacted] called to report an issue. ongoing service issue with services on trash and mostly the YW cxneed his pickup as scheduled and cx still waiting on recove ry for this week can we please resolve issue and get it pickup Today cx kno	I have dispatched driver to location for service.	RESI	9020003170	1	CURRENT RESIDENT	11 CABALLEROS RD ROLLING HILLS CA	[redacted]
2.Complaint	Escalation	20241014-203060070	10/14/2024 8:37 AM	10/15/2024 11:48 AM	Darlene Virgen	Elvie Gieszl [redacted] called to report an issue. 5 yw bins were not serviced on Friday, due to truck being full.	I have dispatched driver to location for service.	RESI	9020003637	1	ELVIE GIESZL	5 FLYING MANE RD ROLLING HILLS CA	[redacted]

Republic Services Call Log Report

Final Call Type	Sub-Type	Case Number	Date/Time Opened	Date/Time Closed	Created By	Request Description	Resolution Comments	Customer Category	Account Number	Site	Account Name	Site Address	Phone
2.Complaint	Escalation	20241025-203828350	10/25/2024 10:35 AM	(blank)	Kim Leyendecker	Arachely Carol [redacted] called to report an issue. 3 weeks yard waste has not been serviced, she needs to have serviced today. Last week's and previous escalations have not resolved the problem. Can you please assist in servicing today? .	(blank)	RESI	9020003575	1	CURRENT RESIDENT	36 EASTFIELD DR ROLLING HILLS CA	(000) 000-0000
3.Missed Pick Up	Missed Bulk Service	20241002-202421856	10/2/2024 3:22 PM	10/4/2024 10:35 PM	Kyle Morris	(blank)	(blank)	RESI	9020003618	1	JENNIFER BROCKWAY	87 EASTFIELD DR ROLLING HILLS CA	[redacted]
3.Missed Pick Up	Missed Bulk Service	20241021-203505141	10/21/2024 11:02 AM	10/23/2024 10:32 PM	Lucia Vandecruze	(blank)	(blank)	RESI	9020003461	1	CURRENT RESIDENT	10 CINCHRING RD ROLLING HILLS CA	(000) 000-0000
3.Missed Pick Up	Missed Trash - Residential	20241002-202364965	10/2/2024 8:11 AM	10/4/2024 10:35 PM	Paulo Sergio Flores	(blank)	(blank)	RESI	9020003364	1	CURRENT RESIDENT	6 CINCHRING RD ROLLING HILLS CA	(000) 000-0000
3.Missed Pick Up	Missed Trash - Residential	20241007-202693270	10/7/2024 4:49 PM	10/10/2024 10:31 PM	Rosario Andrade del Sol	(blank)	(blank)	RESI	9020003397	1	CHARLIE JITTERS	67 SADDLEBACK RD ROLLING HILLS CA	[redacted]

Republic Services Call Log Report

Final Call Type	Sub-Type	Case Number	Date/Time Opened	Date/Time Closed	Created By	Request Description	Resolution Comments	Customer Category	Account Number	Site	Account Name	Site Address	Phone
3.Missed Pick Up	Missed Trash - Residential	20241008-202722078	10/8/2024 8:31 AM	10/10/2024 10:31 PM	Josie Nunez	(blank)	(blank)	RESI	9020003711	1	TRACY HOLMES	10 WILLIAMSBURG LN ROLLING HILLS CA	[redacted]
3.Missed Pick Up	Missed Trash - Residential	20241008-202778538	10/8/2024 2:48 PM	10/10/2024 10:31 PM	Tiana Woods	(blank)	(blank)	RESI	9020002994	1	RESIDENT	22 MIDDLERIDGE LN N ROLLING HILLS CA	(000) 000-0000
3.Missed Pick Up	Missed Trash - Residential	20241009-202805879	10/9/2024 7:57 AM	10/11/2024 10:33 PM	Omar Montoya Peralta	(blank)	(blank)	RESI	9020003170	1	CURRENT RESIDENT	11 CABALLEROS RD ROLLING HILLS CA	[redacted]
3.Missed Pick Up	Missed Trash - Residential	20241011-202971026	10/11/2024 8:15 AM	10/15/2024 10:37 PM	Levi Castro Gonzalez	(blank)	(blank)	RESI	9020003163	1	EZINE & KATHI MOEN	8 CABALLEROS RD ROLLING HILLS CA	[redacted]
3.Missed Pick Up	Missed Trash - Residential	20241011-203026763	10/11/2024 4:51 PM	10/16/2024 10:36 PM	Heriberto Miranda Torres	(blank)	(blank)	RESI	9020003634	1	CURRENT RESIDENT	1 FLYING MANE RD ROLLING HILLS CA	(000) 000-0000

Republic Services Call Log Report

Final Call Type	Sub-Type	Case Number	Date/Time Opened	Date/Time Closed	Created By	Request Description	Resolution Comments	Customer Category	Account Number	Site	Account Name	Site Address	Phone
3.Missed Pick Up	Missed Trash - Residential	20241030-204114265	10/30/2024 1:41 PM	10/31/2024 10:46 PM	Brooke Webb	(blank)	(blank)	RESI	9020205367	1	MELINDA KIRK	2860 PALOS VERDES DR N ROLLING HILLS CA	[redacted]
3.Missed Pick Up	Missed Yard Waste - Residential	20241008-202722154	10/8/2024 8:32 AM	10/10/2024 10:31 PM	Josie Nunez	(blank)	(blank)	RESI	9020003711	1	TRACY HOLMES	10 WILLIAMSBURG LN ROLLING HILLS CA	[redacted]
3.Missed Pick Up	Missed Yard Waste - Residential	20241009-202805952	10/9/2024 7:57 AM	10/11/2024 10:33 PM	Omar Montoya Peralta	(blank)	(blank)	RESI	9020003170	1	CURRENT RESIDENT	11 CABALLEROS RD ROLLING HILLS CA	[redacted]
3.Missed Pick Up	Missed Yard Waste - Residential	20241011-202971135	10/11/2024 8:16 AM	10/15/2024 10:31 PM	Levi Castro Gonzalez	(blank)	(blank)	RESI	9020003163	1	EZINE & KATHI MOEN	8 CABALLEROS RD ROLLING HILLS CA	[redacted]
3.Missed Pick Up	Missed Yard Waste - Residential	20241018-203444998	10/18/2024 3:26 PM	10/22/2024 10:30 PM	Gabriel Montes Mascarenо	(blank)	(blank)	RESI	9020003322	1	CURRENT RESIDENT	26 CHUCKWAGON RD ROLLING HILLS CA	(000) 000-0000

Republic Services Call Log Report

Final Call Type	Sub-Type	Case Number	Date/Time Opened	Date/Time Closed	Created By	Request Description	Resolution Comments	Customer Category	Account Number	Site	Account Name	Site Address	Phone
3.Missed Pick Up	Missed Yard Waste - Residential	20241025-203827072	10/25/2024 10:25 AM	10/29/2024 10:31 PM	Alejandro Larrazola Tapia	(blank)	(blank)	RESI	9020003575	1	CURRENT RESIDENT	36 EASTFIELD DR ROLLING HILLS CA	(000) 000-0000

City of Rolling Hills INCORPORATED JANUARY 24, 1957

Agenda Item No.: 8.F
Mtg. Date: 11/25/2024

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **SAMANTHA CREW, MANAGEMENT ANALYST**

THRU: **KARINA BAÑALES, CITY MANAGER**

SUBJECT: **RECEIVE AND FILE MEASURE W, MUNICIPAL SAFE CLEAN WATER (SCW) ANNUAL REPORT FOR FISCAL YEAR 2023-24**

DATE: **November 25, 2024**

BACKGROUND:
In 2018, Los Angeles County voters approved Measure W (Safe Clean Water Program) to provide funding for stormwater projects and programs to increase local water supply, improve water quality and protect public health. Funding is provided through a parcel tax of 2.5 cents per square foot of impermeable land area (e.g., building, concrete, etc.) 40% of the Measure W funds are provided to local agencies to implement projects and programs that will best address local stormwater, and urban runoff needs and help to meet the requirements of the Municipal Stormwater Permit. The funding can be used for eligible activities such as project development, design, construction, effectiveness monitoring, operations, and maintenance, as well as for programs and studies related to protecting and improving water quality in lakes, rivers, and ocean.

DISCUSSION:
As one of the conditions of receiving this Municipal SCW funding, the City of Rolling Hills must submit an Annual Report within six months of the close of each fiscal year describing the use of its Municipal SCW Program Funds. The Annual Report must describe how the funds were used during the preceding fiscal year, how actual expenditures compare with the annual plan, and how those uses are eligible expenses that advance the goals of the Safe Clean Water Program. The Annual Report must be prepared and submitted through the reporting module on the SCW Program website. A copy of the City's FY 2023-24 Annual Report output file is attached. The City must spend at least 70% of its Municipal Program Funds on eligible expenses related to new projects or programs established since the enactment of Measure W. Up to 30% of a City's Municipal Program Funds may be used to pay for eligible costs and expenses related to the continuation of programs prior to the enactment of Measure W. Unused funds may be carried over for use in a future fiscal year so long as each tranche of funding is expended within five years of disbursement.
Attached is a worksheet used to prepare the Annual Report and track the City's Municipal SCW Program fund expenditures in comparison with plan, breaking down the City's FY2023-

24 Municipal SCW Program expenditures by activity and detailing whether each is a new effort (minimum 70% of expenditures) or continuing effort (maximum 30% of expenditures).

FISCAL IMPACT:
The City expended $145,623.34 in SCW Municipal Funds during FY2023-24 on activities that supported the City's implementation of the municipal stormwater permit, which offset/avoided the use of General Funds for those efforts.
The amount expended was $28,983.28 less than the $174,606.62 total SCW Municipal Funds available.
Available funds include $66,902.47 carried over from FY2022-23 that were unspent, and $3,929.31 interest earned during FY2023-24, in combination with the $103,764.84 in Measure W annual revenues received in FY2023-24.

RECOMMENDATION:
Receive and file.

ATTACHMENTS:
PW_STW_SCW_241125_AnnualReportFY23-24.pdf
PW_STW_SCW_241125_Expenditures.pdf

SAFE, CLEAN WATER MUNICIPAL REPORTING

Municipal Annual Report

REPORTING YEAR	FY23-24
MUNICIPALITY	Rolling Hills
TOTAL SCW FUNDING RECEIVED	$ 103,764.84
PREVIOUS YEAR CARRY OVER FUNDING	$ 66,902.47
IS THERE INTEREST ACCRUED FROM PREVIOUS FISCAL YEAR?	Yes
IF YES, INTEREST ACCRUED FROM PREVIOUS YEARS IF APPLICABLE	$ 3,939.31
TOTAL SCW FUNDING AVAILABLE	$ 174,606.62
TOTAL ELIGIBLE EXPENDITURES	$ 145,623.34
CURRENT YEAR ANTICIPATED CARRY OVER AMOUNT	$ 0.00

Submitted On: N/A

Created By: N/A (susan@mcgowan.consulting)

REPORT OVERVIEW

ACTIVITY OVERVIEW	During the reporting year, the City of Rolling Hills utilized its Safe, Clean Water Municipal funds to implement the following activities: 1) implementation of the Palos Verdes Peninsula Coordinated Integrated Monitoring Program (CIMP) as required by the MS4 Permit; 2) joint development and promotion of outreach on sustainable landscaping, pest control and rainwater harvesting and metrics tracking for outreach effectiveness; 3) enhanced sediment source control; 4) Safe Clean Water Municipal Program planning and reporting; 5) implementation of the Sepulveda Canyon Monitoring Study; 6) Watershed Management Program planning and reporting; and 7) wildfire prevention measures. The City submitted one (1) deviation notification form for a significant deviation from the annual plan for the expanded low impact development activity.
ACCOMPLISHMENTS	The City, along with its partners in the Palos Verdes Peninsula Watershed Management Group, completed the eighth (8th) year of water quality monitoring under the approved Palos Verdes Peninsula Coordinated Integrated Monitoring Program (CIMP). The City participated in the comprehensive update of the "KEEP IT ONSITE" Construction BMP brochure to align the previous brochure (2017) with the 2021 Regional MS4 Permit requirements. The City also prepared its Municipal SCW Annual Report for FY2022-23 and planned, prepared and presented its FY2024-25 Municipal Safe Clean Water Annual Plan for City Council review and subsequent submittal to the Los Angeles County Flood Control District for public posting. In addition, the City completed the first three-year audit of its Safe, Clean Water Municipal Program expenditures. The City also participated in the semiannual watershed progress reporting on implementation of the Palos Verdes Peninsula Watershed Management Program. The City continued implementation of the Sepulveda Canyon Monitoring Study utilizing continuous flow monitoring to document the effectiveness of its nature-based retention of stormwater runoff within the City's natural canyon drainage system, and continued to implement its Community Wildfire Protection Plan to abate wildfire fuel for wildfire prevention.
BENEFITS REALIZED	The activities implemented in FY2023-24 prioritize nature-based solutions to improve water quality and retain stormwater within the City. The City's expenditures also address sources of priority pollutants to prevent their release into the environment. In addition, funds were used to conduct activities that support the adaptive management of the City's stormwater program. Safe, Clean Water funds were leveraged by the City's general fund and through collaboration and coordination with other municipalities.
RUNOFF CAPTURE AND POLLUTION REDUCTION DESCRIPTION	The City's Safe, Clean Water Municipal Program activities conducted during the 2023-24 reporting year focused on adaptively managing the City's stormwater programs to encourage nature-based retention of stormwater and to control sources of pollutants in stormwater runoff. The enhanced sediment source control activity addresses high-priority sediment bound pollutants of concern and the wildfire prevention activity prevents the release of pollutants caused by wildfires. The Sepulveda Canyon Monitoring Study demonstrates the innovativeness and effectiveness of natural canyon drainage systems in retaining stormwater runoff, and the importance of protecting their function as a means of protecting and promoting improved water quality. The Safe, Clean Water and the Watershed Management Program planning and reporting activities in combination with the Coordinated Integrated water quality monitoring activity provide the City an opportunity to evaluate data on the effectiveness of its natural canyon drainage system in retaining stormwater runoff, and determine opportunities to protect and enhance this functionality.

ORGANIZATIONAL OVERVIEW:

1 OPPORTUNITIES AND ALIGNMENTS
2 EXPENDITURES
3 FINANCIAL & ACTIVITY RELATED DOCUMENTS
4 ACTIVITY PROGRESS IMAGES

1 OPPORTUNITIES AND ALIGNMENTS

The following discussion details opportunities for addressing additional SCW Program Goals, leveraging SCW program goals, or an increase regional capacity to supplement the SCW program.

Opportunities: The Safe Clean Water planning process, Sepulveda Canyon Monitoring Study and the Coordinated Integrated monitoring all provide valuable data and information that are being used to evaluate and adaptively manage the City's stormwater program implementation to meet its water quality priorities in the most cost effective manner. The incorporation of the City into the Peninsula Watershed Management Program as an innovative nature-based runoff retention area demonstrates the effectiveness of nature-based solutions for stormwater management which can be modeled by other similarly situated communities. Prevention of wildfires and enhanced oversight of construction sites not only protect life and property, but also protect natural habitat and surface water quality from adverse impacts related to pollutants associated with storm-borne sediment in stormwater runoff.

The following discussion details new and ongoing alignments with other local agencies or partners to increase regional capacity to supplement the SCW program.

Alignments: The City continues to collaborate with its partners on the Palos Verdes Peninsula, as well as with the Beach Cities WMG, to engage South Bay communities on the importance of stormwater as a resource and the benefits that can accrue from nature-based solutions. The City also continues to work with these partners to develop and implement effective source control programs for priority pollutants to the Palos Verdes Peninsula Watershed Management Group. In addition, the City continued to partner with the Palos Verdes Peninsula Land Conservancy, a community-based non-profit organization whose mission is "preserving land and restoring habitat for the education and enjoyment of all", to reduce wildfire risk and the associated water quality impacts of wildfires through targeted removal of non-native invasive plants that act as wildfire fuel.

2 EXPENDITURES

This section details Municipal expenditures during this reporting year. Itemized eligible expenditures of Municipal funds for each Activity are below. The table below serves to document and demonstrate that SCW Program Municipal funds were used for eligible expenditures (Section 18.06.D2.c).

Expenditures					
Activity Name	Expenditure Name	Expenditure Description	Amount	Type	Eligible Expenditure?
Sepulveda Canyon Monitoring Study	FY2023-24 Sepulveda Canyon Monitoring	Contracted services for continuous flow monitoring and reporting of results.	$10,078.45	Implementation (Program)	Yes
SCW Municipal Program Planning and Reporting	FY2023-24 SCW Municipal Program planning and reporting	Consultant assistance in preparing SCW Annual Report for FY2022-23 and SCW Annual Plan for FY2024-25. Also expenditure for independent 3-year audit of SCW Municipal Program expenditures.	$23,785.80	Stakeholder & Community Outreach/Engagement (S&C Outreach/Engagement)	Yes
Coordinated Integrated Monitoring	FY2023-24 CIMP Implementation	City's in-kind consulting cost for implementation of water quality monitoring under the Peninsula Coordinated Integrated Monitoring Program	$43,573.24	Implementation (Program)	Yes
Development & Implementation of Community Outreach/Engagement	FY2023-24 Outreach/Engagement Implementation	Develop, adapt, & track community outreach & engagement to target water quality priorities and address new watershed information.	$4,951.85	Stakeholder & Community Outreach/Engagement (S&C Outreach/Engagement)	Yes

Wildfire Prevention Measures	FY2023-24 wildfire prevention	Contract services with Palos Verdes Peninsula Land Conservancy for removal of invasive non-native plants from open space.	$54,300.00	Implementation (Program)	Yes
Watershed Management Program Adaptive Management and Progress Reporting	FY2023-24 Watershed Management Program planning and reporting	City's share of in-kind consulting costs for semi-annual progress reporting.	$2,934.00	Implementation (Program)	Yes
Enhanced Sediment Source Control	FY2023-24 enhanced oversight of construction sites and wildfire fuel reduction	10% of contract code enforcement staff time	$6,000.00	Implementation (Program)	Yes

3 FINANCIAL & ACTIVITY RELATED DOCUMENTS

The following documents are supplemental to the above information.

Attachments for this Section	
Attachment Name	Description
None provided	N/A

Attachments are bundled and organized at the end of this document after activities, with cover pages between each subsection.

4 ACTIVITY PROGRESS IMAGES

The following images illustrate Activity progress.

Attachments for this Section	
Attachment Name	Description
None provided	N/A

No images provided

Municipal Activity Reports

ACTIVITY OVERVIEW (1 of 8)

ACTIVITY NAME	Coordinated Integrated Monitoring
ALTERNATE NAMES	N/A
NEW OR EXISTING	Existing
ACTIVITY TYPE	Program
STATUS	In Progress
ANNUAL PLAN AMOUNT	$ 27,800.00
ANNUAL EXPENSE TOTAL	$ 43,573.24

ACTIVITY ORGANIZATIONAL OVERVIEW:

Individual Activity Reports contain the following sections.

ACTIVITY DETAILS
ACTIVITY SCHEDULE
ACTIVITY GOALS
ACTIVITY METRICS
ACTIVITY ADDITIONAL METRICS
ADDITIONAL DOCUMENTS

ACTIVITY DETAILS

The following table summarizes general information about this Activity.

Latitude, Longitude	N/A
Activity Description	Implementation of the Palos Verdes Peninsula Coordinated Integrated Monitoring Program.
Activity Background	The MS4 Permit requires a Monitoring and Reporting Program to assess the chemical, physical, and biological impacts of municipal stormwater discharges on local surface water quality, evaluate compliance with water quality objectives, characterize pollutant loads in municipal discharges, identify the source of pollutants in discharges, and measure the effectiveness of the projects and programs included in the PVP WMP in reducing pollutant loading. The City of Rolling Hills, along with the cities of Palos Verdes Estates, Rancho Palos Verdes, Rolling Hills Estates, the County of Los Angeles and the Los Angeles County Flood Control District (Palos Verdes Peninsula CIMP group), have been collaborating on the implementation of the Coordinated Integrated Monitoring Program (CIMP) to meet Permit requirements. The receiving water and outfall data collected by the CIMP are used to evaluate and refine the projects and programs in the WMP.
Description of Progress	The City in collaboration with its Palos Verdes Peninsula Watershed Management Group partners completed the eighth year of monitoring and reporting under the approved Coordinated Integrated Monitoring Program (CIMP).
Were there Delays?	N/A
Description of Delays	N/A

Were there any deviations for this activity from the annual plan?	No
Were Annual Plan Deviation requests (in as needed reports) submitted for all the deviations at the time of deviation?	N/A
Highlights and Accomplishments	The Palos Verdes Peninsula Watershed Management Group completed its eighth year of water quality monitoring under the Coordinated Integrated Monitoring Program. Work completed during the year included but was not limited to: -receiving water sampling and analysis of a suite of analytical parameters at two (2) near-shore monitoring locations in the Santa Monica Bay (approximately 1000 feet offshore) during three (3) wet weather events and two (2) dry weather events per year; -weekly indicator bacteria monitoring at five (5) Santa Monica Bay shoreline locations; -stormwater outfall water quality and flow monitoring at three (3) locations during three (3) wet weather events per year -monthly monitoring of nitrogen and phosphorus in discharges from four storm drain outfall locations under the Machado Lake Nutrients TMDL
Gaps and Lessons Learned	The City was able to recover more of its share of the cost for ongoing Coordinated Integrated monitoring under the 30% ongoing activity category than estimated in the City's annual plan.

The following table describes which watersheds, and to what degree, benefit from this activity.

Watershed Benefit Breakdown	
Watershed Name	Benefit Percent
South Santa Monica Bay	100

ACTIVITY SCHEDULE

The following table outlines the tasks and schedule for this Activity.

Activity Schedule Table				
Task Name	Phase	Start Date	Estimated Completion Date	Complete?
FY2020-21 CIMP Implementation	Implementation	N/A	06/30/21	Yes
FY2021-22 CIMP Implementation	Implementation	N/A	06/30/22	Yes
FY2022-23 CIMP Implementation	Implementation	N/A	06/30/23	Yes
FY2023-24 CIMP Implementation	Implementation	N/A	06/30/24	Yes
FY2024-25 CIMP Implementation	Implementation	N/A	06/30/25	No

ACTIVITY GOALS

The following are the SCW goals this Activity intends to address.

A. Does this project improve water quality and contribute to attainment of water-quality requirements?

The CIMP provides valuable data on the quality of municipal discharges and their impacts on receiving water quality. These data are evaluated on an annual basis and used to inform and refine the City's Stormwater Management Program, thus supporting improved water quality and protection of public health.

C. Does this project improve public health by preventing and cleaning up contaminated water, increasing access to open space, providing additional recreational opportunities, and helping communities mitigate and adapt to the effects of climate change through activities such as increasing shade and green space?

The CIMP provides valuable data on the quality of municipal discharges and their impacts on recreational receiving water quality. These data are evaluated on an annual basis and used to inform and refine stormwater projects and programs, thus supporting improved recreational receiving water quality and protection of public health.

D. Does this project leverage other funding sources to maximize SCW Program Goals?

The municipal general fund is leveraged to cover the City's share of the CIMP not recovered through the Municipal Safe Clean Water Program. Implementation of a CIMP also provides the opportunity to coordinate monitoring efforts on a watershed scale which increases the cost-efficiency and effectiveness of this water quality monitoring program.

L. Does this project implement an iterative planning and evaluation process to ensure adaptive management?

These data are evaluated on an annual basis and used to adaptively manage and refine both the CIMP as well as the City's Stormwater Management Program.

M. Does this project promote green jobs and career pathways?

The Peninsula CIMP Implementation began in 2016 following approval of the program by the LA Water Board. This program represents a substantial increase in ongoing monitoring effort over previous efforts which has resulted in increased employment for staff conducting the field sampling, laboratory staff conducting the water quality analysis, and professional staff that compile, review and report on the results.

ACTIVITY METRICS

The following metrics aim to quantify or describe how this Activity contributed to the SCW goals identified above.

Activity Metrics Table			
Metric Description	Annual Value	Since Inception Value	Discussion
None Provided	N/A	N/A	N/A

ACTIVITY ADDITIONAL METRICS

The following metrics are suggested metrics to record in this report.

Activity Additional Metrics Table					
Metric Name	Description	Related Goals	Annual Value	Since Inception Value	Discussion
Funding from non-SCW sources	Portion of the full cost of the activity provided by non-SCW sources	Cost Share	0 $	65522.7 $	Portion of City's CIMP cost provided from the City's General Fund since inception of SCW Program funding.

Water Quality Monitoring	Outfall and receiving water monitoring is conducted through the Coordinated Integrated Monitoring Program to evaluate progress toward attainment of water quality objectives and to adaptively manage water quality control measures.	Water Quality	67 sample events	267 sample events	3 wet weather stormwater outfall and receiving water sample events conducted annually, plus 12 dry weather outfall monitoring events and 52 shoreline receiving water events annually.

ACTIVITY DOCUMENTS

The following documents are supplemental to this Activity's description and background.

Attachments for this Section	
Attachment Name	Description
None provided	N/A

Below are the project images.

No images provided

ATTACHMENTS FOR SECTION:

Activity Documents

ATTACHMENTS FOR SECTION:

Vector Minimization Plan

ATTACHMENTS FOR SECTION:

Vector Minimization Consultation

Municipal Activity Reports

ACTIVITY OVERVIEW (2 of 8)

ACTIVITY NAME	Development & Implementation of Community Outreach/Engagement
ALTERNATE NAMES	N/A
NEW OR EXISTING	New
ACTIVITY TYPE	Stakeholder & Community Outreach/Engagement
STATUS	In Progress
ANNUAL PLAN AMOUNT	$ 7,700.00
ANNUAL EXPENSE TOTAL	$ 4,951.85

ACTIVITY ORGANIZATIONAL OVERVIEW:

Individual Activity Reports contain the following sections.

ACTIVITY DETAILS
ACTIVITY SCHEDULE
ACTIVITY GOALS
ACTIVITY METRICS
ACTIVITY ADDITIONAL METRICS
ADDITIONAL DOCUMENTS

ACTIVITY DETAILS

The following table summarizes general information about this Activity.

Latitude, Longitude	N/A
Activity Description	Develop, adapt, & track community outreach & engagement to target water quality priorities and address new watershed information.
Activity Background	The Peninsula WMG in collaboration with the Beach Cities WMG develops and disseminates stormwater outreach content to the local community via the South Bay Cities Council of Governments (SBCCOG) environmental programs webpages. This outreach program also includes the development of periodic supplemental outreach pieces for dissemination through participating jurisdictions' e-news and social media channels to extend the reach of the messaging and draw traffic to the website content.
Description of Progress	During the reporting year, the City expended its Safe, Clean Water Municipal funds to cover its share of cost to update of the "KEEP IT ONSITE" Construction BMP brochure and to develop a Sustainable Pest Management webpage. Revisions were also made to the previously developed outreach brochure encouraging expanded LID on residential properties via effective site design practices.
Were there Delays?	N/A
Description of Delays	N/A
Were there any deviations for this activity from the annual plan?	No

Were Annual Plan Deviation requests (in as needed reports) submitted for all the deviations at the time of deviation?	N/A
Highlights and Accomplishments	During the reporting year, the previous Construction BMP brochure, which was aimed at small construction sites under 1 acre and developed in 2017 by the Palos Verdes Peninsula and the Beach Cities Watershed Management Groups, was updated to align with new and re-grouped minimum BMPs in the 2021 Regional MS4 Permit and to reflect updated links to related regulatory requirements. The scope of the updated brochure was expanded to apply to all construction sites, regardless of size, in contrast to the previous version which only applied to sites less than 1-acre. The updated brochure is available in English and Spanish. In addition, the Palos Verdes Peninsula and Beach Cities Watershed Management Groups completed a comprehensive update of the Integrated Pest Management (IPM) webpages, formerly titled “BMPs for Using Pesticides and Fertilizers", and "Tips for Managing Pests Using IPM”. These pages were combined into a single Sustainable Pest Management page that provides information and references on how to prevent pests in the home and garden through non-chemical controls and management techniques, how to remove pests sustainably, and how to safely use and dispose of pesticides when necessary. This webpage is accessible from the Environmentally Friendly Landscaping, Gardening and Pest Control landing page hosted by the South Bay Cities Council of Governments Environmental Services Center website.
Gaps and Lessons Learned	N/A

The following table describes which watersheds, and to what degree, benefit from this activity.

Watershed Benefit Breakdown	
Watershed Name	Benefit Percent
South Santa Monica Bay	100

ACTIVITY SCHEDULE

The following table outlines the tasks and schedule for this Activity.

Activity Schedule Table				
Task Name	Phase	Start Date	Estimated Completion Date	Complete?
None provided	N/A	N/A	N/A	N/A

ACTIVITY GOALS

The following are the SCW goals this Activity intends to address.

A. Does this project improve water quality and contribute to attainment of water-quality requirements?

The central purpose of this program is community engagement in stormwater pollution prevention, sustainable pest management, and rainwater harvesting activities.

B. Does this project increase drought preparedness by capturing more Stormwater and/or Urban Runoff to store, clean, reuse, and/or recharge groundwater basins?

A key focus of this community outreach and engagement is to promote rainwater collection at the individual property level and promote landscaping with native, drought tolerant plants which will increase drought preparedness and reduce reliance on imported potable water for landscaping.

C. Does this project improve public health by preventing and cleaning up contaminated water, increasing access to open space, providing additional recreational opportunities, and helping communities mitigate and adapt to the effects of climate change through activities such as increasing shade and green space?

One of the goals of this activity is to encourage adaptation to the effects of climate change through increased drought preparedness of residential landscapes and reduced use of potable water for landscaping. Additionally, sustainable pest management is a key focus of the outreach and engagement program messaging which will prevent the use of chemical pesticides and associated pollutant loading in stormwater.

D. Does this project leverage other funding sources to maximize SCW Program Goals?

These activities are jointly implemented by the Palos Verdes Peninsula and Beach Cities Watershed Management Groups who through these joint efforts are able to extend the reach and effectiveness of the program and significantly leverage funding contributions by each participating jurisdiction. It also encourages individual property owners and residents to invest in meeting these SCW program goals, further extending the leverage of these funds.

F. Does this project prioritize Nature-Based Solutions?

This outreach is intended to encourage use of native, drought tolerant plants in landscaping and retention of rainwater on properties by filtering through native soils and rain gardens to improve the quality of

stormwater runoff through nature- based solutions. In addition, the outreach provides helpful information for residents on implementing sustainable pest management on their properties.

G. Does this project provide a spectrum of project sizes from neighborhood to regional scales?

This activity focuses on projects at the parcel level.

H. Does this project encourage innovation and adoption of new technologies and practices.?

The program encourages innovation and adoption of rainwater harvesting and sustainable pest management practices on individual properties.

L. Does this project implement an iterative planning and evaluation process to ensure adaptive management?

Tracking of website hits will be used to evaluate the effectiveness of the outreach and engagement program and to make adaptive changes in response.

ACTIVITY METRICS

The following metrics aim to quantify or describe how this Activity contributed to the SCW goals identified above.

Activity Metrics Table			
Metric Description	Annual Value	Since Inception Value	Discussion
None Provided	N/A	N/A	N/A

ACTIVITY ADDITIONAL METRICS

The following metrics are suggested metrics to record in this report.

Activity Additional Metrics Table					
Metric Name	Description	Related Goals	Annual Value	Since Inception Value	Discussion
Website Activity	Visits to the Environmentally Friendly Landscaping, Gardening and Pest Control webpages on the South Bay Cities Council of Governments environmental program site.	outreach and engagement	725 page views	1550 page views	167 views of the Integrated Pest Management page, 213 views of the Sustainable Landscapes and Gardens page, 26 views of the South Bay California Friendly Demonstrations Gardens page, 319 views of the Rainwater Harvesting page.

ACTIVITY DOCUMENTS

The following documents are supplemental to this Activity's description and background.

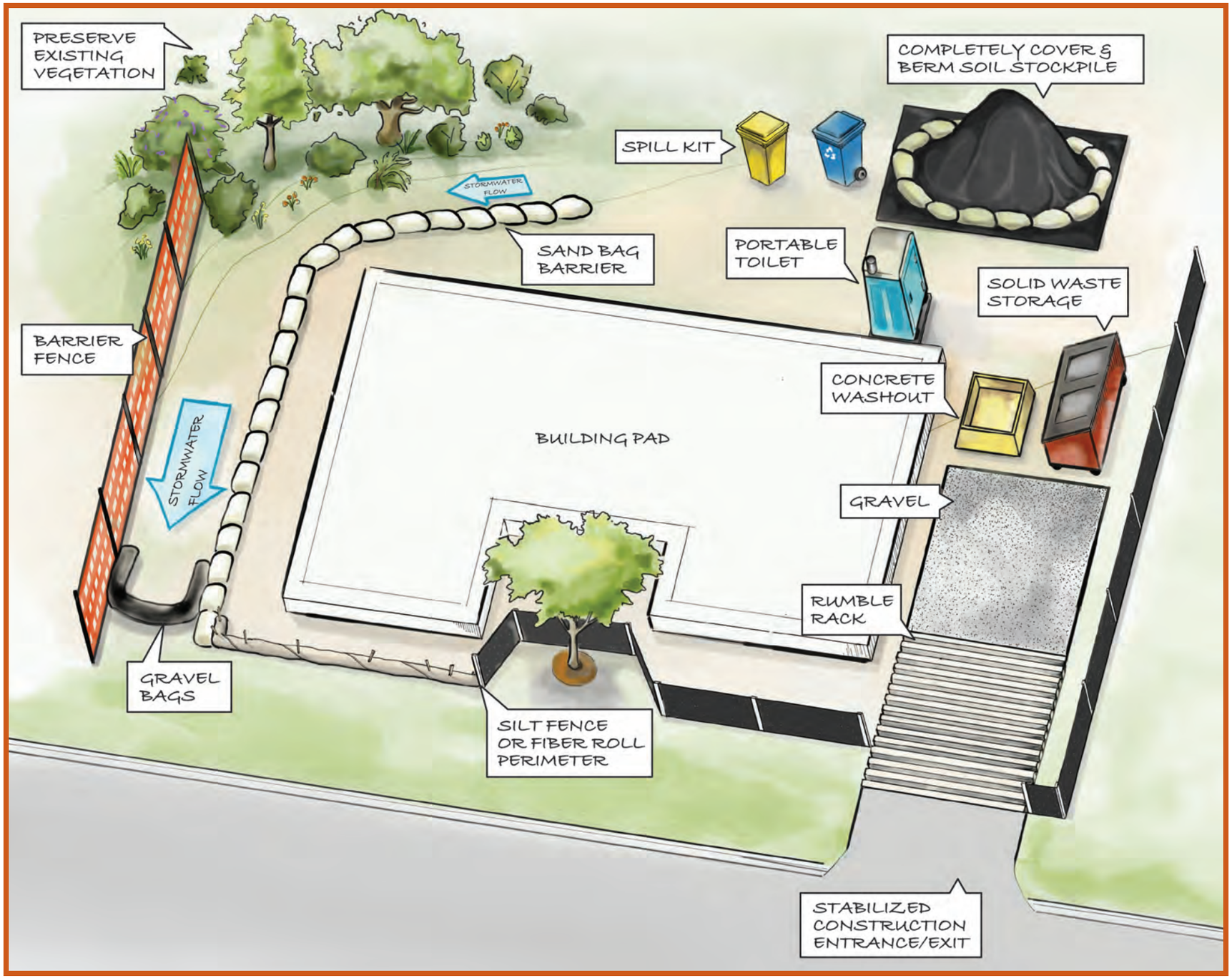
Attachments for this Section	
Attachment Name	Description
RH_Eng_Legal_4C_noSW.pdf	English version of the updated Construction BMP brochure
RH_Sp_Legal__4C_noSW.pdf	Spanish version of the updated Construction BMP brochure.

Below are the project images.

No images provided

ATTACHMENTS FOR SECTION:

Activity Documents



CITY OF ROLLING HILLS
2 Portuguese Bend Road
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KEEP IT ONSITE!

Best Management Practices

for Construction Sites

Our beaches, coastal streams and wetlands are precious to our coastal communities, but human activity such as construction work can pollute these natural treasures unless contractors use effective best management practices (BMPs).

This brochure outlines the minimum required BMPs for construction projects of any size.*

* Construction projects that disturb one acre or more of soil must also comply with the Statewide Construction General Permit: waterboards.ca.gov/water_issues/programs/stormwater/construction.html

BEST MANAGEMENT PRACTICES FOR CONSTRUCTION SITES

An effective combination of the following 14 minimum BMPs must be implemented and maintained on all construction sites to comply with the Clean Water Act. Local agencies may have additional requirements.

EROSION CONTROLS

Schedule construction to minimize the area and duration of soil disturbance/exposure, especially during the rainy season.

- Deploy all construction BMPs before beginning construction and maintain frequently.
- Monitor weather forecasts and check BMPs before and after rain and wind events.
- Schedule grading for non-rainy season whenever possible (May – September).
- Stabilize inactive areas of exposed soil.
- At the end of the job, stabilize all exposed soil with sod, seed, vegetation or mulch.

Preserve and Protect Existing Trees and Vegetation for shade, habitat and natural erosion control.

- Flag or fence trees and vegetation to be protected prior to construction.
- Place temporary fencing at the edge of the tree canopy/dripline to protect roots from compaction.
- Keep trenching outside of tree canopy and cover any exposed roots with soil.
- Consult an arborist for advice on protecting valuable trees.
- Do not cut trees or brush along banks of a natural drainage course without permit(s).

Wind Erosion Controls deployed when wind advisory is forecast.

- Cover erodible stockpiles.
- Limit vehicle speeds onsite.
- Implement dust suppression without causing site runoff.

SEDIMENT CONTROLS

Perimeter Controls, e.g., silt fence, sandbag or fiber roll barriers to keep sediment on site.

- Silt fence trenched and keyed in to filter sediment-laden sheet flow.
- Sandbag or fiber roll barriers placed on a level contour to intercept sheet flow and settle out sediment.
- Gravel bag barriers may be used for flow-through sediment filtration.

Stabilized Construction Entrance/Exit (required if vehicles will enter the site) to prevent tracking of dirt and mud onto street and must include:

- Crushed aggregate at least 3 inches in diameter placed at least 12 inches deep over filter fabric.
- Rumble racks (manufactured steel plates with ribs).
- Site control to limit vehicle access only to stabilized entrance/exit.

WATER USE AND MANAGEMENT

Water Conservation Practices to prevent illegal construction discharges include:

- Dry sweeping and/or vacuuming paved areas.
- Use of quick-release nozzles on hoses.
- Prompt repair of leaks from water trucks, irrigation, hydrant connections, etc.
- Reuse of water generated onsite for dust control.

Dewatering Operations If dewatering of groundwater during construction and/or from a permanent sump pump will be discharged to the storm drain or street:

- 45 days prior to discharge, a separate permit must be obtained under Los Angeles Regional Water Quality Control Board Order No. R4-2023-0429, waterboards.ca.gov/losangeles/board_decisions/adopted_orders/general_orders/R4-2023-0429.pdf.
- Implement and maintain treatment as specified by approved permit.
- Keep the flow path of the discharge to the storm drain clean, i.e., sweep up dirt, debris, leaves, and trash.
- Dewatering discharges must not cause soil erosion.

MATERIAL AND WASTE MANAGEMENT

Material Delivery and Storage Management

- Limit the number of different types of solvents and materials to reduce waste.
- Select less toxic or hazardous products when feasible.
- Store liquids or toxic materials in double-walled tanks or watertight containers under covered areas away from drainage-ways.
- Locate material storage away from vehicle traffic and drainage pathways.
- Keep Safety Data Sheets onsite and train workers to review before using hazardous materials.

Stockpile Management and Protection

- Cover erodible stockpiles during non-active periods to protect from wind-blown dispersion.
- Locate stockpiles away from street or onsite drainage pathways.
- Provide perimeter sediment barrier.
- Place asphalt-based cold-mix stockpiles on plastic and cover prior to rain.

Spill Prevention and Control Measures

- Keep spill absorbent and clean-up supplies readily at hand.
- Utilize spill prevention/containment measures such as drip pans.
- If equipment fueling or maintenance must be performed onsite, designate a specific area on level ground away from drainage-way or street.
- Stop, safely contain and clean up spills promptly.
- Properly dispose of spill cleanup materials.
- Keep emergency response contact numbers readily available onsite.

Solid Waste Management

- Follow local demolition/debris management, recycling and disposal requirements.
- Maintain an organized/segregated waste storage area.
- Dispose of hazardous waste in a lawful manner.
- Control litter such as empty food and beverage containers and cigarette butts.

Do not:

- Bury or dispose of waste materials onsite.
- Dispose of liquids in dumpster.

Concrete Waste, including concrete washout, tile, stucco and any cementitious waste:

- Provide designated containment area lined or designed to prevent the release of liquids onto or into the ground.
- Properly dispose of waste.

Do not:

- Rinse concrete vehicles or equipment into the street or catch basin.

Sanitary/Septic Waste Management

- Follow local requirements for placement and service of portable toilets.
- Locate away from catch basins and vehicular traffic.
- Anchor in areas subject to vandalism or when strong winds are forecast.
- Require spill prevention measures during service.

SITE MANAGEMENT

Housekeeping practices must be implemented throughout construction.

- Inspect and maintain BMPs regularly.
- Keep site neat and organized.
- Train all site workers on BMP maintenance.
- Keep documentation onsite at all times, e.g., SWPPP, Safety Data Sheets.
- Schedule material deliveries to minimize storage space and weathering.

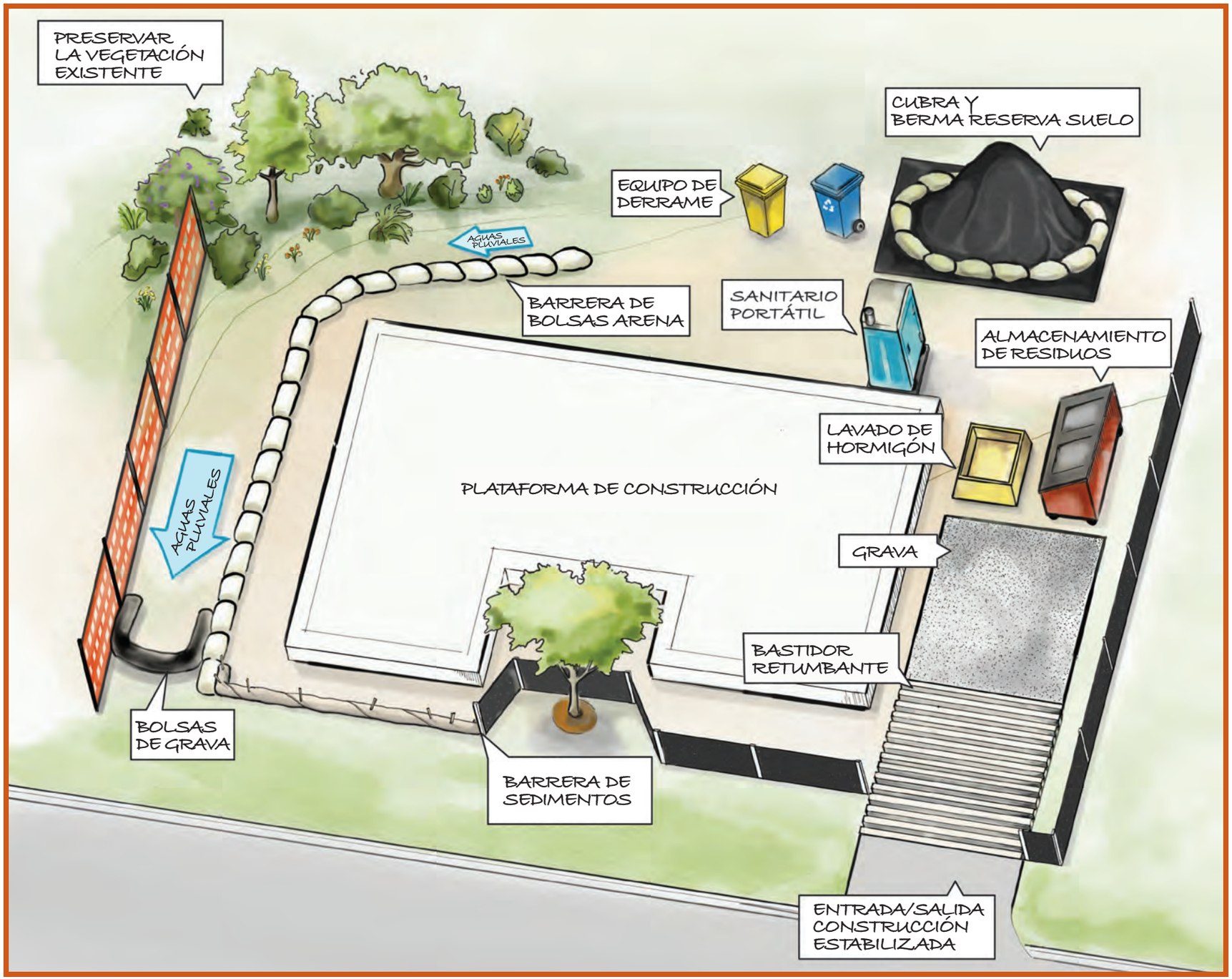
SPECIAL PROVISIONS AND ADDITIONAL PERMITS

Asbestos: work with or removal of asbestos-related materials requires special handling and containment practices under Title 8 of California Code of Regulations.

Lead-Based Paint Renovation, Removal and Painting Program Rule: Rule requires that contractors that work on pre-1978 dwellings and child-occupied facilities be trained and certified to use lead-safe work practices.

Lake and Streambed Work: Additional permits may be required if construction work will be conducted along a lake, stream, wetland or ocean. These include:

- Lake or Streambed Alteration Agreement from CA Depart. of Fish & Wildlife wildlife.ca.gov/conservation/environmental-Review/LSA
- US Army Corps of Engineers usace.army.mil/Missions/Civil-Works/Regulatory-Program-and-Permits/Obtain-a-Permit/
- Los Angeles Regional Water Quality Control Board 401 Water Quality Certification permit waterboards.ca.gov/losangeles/water_issues/programs/401_water_quality_certification/CleanWaterApp.html
- California Wetland Riparian Area Protection Policy, including Procedures for Discharges of Dredged or Fill Material to Waters of the State waterboards.ca.gov/water_issues/programs/cwa401/wrapp.html



CITY OF ROLLING HILLS
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QUE SE QUEDE!

Mejores Prácticas de Gestión (MPG)

para Sitios de Construcción

Nuestras playas, arroyos, costas y zonas húmedas son valiosos para nuestras comunidades, pero la actividad humana y el trabajo de construcción, pueden contaminar estos tesoros naturales.

Su permiso de construcción requiere el uso de las mejores prácticas de gestión (MPG) (en inglés: Best Management Practices: BMPs) para que la escorrentía no contamine las vías pluviales.

Este folleto describe los requisitos mínimos de MGP/BMPs para proyectos de construcción de cualquier tamaño.*

* Los proyectos de construcción que alteran un acre o más de suelo también deben cumplir con el Permiso General de Construcción Estatal: waterboards.ca.gov/water_issues/programs/stormwater/constpermits.shtml

MEJORES PRÁCTICAS DE GESTIÓN PARA CONSTRUCCIÓN

Una combinación efectiva de los siguientes 14 MPG/BMPs mínimas debe ser implementadas y mantenidas en todos los sitios de construcción para cumplir el permiso de construcción. Las agencias locales pueden tener requisitos adicionales.

CONTROL DE EROSIÓN

Planear la construcción para minimizar la área impactada y la duración de disturbio/exposición del suelo, especialmente durante la temporada de lluvias.

- ➔ Implementar todas las MPG/BMP de construcción antes de comenzar la construcción y mantenerlo regularmente.
- ➔ Checar el clima y compruebe las MPG/BMP antes y después de los eventos de lluvia y viento.
- ➔ Nivela sitios de construcción durante la temporada sin lluvias siempre que sea posible (Mayo – Septiembre).
- ➔ Dejar compactos las zonas inactivas expuestas para no crear polvo o residuos.
- ➔ Al final del trabajo, estabilice todo el suelo expuesto con césped, semilla, vegetación o mantillo.

Preservar y Proteger los Árboles y la Vegetación Existente para dar sombra, refugio y como control natural de la erosión.

- ➔ Marcar con señalamento los árboles y vegetación para protegerlos antes de la construcción.
- ➔ Coloque una cerca temporal en el borde de la totalidad del árbol / línea de goteo para proteger las raíces expuestas.
- ➔ Mantenga zanja(s) fuera de los árboles y cubre las raíces.
- ➔ Consulte a un paisajista (jardinero profesional) para la protección de árboles valiosos.
- ➔ No corte los árboles ni cepille a lo largo de las orillas de un curso de drenaje natural sin permiso(s).

Los Controles de Erosión de Viento se implementan cuando se pronostica un aviso de viento.

- ➔ Cubrir las existencias erosionables.
- ➔ Limite la velocidad de los vehículos en el sitio.
- ➔ Implementar la supresión de polvo sin causar escorrentía en el sitio.

CONTROL DE SEDIMENTOS

Controles Perimetrales, por ejemplo, valla barreras, bolsas de arena o barreras de rollos de fibra para mantener los sedimentos en el sitio.

- ➔ Valla de sedimentos excavada y encajada para filtrar sedimentos.
- ➔ Barreras de sacos de arena o rollos de fibra colocados en un contorno nivelado para interceptar el flujo de láminas y sedimentos.
- ➔ Las barreras de bolsas de grava se pueden utilizar para la filtración de sedimentos de flujo continuo.

Entrada/Salida de Construcción Estabilizada Es mandatorio que todos los vehículos que entren en el sitio deben de tener estas prevenciones del rastro:

- ➔ Plataforma de grava por lo menos 3 pulgadas de diámetro colocado al menos 12 pulgadas de profundidad sobre la tela del filtro,
- ➔ Bastidores retumbante (placas de acero fabricadas con nervaduras/ cordoncillos), y
- ➔ Control del sitio para limitar el acceso de vehículos a la entrada/salida estabilizada.

USO Y MANEJO DEL AGUA

Prácticas de Conservación del Agua también previenen las descargas ilegales durante la construcción. Estos MPGs/BMPs incluyen:

- ➔ Barrer en seco y/o aspirar áreas pavimentadas.
- ➔ Uso de mangueras con conexión rápida.
- ➔ Reparación rápida de fugas de camiones cisterna, riego, conexiones de hidrantes, etc.
- ➔ Reutilizar el agua generada en el sitio para el control del polvo.

Operaciones de Deshidratación si la construcción de desagua y/o de una bomba de sumidero se descargará al desagüe pluvial o a la calle:

- ➔ 45 días antes de la descarga, se debe obtener un permiso por separado según la Orden No. R4-2023-0429 de la Junta Regional de Control de Calidad del Agua de Los Ángeles, waterboards.ca.gov/losangeles/board_decisions/adopted_orders/index.html
- ➔ Implementar y mantener el tratamiento según lo especificado por el permiso aprobado.
- ➔ Mantenga limpia la via fluvial del drenaje, es decir, barra la suciedad, los desechos, las hojas y la basura en general.
- ➔ Las descargas de desagüe no deben causar erosión del suelo.

GESTIÓN DE MATERIALES Y RESIDUOS

Entrega de Material y Administración de Almacenamiento

- ➔ Limite el número de diferentes tipos de disolventes y materiales para reducir los residuos.
- ➔ Seleccionar productos menos tóxicos o peligrosos.
- ➔ Almacene líquidos o materiales tóxicos en tanques de doble pared o recipientes autorizados bajo áreas cubiertas lejos de vías de drenaje.
- ➔ Localice el almacenamiento de materiales lejos del tráfico de vehículos y de las vías de drenaje.
- ➔ Mantengan el papeleo oficial de los datos de seguridad en el sitio y entrenen a los trabajadores antes de utilizar materiales peligrosos.

Mantenimiento y Protección de la Reserva

- ➔ Cubrir durante los períodos inactivos para protegerlos de la dispersión del viento y la lluvia.
- ➔ Localizar reservas de vias de drenaje de la calle o en el sitio.
- ➔ Proporcionar una barrera perimetral para sedimentos.
- ➔ Coloque las pilas de mezcla fría a base de asfalto sobre plástico y cúbralas antes de que llueva.

Medidas de Control y Prevención de Derrames

- ➔ Detener con seguridad y limpiar derrames inmediamente.
- ➔ Mantenga a mano los suministros de absorción y limpieza de derrames.
- ➔ Utilizar medidas de prevención/contención de derrames, como un recipiente para colectar goteo.
- ➔ Si el equipo de abastecimiento de combustible o mantenimiento debe ser realizado en el sitio, designe un área específica en un terreno nivelado lejos de la vía de drenaje o la calle con el equipo de derrame.
- ➔ Deseche adecuadamente los materiales usados de limpieza de derrames.
- ➔ Mantenga los números de contacto de respuesta de emergencia disponibles en el sitio.

Manejo de Residuos Sólidos

- ➔ Siga los requisitos locales de demolición/eliminación de desechos, reciclado y eliminación.
- ➔ Mantenga un área de almacenamiento de residuos organizado/segregados.
- ➔ Deseche los residuos peligrosos de manera legal.
- ➔ Controle desperdicios tales como envases vacíos de alimentos y bebidas y colillas de cigarrillos.

No:

- ➔ Enterrar o desechar los materiales de desecho en el sitio.
- ➔ Deseche los líquidos en el contenedor de basura.

Residuos de Concreto/Cemento incluyendo lavado concreto, azulejo, cualquier residuo de cemento o concreto

- ➔ Proporcione un área de contención designada forrada o diseñada para evitar la liberación de líquidos sobre o en el suelo.
- ➔ Deseche los residuos correctamente.

No:

- ➔ Enjuague los vehículos o equipos de concreto/cemento en la calle o cuenca.

Gestión de residuos sanitarios/sépticos
Siga los requisitos locales para la colocación y el servicio de baños portátiles.

- ➔ Ubique lejos de piletas de recepción y tráfico vehicular.
- ➔ Evitar colocar en áreas expuestas al vandalismo o cuando se pronostiquen fuertes vientos.
- ➔ Requieren medidas de prevención de derrames durante el servicio.

MANEJO DEL SITIO

Las prácticas de limpieza deben implementarse durante toda la construcción.

- ➔ Inspeccionar y mantener las MPG/BMP regularmente.
- ➔ Mantener el sitio limpio y organizado.
- ➔ Capacitar a todos los trabajadores del sitio en el mantenimiento de MGP/BMP.
- ➔ Mantenga la documentación en el sitio en todo momento, por ejemplo, Plan de Prevención de la Contaminación de Aguas Pluviales o SWPPP (en ingles), y papeleo oficial de los datos de seguridad en el sitio.
- ➔ Programe las entregas de material para minimizar el espacio de almacenamiento y la intemperie.

DISPOSICIONES ESPECIALES Y PERMISOS:

Asbesto: trabajar con o eliminación de materiales relacionados con asbestos require un tratamiento especial y prácticas de conteneción bajo el Título 8 del Código de Regulaciones de California.

Regla del Programa de Renovación, Remoción y Pintura a Base de Plomo: La Regla RRP requiere que los contratistas que trabajan en viviendas pre- año 1978 e instalaciones ocupadas por niños deben de ser entrenados y certificados para usar prácticas de trabajo seguras para el plomo.

Trabajo en el Lago o Arroyo: permisos adicionales pueden ser necesarios si se va a trabajar a cerca de una costa, lago, arroyo, océano y zonas humedas.

- Acuerdo de alteración de lagos o cauces Departamento de peces y vida silvestre de CA wildlife.ca.gov/Conservation/Environmental-Review/LSA
- Ingenieros del ejercito de los Estados Unidos usace.army.mil/Missions/Civil-Works/Regulatory-Program-and-Permits/Obtain-a-Permit/
- Junta Regional de Control de la Calidad del Agua de Los Ángeles 401 permiso de Certificación de Calidad de Agua waterboards. waterboards.ca.gov/losangeles/water_issues/programs/401_water_quality_certification/CleanWaterApp.html
- Protección del Área Ribereña de Zonas Humedas, incluidos los Procedimientos para Descargas de Material Dragado o de Relleno a las Aguas del Estado. waterboards.ca.gov/water_issues/programs/cwa401/wrapp.html

ATTACHMENTS FOR SECTION:

Vector Minimization Plan

ATTACHMENTS FOR SECTION:

Vector Minimization Consultation

Municipal Activity Reports

ACTIVITY OVERVIEW (3 of 8)

ACTIVITY NAME	Enhanced Sediment Source Control
ALTERNATE NAMES	N/A
NEW OR EXISTING	New
ACTIVITY TYPE	Program
STATUS	In Progress
ANNUAL PLAN AMOUNT	$ 6,000.00
ANNUAL EXPENSE TOTAL	$ 6,000.00

ACTIVITY ORGANIZATIONAL OVERVIEW:

Individual Activity Reports contain the following sections.

ACTIVITY DETAILS
ACTIVITY SCHEDULE
ACTIVITY GOALS
ACTIVITY METRICS
ACTIVITY ADDITIONAL METRICS
ADDITIONAL DOCUMENTS

ACTIVITY DETAILS

The following table summarizes general information about this Activity.

Latitude, Longitude	N/A
Activity Description	The City code enforcement contractor spends about 10% of time conducting enforcement of construction sites and the brush control ordinance.
Activity Background	The need for increased control of suspended sediment in stormwater discharges has been identified through analysis of data collected under the CIMP. Wildfire prevention is a key control measure in very high fire areas for preventing mobilization of toxic pollutants in stormwater. In 2019, the City began dedicating approximately 10% of Code Enforcement staff time to conducting outreach and providing additional oversight of construction sites beyond that being provided by contract building & safety inspectors. More recently the scope of the efforts have expanded to include enforcement of the City's brush/vegetation control ordinance.
Description of Progress	Contract code enforcement officer conducted inspection and enforcement of non-compliant construction sites and properties not in compliance with the City's dead vegetation and brush control requirements.
Were there Delays?	N/A
Description of Delays	N/A
Were there any deviations for this activity from the annual plan?	No

Were Annual Plan Deviation requests (in as needed reports) submitted for all the deviations at the time of deviation?	N/A
Highlights and Accomplishments	During the reporting year, nine (9) enforcement actions were taken related to non-compliant construction activities and 26 code compliance cases were opened involving dead vegetation or trees. Construction sites with BMP violations were issued a "blue notice" requiring that all work be stopped and the appropriate corrections made before resuming work. A “green notice” may be also issued for stockpiling that does not follow the project's approved Erosion Sediment Control Plan. At the end of the year, one (1) case was determined to be unsubstantiated and was dismissed, three cases were closed, and the other five (5) remaining open cases are due to unpermitted construction and are being corrected by requiring the sites to retroactively obtain permits. All but 3 open cases of dead vegetation/trees had been resolved and the cases closed.
Gaps and Lessons Learned	N/A

The following table describes which watersheds, and to what degree, benefit from this activity.

Watershed Benefit Breakdown	
Watershed Name	Benefit Percent
South Santa Monica Bay	100

ACTIVITY SCHEDULE

The following table outlines the tasks and schedule for this Activity.

Activity Schedule Table				
Task Name	Phase	Start Date	Estimated Completion Date	Complete?
FY2019-20 and FY2020-21 Enhanced Sediment Source Control	Implementation	N/A	06/30/21	Yes
FY2021-22 Enhanced Sediment Source Control	Implementation	N/A	06/30/22	Yes
FY2022-23 Enhanced Sediment Source Control	Implementation	N/A	06/30/23	Yes
FY2023-24 Enhanced Sediment Source Control	Implementation	N/A	06/30/24	Yes
FY2024-25 Enhanced Sediment Source Control	Implementation	N/A	06/30/25	No

ACTIVITY GOALS

The following are the SCW goals this Activity intends to address.

A. Does this project improve water quality and contribute to attainment of water-quality requirements?

By enhancing source controls of sediment and erosion on construction sites the discharge of sediment and sediment-borne pollutants to receiving waters can be reduced in order to support attainment of water

quality objectives for these pollutants.

D. Does this project leverage other funding sources to maximize SCW Program Goals?

The balance of the code enforcement contractor's pay for work conducted in the City is covered by the City's general fund. Additionally, the small construction site brochure used to educate construction site workers was also developed through contributions from the City's general fund in combination with funds from the other agencies in the Peninsula WMG and the Beach Cities WMG.

L. Does this project implement an iterative planning and evaluation process to ensure adaptive management?

This program was initiated and is being implemented as a result of an iterative adaptive management process arising from CIMP monitoring data as well as State Water Board SMARTS data from large construction sites within the City.

ACTIVITY METRICS

The following metrics aim to quantify or describe how this Activity contributed to the SCW goals identified above.

Activity Metrics Table			
Metric Description	Annual Value	Since Inception Value	Discussion
None Provided	N/A	N/A	N/A

ACTIVITY ADDITIONAL METRICS

The following metrics are suggested metrics to record in this report.

Activity Additional Metrics Table					
Metric Name	Description	Related Goals	Annual Value	Since Inception Value	Discussion
Enhanced Sediment Source Control	Code enforcement officer hours dedicated to enhanced oversight of construction sites to enhance source control of sediment.	Water Quality	83 hours/year	790 hours/year	10% of contract code enforcement hours dedicated to construction oversight and dead/dry vegetation ordinance enforcement. Contract is for 16 hours weekly.

ACTIVITY DOCUMENTS

The following documents are supplemental to this Activity's description and background.

Attachments for this Section	
Attachment Name	Description
None provided	N/A

Below are the project images.

No images provided

ATTACHMENTS FOR SECTION:

Activity Documents

ATTACHMENTS FOR SECTION:

Vector Minimization Plan

ATTACHMENTS FOR SECTION:

Vector Minimization Consultation

Municipal Activity Reports

ACTIVITY OVERVIEW (4 of 8)

ACTIVITY NAME	Expanded Low Impact Development
ALTERNATE NAMES	N/A
NEW OR EXISTING	New
ACTIVITY TYPE	Program
STATUS	In Progress
ANNUAL PLAN AMOUNT	$ 5,000.00
ANNUAL EXPENSE TOTAL	$ 0.00

ACTIVITY ORGANIZATIONAL OVERVIEW:

Individual Activity Reports contain the following sections.

- **ACTIVITY DETAILS**
- **ACTIVITY SCHEDULE**
- **ACTIVITY GOALS**
- **ACTIVITY METRICS**
- **ACTIVITY ADDITIONAL METRICS**
- **ADDITIONAL DOCUMENTS**

ACTIVITY DETAILS

The following table summarizes general information about this Activity.

Latitude, Longitude	N/A
Activity Description	This activity will establish a program of expanded low impact development for new and redevelopment of single-family residential projects.
Activity Background	A fundamental element of low impact development (LID) is effective site design. Effective site design preserves and/or creates natural landscape features that promote percolation of stormwater on-site, minimizes impermeable surfaces that create runoff, and uses permeable paving for exterior paved surfaces where feasible. Effective site design practices are no more complex than what is normally undertaken by architects and landscape designers for a typical new or redevelopment project and therefore can be applied to most new and redevelopment projects during planning and design, regardless of whether they trigger the numeric performance requirements of Priority Development Projects as defined in the Regional MS4 Permit. Applying effective site design practices to development projects more broadly will increase stormwater detention and retention across more properties in the City, improving downstream water quality and reducing hydromodification impacts. This activity will develop guidelines and outreach materials to implement a program of expanded LID via effective site design practices.
Description of Progress	The implementation of this activity was suspended due to resident concerns about land movement and the landslide emergency on the Palos Verdes Peninsula which has affected properties on the south side of the City.
Were there Delays?	Yes

Description of Delays	The implementation of this activity was suspended due to the landslide emergency on the Palos Verdes Peninsula which has affected properties on the south side of the City.
Were there any deviations for this activity from the annual plan?	Yes
Were Annual Plan Deviation requests (in as needed reports) submitted for all the deviations at the time of deviation?	Yes
Highlights and Accomplishments	
Gaps and Lessons Learned	Due to emergency land movement associated with excessive rainfall in the City, implementation of this program has been suspended.

The following table describes which watersheds, and to what degree, benefit from this activity.

Watershed Benefit Breakdown	
Watershed Name	Benefit Percent
South Santa Monica Bay	100

ACTIVITY SCHEDULE

The following table outlines the tasks and schedule for this Activity.

Activity Schedule Table				
Task Name	Phase	Start Date	Estimated Completion Date	Complete?
Guidelines and Outreach Materials	Planning (Pre-implementation)	N/A	06/30/23	Yes
Guidelines and Outreach Materials	Implementation	N/A	06/30/24	No

ACTIVITY GOALS

The following are the SCW goals this Activity intends to address.

A. Does this project improve water quality and contribute to attainment of water-quality requirements?

The program will increase detention and retention of stormwater runoff throughout the City and thereby support MS4 Permit compliance via retention of the 85%, 24-hr storm runoff events. The program will also reduce erosion impacts on the extensive natural canyon drainage system thereby reducing sediment-borne pollutants in stormwater discharges to impaired receiving waters above the 85%, 24-hr storm runoff events.

D. Does this project leverage other funding sources to maximize SCW Program Goals?

Implementation of the program will occur primarily through private redevelopment funds providing significant leverage of the SCW funds.

E. Does this project invest in infrastructure that provides multiple benefits?

When applied broadly to new and redevelopment projects, this program will help reduce downstream flooding and erosion impacts in the City's natural canyon system. Effective site design via expanded LID will help to reduce peak stormwater flows that damage natural drainage courses and downstream properties, with reduced scouring of channels, sediment and debris and associated pollutant loads. The additional benefits of retention for property landscapes, whether designed or natural, are that rainwater is stored in the soil pore spaces for uptake by plants over time, this encourages deep root growth for drought resilience. Additionally, since rainwater is much lower in mineral content than potable water used for irrigation, it will dilute and flush out accumulated salts in the soils from irrigation.

F. Does this project prioritize Nature-Based Solutions?

The focus of this program is on utilizing nature-based solutions such as natural landscaping and infiltration into native soils to detain and retain stormwater.

G. Does this project provide a spectrum of project sizes from neighborhood to regional scales?

This program promotes and facilitates nature-based solutions at the individual property scale.

L. Does this project implement an iterative planning and evaluation process to ensure adaptive management?

This program is being developed over the course of several years through engagement with the City Council and Planning Commission and has evolved and will continue to be adaptively managed as it is implemented.

ACTIVITY METRICS

The following metrics aim to quantify or describe how this Activity contributed to the SCW goals identified above.

Activity Metrics Table			
Metric Description	Annual Value	Since Inception Value	Discussion
None Provided	N/A	N/A	N/A

ACTIVITY ADDITIONAL METRICS

The following metrics are suggested metrics to record in this report.

Activity Additional Metrics Table					
Metric Name	Description	Related Goals	Annual Value	Since Inception Value	Discussion
None Provided	N/A	N/A	N/A	N/A	N/A

ACTIVITY DOCUMENTS

The following documents are supplemental to this Activity's description and background.

Attachments for this Section	
Attachment Name	Description
None provided	N/A

Below are the project images.

No images provided

ATTACHMENTS FOR SECTION:

Activity Documents

ATTACHMENTS FOR SECTION:

Vector Minimization Plan

ATTACHMENTS FOR SECTION:

Vector Minimization Consultation

Municipal Activity Reports

ACTIVITY OVERVIEW (5 of 8)

ACTIVITY NAME	SCW Municipal Program Planning and Reporting
ALTERNATE NAMES	N/A
NEW OR EXISTING	New
ACTIVITY TYPE	Stakeholder & Community Outreach/Engagement
STATUS	In Progress
ANNUAL PLAN AMOUNT	$ 11,400.00
ANNUAL EXPENSE TOTAL	$ 23,785.80

ACTIVITY ORGANIZATIONAL OVERVIEW:

Individual Activity Reports contain the following sections.

ACTIVITY DETAILS
ACTIVITY SCHEDULE
ACTIVITY GOALS
ACTIVITY METRICS
ACTIVITY ADDITIONAL METRICS
ADDITIONAL DOCUMENTS

ACTIVITY DETAILS

The following table summarizes general information about this Activity.

Latitude, Longitude	N/A
Activity Description	Stakeholder and community engagement in programming the City's Municipal SCW program funds and preparing annual plans and reports.
Activity Background	Municipalities must undertake a significant planning effort to prioritize projects and programs to assist in achieving compliance with the Regional MS4 Permit (MS4 Permit), consider municipal-level requests for infrastructure projects from eligible project applicants, and annually prepare and provide informational materials to the public on actual and budgeted use of revenues from the SCW Municipal Program. The SCW Program Implementation Ordinance, Section 18.09.B.5., requires municipalities to develop and submit to the District an Annual Plan detailing how Municipal Program funds will be used during the ensuing year. The Annual Plan must include anticipated projects and programs, stakeholder engagement activities, an initial programmatic budget, and the SCW Program Goals that are supported by the planned expenditures. In addition to the annual planning effort, the SCW Implementation Ordinance, Section 18.06.D., requires municipalities to prepare and submit an Annual Progress/Expenditure Report to the District summarizing expenditures during the previous fiscal year, describing the work accomplished, progress and metrics, including stakeholder engagement activities. The City actively engages its City Council and residents on matters of significance through duly noticed agendas and public meetings. The Annual Plans and Annual Progress/Expenditure Reports are also placed on City Council agendas for consideration and are publicly posted on the District's Safe, Clean Water Program website.

Description of Progress	During the reporting year, the City's FY2022-23 Municipal SCW Annual Report was prepared and submitted in December 2023. The City's FY2024-25 Municipal SCW Annual Plan budget was developed, publicly noticed and considered by the City Council, followed by preparation of the annual plan supporting narrative. In addition, during the reporting year, the first 3-year audit of Safe, Clean Water Municipal Program expenditures was completed and an audit report submitted to the LA County Flood Control District's Safe, Clean Water Team.
Were there Delays?	N/A
Description of Delays	N/A
Were there any deviations for this activity from the annual plan?	No
Were Annual Plan Deviation requests (in as needed reports) submitted for all the deviations at the time of deviation?	N/A

Highlights and Accomplishments	The first independent 3-year audit of Safe, Clean Water Municipal Program expenditures was completed during the reporting year, and an audit report submitted to the LA County Flood Control District's Safe, Clean Water Team. The audit evaluated the City's compliance with the requirements identified as subject to audit in Los Angeles County Flood Control District Code Chapter Sections 16.05 an 18.05 through 18.07 that could have direct and material effect on the City's Safe, Clean Water Program for the three year period ending June 30, 2023. The audit report found that "the City complied, in all material respects, with the compliance requirements referred to above..." In addition, the City's FY2022-23 Municipal SCW Annual Report was successfully submitted to the District in December 2023 via the SCW website reporting portal. The City's FY2024-25 Municipal Safe Clean Water Annual Plan was submitted to the Districts via the SCW website portal.
Gaps and Lessons Learned	The City's expenditures for this activity were more than double what was planned due to unexpectedly high costs for conducting the 3-year Safe, Clean Water audit.

The following table describes which watersheds, and to what degree, benefit from this activity.

Watershed Benefit Breakdown	
Watershed Name	Benefit Percent
South Santa Monica Bay	100

ACTIVITY SCHEDULE

The following table outlines the tasks and schedule for this Activity.

Activity Schedule Table				
Task Name	Phase	Start Date	Estimated Completion Date	Complete?
FY2019-20 Municipal Program Planning	Planning (Pre-Meeting)	N/A	06/30/20	Yes
FY2019/20 and FY2020/21 Municipal Program Planning	Meeting with Stakeholders & Community Members	N/A	04/05/21	Yes
FY2021-22 Municipal Program Planning & Reporting	Outreach/Engagement Implementation	N/A	04/15/22	Yes
FY2022-23 Municipal Program Planning & Reporting	Outreach/Engagement Implementation	N/A	04/15/23	Yes
FY2023-24 Municipal Program Planning and Reporting	Outreach/Engagement Implementation	N/A	06/30/24	Yes
FY2024-25 Municipal Program Planning and Reporting	Outreach/Engagement Implementation	N/A	06/30/25	No

ACTIVITY GOALS

The following are the SCW goals this Activity intends to address.

A. Does this project improve water quality and contribute to attainment of water-quality requirements?

The planning effort to identify and prioritize projects and programs that will help meet MS4 Permit objectives contributes to the attainment of water quality requirements.

F. Does this project prioritize Nature-Based Solutions?

The City of Rolling Hills general plan by design emphasizes protection of natural areas and minimizes gray infrastructure in favor of natural drainage systems.

L. Does this project implement an iterative planning and evaluation process to ensure adaptive management?

This planning effort, along with the Annual Progress/Expenditure Report, comprise an iterative planning and evaluation process as they provide opportunities for the City to assess its Municipal SCW Program expenditures and to modify its priority projects and programs to better meet water quality requirements using SCW funds.

ACTIVITY METRICS

The following metrics aim to quantify or describe how this Activity contributed to the SCW goals identified above.

Activity Metrics Table			
Metric Description	Annual Value	Since Inception Value	Discussion
None Provided	N/A	N/A	N/A

ACTIVITY ADDITIONAL METRICS

The following metrics are suggested metrics to record in this report.

Activity Additional Metrics Table					
Metric Name	Description	Related Goals	Annual Value	Since Inception Value	Discussion
None Provided	N/A	N/A	N/A	N/A	N/A

ACTIVITY DOCUMENTS

The following documents are supplemental to this Activity's description and background.

Attachments for this Section	
Attachment Name	Description
None provided	N/A

Below are the project images.

No images provided

ATTACHMENTS FOR SECTION:

Activity Documents

ATTACHMENTS FOR SECTION:

Vector Minimization Plan

ATTACHMENTS FOR SECTION:

Vector Minimization Consultation

Municipal Activity Reports

ACTIVITY OVERVIEW (6 of 8)

ACTIVITY NAME	Sepulveda Canyon Monitoring Study
ALTERNATE NAMES	N/A
NEW OR EXISTING	New
ACTIVITY TYPE	Program
STATUS	In Progress
ANNUAL PLAN AMOUNT	$ 11,900.00
ANNUAL EXPENSE TOTAL	$ 10,078.45

ACTIVITY ORGANIZATIONAL OVERVIEW:

Individual Activity Reports contain the following sections.

- ACTIVITY DETAILS
- ACTIVITY SCHEDULE
- ACTIVITY GOALS
- ACTIVITY METRICS
- ACTIVITY ADDITIONAL METRICS
- ADDITIONAL DOCUMENTS

ACTIVITY DETAILS

The following table summarizes general information about this Activity.

Latitude, Longitude	33.77366841947217, -118.34838407336514
Activity Description	Monitoring of the City's largest canyon drainage system to collect continuous flow data to demonstrate stormwater retention effectiveness.
Activity Background	This monitoring study within the city's largest canyon catchment is being conducted to evaluate the function and potential for enhancement of the natural retentive capacity of the City's canyon drainage systems. Sepulveda Canyon is an unimproved natural drainage course with a tributary area of 280 acres within the Machado Lake Watershed area of the City. The operating procedures for this monitoring study are consistent with the Palos Verdes Peninsula CIMP and WMP. Continuous flow monitoring data is being collected to assess the effectiveness of the City's natural canyon drainage systems in retaining stormwater runoff and will assist the City in adaptively managing its stormwater management activities and projects.
Description of Progress	Continuous flow data was collected in the City's Sepulveda Canyon throughout the reporting year.
Were there Delays?	N/A
Description of Delays	N/A
Were there any deviations for this activity from the annual plan?	No

Were Annual Plan Deviation requests (in as needed reports) submitted for all the deviations at the time of deviation?	N/A
Highlights and Accomplishments	A fourth year of continuous flow monitoring was successfully completed in the representative natural drainage course without damage to instruments during an extremely wet rain year allowing for collection of key data demonstrating the effectiveness of the City's natural canyon drainage system in retaining stormwater runoff.
Gaps and Lessons Learned	N/A

The following table describes which watersheds, and to what degree, benefit from this activity.

Watershed Benefit Breakdown	
Watershed Name	Benefit Percent
South Santa Monica Bay	100

ACTIVITY SCHEDULE

The following table outlines the tasks and schedule for this Activity.

Activity Schedule Table				
Task Name	Phase	Start Date	Estimated Completion Date	Complete?
FY2020-21 Sepulveda Canyon Monitoring	Implementation	N/A	05/31/21	Yes
FY2021-22 Sepulveda Canyon Monitoring	Implementation	N/A	05/31/22	Yes
FY2022-23 Sepulveda Canyon Monitoring	Implementation	N/A	05/31/23	Yes
FY2023-24 Sepulveda Canyon Monitoring	Implementation	N/A	06/30/24	Yes
FY2024-25 Sepulveda Canyon Monitoring	Implementation	N/A	06/30/25	No

ACTIVITY GOALS

The following are the SCW goals this Activity intends to address.

A. Does this project improve water quality and contribute to attainment of water-quality requirements?

This monitoring study provides key information on the City's progress towards meeting TMDL waste load allocations specified in the Regional MS4 Permit.

F. Does this project prioritize Nature-Based Solutions?

This monitoring study is being used to demonstrate the City's network of natural canyon drainage systems as a nature-based runoff retention strategy for stormwater management, and to understand the functionality and potential for enhancement of these systems.

L. Does this project implement an iterative planning and evaluation process to ensure adaptive management?

This study incorporates an iterative evaluation process since the initial intent of the study was to support development of a potential stormwater capture project, but based on the results of the first year of monitoring which demonstrated the effectiveness of nature-based canyon systems in retaining stormwater runoff, the focus of the study has been shifted towards further studying and maximizing the effectiveness of these nature-based retention systems.

ACTIVITY METRICS

The following metrics aim to quantify or describe how this Activity contributed to the SCW goals identified above.

Activity Metrics Table			
Metric Description	Annual Value	Since Inception Value	Discussion
None Provided	N/A	N/A	N/A

ACTIVITY ADDITIONAL METRICS

The following metrics are suggested metrics to record in this report.

Activity Additional Metrics Table					
Metric Name	Description	Related Goals	Annual Value	Since Inception Value	Discussion
Rain events monitored	number of rain events monitored during the reporting year	Water Quality	30 rain events	80 rain events	During the reporting year a total of 30 rain events greater than or equal to 0.1 inch rainfall were monitored for flow in Sepulveda Canyon.

ACTIVITY DOCUMENTS

The following documents are supplemental to this Activity's description and background.

Attachments for this Section	
Attachment Name	Description
None provided	N/A

Below are the project images.

No images provided

ATTACHMENTS FOR SECTION:

Activity Documents

ATTACHMENTS FOR SECTION:

Vector Minimization Plan

ATTACHMENTS FOR SECTION:

Vector Minimization Consultation

Municipal Activity Reports

ACTIVITY OVERVIEW (7 of 8)

ACTIVITY NAME	Watershed Management Program Adaptive Management and Progress Reporting
ALTERNATE NAMES	N/A
NEW OR EXISTING	New
ACTIVITY TYPE	Program
STATUS	In Progress
ANNUAL PLAN AMOUNT	$ 2,000.00
ANNUAL EXPENSE TOTAL	$ 2,934.00

ACTIVITY ORGANIZATIONAL OVERVIEW:

Individual Activity Reports contain the following sections.

ACTIVITY DETAILS
ACTIVITY SCHEDULE
ACTIVITY GOALS
ACTIVITY METRICS
ACTIVITY ADDITIONAL METRICS
ADDITIONAL DOCUMENTS

ACTIVITY DETAILS

The following table summarizes general information about this Activity.

Latitude, Longitude	N/A
Activity Description	Participation in the Peninsula WMP adaptive management and progress reporting efforts.
Activity Background	Upon adoption of the new Regional MS4 Permit in August 2021, the City was afforded the opportunity to participate in the Palos Verdes Peninsula Watershed Management Program (Peninsula WMP) by updating the WMP to include its watershed areas and nature-based stormwater retention systems into the program. The Sepulveda Canyon monitoring study has confirmed the effectiveness of the City's nature-based stormwater retention canyon drainage systems. This activity includes effort for the City's participation in the Peninsula WMP adaptive management evaluations and semi-annual progress reporting efforts as required by the Regional MS4 Permit.
Description of Progress	During the reporting year, the City participated in and contributed its financial share of the cost to prepare the Palos Verdes Peninsula Watershed Management Program semi-annual Watershed Progress Reports.
Were there Delays?	N/A
Description of Delays	N/A
Were there any deviations for this activity from the annual plan?	No

Were Annual Plan Deviation requests (in as needed reports) submitted for all the deviations at the time of deviation?	N/A
Highlights and Accomplishments	The Palos Verdes Peninsula Watershed Management Group prepared two semi-annual Watershed Progress Reports summarizing progress on the implementation of the Palos Verdes Peninsula Watershed Management Program (WMP). These reports were submitted to the LA Water Board on December 15, 2023 and June 15, 2024.
Gaps and Lessons Learned	N/A

The following table describes which watersheds, and to what degree, benefit from this activity.

Watershed Benefit Breakdown	
Watershed Name	Benefit Percent
South Santa Monica Bay	100

ACTIVITY SCHEDULE

The following table outlines the tasks and schedule for this Activity.

Activity Schedule Table				
Task Name	Phase	Start Date	Estimated Completion Date	Complete?
Addendum to Peninsula EWMP	Planning (Pre-implementation)	N/A	01/31/22	Yes
Revise Peninsula EWMP	Planning (Pre-implementation)	N/A	12/30/22	Yes
Semi-Annual Progress Reporting	Implementation	N/A	06/30/23	Yes
Semi-Annual Progress Reporting	Implementation	N/A	06/30/24	Yes
Semi-Annual Progress Reporting	Implementation	N/A	06/30/25	No

ACTIVITY GOALS

The following are the SCW goals this Activity intends to address.

A. Does this project improve water quality and contribute to attainment of water-quality requirements?

The Peninsula Watershed Management Program (WMP) provides a roadmap for improving water quality and prioritizing nature based solutions. Inclusion of the City's watershed areas in the Peninsula WMP will demonstrate the effectiveness of nature-based solutions in attaining water quality objectives. The semi-annual progress reporting and adaptive management assessments will help to refine the Peninsula WMP and the City's Stormwater Programs to more effectively address water quality priorities.

B. Does this project increase drought preparedness by capturing more Stormwater and/or Urban Runoff to store, clean, reuse, and/or recharge groundwater basins?

Retention of stormwater through nature-based solutions increases drought resilience of landscapes. Adaptively managing the City's Stormwater Retention Program will help to ensure its effectiveness and determine whether enhancements can be made to improve the program.

C. Does this project improve public health by preventing and cleaning up

contaminated water, increasing access to open space, providing additional recreational opportunities, and helping communities mitigate and adapt to the effects of climate change through activities such as increasing shade and green space?

Implementation of the Peninsula WMP will protect and improve public health by protecting and improving the quality of recreational receiving waters.

E. Does this project invest in infrastructure that provides multiple benefits?

The Peninsula WMP identifies projects and programs that provide multiple benefits.

F. Does this project prioritize Nature-Based Solutions?

Incorporation of the City's nature-based natural canyon retention system as an effective strategy for achieving water quality objectives prioritizes nature based solutions over gray infrastructure.

G. Does this project provide a spectrum of project sizes from neighborhood to regional scales?

The Peninsula WMP includes a combination of multi-benefit regional infrastructure projects, distributed and small-scale projects and source control programs.

H. Does this project encourage innovation and adoption of new technologies and practices.?

The City’s wise application of its land use authority to protect and maintain the retentiveness of its natural canyon systems is an innovative watershed management practice which may encourage other jurisdictions to implement similar practices.

L. Does this project implement an iterative planning and evaluation process to ensure adaptive management?

Inclusion of the City in the Peninsula WMP, along with semi-annual reporting will ensure an iterative planning and evaluation process to adaptively manage the City's Stormwater Retention program.

ACTIVITY METRICS

The following metrics aim to quantify or describe how this Activity contributed to the SCW goals identified above.

Activity Metrics Table			
Metric Description	Annual Value	Since Inception Value	Discussion
None Provided	N/A	N/A	N/A

ACTIVITY ADDITIONAL METRICS

The following metrics are suggested metrics to record in this report.

Activity Additional Metrics Table					
Metric Name	Description	Related Goals	Annual Value	Since Inception Value	Discussion
None Provided	N/A	N/A	N/A	N/A	N/A

ACTIVITY DOCUMENTS

The following documents are supplemental to this Activity's description and background.

Attachments for this Section	
Attachment Name	Description
None provided	N/A

Below are the project images.

No images provided

ATTACHMENTS FOR SECTION:

Activity Documents

ATTACHMENTS FOR SECTION:

Vector Minimization Plan

ATTACHMENTS FOR SECTION:

Vector Minimization Consultation

Municipal Activity Reports

ACTIVITY OVERVIEW (8 of 8)

ACTIVITY NAME	Wildfire Prevention Measures
ALTERNATE NAMES	N/A
NEW OR EXISTING	New
ACTIVITY TYPE	Program
STATUS	In Progress
ANNUAL PLAN AMOUNT	$ 20,800.00
ANNUAL EXPENSE TOTAL	$ 54,300.00

ACTIVITY ORGANIZATIONAL OVERVIEW:

Individual Activity Reports contain the following sections.

- ACTIVITY DETAILS
- ACTIVITY SCHEDULE
- ACTIVITY GOALS
- ACTIVITY METRICS
- ACTIVITY ADDITIONAL METRICS
- ADDITIONAL DOCUMENTS

ACTIVITY DETAILS

The following table summarizes general information about this Activity.

Latitude, Longitude	N/A
Activity Description	Reduction of wildfire fuel on open space by removal of target invasive, non-native plants and replacement with native plants.
Activity Background	A substantial body of scientific research has found that wildfires can be a significant source of toxic pollutants in stormwater, and therefore the prevention of wildfires is an important measure to prevent the release of toxic pollutants. The City is within a very high fire hazard area of the Palos Verdes Peninsula and is undertaking this activity to reduce the risk of wildfires in open space areas of the City and adjacent wildlands. Specialized weeding and brush removal to target removal of invasive plants such as Acacia and Mustard and other non-native plants improves native habitat for local wildlife, including the federally threatened coastal California gnatcatcher, the cactus wren, a state species of concern, and the federally endangered Palos Verdes Blue Butterfly. Acacia shrubs are highly flammable and considered a high-hazard plant by LA County Fire Department, and mustard, when dry following the blooming season, is also a high-fire risk.
Description of Progress	A fourth year of work was conducted by the Palos Verdes Peninsula Land Conservancy to reduce wildfire fuel on open space lands along the City boundary, targeting the removal of invasive, nonnative, fire-prone mustard and acacia. Acacia shrubs are highly flammable and considered a high-hazard plant by LA County Fire Department, and mustard, when dry following the blooming season is also a high fire risk.

Were there Delays?	N/A
Description of Delays	N/A
Were there any deviations for this activity from the annual plan?	No
Were Annual Plan Deviation requests (in as needed reports) submitted for all the deviations at the time of deviation?	N/A
Highlights and Accomplishments	The City continued to work with the Palos Verdes Peninsula Land Conservancy to implement fire fuel abatement using a specialized weeding approach. The PVPLC continued to offer technical expertise to aid the City in its effort to reduce fire fuel vegetation by targeting the removal of invasive plants such as mustard and other non-native plants, which in turn improves habitat for local wildlife, including the federally threatened coastal California gnatcatcher, the cactus wren, a state species of concern and the federally endangered Palos Verdes Blue Butterfly.
Gaps and Lessons Learned	During the reporting year, crews were required to do second site visits in some areas due to regrowth from the significant rain that occurred during the reporting year.

The following table describes which watersheds, and to what degree, benefit from this activity.

Watershed Benefit Breakdown	
Watershed Name	Benefit Percent
South Santa Monica Bay	100

ACTIVITY SCHEDULE

The following table outlines the tasks and schedule for this Activity.

Activity Schedule Table				
Task Name	Phase	Start Date	Estimated Completion Date	Complete?
Klondike Canyon Vegetation Management Phase 1	Implementation	07/01/23	06/30/24	Yes
Fire Fuel Abatement Phase 2	Implementation	07/01/25	12/31/25	Yes

ACTIVITY GOALS

The following are the SCW goals this Activity intends to address.

A. Does this project improve water quality and contribute to attainment of water-quality requirements?

The prevention of wildfires is an important measure to prevent the release of toxic pollutants.The LA Water Board and U.S. EPA have established TMDLs for toxic pollutants for all three receiving water bodies to which stormwater from the City is tributary, therefore prevention of wildfires prevents the release of toxic pollutants causing impairment of these receiving waters.

C. Does this project improve public health by preventing and cleaning up contaminated water, increasing access to open space, providing additional recreational opportunities, and helping communities mitigate and adapt to the effects of climate change through activities such as increasing shade and green space?

This project helps to improve public health by preventing the contamination of recreational waters with toxic pollutants and assisting the City's residents in adapting to the effects of climate change through effectively managed open space by removal of flammable invasive non-native plants and replacing them with less flammable native species.

D. Does this project leverage other funding sources to maximize SCW Program Goals?

Funding for this activity is being offset by the City's general fund and by an anticipated FEMA grant.

F. Does this project prioritize Nature-Based Solutions?

This activity prioritizes nature based solutions through control of non-native invasive plant species in favor of native plant species with characteristics that are less flammable when properly managed and at the same time afford habitat for native wildlife.

G. Does this project provide a spectrum of project sizes from neighborhood to regional scales?

This activity is at the neighborhood to subregional scale as it serves both local and cross-jurisdictional wildfire prevention objectives.

H. Does this project encourage innovation and adoption of new technologies and practices.?

By demonstrating appropriate fuel modification control on open space areas, this activity demonstrates to local property owners how to implement best practices for wildfire prevention while preserving native open space habitat on their own properties.

L. Does this project implement an iterative planning and evaluation process to ensure adaptive management?

The FEMA Hazard Mitigation Grant Program funding is phased requirement an environmental assessment as Phase 1 prior to releasing funds for implementation.

N. Does this project ensure ongoing operations and maintenance for Projects?

The City will maintain the area using $15,000 in annual general fund reserves for this purpose.

ACTIVITY METRICS

The following metrics aim to quantify or describe how this Activity contributed to the SCW goals identified above.

Activity Metrics Table			
Metric Description	Annual Value	Since Inception Value	Discussion
None Provided	N/A	N/A	N/A

ACTIVITY ADDITIONAL METRICS

The following metrics are suggested metrics to record in this report.

Activity Additional Metrics Table					
Metric Name	Description	Related Goals	Annual Value	Since Inception Value	Discussion
Funding from non-SCW sources	Portion of the full cost of the activity provided by non-SCW sources	Cost Share	N/A $	N/A $	N/A

ACTIVITY DOCUMENTS

The following documents are supplemental to this Activity's description and background.

Attachments for this Section	
Attachment Name	Description
None provided	N/A

Below are the project images.

No images provided

ATTACHMENTS FOR SECTION:

Activity Documents

ATTACHMENTS FOR SECTION:

Vector Minimization Plan

ATTACHMENTS FOR SECTION:

Vector Minimization Consultation

ATTACHMENTS FOR SECTION:

Annual Report Documents

EXPENDITURES FOR FY23-24 SAFE CLEAN WATER MUNICIPAL PROGRAM FUNDS

Item	Description	Planned amount to recover under Measure W per City's SCW FY22-23 Annual Plan	Actual cost for Line Item	Cost to be Recovered via Measure W for Ongoing Programs - up to 30% of planned expenditures	Cost to be Recovered under Measure W for New Projects or Programs - at least 70% of planned expenditures	Source	Explanation
1	Coordinated Integrated Monitoring Program (CIMP)	$ 27,771.43	$ 43,573.24	$ 43,573.24		RPV Invoice No. 240 for CIMP MOU Costs for FY23-24 ($40,899) + amount due on the Inv.#286 ($2673.63).	CIMP monitoring is an ongoing effort implemented prior to adoption of Measure W by the voters in November 2018. As such, it is limited to a maximum of 30% of the City's Safe Clean Water Expenditures in a given fiscal year.
2	Sepulveda Canyon Monitoring Study	$ 11,900.00	$ 10,078.45		$ 10,078.45	Invoices from NV5 for Sepulveda Canyon Flow Monitoring for FY2023-24.	Since required by LA Water Board as a condition of documenting the deemed compliance via 85%, 24-hr runoff retention after joining the EWMP, this is a new requirement and therefore falls in the 70% new effort category.
3	SCW Municipal Program Planning and Reporting	$ 11,400.00	$ 23,785.80		$ 23,785.80	McGowan Task 2.2 plus cost of 3-year independent audit on FY20-21 through FY22-23 SCW Municipal Expenditures.	Eligible in the 70% category as a new effort since it is required by the SCW program.
4	Enhanced Sediment Source Control	$ 6,000.00	$ 6,000.00		$ 6,000.00	10% of contract code enforcement cost during FY2023-24.	New effort to address storm-borne sediment pollutants associated with insufficiently controlled construction sites.
5	Expanded Low Impact Development Standards	$ 5,000.00	$ -		$ -	Due to emergency land movement in the City, this activity has been suspended.	Expansion of LID beyond baseline requirements in the MS4 Permit can be considered a new effort implemented since November 2018 to support the City's retention of the 85%, 24-hr storm runoff.
6	Watershed Management Program Adaptive Management & Progress Reporting	$ 2,000.00	$ 2,934.00		$ 2,934.00	McGowan Task 8.1.	City's additional effort as a result of joining the Peninsula EWMP is a new effort implemented since November 2018 to comply with the MS4 Permit.
7	Development & Implementation of Community Outreach/Engagement	$ 7,700.00	$ 4,951.85		$ 4,951.85	McGowan Task 2.1, 4.3 and 8.2 plus Other Direct Costs invoiced by McGowan for website hosting and media kit revision.	Effort to develop new materials and methods for and tracking of dissemination and engagement as required by Regional MS4 Permit.
8	Wildfire Prevention Measures	$ 20,800.00	$ 54,300.00		$ 54,300.00	PVPLC invoice for 2023 for fire fuel abatement work in City.	Wildfire prevention also prevents post-fire stormwater pollution associated with multiple pollutants that are mobilized by fire followed by storms. These pollutants include targeted TMDL pollutants: nitrogen, phosphorus, metals, PAHs, sediment and sediment-borne pollutants.
Expenditures				**$ 43,573.24**	**$ 102,050.10**	**$ 145,623.34**	Check: total planned expenditures are less than estimated total SCW Municipal funds available to spend in FY2023-24 as shown below.

Carryover of unspent funds from previous years	$ 66,902.47	From FY22-23 SCW Annual Report
Interest earned during FY2023-2024	$ 3,939.31	interest accrued during FY23-24
Muncipal SCW Tax Return	$ 103,764.84	Actual local return received from Measure W in FY2023-24
Total SCW Municipal Funds Available to Spend in FY2023-24	$ 174,606.62	

City of Rolling Hills INCORPORATED JANUARY 24, 1957

Agenda Item No.: 8.G
Mtg. Date: 11/25/2024

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **SAMANTHA CREW, MANAGEMENT ANALYST**

THRU: **KARINA BAÑALES, CITY MANAGER**

SUBJECT: **RECEIVE AND FILE SUBMITTAL OF THE ANNUAL MUNICIPAL STORMWATER REPORT FOR FISCAL YEAR 2023-24**

DATE: **November 25, 2024**

BACKGROUND:
The municipal stormwater permit requires that each city submit an individual annual report no later than December 15 of each year covering the preceding July 1 to June 30 reporting year using the annual report form provided by the Los Angeles Regional Water Quality Control Board (LA Water Board). Each City or Permittee is required to report on its expenditures, funding sources, and progress on implementing the following Municipal Stormwater Permit requirements: Non-Stormwater Discharge Prohibitions, Minimum Control Measures, the Non-Stormwater Outfall-Based Screening and Monitoring Program, Trash TMDLs and Trash Discharge Prohibitions.

DISCUSSION:
A new municipal stormwater permit was adopted by the LA Water Board on July 23, 2021, with an effective date of September 11, 2021. Certain provisions of the permit became effective immediately however, the Permittees were given six months from the effective date, and in some instances, longer to implement new provisions, including changes to the annual report format and content. Since adoption of the permit, the City received approval as of May, 28, 2024, to participate in the Palos Verdes Peninsula Watershed Management Program and is therefore eligible to receive deemed compliance with pollutant limitations by demonstrating that the City's low impact development and natural drainage system is retaining up to and including the 85th percentile, 24-hour rainfall runoff volume through continuous flow monitoring in Sepulveda Canyon.
On October 31, 2024, the Los Angeles Regional Water Quality Control Board issued a memorandum to Permittees, which includes the City of Rolling Hills, outlining how the individual annual report for the 2023-24 reporting year should be structured to reflect the provisions of the 2021 permit and the deemed compliance status of pollutant limitations in the approved Watershed Management Programs. That memo includes additional guidance to assist in the understanding of reporting requirements and to facilitate improved reporting--the City's deemed compliance via retention of the 85th percentile, 24-hour rainfall runoff reduces

the City's reporting burden for demonstrating compliance.
The attached annual report meets the City's obligation to prepare an annual report detailing its municipal stormwater program implementation. The flow data summary for the 2023-24 rainy season in Sepulveda Canyon is an attachment to the report as required by the conditions of deemed compliance. It will be finalized with supporting attachments and submitted to the LA Water Board by the December 15th deadline.

FISCAL IMPACT:
The cost of preparing the mandated Annual Report and attachments is included in the approved budget for Fiscal Year 2024-25. This cost equates to $8,800.

RECOMMENDATION:
Receive and file.

ATTACHMENTS:
PW_STW_MP_241125_AnnualReport2023-24.pdf

Regional Phase I MS4 NPDES Permit
Order No. R4-2021-0105
NPDES No. CAS004004

City of Rolling Hills Individual Annual Report
Reporting Year 2023-24

Sections 2-8 of this form include items to be reported individually by each Permittee for this reporting year unless otherwise indicated.

Permittee Name	City of Rolling Hills
Permittee Program Contact	Karina Bañales
Title	City Manager
Address	2 Portuguese Bend Road
City	Rolling Hills
Zip Code	90274
Phone	310-377-1521
Email	CBanales@CityofRH.net

List of Attachments	
ATTACHMENT A:	City Attorney Statement of Legal Authority
ATTACHMENT B:	Machado Lake Trash TMDL Reporting Form
Attachment C:	Santa Monica Bay Debris TMDL Reporting Form
Attachment D:	Sepulveda Canyon Continuous Flow Monitoring Data

2. Legal Authority and Certification

Complete the items on this page.

2.1 Answer the following questions on Legal Authority *[Order – VI.B.2].*

Question	Yes	No
Is there a current statement certified by the Permittee's chief legal counsel that the Permittee has the legal authority within its jurisdiction to implement and enforce each of the requirements contained in 40 CFR § 122.26(d)(2)(i)(A-F) and the Order?	☒	☐
Has the above statement been developed or updated within this reporting year? If yes, attach the updated legal authority statement to this report.	☒	☐

2.2 Complete the required certification below *[Attachment D – V.B.5]*.

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Signature of either a principal executive officer, ranking elected official, or by a duly authorized representative of a principal executive officer or ranking elected official. A person is a duly authorized representative only if:

a. The authorization is made in writing by a principal executive officer or ranking elected official.
b. The authorization specifies either an individual or a position having responsibility for the overall operation of the regulated facility or activity such as the position of plant manager, operator of a well or a well field, superintendent, position of equivalent responsibility, or an individual or position having overall responsibility for environmental matters for the company. (A duly authorized representative may thus be either a named individual or any individual occupying a named position.)
c. The written authorization is submitted to the Regional Board.

If an authorization of a duly authorized representative is no longer accurate because a different individual or position has responsibility for the overall operation of the facility, a new authorization will be submitted to the Regional Board prior to or together with any reports, information, or applications, to be signed by an authorized representative.

Signature

Title City Manager

Date

3. Program Expenditures

Complete the following items in this section.

3.1 Source(s) of funds used in this reporting year, and proposed for the next reporting year, to meet necessary expenditures on the Permittee's stormwater management program *[Order – VI.C.2].*

The City has funded the implementation of the MS4 Permit and TMDL compliance primarily through its General Fund. The City is receiving approximately $100,000 per year from the Safe Clean Water Program for its municipal stormwater program which addresses a portion of the stormwater program costs.

The City utilizes contract Building & Safety services for new and redevelopment plan checking, permitting, and construction site inspections. The contract building officials collect permit fees from developers that offset the cost of stormwater compliance review and inspection for development projects under the Planning and Land Development Program and the Development Construction Program – those costs and fees are not included in the following program expenditures.

3.2 Complete the table below on program expenditures for this reporting year *[Attachment D – VII.A.5]. Enter "0" for any fields that do not apply.*

Category		Capital Expenditures[1]	Land Costs	Personnel Cost [m]	Consultant (s) Cost	Overhead Costs	Construction Costs	Permit(s), Operation, and Maintenance (O&M) Costs	Total Expenditures for this Reporting Year	Program Budget for Next Reporting Year
(1) Program Management[2] [a]		$0	$0	$5,150	$49,387	$178	$0	$0	$54,715	$48,383
(2) NPDES MS4 Permit Fees		$0	$0	$0	$0	$0	$0	$ 7,067	$7,067	$7,279
(3) Minimum Control Measures (MCMs)	**PIPP**	$0	$0	$824	$15,934	$0	$0	$0	$16,758	$15,749
	Industrial / Commercial Facilities Program [b]	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Planning & Land Development Program[3] [c]	$0	$0	$824	$1,181	$0	$0	$0	$2,005	$3,449
	Construction Program [d]	$0	$0	$618	$277	$0	$0	$0	$895	$2,337
	Public Agency Activities Program [e]	$0	$0	$618	$2,320	$0	$0	$0	$2,938	$4,137
	IDDE Program	$0	$0	$412	$4,564	$0	$0	$0	$4,976	$3,824
	Additional Institutional BMPs / "Enhanced" MCMs [f]	$0	$0	$7,648	$304	$0	$54,300	$0	$62,252	$6,000

[1] Exclude land costs.
[2] Including but not limited to program management plans, mail, legal support, travel, conferences, printing, producing manuals and handbooks, annual/semi-annual reporting, development and maintenance of any electronic databases required by this permit including GIS, and other non-labor costs.
[3] Including but not limited to environmental review, development project approval and verification, and permitting and licensing costs specific to the provisions of the Order that are beyond the scope of a normal plan review, permitting, and inspection process.

Category		Capital Expenditures[1]	Land Costs	Personnel Cost [m]	Consultant (s) Cost	Overhead Costs	Construction Costs	Permit(s), Operation, and Maintenance (O&M) Costs	Total Expenditures for this Reporting Year	Program Budget for Next Reporting Year
(4) TMDL Implementation Plan / Watershed Management Program Development [4] [g]		$0	$0	$0	$0	$0	$0	$0	$0	$2,500
(5) Projects[5]	Distributed Projects and Green Streets	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Regional Projects	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Other Structural BMPs	$0	$0	$0	$0	$0	$0	$0	$0	$0
(6) Trash Compliance	Trash TMDLs[6] [h]	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Discharge Prohibitions - Trash[7] [i]	$0	$0	$0	$0	$0	$0	$0	$0	$0

[4] Include costs for development and/or revision of Implementation Plans (e.g., TMDL Implementation Plan, Watershed Management Programs including Reasonable Assurance Analysis). Specify which plans these are in Section 3.3.
[5] If a Permittee is implementing a project collaboratively, the Permittee should only include the portion of the project cost that it is assuming.
[6] Includes full capture, partial capture, and institutional controls used to comply with trash TMDLs.
[7] Includes full capture, partial capture, and institutional controls used to comply with Statewide Trash Provisions.

Category		Capital Expenditures[1]	Land Costs	Personnel Cost [m]	Consultant (s) Cost	Overhead Costs	Construction Costs	Permit(s), Operation, and Maintenance (O&M) Costs	Total Expenditures for this Reporting Year	Program Budget for Next Reporting Year
(7) Monitoring	Monitoring Plan Development[8] [j]	$0	$0	$0	$0	$0	$0	$0	$0	$ 0
	Outfall and Receiving Water Quality Monitoring [k]	$0	$0	$0	$47,637	$3,073	$0	$0	$50,710	$ 85,669
	BMP Effectiveness Monitoring [l]	$0	$0	$618	$13,106	$0	$0	$0	$13,724	$ 21,307
	Regional Studies[9]	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Special Studies[10]	$0	$0	$0	$0	$0	$0	$0	$0	$0
(8) Other[11]		$0	$0	$0	$0	$0	$0	$0	$0	$0
TOTAL		$0	$0	$ 16,712	$134,710	$3,251	$54,300	$7,067	$216,040	$200,634

3.3 Additional Information: Please add any additional comments on stormwater expenditures below.

[a] Program Management costs shown do not include costs for developing and/or maintaining up-to-date information in electronic databases required by the Regional MS4 Permit, rather those costs are included with the specific MS4 Permit program the database supports.

[b] The City does not have any industrial or commercial facilities, so this category is not applicable.

[c] Costs for reviewing/approving LID plans for Priority Development Projects are covered by plan check permit fees and are not included in costs shown in Section/Table 3.2 because they cannot be separately tracked.

[8] Includes costs to develop and/or revise monitoring plans (e.g., TMDL Monitoring Plan, IMP, CIMPs, non-stormwater screening and monitoring program). Specify which plans these are in Section 3.3.

[9] Includes costs to comply with Part X (Regional Studies) of the Attachment E-MRP.

[10] Includes costs to comply with Part XI (Special Studies) of the Attachment E-MRP.

[11] Enter costs in this table but specify what this "Other" category consists of in Section 3.3.

[d] Costs for inspection of active construction sites for effective stormwater BMPs and tracking of active construction projects in a database are covered by construction permit fees and are not included in the costs shown in Section/Table 3.2 because they cannot be separately tracked.
[e] Public Agency Activities costs include implementation of program-specific requirements including the cost for staff training.
[f] Cost for enhanced MCMs includes cost for code enforcement staff time on wildfire prevention measures and enhanced construction oversight and the City's cost for contracting with the Palos Verdes Peninsula Land Conservancy to conduct wildfire fuel abatement services to protect residential areas from wildfires.
[g] Costs for EWMP/RAA update were incurred in FY2021. FY2024-25 budget includes cost for City's share of WMP adaptive management work.
[h]Trash TMDL costs are included with BMP effectiveness monitoring as the City has met its waste load allocation and continues to demonstrate this by monitoring drainage canyons on an annual basis.
[i] The City is exempt from the Statewide Trash Provisions for areas outside of TMDL areas as it has no priority land uses.
[j] Work to update the Palos Verdes Peninsula CIMP was largely completed in FY22-23. Further revisions to address LA Water Board staff comments were not tracked separately and are included in the Outfall and Receiving Water Monitoring costs.
[k] Peninsula outfall and receiving water monitoring costs include the City's share of cost to implement the Palos Verdes Peninsula CIMP and the City's share of Greater Harbor Waters Toxics TMDL receiving water monitoring which is conducted under a separate MOU.
[l] BMP effectiveness monitoring line item includes costs for drainage canyon monitoring to demonstrate compliance with trash TMDLs and effectiveness as an 85th%, 24-hour runoff retention area per the approved Palos Verdes Peninsula WMP.
[m] Personnel costs are calculated in Table 3.2 using estimated City staff time on stormwater program implementation multiplied by their fully burdened rates, which include overhead and benefits. A 3% COLA increase was applied to FY22-23 rates to obtain FY23-24 expenditures on personnel. For FY24-25 budgeting, number of hours were assumed to remain the same as FY23-24 and a 3% COLA increase was applied to rates.

The City employs a very small staff, with one staff person assigned lead responsibility for implementation of the stormwater program. The City also retains a stormwater consulting firm to assist with MS4 Permit coordination, management, and implementation, including the City's share of watershed coordination and implementation efforts.

4. Non-Stormwater Discharge Prohibitions *[reporting period 9/11/21 – 6/30/22]*

Complete the following items in this section.

4.1 Provide an assessment of the effectiveness of the Permittee's control measures in effectively prohibiting non-stormwater discharges into the MS4 to the receiving water [*Order – III.A*].

Results of the City's Non-stormwater Screening and Monitoring Program have demonstrated that the City's non-stormwater control measures are effective. Additionally, three years of continuous flow monitoring near the bottom of a representative natural drainage canyon in the City has further documented that non-stormwater discharges from the City into downstream MS4s have been effectively eliminated.

4.2 Describe sources of non-stormwater discharges determined to be a NPDES permitted discharge, a discharge subject to CERCLA, a conditionally exempt non-stormwater discharge, or entirely comprised of natural flows [*Order - III.A.2*].

No such non-stormwater discharges to the MS4 have been identified by the City.

4.3 Check all that apply [*Order – III.A.4*].

There has been non-stormwater discharge(s) to an ASBS	☐
The non-stormwater discharge(s) to the ASBS caused or contributed to an exceedance receiving water limitations, WQBELs, water quality objectives in Chapter II of the Ocean Plan, or an undesirable alteration in natural ocean water quality in an ASBS	☐
Additional BMPs were implemented to address the exceedances above	☐

4.4 If you had non-stormwater discharge(s) to an ASBS that caused or contributed to an exceedance receiving water limitations, WQBELs, water quality objectives in Chapter II of the Ocean Plan, or an undesirable alteration in natural ocean water quality in an ASBS, describe what additional BMPs were implemented to address these exceedances. How effective were those BMPs in addressing the exceedances? [*Order - III.A.4.b*]

Not applicable, the MS4 system serving the City does not discharge to an ASBS.

4.5 Did you develop and implement procedures to ensure that a discharger, if not a named Permittee in this Order, fulfilled the requirements of Part III.A.5.a.i-vi? If so, provide a link to where the procedures may be found or attach to this Annual Report [*Order – III.A.5.a*].

Given the City's entirely residential, semi-rural character with drainage consisting primarily of natural drainage courses, many of the provisions of Part *III.A.5.a* do not apply.

The City has developed and implements an Illicit Discharge Elimination Program to respond to reports of illicit discharges into the natural canyon drainage system.

Additionally, with respect to the conditions for landscape irrigation using potable water, since 2010 the City has been applying water efficient landscape requirements to projects subject to discretionary review. On May 13, 2019, the City adopted its own water efficient landscape ordinance consistent with the amended statewide 2015 MWELO. During the reporting year seven (7) landscape plans were submitted for review by the City for consistency with the City's water efficient landscape ordinance, and of these four (4) projects have been approved for installation. The City also disseminates educational material on native and drought tolerant landscaping, water conservation, and water use restrictions through the City's website: https://www.rolling-hills.org/government/planning_and_community_services/index.php#lanscapedesignstandards. Additionally, California Water Service, the retail water provider to all residents in the City, has instituted prohibitions on outdoor water use as described at: https://drought.calwater.com/ which are consistent with the requirements for conditionally exempt non-stormwater discharges. The City's Environmental Programs pages disseminates information on other types of conditionally exempt discharges that may occur from residential land uses with the City.

4.6 Did you organize and maintain records of all notifications, local permits, and non-stormwater discharges greater than 100,000 gallons in an electronic database? (Yes or No) [*Order – III.A.5.b*]

The City has not received notifications of non-stormwater discharges greater than 100,000 gallons since the effective date of the Permit but plans to do so if it is notified of such discharges in the future. Los Angeles County Flood Control District would be the more likely recipient of such notifications since it operates the MS4 infrastructure which receives discharges from the natural canyon drainage system in the City. The City does not issue local permits for conditionally exempt non-stormwater discharges.

4.7 Did you determine that any of the conditionally exempt non-stormwater discharges, with the exception of essential non-stormwater discharges, identified per Part III.A.5.c of the Order is a source of pollutants that causes or contributes to an exceedance of applicable receiving water limitations and/or water quality-based effluent limitations? If so, how many of the conditionally exempt non-stormwater discharges in Part III.A.3.b of the Order did you determine to be sources of pollutants that caused or contributed to an exceedance of receiving

water limitations or WQBELs? If you made that determination, which type(s) of non-stormwater discharges in Part III.A.3.b were sources of pollutants? *[Order – III.A.6]*

No, the City has not identified any conditionally exempt non-stormwater discharges that have caused or contributed to an exceedance of appliable receiving water limitations or WQBELs.

4.8 If you answered yes to the question 4.7 above, check all that apply [*Order – III.A.6*].

Effectively prohibit the non-stormwater discharge into the MS4	☐
Impose conditions in addition to those in Table 5 of the Order, subject to approval by the Los Angeles Water Board Executive Officer, on the non-stormwater discharge such that it will not be a source of pollutants	☐
Require diversion of the non-stormwater discharge to the sanitary sewer	☐
Require treatment of the non-stormwater discharge prior to discharge to the receiving water	☐

5. Non-Stormwater Outfall Screening and Monitoring *[reporting period 9/11/21 – 6/30/22]*

Complete the following items in this section.

5.1 Complete the tables below regarding your Non-Stormwater Outfall-Based Screening and Monitoring Program [*Attachment E – VII*].

Receiving Water	No. of Outfalls within your Jurisdiction	No. of Outfalls Screened during this Reporting Year	No. of Screening Events During This Reporting Year	Outfalls with Significant Non-Stormwater Discharges[12]			
				Total Confirmed	Total Abated	Total Attributed to Allowable Sources[13]	Total Being Monitored
Machado Lake	3	1	Continuous flow monitoring	0	NA	NA	0
LA Harbor	1	0	0	0	NA	NA	0
Santa Monica Bay	2	0	0	0	NA	NA	0
Total	**6**	**1**	**Continuous**	**0**	**NA**	**NA**	**0**

Method of Abatement	Total No.
Low Flow Diversion (LFD)	N/A
Illicit Discharges Eliminated	N/A
NPDES Permitted	N/A
Retention	N/A
Discharge No Longer Observed	N/A
Other (describe in Section 5.3)	NA

5.2 Los Angeles County Permittees: Did you consider dry weather receiving water monitoring data downstream of the outfalls and other relevant information to determine if re-screening is necessary for any of the previously screened outfalls that did not have significant non-stormwater discharge? If so, explain how many outfalls require re-screening and when re-

[12] "Significant Non-Stormwater Discharges" as identified by the Permittee per Part VII.B of the Attachment E - MRP.
[13] "Allowable Sources" refers to the discharges exempt from the Prohibition of Non-Stormwater Discharges listed in Part III.A.2 of the Order.

screening will be completed. If applicable, describe any changes made to the program *[Attachment E – VII.D.2].*

The Peninsula WMG regularly evaluates dry weather receiving water monitoring data in the Santa Monica Bay, Machado Lake, and the Los Angeles Harbor waters to which the group is tributary. Analysis of dry weather receiving water monitoring in the reporting year is included in the Palos Verdes Peninsula Watershed Annual Monitoring Report. The City of Rolling Hills Individual Non-Storm Water Screening and Monitoring Program (NSW Screening & Monitoring Program) has been incorporated into the Palos Verdes Peninsula CIMP program consistent with LA Water Board staff direction and the approval of the City being incorporated into the Peninsula WMP.

Based on data collected since the last screening, the Palos Verdes Peninsula Watershed Management Group has determined that re-screening is recommended in the LA Harbor watershed to further help understand the runoff characteristics, since minimal recent monitoring data is available regarding the impact of NSW from Peninsula CIMP Area outfalls on Cabrillo Marina water quality.

5.3 Additional Information. If desired, provide additional information regarding Non-Stormwater Outfall Screening and Monitoring.

The City has been conducting continuous flow monitoring in a representative natural drainage canyon, the largest tributary canyon within the Machado Lake Watershed area of the City. The Sepulveda Canyon flow monitoring has documented the absence of non-stormwater flow, natural or otherwise, to the MS4. This monitoring will continue on an ongoing basis as a condition of the Peninsula WMP approval.

6. Minimum Control Measures [*reporting period 3/12/22 – 6/30/22*]

Complete the following items in this section.

6.1 General Provisions [*Order – VIII.A.3*]

Did you train all your employees in targeted positions (whose interactions, jobs, and activities affect stormwater quality) on the requirements of the Minimum Control Measures in this Order, or did you ensure contractors performing privatized/contracted municipal services are appropriately trained to: (a) Promote a clear understanding of the potential for activities to pollute stormwater, (b) Identify opportunities to require, implement, and maintain appropriate BMPs in their line of work? (Yes or No)

Yes. Employees in targeted positions were trained and privatized contract service providers were required to self-certify that their employees in targeted positions were trained.

6.2 Public Information and Participation Program [*Order - VIII.D*]

Complete the following item regarding the Public Information and Participation Program.

6.2a) Summarize opportunities created for public engagement in stormwater planning and program implementation to raise public awareness of stormwater program benefits and needs (e.g., *Don't Trash California* campaign). Note whether activities were performed by the jurisdiction or as part of a watershed, regional, or county-wide group [*VIII.D.3.a*].

The county-wide public awareness campaign Water for LA County [https://waterforla.lacounty.gov/] implemented by the County of Los Angeles aims to "transform LA County residents from passive water consumers to empowered and informed water advocates…". The website provides a wealth of information, including a toolkit on how to become a water advocate. Water for LA partnered with Heal the Bay for its annual Coastal Cleanup Day to support the cleanup, raise awareness about stormwater pollution and provide attendees with information about how to make small changes to their water use to make a significant impact.

The Safe Clean Water Program, funded by Measure W, engages the public on a county-wide, watershed, and jurisdictional level to raise awareness of the need for and engage in planning and implementation of projects and programs to improve water quality. The City lies within the South Santa Monica Bay Watershed and is represented at that Watershed Area Steering Committee by the Palos Verdes Peninsula Watershed Management Group representative to that body. The City's Safe Clean Water Municipal Program funds are programmed through an Annual Plan which is considered for approval by the City Council at a publicly noticed meeting. The final plan is also posted on the Safe, Clean Water Program website.

The City engages its governing board, the City Council, and its residents through duly noticed agendas and public meetings, including most stormwater quality program and project decisions. During the reporting year, City Council heard items on new fire code adoption, green waste communal bins, Safe Clean Water Municipal Program expenditure planning, City Hall

turf replacement project and rebates, stormwater discharge complaints and stormwater consulting contract renewal.

In addition, the City distributes semi-monthly e-newsletters, which are distributed to 670 residents. Examples of public engagement and awareness articles included in the semimonthly e-newsletter during the reporting year included:

- Promotion of waste hauler Spring clean-up events for household e-waste, bulky items and paper shredding
- Promotion of the City's Arbor Day Event at City Hall
- Promotion of city-wide green waste chipping event
- Updates on stormwater related capital projects, including the Rolling Hills Rd./Portuguese Bend 8" sewer main project

The City also posts informational resources on its Newslist webpage. Examples of information posted include:

- Wildfire Preparation tips
- Canyon Management Informational videos
- Waste Hauler Recycling and Waste newsletters
- Information on MWD water restrictions
- Updates on underground utility projects

6.2b) Summarize educational activities and public information activities to facilitate stormwater and non-stormwater pollution prevention and mitigation. What pollutants were targeted? What audiences were targeted? Note whether activities were performed by the jurisdiction or as part of a watershed, regional, or county-wide group [*VIII.D.3.b*].

Educational materials and links to related websites are available for the City's residents on the City's website through its Environmental Programs page. This page is targeted at residents and pollutants of concern, including trash, nutrients (nitrogen and phosphorus), bacteria, sediment-born pollutants such as legacy toxics and PAHs, and metals.

Topics on this page include:

- Water Pollution Prevention (all pollutants)
- Water Conservation (non-stormwater runoff)
- Sustainable Gardening and Landscaping (nutrients, toxics)
- Household Waste Management (trash, toxics)
- Wildfire Prevention (nutrients, toxics)
- Trash Services (trash, nutrients, bacteria)
- Septic systems (OWTS) (nutrients, bacteria)

Examples of educational and public information activities promoted via articles included in the City's semimonthly newsletter during the reporting year included:

- Rainwater harvesting (nutrients, bacteria)
- Proper waste disposal, including paper shredding, green waste and e-waste collection/pickup events (trash, organic waste, nutrients and wildfire-mobilized storm-borne sediment-associated pollutants)
- Reminders and recommendations on wildfire safety and fuel abatement measures and events (wildfire-mobilized storm-borne sediment-associated pollutants)

In addition to the City newsletter, the Rolling Hills Community Association, whose primary purpose is to maintain the roads and other common areas of the community, uphold the architectural standards of the community, operate the gates and assist the members of the Board, committees and members of the community in upholding and maintaining the community's charm and appeal, issues a monthly newsletter to residents in the City. During the reporting year, the RHCA newsletter included articles on protecting exposed slopes (storm-borne sediment associated pollutants), fire safety (wildfire-mobilized storm-borne sediment-associated pollutants), turf/lawn removal rebates (organic waste, nutrients), and utilities undergrounding project updates.

The City leverages the county-wide Environmental Defenders and Generation Earth programs to meet the requirement to educate school children in K-5 on stormwater pollution prevention. The Environmental Defenders Rock the Planet – You Can Change the World Tour is a 30-minute, high-energy assembly program that is offered free to all elementary schools in Los Angeles County, including the Palos Verdes Peninsula Unified School District schools attended by children living in Rolling Hills Estates. Teachers or administrators can schedule the virtual assembly online at http://dpw.lacounty.gov/epd/defenders/schedule.asp. and download free lesson plans for educators and families to utilize at home or through remote learning.

The county-wide Generation Earth program is an environmental education program that provides training and support to secondary school teachers and students at public and private schools within Los Angeles County. The program offers tools and techniques for service-learning projects that meet state curriculum standards. These activities and publications are available for educators to download for free at http://dpw.lacounty.gov/epd/ge/ProjectResources.aspx. The water pollution prevention toolkit explores the water pollution potential on a typical campus and guides students in conducting a water audit of the campus and choosing from a variety of options to reduce water waste and pollution. Generation Earth also offers interactive virtual workshops that address environmental topics and project ideas at school and at home.

The City is also a member of the South Bay Cities Council of Governments which, through its South Bay Environmental Services Center (SBESC), circulates numerous public service announcements (PSAs) via e-mail blasts to residents and businesses regarding opportunities to learn and become actively involved in water conservation and stormwater pollution prevention. Examples of events that were promoted over the past reporting year include:

- Water Replenishment District's workshop series with eleven (11) Eco Gardener workshops and classes covering sustainable landscape design, irrigation system leak detection, drought tolerant plants, and edible gardening.
- West Basin Workshops, Classes and Virtual Events, including:
  - Four (4) tours of the Edward C. Little Water Recycling Facility in El Segundo
  - Water Harvest Festival
  - Six (6) Rain Barrel Giveaway events
  - Seven (7) Know Your H20 Classes and West Basin Chats covering water issues and rebate programs

Metropolitan Water District CA Friendly and Native Plant Landscaping class, Turf Removal and Garden Transformation and Garden Design Workshops, Rainwater Capture classes, and Irrigation Basins and Water Use Efficiency classes

6.2c) In selecting targeted pollutants for public information/education topics, did you consider the proper management and disposal of (1) vehicle wastes (e.g., used oil, used tires); (2) household waste materials (i.e., trash and household hazardous waste, including personal care products, pharmaceuticals, and household cleaners); (3) pesticides, herbicides, and fertilizers; (4) green waste; and (5) animal wastes? (Yes or No) If no, what other materials were considered? [*VIII.D.3.b.i*]

Yes.

6.2d) Which of the following methods were selected to distribute public information/ educational materials? [*VIII.D.3.b.ii*]

Category	Yes	No
Internet-based platforms (e.g., stormwater websites, social media websites and applications)	☒	☐
Commercial points-of-purchase (e.g., automotive parts stores, home improvement centers/ hardware stores/ paint stores, landscape / gardening centers, pet shops)	☐	☒
Schools (K- 12)	☒	☐
Radio/television	☐	☐
Community events	☒	☐
Other (specify) *newsletters to residents*	☒	☐

6.2e) Did you document and track information on the implemented Public Information and Participation activities including activity, date(s), method of dissemination, targeted behavior, targeted pollutant, targeted audience, culturally effective method(s), other information necessary for the metrics identified in Part VIII.D.4.a of the Order, and metric for measuring effectiveness? (Yes or No) [*VIII.D.4.b*]

Yes.

6.2f) What metrics did you use to measure the effectiveness in achieving the objectives of the Public Information and Participation Program? Considering those metrics, is your Public Information and Participation program effective? Explain [*VIII.D.4.a*].

The following metrics for the Public Information and Participation Program were tracked:

- Number of City Council meetings with stormwater items on the agenda: 7
- Number of regional (South Santa Monica Bay WASC) meetings on stormwater program benefits and needs: 10
- Participants in Annual Coastal Cleanup day (County-wide): 7,337
- Pounds of trash collected during Annual Coastal Cleanup day (County-wide): 16,211
- Tonnage of recyclables recovered by Franchise and non-franchise waste hauler: 2.68
- Tonnage of green and organic waste recovered by Franchise and non-franchise waste hauler: 1,347
- Number of articles in the City's Blue Newsletter on stormwater and environmental program: 3 articles, with a circulation of 679 residents/households = 2,037 impressions
- Number of Blue Newsletter articles on proper waste disposal: 4 with a circulation of 679 = 2,716 impressions
- Number of Blue Newsletter articles on green waste disposal/recycling: 5 with a circulation of 679 = 3,395 impressions
- Number of Blue Newsletter articles on rainwater harvesting: 1 with a circulation of 679 = 679 impressions
- Number of Blue Newsletter articles on firescaping or brush control: 3 with a circulation of 679 = 2,037 impressions
- Number of Rolling Hills Community Association e-newsletters with environmental articles/information: 4 wtih a circulation of 679 residents/households = 2,716 impressions
- Number of regional events and workshops on water conservation (West Basin and MWD): 25 events
- Number of regional firescaping workshops: 1
- Tonnage of green and organic waste collected by City's waste hauler during calendar year 2023 (the CalRecycle reporting year): 1,347 tons
- Number of clicks on SBCCOG e-blasts containing rainwater harvesting outreach: 340
- Number of total pageviews for the following jointly developed and maintained webpages being hosted on the South Bay Cities Council of Government's website:
    - Environmentally Friendly Landscaping, Gardening and Pest Control (landing page): 272
    - Integrated Pest Management pages: 167
    - Sustainable Landscaping and Gardening: 213
    - South Bay Demonstration Gardens: 26
    - Rainwater Harvesting: 319 webpage views

Given that this is only the second reporting year tracking most of these metrics, it is premature to assess effectiveness, however, the impressions generated by the City's Blue Newsletter appear to be the most effective means of engagement and outreach to the City's residents. In addition, the amount of green waste collected by the City's waste hauler during the reporting year indicates outreach on green waste collection services is effective. In fact the promotion of green waste recycling services and events resulted in 3x the tonnage of green and organic waste being collected this year over last calendar year.

6.2g) Additional Information. If desired, provide additional information regarding implementation of the Public Information and Participation Program.

The City, along with the Palos Verdes Peninsula Watershed Management Group (Peninsula WMG), continued to implement a customized, collaborative Public Information and Participation Program (PIPP). This customized PIPP targets the Peninsula WMG's highest water quality priorities (nutrients, sediment-born legacy pollutants, PAHs, metals and trash) and takes advantage of multiple modes of dissemination, such as the distribution of print materials at public offices and community events and through social media and web-based platforms, to more effectively reach Peninsula residents. This customized strategy includes the development of educational materials promoting behavioral change in the residential community for activities that are a source of targeted pollutants of concern and encourages retention of stormwater on individual properties which reduces the discharge of all types of stormwater associated pollutants. A discussion of joint outreach/education efforts that occurred during the reporting period is included in the Peninsula WMG's Semi-Annual Watershed Progress Reports and included the the update of the Sustainable Pest Management webpage as well as development of an e-newsletter piece promoting Sustainable Pest Management and linking to the new webpage.

6.3 Industrial and Commercial Facilities Program [*Order – VIII.E*]

Complete the following items regarding the Industrial and Commercial Facilities Program.

6.3a) Watershed-Based Inventory:

Question	Yes	No
Have you updated your watershed-based inventory or database of all industrial and commercial facilities within your jurisdiction that are critical sources[14] of stormwater pollution identified in Part VIII.E.2 of the Order (inventory shall be updated at least once every 2 years)?	☐	☐

6.3b) If you answered yes to question 6.3a above, what is the total number of facilities in your inventory list?

Not applicable.

[14] Part VIII.E.2.a of the Regional MS4 Permit summarizes "critical sources" to be tracked.

6.3c) If you answered no to question 6.3a above, when will you update the inventory list?

Not applicable.

6.3d) Commercial Facilities [*VIII.E.3*]:

Question	Response
In implementing the Outreach Program, how many commercial facilities did you reach out to during this reporting year?	Not Applicable
In implementing the Business Assistance Program, how many commercial facilities did you assist during this reporting year?	Not Applicable
How many commercial facilities did you inspect during this reporting year?	Not Applicable
Of the commercial facilities inspected during this reporting year, how many were the first, second, third, etc. round of inspections? For example, report x number of first-round inspections, y number of second-round inspections, z number of third-round inspections, etc. Each round of inspections corresponds to the requirement to conduct an inspection every two years.	Not Applicable
How many of the total commercial facility inspections had stormwater violation(s) during this reporting year?	Not Applicable

6.3e) Industrial Facilities [*VIII.E.4*]:

Question	Response
How many facilities from question 6.3b are industrial facilities with SIC codes that require enrollment in the IGP? (in this reporting year)?	Not Applicable
How many industrial facilities did you report to the Los Angeles Water Board as non-filers during this reporting year?	Not Applicable
In implementing the Business Assistance Program, how many industrial facilities did you assist during this reporting year?	Not Applicable
How many Industrial facilities did you inspect during this reporting year?	Not Applicable
Of the commercial facilities inspected during this reporting year, how many were the first, second, third, etc. round of inspections? For example, report x number of first-round, y number of second-round, and z number of third-round, etc. Each round of inspections corresponds to the requirement to conduct an inspection every two years.	Not Applicable
How many of the total industrial facility inspections had stormwater violation(s) during this reporting year?	Not Applicable

6.3f) Enforcement Actions: Describe the number and nature of any enforcement actions taken related to the industrial and commercial facilities program [*VIII.E.6*].

Not Applicable

6.3g) Additional Information. If desired, provide additional information regarding implementation of the Industrial and Commercial Facilities Program.

There are no industrial or commercial facilities under the City's jurisdiction.

6.4 Planning and Land Development Program [*VIII.F*]

Complete the following items regarding the Planning and Land Development Program.

6.4a) Priority Development Projects: Complete the table below for Priority Development Projects as of the end of this Reporting Year [*VIII.F.1*].

Development Type	Number of Priority Development Projects Completed During This Reporting Year	Number of Priority Development Projects In-Progress
New Development	2	2
Redevelopment	0	1

6.4b) Use of Alternative Compliance Measures for Priority Development Projects. Provide the number of Priority Development Projects completed during this Reporting Year that utilized alternative compliance measures per Part VIII.F.4.b of the Order.

Category	Number of Projects
On-site Biofiltration	2
On-site Flow-based BMPs	0
Off-site Infiltration	0
Groundwater Replenishment Projects	0
Off-site Retrofit Projects	0
Other	0

6.4c) Exemptions to Priority Development Project Performance Requirements. If the Permittee is implementing an approved Local Ordinance Equivalence or an approved Regional Stormwater Mitigation Program per Part VIII.F.1.c, describe the area covered by these exemptions; and the number and names of Priority Development Projects that were exempted from the Order's Priority Development Project Structural BMP Performance Requirements.

Not applicable.

6.4d) Priority Development Project Greater Than 50 Acres. If applicable, provide information on any Priority Development Projects with a project area greater than 50 acres that were completed during this Reporting Year or are currently in-progress. Information should include the name and location of the project(s) and whether the project(s) are new development or redevelopment.

None

6.4e) Hydromodification Management: If applicable, provide information on the name, location, and nature of any projects requiring hydromodification controls that were completed or in-progress within this Reporting Year [*VI.F.2*].

Rolling Hill's updated 2022 stormwater ordinance (RHMC Chapter 8.32.5(a)ii) requires that any project disturbing more than 1 acre of land must meet full hydromodification requirements, with no exceptions for LID on single-family residential projects of more than one acre. This more stringent requirement applies to new and redevelopment projects submitted for review beginning in January 2023. No projects completed or in progress during the reporting year were required to implement hydromodification requirements beyond LID for priority development projects as the ordinance went into effect after their plan check reviews.

6.4f) Exemptions to Hydromodification Controls: Are there any areas where assessments of downstream channel conditions and proposed discharge hydrology indicate that adverse hydromodification effects to beneficial uses of Natural Drainage Systems are unlikely, per Part VIII.F.2.b? If so, what are the numbers and names of the New Development and Redevelopment projects exempt from implementation of hydromodification controls?

No.

6.4g) Tracking, Inspection and Enforcement of Post-Construction BMPs: Describe the number and nature of any enforcement actions taken related to the planning and land development program [*VIII.F.3.c.v*].

Question	Yes	No
Does your program implement a GIS or other electronic system for tracking Priority Development Projects and Hydromodification Management Projects that at a minimum contains all the information required by Permit?	☒	☐
Does your program inspect all Priority Development Projects and Hydromodification Management Projects upon completion of construction and prior to issuance of occupancy certifications to ensure proper installation of post-construction BMPs?	☒	☐

6.4h) Additional Information. If desired, provide additional information regarding implementation of the Planning and Land Development Program.

By design, the City is a model of low-impact development utilizing nature-based solutions for management of stormwater. A substantial area of land in Rolling Hills is constrained from development due to steep hillsides and canyons; the use of these areas as wildlife habitats and native vegetation is emphasized. Rolling Hills' zoning code further promotes the preservation and appreciation of open space by requiring easements for equestrian/ hiking trails on all lots. There are approximately 30 miles of unpaved equestrian/hiking trails throughout the City. Roads within the City have many green street features. They are designed as narrow, two-lane undivided winding roads 20 to 25 feet wide with rolling to steep grades lined with significant naturalized landscaping. There are no sidewalks or curb-and-gutter systems, and roads are not designed to be stormwater conveyance systems.

The City's Zoning Ordinance contains strict standards for development ratios on each property. Only 40% of the net area of a lot may be disturbed for construction, and the remaining area of the lot must remain in its natural state. Only 35% of the net lot area may be developed with impervious surfaces, including structures, patios and other paved areas. Driveways may not cover more than 20% of the area of the yard in which they are located. Uncovered motor courts/parking pads may not cover more than 10% of the yard in which they are located. Horse stable access-ways may not be entirely paved and use of 100% gravel or decomposed granite is encouraged. The City has developed a guide for construction of stables on residential properties which includes consideration of proximity to blue line streams and natural drainage courses so as not to negatively affect stormwater quality in the siting of stables, horse wash stations, and manure storage. Tennis and sports courts are encouraged to have pervious surfaces as well. Stormwater run-off that is not contained on properties is conveyed through the City via natural, heavily vegetated, soft bottom drainage courses/canyons, providing ample opportunity for runoff to infiltrate. Installation of cisterns and biofiltration devices are encouraged on projects even when they are not required.

6.5 Construction Program [*Order – VIII.G*]

Complete the following items regarding the Construction Program.

6.5a) Complete the table below. Only report numbers for sites less than 1 acre.

Question	Response
How many new sites of less than one acre commenced their activities during this reporting year?	2
How many sites of less than one acre did you inspect during this reporting year?	6
How many (if any) of the sites from the previous question had a BMP violation [*VIII.G.4.b*]?	1

6.5b) Complete the table below. Only report numbers for sites 1 acre or greater and construction sites less than 1 acre that are part of a common plan of development totaling 1 acre or greater.

Question	Response
What is the date of the latest update made to the site inventory [*VIII.G.5.b*]?	7/17/23
How many new sites of 1 acre or greater commenced their activities during this reporting year?	0
How many sites of 1 acre or greater did you report to the Los Angeles Water Board as non-filers [*VIII.G.5.a*]?	0
How many post-construction plans were reviewed during this reporting year [*VIII.G.5.a*]?	0
How many of the plans from the previous question were approved during this reporting year?	0
How many (if any) sites of 1 acre or greater did you inspect during this reporting year [*VIII.G.5.c*]?	3
How many (if any) of the inspected sites were in violation of construction BMPs?	1
How many (if any) of the inspected sites were in violation of post-construction plans?	0
How many of the sites from the previous two questions were reported to the Los Angeles Water Board along with an inspection report?	0

6.5c) Enforcement Actions: Describe the number and nature of any enforcement actions taken related to the development construction program [*VIII.G.6*].

For sites with BMP violations, a "blue notice" was issued, requiring that all work be stopped and the appropriate BMP violations be addressed before work could resume. Also, a "green notice" may be provided for stockpiling that does not follow the approved Erosion Sediment Control Plan (ESCP).

During the reporting year, there were five (5) code enforcement actions taken during the reporting year related to the construction program were as follows:

- Unsightly construction
- Extensive grading and importing of soil without a permit
- Unpermitted construction
- Unpermitted building
- Illegal grading and construction of retaining walls

6.5d) Additional Information. If desired, provide additional information regarding implementation of the Construction Program.

During the plan checking and/or permit issuance stage, plan checkers require that applicable MS4 Permit and Construction General Permit (CGP) requirements are met and that BMPs for construction activities are incorporated into the development plans. The contract building officials require that developers sign a Statement of Understanding Pertaining to BMPs and NPDES Requirements. For any project involving a grading or excavation permit regardless of size, a pre-construction meeting is held between City staff, RHCA staff, the building inspector, the property owner and the contractor and subcontractor to discuss construction BMP requirements and ensure that responsibility for implementing the BMPs is clear. During this meeting, a Construction BMP Brochure is provided to contractors of sites under one (1) acre to inform them of the required minimum BMPs.

Extra protection during construction is required for projects adjacent to environmentally sensitive areas and, in some cases, a biologist monitors the project and adjacent environmentally sensitive area during construction to ensure that proper protections are maintained.

The City's code enforcement officer provides additional outreach and oversight of construction sites beyond that provided by contract Building & Safety inspectors. During the reporting year, nine (9) code violations cases were opened for unpermitted and non-compliant construction. One (1) case was determined to be unsubstantiated and was dismissed, three cases were closed, and the other five (5) cases are currently being followed up on. The five (5) remaining open cases are due to unpermitted construction and are being corrected by requiring the sites to retroactively obtain permits.

6.6 Public Agency Activities Program [*VIII.H*]

Complete the following items regarding the Public Agency Activities Program.

6.6a) Answer the following questions regarding the Public Agency Activities Program.

Question	Response
Did you maintain an updated inventory or database of all your owned or operated (i.e., public) facilities and activities within your jurisdiction that are potential sources of stormwater pollution? [*VIII.H.2*]	☒ Yes ☐ No
For the above inventory, what is the date of the latest update [*VIII.H.2.c*]?	7/24/2023
How many treatment control BMPs including post-construction control treatment BMPs do you own? [*VIII.H.2.b.vi*]	0
For the above, how many inspections were conducted during this reporting year? [*VIII.H.3.e*]	N/A
How many storm drain inlets do you own?	0

Question	Response
How many of the above are labeled with a legible "no dumping" message? [*VIII.H.6.c.i*]	N/A
Did you inspect the legibility of all the stencils or labels nearest each inlet prior to the wet season during this reporting year? [*VIII.H.6.c.ii*] *The City does not own MS4 infrastructure, however it recently assumed responsibility for the maintenance of five (5) catch basins along Middleridge Rd. via an agreement with LA County Flood Control District (owner). Due to the timing, this work was not completed prior to the rainy season.	☒ Yes* ☐
If yes for the above, how many illegible stencils and labels were recorded?	5
For the illegible stencils and labels recorded above, how many were re-stenciled and re-labeled within 180 days of inspection? For those not re-stenciled and re-labeled, explain why not. [*VIII.H.6.c.iii*] *As noted above, inspections of the five (5) catch basins along Middleridge Rd. occurred during the reporting year. Due to staff shortages and a land movement emergency in the City, re-stenciling has not yet been completed, however, will be completed within 180 days of inspection.	0*
Did you visually monitor owned open channels and other drainage structures for trash and debris at least annually? [*VIII.H.6.d.i*] * other drainage structures in City Hall Parking lot	☒ Yes* ☐ No
How many miles of open channels do you own?	0
Did you remove trash and debris from your open channels a minimum of once per year before the wet season? [*VIII.H.6.d.ii*]	☐ Yes ☒ No- City does not own open channels
How many parking lots exposed to stormwater do you own that meet either criteria listed in Part VIII.H.9?	1
Did you inspect Permittee-owned parking lots exposed to stormwater that meet either criteria listed in Part VIII.H.9 at least twice per month?	☒ Yes ☐ No
For the above, how many inspections were conducted during this reporting year? [*VIII.H.9*]	52
For the owned parking lots exposed to stormwater, how many cleanings were conducted in total for this reporting year? [*VIII.H.9*]	52

6.6b) Street Sweeping: Complete the table below [*VIII.H.8*].

	Total Miles of Street[15] in Priority Category	Frequency of Street Sweeping (e.g., Twice a Month, Monthly, Annually)	Additional Notes
Priority A	Not applicable		City does not own streets
Priority B	Not applicable		City does not own streets
Priority C	Not applicable		City does not own streets

6.7 Illicit Discharge Detection and Elimination (IDDE) Program [*Order – VIII.I*]

Complete the following items regarding the Illicit Discharge Detection and Elimination Program.

6.7a) IDDE Investigations: Complete the table below. Include illicit discharges detected through other inspection programs.

	Number of Reported Illicit Discharges	Number of Investigations	Number Eliminated	Number Permitted or Exempt	If Not Eliminated or Permitted / Exempt, Explain.
Illicit Discharges	5	5	3	0	See 6.7b below

6.7b) Enforcement Actions: Describe the number and nature of any enforcement actions taken related to illicit discharge detection and elimination program [*Order – VIII.I.7*].

During the reporting year, code enforcement staff responded to five (5) complaints of illicit discharges. Four of the cases were resolved and closed during the reporting year. The two (2) remaining illicit discharge code enforcement cases that were not closed during the reporting year are currently being followed up with. One complaint is currently being confirmed, while the other has been referred to the City Attorney.

6.7c) What means were provided to the public for public reporting of illicit discharges and other water quality impacts from stormwater and non-stormwater discharges into or from MS4s? [*VIII.I.6*]

Category	Yes	No
Telephone hotline	☒	☐
Email address	☐	☐
Web-based form / reporting portal	☒	☐
Other (specify)	☐	☐

[15] Permittees shall report the length of street swept in the "total miles of street" and/or "total curb miles of street", depending on data availability.

6.7d) Did you document all public reports of illicit discharges and track all investigations? If no, explain why. [*Order – VIII.I.8*]

Yes

6.7e) Additional Information. If desired, provide additional information regarding implementation of the Illicit Discharge Detection and Elimination Program.

The City's Illicit Discharge Elimination Program (IDE Program) is focused on elimination of illicit discharges into the City's natural drainage courses.

7. Trash Reporting

Complete the following items in this section.

7.1 Trash TMDL Compliance [*Order – IV.B.3*]

7.1a) If you are subject to Trash TMDLs, complete and attach the provided "Trash TMDL Reporting Forms" in Attachment I of the Order for each applicable Trash TMDL. Report your compliance with the applicable interim and/or final Effluent Limits for trash below. If compliance with the applicable interim and/or final Effluent Limits for trash has not been achieved, explain why.

The City is in compliance with the final effluent limits in the Machado Lake Trash TMDL and the Santa Monica Bay Debris TMDL through institutional controls and a modified MFAC program as described in its approved Trash Monitoring and Reporting Plan (TMRP). Results from this 14th year of monitoring found zero (0) gallons of trash collectively from the seven (7) canyon study areas, equating to 100% reduction of trash from its baseline allocation. See Attachment B Reporting Form for Machado Lake Trash TMDL and Attachment C Reporting Form for Santa Monica Bay Debris TMDL.

Both the Santa Monica Bay Debris TMDL and the Machado Lake Trash TMDL were reconsidered by the Regional Board on March 14, 2019. The Regional Board staff report for the reconsideration of these TMDLs accurately stated that the City has met the 100% reduction of trash from baseline waste load allocations. The City submitted a Revised Trash Monitoring and Reporting Plan (TMRP) for Machado Lake Trash and Santa Monica Bay Debris TMDLs on June 17, 2019, which proposed a reduction in monitoring frequency. On June 3, 2021, the City received a letter from the Regional Board Executive Officer granting a reduction in monitoring frequency from twice per year to once per year following the first major storm of the year.

7.1b) Mark the compliance approach you have implemented for any applicable Trash TMDLs.

- ☐ Full Capture Systems
- ☐ Mass Balance
- ☐ Scientifically Based Alternative
- ☒ Minimum Frequency of Assessment and Collection

7.1c) Complete the table below regarding the catch basins within your jurisdiction.

	Retrofitted with Full Capture Systems	Retrofitted with Partial Capture Devices	Retrofitting Infeasible	Not Retrofitted	Total Number of Catch Basins within Jurisdiction
Owned	0	0	NA	0	0
Not Owned	0	0	unknown	31	31
Total	0	0	unknown	31	31

The City does not own any catch basins. Review of LACFCD GIS maps indicated a total of 26 catch basins within trash TMDL areas of the City, with 19 identified as owned/maintained by LACFCD, and 7 attributed to the City that should be identified as private since they are owned/maintained by the private community association which also owns the roadways. LACFCD GIS maps are missing an additional 5 catch basins on Middleridge Lane which are owned by LACFCD but were recently rebuilt by City and will be maintained by City per maintenance agreement. This brings the total count of non-owned catch basins to 31.

Retrofitting of catch basins within the City is not necessary to meet trash waste load allocations (WLAs) since the City has demonstrated attainment of trash WLAs via institutional controls and green infrastructure verified by MFAC monitoring.

7.1d) If relying on full capture systems, are the maintenance records of the full capture systems within your jurisdiction up-to-date and available for inspection by the Los Angeles Water Board? [*Order – IV.B.3.b.i.(c)*]

Not applicable.

7.1e) If implementing a Plastic Pellet Monitoring and Reporting Plan (PMRP), report any known spills (including names and locations) from preproduction plastic (i.e., plastic pellet) generating, transfer, processing, and storage facilities within this reporting year, explain the actions taken for cleanup, and describe the measures taken to prevent future incidents.

Not applicable. City is exempt from PMRP reporting requirements.

7.1f) If implementing a PMRP, how many new preproduction plastic generating, transfer, processing, and storage facilities have been added in Permittee's jurisdiction within this reporting year that have not been addressed in the PMRP?

Not applicable. City is exempt from PMRP reporting requirements.

7.2 **Trash Discharge Prohibitions Compliance [*Order – III.B*]**

7.2a) For areas not addressed by a Trash TMDL, and for Permittees that have regulatory authority over Priority Land Uses (PLUs) or Designated Land Uses, indicate the compliance method that was selected in response to the Los Angeles Water Board's 13383 Order issued on August 18, 2017 as the method to comply with the prohibition of discharge in PLUs within Permittee's jurisdiction.

☐ Track 1 (Complete items 7.2b – 7.2e)
☐ Track 2 (Complete items 7.2f – 7.2l)

7.2b) If using Track 1 compliance, complete the table below regarding the catch basins within PLUs, designated land uses, and equivalent alternate land uses in your jurisdiction.

	Retrofitted with Full Capture Systems	Retrofitting Infeasible	Not Retrofitted	Total Number of Catch Basins within Jurisdiction
Owned				
Not Owned				
Total				

Not applicable. City is exempt because there are no PLUs within the City

7.2c) If using Track 1 compliance, complete and attach the "Trash Discharge Prohibitions Reporting Form" provided in Attachment I of the Order for PLUs, designated land uses, and equivalent alternate land uses within your jurisdiction.

Not applicable

7.2d) If using Track 1 compliance, provide a map showing the location and drainage area in PLUs, designated land uses, and equivalent alternate land uses within your jurisdiction served by full capture systems.

Not applicable

7.2e) If using Track 1 compliance, did you properly operate and maintain all full capture systems in PLUs, designated land uses, and equivalent alternate land uses within your jurisdiction?

Not applicable

7.2f) If using Track 2 compliance, complete the table below regarding the catch basins within PLUs, designated land uses, and equivalent alternate land uses in your jurisdiction.

	Retrofitted with Full Capture Systems	Retrofitted with Partial Capture Devices	Not Retrofitted	Total Number of Catch Basins within Jurisdiction
Owned				
Not Owned				
Total				

Not applicable

7.2g) If using Track 2 compliance, provide a map of the location and drainage area in PLUs, designated land uses, and equivalent alternate land uses within your jurisdiction served by full capture systems, multi-benefit projects, other treatment controls, and/or institutional controls.

Not applicable

7.2h) If using Track 2 compliance, did you properly operate and maintain all full capture systems, multi-benefit projects, treatment controls, and/or institutional controls in PLUs, designated land uses, and equivalent alternate land uses within your jurisdiction?

Not applicable

7.2i) If using Track 2 compliance, explain what type of and how many treatment controls, institutional controls, and/or multi-benefit projects have been used and in what locations?

Not applicable

7.2j) If using Track 2 compliance, what is the effectiveness of the total combination of treatment controls, institutional controls, and multi-benefit projects employed? Explain the metric to measure the effectiveness.

Not applicable

7.2k) If using Track 2 compliance, explain whether the amount of trash discharged from the MS4 decreased from the previous year. If so, by how much? If not, explain why. To determine the amount of trash discharged from the MS4 and to report on progress towards achieving the interim/ final compliance, provide the results of the trash levels using the methodology identified in the Trash Implementation Plan (e.g., Visual Trash Assessment Approach or other equivalent trash assessment methodology).

Not applicable

7.2l) If using Track 2 compliance, explain whether the amount of trash in the MS4's receiving water(s) decreased from the previous year. If so, by how much? If not, explain why.

Not applicable

8. Additional Information (Optional)

Provide any additional information in this section.

You may use this section to report any additional information not specified in Sections 2-7 such as information better presented outside of the report form structure, data limitations that prevented the required information from being obtained, and additional detailed summary table describing control measures.

The City has received approval for its participation in the Palos Verdes Peninsula WMP as an 85%, 24-hr retention area with the condition that the Sepulveda Canyon continuous flow monitoring continue. Attachment D presents Sepulveda Canyon rainfall and flow data for the 2023-24 monitoring year. The rainfall vs. flow volume table presents 24-hour rainfall volume, event flow volume, and cumulative flow volume measured in Sepulveda Canyon during the reporting year. The total rainfall recorded at the Rolling Hills Fire Station rain gauge during the reporting year was 26.59 inches which is more than twice the average annual rainfall, and substantially more rainfall than the 90th percentile wet year rainfall of 17.3 inches. There were 12 individual rain events greater than or equal to the 85th percentile 24-hour storm event. Notably, there was no flow from Sepulveda Canyon following the first two 85th percentile, 24-hour rain events, which produced 1.96 inches and 1.09 inches of rainfall, respectively. The third 85th percentile, 24-hour storm event produced 1.48 inches of rainfall and was followed by short term flow from Sepulveda Canyon that ceased at the end of the storm. It was not until after the tenth 85th percentile, 24-hour storm event of the year at which point more than 21 inches of rain had fallen cumulatively for the rain year and above the 90th percentile wet year, that flow continued in Sepulveda Canyon beyond 72 hours post-storm wet day period. Flow in the canyon continued intermittently for the rest of the rainy season, presumably associated with discharging groundwater associated with an elevated water table arising from the very wet storm year.

Note: there was an error in the conversion factor from flow rate to volume in the continuous flow monitoring data submitted with the City's 2022-23 annual report. The corrected 2022-23 continuous flow monitoring data file is included in Attachment E.

City Hall Landscape Upgrades:
On March 25, 2024, City Council received a presentation from staff regarding the status and need for landscaping and irrigation services necessary to improve and update the City Hall campus. City Council was also apprised of the City's eligibility for Cal Water's Lawn-to-Garden rebate program in the amount of $48,897 and received a landscape design plan with proposed plant palettes from a locally renowned landscape architect skilled in selection of drought tolerant and native plants, who was retained by the City's landscape maintenance contractor. The landscape design plan is consistent with the requirements of Cal Water's Lawn-to-Garden program. On April 8, 2024, the City Council approved the acceptance of Cal Water's 2024 Lawn-to-Garden Rebate for implementing refreshed water wise planting and irrigation in and around City Hall campus.

ATTACHMENT A
City Attorney Statement of Legal Authority

Patrick T. Donegan
Of Counsel
(310) 220-2172
Patrick.Donegan@bbklaw.com

File No. 65277.00004

October 4, 2024

VIA E-MAIL

Susana Arredondo
Executive Officer
California Regional Water Quality Control Board
Los Angeles Region
320 West 4th Street, Suite 200
Los Angeles, CA 90013-1105
[Susana.Arredondo@waterboards.ca.gov]

Re: Certification of Legal Authority of the City of Rolling Hills to Implement and Enforce the Requirements of 40 C.F.R. § 122.26(d)(2)(i)(A-F) and Order No. R4-2021-0105 NPDES Permit CAS004004

Dear Ms. Arredondo:

The City of Rolling Hills ("City"), by and through its City Attorney, hereby submits the following certification ("Statement"), pursuant to Section VI.B.1-B.2., of the MS4 Permit for Los Angeles County, Order No. R4-2021-0105 (NPDES Permit No. CAS004004), issued by the California Regional Water Quality Control Board, Los Angeles Region ("RWQCB"), entitled "Waste Discharge Requirements and National Permit Discharge Elimination System (NPDES) Permit for Municipal Separate Storm Sewer System ("MS4") Discharges within the Coastal Watersheds of Los Angeles and Ventura Counties" ("Permit").

The City is one of the co-permittees under the Permit. Section VI.B.1-B.2., of the Permit requires:

Each Permittee must submit a *statement certified by its chief legal counsel that the Permittee has the legal authority within its jurisdiction to implement and enforce each of the requirements contained in 40 CFR § 122.26(d)(2)(i)(A-F) and this Order. Each Permittee shall submit this certification annually as part of its Annual Report beginning with the first Annual Report required under this Order. These statements must include:*

i. Citation of applicable municipal ordinances or other appropriate legal authorities and their relationship to the requirements of 40 CFR § 122.26(d)(2)(i)(A)-(F) and of this Order; and

ii. Identification of the local administrative and legal procedures available to mandate compliance with applicable municipal ordinances identified in subsection (i) above and therefore with the conditions of this Order, and a *statement as to whether enforcement actions can be completed administratively or whether they must be commenced and completed in the judicial system.*

The purpose of this Statement is to describe the City's compliance with Section VI.B.1-B.2. As discussed in further detail herein, it is my opinion that the City has the necessary legal authority to implement the Permit and to control and prohibit discharges of pollutants into the Municipal Separate Storm Sewer System ("MS4"). However, this Statement is not, nor should it be construed as, a waiver of any rights that the City may have relating to the Permit.

1. Legal Authority Statement

We have reviewed the City's applicable ordinances in conjunction with this statement. In our opinion, the City has the necessary legal authority to comply with the legal requirements imposed upon it under the Permit, consistent with the requirements set forth in the U.S. Environmental Protection Agency's regulations promulgated under the Clean Water Act, and, specifically, 40 C.F.R. § 122.26(d)(2)(i)(A-F), and to the extent permitted by state and federal law and subject to the limitations on municipal action under the California and United States Constitutions, except as noted herein.

The City, as a general law city, has broad general police powers under the California Constitution to enact legislation for health and public welfare of the community to the extent not preempted by federal or state law. The primary source of the City's authority is Article 11, § 7 of the California Constitution. The City also has authority under § 13002 of the California Water Code to adopt and enforce ordinances conditioning, restricting and limiting activities which might degrade the quality of waters of the State. In addition, the City adopted ordinances for the purpose of ensuring that it has adequate legal authority to implement and enforce its storm water control program. The City has the authority under the California Constitution and state law to enact and enforce these ordinances, and these ordinances were duly enacted.

2. Ordinances

The City has adopted ordinances related to the regulation of urban runoff to control and prohibit discharges of pollutants into the MS4 and to comply with the requirements of the Permit applicable to it including Section IX.B.5., as well as, to the extent applicable, 40 C.F.R. § 122.26 (d)(2)(i)(A)-(F). The City's Storm Water Management and Discharge Control Ordinance (Chapter 54 of Title 5 of the Santa Paula Municipal Code ("SPMC")) is the principal City ordinance addressing the control of urban runoff. Under this ordinance, the City has the necessary legal authority to do the following:

i. 40 C.F.R. § 122.26(d)(2)(i)(A); Permit Section VI.B.1.a.: Control the contribution of pollutants to its MS4 from storm water discharges associated with industrial and construction activity and control the quality of storm water discharged from industrial and construction sites. This requirement applies both to industrial and construction sites with coverage under an NPDES permit, as well as to those sites that do not have coverage under an NPDES permit:

RHMC 8.38.040 – Prohibited Activities; RHMC 8.38.060 – Pollution Prevention Measures; RHMC 8.38.070 – Requirements for New Development and Redevelopment Projects; RHMC 8.38.080 – Requirements for Industrial/Commercial and Construction Activities

ii. 40 C.F.R. § 122.26(d)(2)(i)(C); Permit Section VI.B.1.b.: Prohibit all non-storm water discharges through the MS4 to receiving waters not otherwise authorized or conditionally exempt pursuant to Part III.A:

RHMC 8.38.040 – Prohibited Activities; RHMC 8.38.050 – Exempted Discharges or Conditionally Exempted Discharges

iii. 40 C.F.R. § 122.26(d)(2)(i)(B); Permit Section VI.B.1.c.: Prohibit and eliminate illicit discharges and illicit connections to the MS4:

RHMC 8.38.040 – Prohibited Activities; RHMC 8.38.090 – Enforcement

iv. 40 C.F.R. § 122.26(d)(2)(i)(C); Permit Section VI.B.1.d.: Control the discharge of spills, dumping, or disposal of materials other than storm water to its MS4:

RHMC 8.38.040 – Prohibited Activities; RHMC 8.38.050 – Exempted Discharges or Conditionally Exempted Discharges; RHMC 8.38.060 – Pollution Prevention Measures; RHMC 8.38.070 – Requirements for New Development and Redevelopment Projects; RHMC 8.38.080 – Requirements for Industrial/Commercial and Construction Activities; RHMC 8.38.090 – Enforcement

v. 40 C.F.R. § 122.26(d)(2)(i)(E); Permit Section VI.B.1.e.: Require compliance with conditions in Permittee ordinances, permits, contracts or orders (i.e., hold dischargers to its MS4 accountable for their contributions of pollutants and flows):

RHMC 8.38.040 – Prohibited Activities; RHMC 8.38.050 – Exempted Discharges or Conditionally Exempted Discharges; RHMC 8.38.060 – Pollution Prevention Measures; RHMC 8.38.070 – Requirements for New Development and Redevelopment Projects; RHMC 8.38.080 – Requirements for Industrial/Commercial and Construction Activities; RHMC 8.38.090 – Enforcement; RHMC Chapter 1.24 – General Penalty

vi. 40 C.F.R. § 122.26(d)(2)(i)(E)-(F); Permit Section VI.B.1.f.: Utilize enforcement mechanisms to require compliance with applicable ordinances, permits, contracts, or orders:

RHMC 8.38.090 – Enforcement; RHMC Chapter 1.24 – General Penalty

vii. 40 C.F.R. § 122.26(d)(2)(i)(D); Permit Section VI.B.1.g.: Control the contribution of pollutants from one portion of the shared MS4 to another portion of the MS4 through interagency agreements among co-permittees:

RHMC 8.38.010 – Definitions (defining MS4 to include City and County systems);RHMC 8.38.040 – Prohibited Activities; RHMC 8.38.050 – Exempted Discharges or Conditionally Exempted Discharges; RHMC 8.38.060 – Pollution Prevention Measures; RHMC 8.38.070 – Requirements for New Development and Redevelopment Projects; RHMC 8.38.080 – Requirements for Industrial/Commercial and Construction Activities; RHMC 8.38.090 – Enforcement; RHMC Chapter 1.24 – General Penalty; Government Code § 6502 – Authority for Agreement; Out-of-State Agencies; Government Code § 23004 – Powers, Enumeration

viii. 40 C.F.R. § 122.26 (d)(2)(i)(D); Permit Section VI.B.1.h.: Control of the contribution of pollutants from one portion of the shared MS4 to another portion of the MS4 through interagency agreements with other owners of the MS4 such as the State of California Department of Transportation:

RHMC 8.38.010 – Definitions (defining MS4 to include City and County systems);RHMC 8.38.040 – Prohibited Activities; RHMC 8.38.050 – Exempted Discharges or Conditionally Exempted Discharges; RHMC 8.38.060 – Pollution Prevention Measures; RHMC 8.38.070 – Requirements for New Development and Redevelopment Projects; RHMC 8.38.080 – Requirements for Industrial/Commercial and Construction Activities; RHMC 8.38.090 – Enforcement; RHMC Chapter 1.24 – General Penalty; Government Code § 6502 – Authority for Agreement; Out-of-State Agencies; Government Code § 23004 – Powers, Enumeration

ix. 40 C.F.R. § 122.26(d)(2)(i)(F); Permit Section VI.B.1.i.: Carry out all inspections, surveillance, and monitoring procedures necessary to determine compliance and noncompliance with applicable municipal ordinances, permits, contracts and orders, and with the provisions of this Order, including the prohibition of non-storm water discharges into the MS4 and receiving waters. This means the Permittee must have authority to enter, monitor, inspect, take measurements, review and copy records, and require regular reports from entities discharging into its MS4:

RHMC 8.38.090 – Enforcement, subdivisions A and B

x. 40 C.F.R. § 122.26(d)(2)(i)(E); Permit Section VI.B.1.j.: Require the use of control measures to prevent or reduce the discharge of pollutants to achieve water quality standards/receiving water limitations:

RHMC 8.38.040 – Prohibited Activities; RHMC 8.38.050 – Exempted Discharges or Conditionally Exempted Discharges; RHMC 8.38.060 – Pollution Prevention Measures; RHMC

8.38.070 – Requirements for New Development and Redevelopment Projects; RHMC 8.38.080 – Requirements for Industrial/Commercial and Construction Activities; RHMC 8.38.090 – Enforcement; RHMC Chapter 1.24 – General Penalty; RHMC Title 17 – Zoning

xi. 40 C.F.R. § 122.26(d)(2)(i)(E); Permit Section VI.B.1.k.: Require that structural Best Management Practices (BMPs) are properly operated and maintained:

RHMC 8.38.060 – Pollution Prevention Measures; RHMC 8.38.070 – Requirements for New Development and Redevelopment Projects; RHMC 8.38.080 – Requirements for Industrial/Commercial and Construction Activities; RHMC 8.38.090 – Enforcement; RHMC Chapter 1.24 – General Penalty

xii. 40 C.F.R. § 122.26(d)(2)(i)(E); Permit Section VI.B.1.l.: Require documentation on the operation and maintenance of structural BMPs and their effectiveness in reducing the discharge of pollutants to the MS4

RHMC 8.38.070 – Requirements for New Development and Redevelopment Projects; RHMC 8.38.080 – Requirements for Industrial/Commercial and Construction Activities; RHMC 8.38.090 – Enforcement

3. Implementation

Some of the City's ordinances are implemented through permit programs and others are implemented as regulatory programs. Under each ordinance, one or more City bodies, departments or department directors are authorized and directed in each ordinance to take the actions contemplated by the ordinance (*e.g.*, to consider evidence and make findings, to issue or deny permits, to impose conditions on projects, to inspect, to take enforcement action, etc.).

The City's Storm Water Ordinance (Chapter 8.38 of Title 8 of the RHMC) is the principal City ordinance addressing the control of stormwater and urban runoff. This ordinance is regulatory, and applies to specified new and existing residential and business communities and associated facilities and activities, as well as new development and redevelopment, and all other specified new and existing facilities and activities that threaten to discharge pollutants within the boundaries of the City and within its regulatory jurisdiction, whether or not a City permit or approval is required. The City's Storm Water Ordinance also contains discharge prohibitions and requirements for the implementation of BMPs and other requirements necessary to implement the Permit.

Other City departments require compliance with the City's Storm Water Ordinance as a condition for issuance of relevant City permits. City departments may also impose specific conditions of approval consistent with the City's Storm Water Ordinance. All City environmental ordinances are also implemented, in part, through the application of the California Environmental Quality Act (CEQA) process to proposed projects.

4. Administrative and Judicial/Legal Procedures

In addition to the above authority, the City has in place various legal and administrative procedures to assist in enforcing the various urban runoff related Ordinances, including the following:

A. Administrative Remedies

- General Penalties (RHMC Chapter 1.24 – General Penalty).
- Administrative Penalties and Citations (RHMC Chapter 1.20 – Citation Procedure; RHMC Chapter 1.25 – Administrative Citations; RHMC 8.38.090 – Enforcement).

B. Nuisance Remedies

- Public nuisance under State law.
- City nuisance abatement procedures (RHMC Chapter 8.12 – Public Nuisances; RHMC 8.38.090 – Enforcement, subdivision C, E).

C. Criminal Remedies

- Misdemeanor citations/prosecution (RHMC Chapter 1.20 – Citation Procedure; RHMC Chapter 1.24 – General Penalty).

D. Equitable Remedies

- Injunctive relief under State law and the SPMC (RHMC 8.38.090 – Enforcement, subdivision E).
- Declaratory relief under State law.

E. Other Civil Remedies

- Federal law claims (e.g., Clean Water Act and Resource Conservation and Recovery Act Citizen Suits).
- Remedies under the California Government Code.
- RHMC 8.38.090 – Enforcement, subdivision I.
- Violations of the City's Storm Water Ordinance are deemed a "public nuisance," in which case enforcement actions can be completed administratively or judicially when necessary.

Please contact me if you have any questions or if you need any additional information regarding the City's legal authority to enforce the Permit.

Sincerely,

Patrick T. Donegan
for BEST BEST & KRIEGER LLP

PTD:SDJ

ATTACHMENT B
Machado Lake Trash TMDL Reporting Form

Total Storm Year Trash Discharge by Reporting Period						
Col. 1	Col. 2		Col. 3		Col. 4	Col. 5
Reporting Period	Annual Trash Discharge Rate (gal. per year)	Annual Trash Generation Rate (gal. per year)[1]	Effluent Limitation Percent Reduction	Final Percent Reduction of Trash in City	Compliance	Comments
July 2023 - June 2024	0.00	2860.00	100%	100.00%	YES	Figure rounded to the nearest tenth of a percent
Footnotes:						
1. Rolling Hills conducted a trash monitoring program from July 2009-July 2011 by conducting semi-annual trash collections on residential road/equestrian trails (during the rainy season and dry season). The Annual Trash Generation Rate used in this report is the average of that 2-year monitoring data set (2,860 gal. per year).						
Notations:						
Form	Continue to add to this form for each annual reporting period					
Column 1:	Reporting Period: Part 7.1.(C)(1) of Order No. 01-182 as amended by Order No. R4-2009-0130					
Column 2:	As calculated pursuant to Part 7.1.(B)(1)(b)(2) of Order No. 01-182 as amended by Order No. R4-2009-0130					
	Alternative approaches per Part 7.1.(B)(1)(b)(3) must be approved in advance by the Executive Officer					
Column 3:	Effluent Limitation per Part 7.1, Appendix 7-1, Table 1a or 1b, of Order No. 01-182 as amended by Order No. R4-2009-0130					
Column 4:	Compliance - Yes, if total storm year trash discharge is less than or equal to applicable Interim or Final Effluent Limitation					
Column 5:	Provide comments, if necessary					

Rain Gage Station ID ROLLING HILLS 3.9 SE, CA US						
Total Trash Discharged to Machado Lake						
Col. 1	Col. 2	Col. 3	Col. 4	Col. 6	Col. 7	Col. 8
Monitoring Site	Date of monitoring event[1]	Date of preceding Storm Event	Precipitation Depth inches	Amount of Trash Collected from Site (gallons)	Trash Discharge (gal. per year)	Comments
#1 Sepulveda Canyon	11/20/23	11/16/23	0.47	0.0		After rain event
#2 Black Water Canyon	11/20/23	11/16/23	0.47	0.0		After rain event
#3 Upper Bent Spring Canyon	11/20/23	11/16/23	0.47	0.0		After rain event
#4 Unnamed Canyon 1	11/20/23	11/16/23	0.47	0.0		After rain event
#5 Unnamed Canyon 2	11/20/23	11/16/23	0.47	0.0		After rain event
#6 Unnamed Canyon 3	11/20/23	11/16/23	0.47	0.0		After rain event
#7 Aqua Magnon Canyon	11/20/23	11/16/23	0.47	0.0		After rain event
Total Year 23-24 Trash Collected				**0.00**	**0.00**	{amount of trash recovered in gallons}

Footnotes:

1. The Regional Board (June 3, 2021) approved the City's request to reduce the monitoring frequency to "once a year immediately following the first major storm of the year".

Notations:

Form	Add additional rows for storm events, if necessary
Rainfall Station	Name of rainfall station used, indicate only the L.A. County station number
Total Storm Year Trash Discharge = Sum of individual storm event discharges for reporting period (July 1 - June30).	
Col. 1	Monitoring location
Col. 2	Date of Monitoring Event
Col. 3	Date of storm event with 0.25 inch or more of rainfall
Col. 4	Depth of rainfall taken from nearest rainfall station (in.)
Col. 6	Amount of trash recovered from monitoring sites, if any (gal.)
Col. 7	Total Storm year Discharge = trash captured from all monitoring events extrapolated to watershed area
Col. 8	Provide comments, if necessary

ATTACHMENT C
Santa Monica Bay Debris TMDL Reporting Form

Total Storm Year Trash Discharge by Reporting Period						
Col. 1	Col. 2		Col. 3		Col. 4	Col. 5
Reporting Period	Annual Trash Discharge Rate (gal. per year)	Annual Trash Generation Rate (gal. per year)[2]	Effluent Limitation Percent Reduction	Final Percent Reduction of Trash in City	Compliance	Comments
July 2023 - June 2024	0.00	1408.00	100%	100.00%	YES	Figure rounded to the nearest tenth of a percent
Footnotes:						
1. The Regional Board (September 3, 2013) approved the City's Santa Monica Bay (SMB) TMRP finding that the City may utilize the Machado Lake TMRP previously approved by the Regional Board and the resulting monitoring data to establish compliance with the SMB TMDL. The City was directed to submit separate annual monitoring reports for the SMB TMDL using the data obtained from the Machado Lake TMRP.						
Notations:						
Form	Continue to add to this form for each annual reporting period					
Column 1:	Reporting Period: Part 7.1.(C)(1) of Order No. 01-182 as amended by Order No. R4-2009-0130					
Column 2:	As calculated pursuant to Part 7.1.(B)(1)(b)(2) of Order No. 01-182 as amended by Order No. R4-2009-0130					
	Alternative approaches per Part 7.1.(B)(1)(b)(3) must be approved in advance by the Executive Officer					
Column 3:	Effluent Limitation per Part 7.1, Appendix 7-1, Table 1a or 1b, of Order No. 01-182 as amended by Order No. R4-2009-0130					
Column 4:	Compliance - Yes, if total storm year trash discharge is less than or equal to applicable Interim or Final Effluent Limitation					
Column 5:	Provide comments, if necessary					

Rain Gage Station ID ROLLING HILLS 3.9 SE, CA US

Total Trash Discharged to Santa Monica Bay Watershed

Col. 1	Col. 2	Col. 3	Col. 4	Col. 6	Col. 7	Col. 8
Monitoring Site	Date of monitoring event[1 2]	Date of preceding Storm Event	Precipitation Depth inches	Amount of Trash Collected from Site (gallons)	Trash Discharge (gal. per year)[2]	Comments
#1 Sepulveda Canyon	11/20/23	11/16/23	0.47	0.0		After rain event
#2 Black Water Canyon	11/20/23	11/16/23	0.47	0.0		After rain event
#3 Upper Bent Spring Canyon	11/20/23	11/16/23	0.47	0.0		After rain event
#4 Unnamed Canyon 1	11/20/23	11/16/23	0.47	0.0		After rain event
#5 Unnamed Canyon 2	11/20/23	11/16/23	0.47	0.0		After rain event
#6 Unnamed Canyon 3	11/20/23	11/16/23	0.47	0.0		After rain event
#7 Aqua Magnon Canyon	11/20/23	11/16/23	0.47	0.0		After rain event
Total Year 23-24 Trash Collected				**0.00**	**0.00**	{(amount of trash recovered in gallons)* 0.64 sq mi trib to SMB} / 1.3 sq mi trib to ML

Footnotes:

1. The Regional Board (September 3, 2013) approved the City's Santa Monica Bay (SMB) TMRP finding that the City may utilize the Machado Lake TMRP previously approved by the Regional Board and the resulting monitoring data to establish compliance with the SMB TMDL. The City was directed to submit separate annual monitoring reports for the SMB TMDL using the data obtained from the Machado Lake TMRP.

2. Equation 2 from Rolling Hills TMRP 2019 which scales the discharge to Santa Monica Bay based on data from Machado Lake based on proportionate watershed areas in the City.

Notations:

Form	Add additional rows for storm events, if necessary
Rainfall Station	Name of rainfall station used, indicate only the L.A. County station number
Total Storm Year Trash Discharge = Sum of individual storm event discharges for reporting period (July 1 - June30).	
Col. 1	Monitoring location
Col. 2	Date of Monitoring Event
Col. 3	Date of storm event with 0.25 inch or more of rainfall
Col. 4	Depth of rainfall taken from nearest rainfall station (in.)
Col. 6	Amount of trash recovered from monitoring sites, if any (gal.)
Col. 7	Total Storm year Discharge = trash captured from all monitoring events extrapolated to watershed area
Col. 8	Provide comments, if necessary

ATTACHMENT D
2023-24 Sepulveda Canyon Continuous Flow Monitoring Data Summary Table

Date	24hr Rainfall (inches)	Event Flow Volume (cubic feet)	Cumulative Flow Volume (cubic feet)
8/7/23	0.01	-	-
8/15/23	0.01	-	-
8/20/23	1.96	-	-
8/21/23	1.09	-	-
9/2/23	0.06	-	-
9/6/23	0.20	-	-
9/16/23	0.04	-	-
9/17/23	0.01	-	-
9/25/23	0.01	-	-
9/30/23	0.01	-	-
10/26/23	0.01	-	-
11/15/23	0.29	-	-
11/16/23	0.02	-	-
11/17/23	0.01	-	-
11/18/23	0.08	-	-
11/19/23	0.03	-	-
11/25/23	0.01	-	-
12/18/23	0.05	-	-
12/19/23	0.15	-	-
12/20/23	0.64	-	-
12/21/23	1.48	2,689.79	2,689.79
12/22/23	0.62	4,245.93	6,935.72
12/23/23	0.01	-	6,935.72
12/28/23	0.01	-	6,935.72
12/30/23	0.52	-	6,935.72
12/31/23	0.01	-	6,935.72
1/3/24	0.35	-	6,935.72
1/18/24	0.01	-	6,935.72
1/20/24	1.06	-	6,935.72
1/21/24	0.07	-	6,935.72
1/22/24	1.70	11,094.88	18,030.60
1/25/24	0.10	437.57	18,468.17
2/1/24	1.60	78,852.51	97,320.68
2/2/24	**No Rainfall Data**	-	97,320.68
2/3/24		-	97,320.68
2/4/24	1.67	42,050.35	139,371.03
2/5/24	**No Rainfall Data**	260,726.30	400,097.33
2/6/24	3.36	76,306.72	476,404.05
2/7/24	1.55	9,137.09	485,541.14
2/8/24	0.06	2,215.20	487,756.34
2/9/24	0.05	235.95	487,992.29
2/15/24	0.01	-	487,992.29
2/19/24	1.13	3,076.16	491,068.45
2/20/24	0.99	27,546.51	518,614.96
2/21/24	0.73	51,354.47	569,969.43
2/26/24	0.06	607.48	570,576.92
2/27/24	0.01	456.10	571,033.02
3/2/24	0.24	542.87	571,575.89
3/3/24	0.24	460.93	572,036.82
3/6/24	0.79	4,562.82	576,599.64
3/7/24	0.01	617.01	577,216.65
3/23/24	0.19	36.51	577,253.16
3/29/24	0.07	-	577,253.16
3/30/24	1.34	5,826.75	583,079.91
3/31/24	1.02	48,081.88	631,161.80
4/5/24	0.15	155.54	631,317.33
4/13/24	0.18	1.39	631,318.72
4/14/24	0.32	86.67	631,405.39
4/15/24	0.01	6.96	631,412.35
5/5/24	0.13	**No Flow Data In Range[1]**	
6/2/24	0.01		
6/7/24	0.01		
6/8/24	0.01		

Date	24hr Rainfall (inches)	Event Flow Volume (cubic feet)	Cumulative Flow Volume (cubic feet)
6/12/24	0.02		
Total	**26.59**	**631,412**	**631,412**
85% 24 Hour Rainfall Event (≥1.0')			
Measured flow volume associated with Rainfall Event ≥ 85% 24 Hour Rainfall Event			
Measured flow volume associated with Rainfall Event < 85% 24 Hour Rainfall Event			
1. Data not available after 4/30/2024 due to equipment malfunction.			

Rainfall Data So https://mesowest.utah.edu/cgi-bin/droman/download_api2.cgi?stn=RLHC1&hour1=23&min1=22&timetype=GMT&unit=0&gra
Alert ID/Station RLHC1
The 85th percentile, 24/hour storm event rainfall depths for Sepulveda Canyon is 1.0 based on the isohyetal map obtained from the 2006 LACDI

ATTACHMENT E
2022-23 Corrected Sepulveda Canyon Continuous Flow Monitoring Data Summary Table

Date	24hr Rainfall (inches)	Event Flow Volume (cubic feet)	Cumulative Flow Volume (cubic feet)
10/12/22	0.18	No Flow Data in Range	
10/15/22	0.04		
10/22/22	0.01		
11/2/22	0.14		
11/7/22	0.09		
11/8/22	0.54		
12/2/22	0.26	-	-
12/5/22	0.05	-	-
12/7/22	0.05	-	-
12/11/22	0.59	-	-
12/12/22	0.59	-	-
12/28/22	0.76	-	-
12/31/22	0.12	-	-
1/1/23	1.02	13	13
1/3/23	1.85	757	769
1/4/23	0.60	481	1,250
1/5/23	0.87	37,142	38,392
1/6/23	0.00	41,245	79,637
1/7/23	0.00	30,403	110,040
1/8/23	0.00	29,895	139,934
1/9/23	0.00	22,008	161,942
1/10/23	1.08	3,390	165,332
1/11/23	0.12	-	165,332
1/14/23	1.44	20,393	185,725
1/15/23	0.47	28	185,753
1/16/23	0.48	17,949	203,702
1/19/23	0.04	-	203,702
1/30/23	0.23	-	203,702
2/5/23	0.03	-	203,702
2/23/23	0.27	-	203,702
2/24/23	1.33	4	203,706
2/25/23	1.51	48,290	251,996
2/26/23	0.03	17	252,013
2/27/23	0.35	35	252,048
2/28/23	0.10	-	252,048
3/1/23	0.20	327	252,375
3/10/23	1.25	743	253,118
3/13/23	0.04	-	253,118
3/14/23	1.50	6,324	259,442
3/15/23	1.33	257,768	517,211
3/20/23	0.14	-	517,211
3/20/23	0.06	-	517,211
3/21/23	1.02	10,290	527,501
3/23/23	0.12	-	527,501
3/29/23	0.84	1,008	528,508
3/30/23	0.22	30	528,538
4/13/23	0.10	-	528,538
5/1/23	0.06	-	528,538
5/4/23	0.39	-	528,538
5/5/23	0.08	-	528,538
5/14/23	0.01	-	528,538
5/17/23	0.01	-	528,538
5/23/23	0.07	-	528,538
5/25/23	0.02	-	528,538
5/29/23	0.03	-	528,538

Date	24hr Rainfall (inches)	Event Flow Volume (cubic feet)	Cumulative Flow Volume (cubic feet)
6/5/23	0.01	-	528,538
6/7/23	0.15	-	528,538
6/11/23	0.02	-	528,538
6/15/23	0.01	-	528,538
6/18/23	0.01	-	528,538
Total	**22.93**	**528,538**	**528,538**

85% 24 Hour Rainfall Event (≥1.0')
Measured flow volume associated with Rainfall Event ≥ 85% 24 Hour Rainfall Event
Measured flow volume associated with Rainfall Event < 85% 24 Hour Rainfall Event

Rainfall Data So http://www.ladpw.org/wrd/Precip/alertlist.cfm

Alert ID/Station 2570300 - Rolling Hills (FS 56) Precip (Ref. ID 1011B)

The 85th percentile, 24/hour storm event rainfall depths for Sepulveda Canyon is 1.0 based on the isohyetal map obtained fro

City of Rolling Hills INCORPORATED JANUARY 24, 1957

Agenda Item No.: 8.H
Mtg. Date: 11/25/2024

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **CHRISTIAN HORVATH, CITY CLERK / EXECUTIVE ASSISTANT TO CITY MANAGER**

THRU: **KARINA BAÑALES, CITY MANAGER**

SUBJECT: **FOR SECOND READING AND ADOPTION: ADOPT BY TITLE ONLY ORDINANCE NO. 385 AMENDING CHAPTER 17.28 OF THE MUNICIPAL CODE REGARDING ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS TO COMPLY WITH RECENT CHANGES IN STATE LAW; AND FINDING THE ACTION TO BE STATUTORILY EXEMPT FROM CEQA UNDER SECTION 21080.17 OF THE PUBLIC RESOURCES CODE**

DATE: **November 25, 2024**

BACKGROUND:

In recent years, the California Legislature has approved, and the Governor has signed into law, a number of bills that, among other things, amended various sections of the Government Code to impose new limits on local authority to regulate ADUs and JADUs. In 2024, the California Legislature approved, and the Governor signed into law, two new bills — AB 2533 and SB 1211 — that further amend state ADU law as summarized below.

AB 2533 – Unpermitted ADUs and JADUs

Subject to limited exceptions, existing state law prohibits a city from denying a permit to legalize an unpermitted ADU that was constructed before January 1, 2018, if the denial is based on the ADU not complying with applicable building, state, or local ADU standards. One exception allows a city to deny a permit to legalize if the city makes a written finding that correcting the violation is necessary to protect the health and safety of the public or the occupants of the structure.

AB 2533 changes this by: (1) expanding the above prohibition to also include JADUs;

(2) moving the construction-cutoff date from January 1, 2018, to January 1, 2020; and (3) replacing the above exception with a requirement that local agencies find that correcting the violation is necessary to comply with the standards specified in Health and Safety Code section 17920.3 (Substandard Buildings). (See amended Gov. Code, § 66332(a)–(f).)

SB 1211 – Replacement Parking Requirements; Multifamily ADUs

Replacement Parking

Existing state law prohibits the City from requiring off-street parking spaces to be replaced when a garage, carport, or covered parking structure is demolished in conjunction with the construction of, or conversion to, an ADU.

SB 1211 amends this prohibition to now also prohibit a city from requiring replacement parking when an uncovered parking space is demolished for or replaced with an ADU. (See amended Gov. Code, § 66314(d)(11).)

Multifamily ADUs

SB 1211 further defines *livable space* in connection with converted ADUs inside a multifamily dwelling structure. Existing state law requires the City to ministerially approve qualifying building-permit applications for ADUs within "portions of existing multifamily dwelling structures that are not used as livable space, including, but not limited to, storage rooms, boiler rooms, passageways, attics, basements, or garages …." The term "livable space" is not defined by existing state ADU law.

SB 1211 changes this by adding a new definition: "'Livable space' means a space in a dwelling intended for human habitation, including living, sleeping, eating, cooking, or sanitation." (See amended Gov. Code, § 66313(e).)

SB 1211 also increases the number of detached ADUs that lots with an existing multifamily dwelling can have. Existing state law allows a lot with an existing or proposed multifamily dwelling to have up to two detached ADUs.

Under SB 1211, a lot with an *existing* multifamily dwelling can have up to eight detached ADUs, or as many detached ADUs as there are primary dwelling units on the lot, whichever is less. (See amended Gov. Code, § 66323(a)(4)(A)(ii).) SB 1211 does not alter the number of ADUs that a lot with a *proposed* multifamily dwelling can have — the limit remains at two. (See amended Gov. Code, § 66323(a)(4).)

Landscaping Requirements

Other than addressing the items affected by AB 2533 and SB 1211, the Ordinance remains largely unchanged with exception to the landscape section which has been deleted. The section requires an abundant amount of vegetation to be planted around an ADU, which may be in conflict with recent changes to Fire Department requirements to keep buildings away from fire fuel. Additionally, new trees could cause view preservation concerns with neighboring properties. Deleting the section does not preclude owners from planting vegetation around an ADU so long as Fire Department requirements are met and neighboring views are protected.

Other Changes

- *"Livable space"*: Added definition.
- *Fees:* Clarification that the City may charge a fee, including "the costs of adopting or amending the city's ADU ordinance. The ADU-permit processing fee is determined by the director of community development and approved by the city council by resolution."
- *Septic System*: "If the ADU or JADU will connect to an onsite wastewater-treatment system, the owner must include with the application a percolation test completed within the last five years or, if the percolation test has been recertified, within the last 10 years."
- *Owner Occupancy*: No longer required if an ADU meets the Ordinance and was created on or after January 1, 2020.
- *Setbacks*: Changed to be consistent with the setback of an existing structure, if existing structure is nonconforming. If no existing structure, then the setback remains 4 feet for side and rear, and 30 feet for front yard setback.
    - This section was deleted but should be considered: "If the front yard setback is the only location on the lot where an ADU may be lawfully constructed, then the ADU may encroach into the required front yard setback as necessary to enable the construction of an eight hundred square foot unit."
- *Windows and Doors*: Cannot have direct line of sight to an adjoining residential property.
- *Allowed Stories*: One story allowed, however, if the ADU is attached to a primary residence with more than one story (e.g., basement), then it may also have a basement.
- *Utilities*: Clarification that utilities may need to be separate from main residence and subject to connection and fee requirements of the utility provider.
- *Formatting Changes*: Minor formatting changes were made throughout as provided in the redlined version (Attachment 2).

Next Steps & Recommendation

Both AB 2533 and SB 1211 take effect January 1, 2025. To remain valid, the City's ADU ordinance must comply with requirements imposed by AB 2533 and SB 1211. Adopting the proposed Ordinance No. 385 ensures that the City's ADU ordinance will be valid under AB 2533 and SB 1211.

ENVIRONMENTAL REVIEW:

Under California Public Resources Code section 21080.17, CEQA does not apply to the

adoption of an ordinance by a city or county implementing the provisions of Article 2 of Chapter 13 of Division 1 of Title 7 of the Government Code, which is California's ADU law and which also regulates JADUs, as defined by section 66313. Therefore, the adoption of the proposed ordinance is statutorily exempt from CEQA in that it implements state ADU law.

DISCUSSION:
On November 11, the City Council unanimously approved (with Councilmembers Black and Wilson absent) the Introduction for first reading by title only Ordinance No. 385 with the following revisions:

1.) Section 17.28.050 (I) dealing with rent reporting is deleted in its entirety and replaced with the following:
(I) Occupancy Reporting. With a building-permit application, the applicant must provide the City the applicant's intention regarding the occupancy plans for the ADU or JADU. Within 90 days after each January 1 following issuance of the building permit, the owner must report whether or not the ADU or JADU was occupied by a tenant during the prior year.
2.) All references to the Community Development Director or Director shall include the following additional language "or other City employee as determined or designated by the City Manager."
3.) Ensure that the references to other subsections of the ordinance are accurate and that the blank placeholders that appeared in the online version of the agenda are corrected.

FISCAL IMPACT:
The ordinance amendment brings the Municipal Code into compliance with State law which protects the City from legal challenges.

RECOMMENDATION:

Approve as presented.

ATTACHMENTS:
385_ADU_Ordinance_F_A.pdf

ORDINANCE NO. 385

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROLLING HILLS AMENDING CHAPTER 17.28 OF THE ROLLING HILLS MUNICIPAL CODE REGARDING ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA

WHEREAS, the City of Rolling Hills, California ("City") is a municipal corporation, duly organized under the California Constitution and laws of the State of California; and

WHEREAS, the Planning and Zoning Law authorizes local agencies to act by ordinance to provide for the creation and regulation of accessory dwelling units ("ADUs") and junior accessory dwelling units ("JADUs"); and

WHEREAS, in 2019, the California Legislature approved, and the Governor signed into law a number of bills ("2019 ADU Laws") that, among other things, amended Government Code section 65852.2 and 65852.22 to impose new limits on local authority to regulate ADUs and JADUs; and

WHEREAS, in February 2020, the City Council adopted Ordinance Nos. 364U and 364, which updated the City's ADU and JADU regulations (contained in Chapter 17.28 of the Rolling Hills Municipal Code) to comply with the 2019 ADU Laws; and

WHEREAS, in August 2022, the City Council adopted Ordinance No. 376, which further amended the City's ADU and JADU regulations to comply with state law, including Assembly Bills 345 and 3182; and

WHEREAS, in September 2022, the Legislature approved, and the Governor signed into law, Senate Bill 897 ("SB 897"), which imposed further restrictions on local authority to regulate ADUs and JADUs, including with respect to height limits, setbacks, application review and denial procedures, unpermitted structures, and JADU configurations; and

WHEREAS, in December 2022 and January 2023, the City Council adopted Ordinance Nos. 381U and 381, respectively, which updated the City's ADU and JADU regulations (contained in Chapter 17.28 of the Rolling Hills Municipal Code) to comply with SB 897; and

WHEREAS, in 2024, the California Legislature approved, and the Governor signed into law, two new bills — AB 2533 and SB 1211 — that further amend state ADU law with respect to an unpermitted ADU and JADU, replacement parking, and multifamily ADU requirements.

WHEREAS, this ordinance ("Ordinance") amends the City's ADU and JADU regulations to comply with AB 2533 and SB 1211; and

WHEREAS, on October 15, 2024, the Planning Commission conducted a duly noticed public hearing to consider the Ordinance, wherein it considered the staff report, supporting documents, public testimony, and all appropriate information submitted with the Ordinance.

WHEREAS, on November 11, 2024, the City Council conducted a duly noticed public hearing to Consider the Ordinance, wherein it considered the staff report and supporting documents, Planning Commission's recommendation, public testimony, and all appropriate information submitted with the Ordinance; and

WHEREAS, all legal prerequisites to the adoption of the Ordinance have occurred.

NOW, THEREFORE, the City Council of the City of Rolling Hills does ordain as follows:

SECTION 1. Incorporation of Recitals. The recitals above are each incorporated by reference and adopted as findings by the City Council.

SECTION 2. CEQA. Under California Public Resources Code section 21080.17, the California Environmental Quality Act ("CEQA") does not apply to the adoption of an ordinance by a city or county implementing the provisions of section 65852.2 of the Government Code, which is California's ADU law and which also regulates JADUs, as defined by section 65852.22. Therefore, the Ordinance is statutorily exempt from CEQA in that the proposed ordinance implements the State's ADU law.

SECTION 3. General Plan. This Ordinance is, as a matter of law, consistent with the City's General Plan pursuant to Government Code Section 65852.2(a)(1)(C).

SECTION 4. Code Amendments. Chapter 17.28 of the Rolling Hills Municipal Code is hereby amended and restated to read in its entirety as provided in Exhibit "A," attached hereto and incorporated herein by reference.

SECTION 5. Submittal to HCD. The City Clerk shall submit a copy of this Ordinance to the Department of Housing and Community Development within 60 days after adoption.

SECTION 6. Severability. If any provision of this Ordinance or its application to any person or circumstance is held to be invalid, such invalidity has no effect on the other provisions or applications of the Ordinance that can be given effect without the invalid provision or application, and to this extent, the provisions of this Ordinance are severable. The City Council declares that it would have adopted this Ordinance irrespective of the invalidity of any portion thereof.

SECTION 7. Effective Date**.** This Ordinance takes effect 30 days following its adoption.

SECTION 8. Certification. The City Clerk is hereby directed to certify to the passage and adoption of this Ordinance; cause the same, or a summary thereof, to be published or posted in the manner required by law.

PASSED, APPROVED and **ADOPTED** this 11th day of November, 2024.

_____
Leah Mirsch, Mayor

ATTEST:

_____
Christian Horvath, City Clerk

APPROVED AS TO FORM:

_____
Patrick Donegan, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) §§
CITY OF ROLLING HILLS)

I, Christian Horvath, City Clerk of the City of Rolling Hills, California, do hereby certify that the foregoing Ordinance No. 385 was adopted at a regular meeting of the City Council of the City of Rolling Hills held on the 25th day of November, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Christian Horvath
City Clerk

EXHIBIT A

Amended ADU Regulations

(Follows this page)

Chapter 17.28 – ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS

17.28.010 – Purpose.

The purpose of this section is to allow and regulate accessory dwelling units (ADUs) and junior accessory dwelling units (JADUs) in compliance with Chapter 13 of Division 1 of Title 7 of the California Government Code.

17.28.020 – Effect of Conforming.

An ADU or JADU that conforms to the standards in this section will not be:

A. Deemed to be inconsistent with the city's general plan and zoning designation for the lot on which the ADU or JADU is located.

B. Deemed to exceed the allowable density for the lot on which the ADU or JADU is located.

C. Considered in the application of any local ordinance, policy, or program to limit residential growth.

D. Required to correct a nonconforming zoning condition, as defined in subsection 17.28.030 (H) below. This does not prevent the city from enforcing compliance with applicable building standards in accordance with Health and Safety Code section 17980.12.

17.28.030 – Definitions.

As used in this section, terms are defined as follows:

A. "Accessory dwelling unit" or "ADU" means an attached or a detached residential dwelling unit that provides complete independent living facilities for one or more persons and is located on a lot with a proposed or existing primary residence. An accessory dwelling unit also includes the following:

1. An efficiency unit, as defined by section 17958.1 of the California Health and Safety Code; and

2. A manufactured home, as defined by section 18007 of the California Health and Safety Code.

B. "Accessory structure" means a structure that is accessory and incidental to a dwelling located on the same lot.

C. “Complete independent living facilities” means permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the single-family or multifamily dwelling is or will be situated.

D. “Efficiency kitchen” means a kitchen that includes all of the following:

1. A cooking facility with appliances.

2. A food preparation counter and storage cabinets that are of a reasonable size in relation to the size of the JADU.

E. “Junior accessory dwelling unit” or “JADU” means a residential unit that satisfies all of the following:

1. It is no more than 500 square feet in size.

2. It is contained entirely within an existing or proposed single-family structure. An enclosed use within the residence, such as an attached garage, is considered to be a part of and contained within the single-family structure.

3. It includes its own separate sanitation facilities or shares sanitation facilities with the existing or proposed single-family structure.

4. If the unit does not include its own separate bathroom, then it contains an interior entrance to the main living area of the existing or proposed single-family structure in addition to an exterior entrance that is separate from the main entrance to the primary dwelling.

5. It includes an efficiency kitchen, as defined in subsection 17.28.030 (D).

F. “Livable space” means a space in a dwelling intended for human habitation, including living, sleeping, eating, cooking, or sanitation.

G. “Living area” means the interior habitable area of a dwelling unit, including basements and attics, but does not include a garage or any accessory structure.

H. “Nonconforming zoning condition” means a physical improvement on a property that does not conform with current zoning standards.

I. “Passageway” means a pathway that is unobstructed clear to the sky and extends from a street to one entrance of the ADU or JADU.

J. “Proposed dwelling” means a dwelling that is the subject of a permit application and that meets the requirements for permitting.

K. "Public transit" means a location, including, but not limited to, a bus stop or train station, where the public may access buses, trains, subways, and other forms of transportation that charge set fares, run on fixed routes, and are available to the public.

L. "Tandem parking" means that two or more automobiles are parked on a driveway or in any other location on a lot, lined up behind one another.

17.28.040 – Approvals.

The following approvals apply to ADUs and JADUs under this section:

A. **Building-Permit Only.** If an ADU or JADU complies with each of the general requirements in section 17.28.050 below, it is allowed with only a building permit in the following scenarios:

1. **Converted on Single-family Lot:** One ADU as described in this subsection (A)(1) and one JADU on a lot with a proposed or existing single-family dwelling on it, where the ADU or JADU:

(a) Is either: within the space of a proposed single-family dwelling; within the existing space of an existing single-family dwelling; or (in the case of an ADU only) within the existing space of an accessory structure, plus up to 150 additional square feet if the expansion is limited to accommodating ingress and egress; and

(b) Has exterior access that is independent of that for the single-family dwelling; and

(c) Has side and rear setbacks sufficient for fire and safety, as dictated by applicable building and fire codes.

(d) The JADU complies with the requirements of Government Code sections 66333 through 66339.

2. **Limited Detached on Single-family Lot:** One detached, new-construction ADU on a lot with a proposed or existing single-family dwelling (in addition to any JADU that might otherwise be established on the lot under subsection (A)(1) above), if the detached ADU satisfies each of the following limitations:

(a) The side- and rear-yard setbacks are at least four feet.

(b) The total floor area is 800 square feet or smaller.

(c) The peak height above grade does not exceed the applicable height limit in subsection 17.28.050 (B) below.

3. **Converted on Multifamily Lot:** One or more ADUs within portions of existing multifamily dwelling structures that are not used as livable space, including but not limited to storage rooms, boiler rooms, passageways, attics, basements, or garages, if each converted ADU complies with state building standards for dwellings. Under this subsection (A)(3), at least one converted ADU is allowed within an existing multifamily dwelling, up to a quantity equal to 25 percent of the existing multifamily dwelling units.

4. **Limited Detached on Multifamily Lot:** No more than two detached ADUs on a lot with a proposed multifamily dwelling, or up to eight detached ADUs on a lot with an existing multifamily dwelling, if each detached ADU satisfies all of the following:

   (a) The side- and rear-yard setbacks are at least four feet. If the existing multifamily dwelling has a rear or side yard setback of less than four feet, the city will not require any modification to the multifamily dwelling as a condition of approving the ADU.

   (b) The peak height above grade does not exceed the applicable height limit provided in subsection 17.28.050 (B) below.

   (c) If the lot has an existing multifamily dwelling, the quantity of detached ADUs does not exceed the number of primary dwelling units on the lot.

B. **ADU Permit.**

1. Except as allowed under subsection 17.28.040 (A) above, no ADU may be created without a building permit and an ADU permit in compliance with the standards set forth in sections 17.28.050 and 17.28.060 below.

2. The City may charge a fee to reimburse it for costs incurred in processing ADU permits, including the costs of adopting or amending the City's ADU ordinance. The ADU-permit processing fee is determined by the Director of Community Development or other City employee as determined or designated by the City Manager and approved by the City Council by resolution.

C. **Process and Timing.**

1. An ADU permit is considered and approved ministerially, without discretionary review or a hearing.

2. The city must approve or deny an application to create an ADU or JADU within 60 days from the date that the city receives a completed application. If the city has not approved or denied the completed application within 60 days, the application is deemed approved unless either:

   (a) The applicant requests a delay, in which case the 60-day time period is tolled for the period of the requested delay, or

   (b) When an application to create an ADU or JADU is submitted with a permit application to create a new single-family or multifamily dwelling on the lot, the city may delay acting on the permit application for the ADU or JADU until the city acts on the permit application to create the new single-family or multifamily dwelling, but the application to create the ADU or JADU will still be considered ministerially without discretionary review or a hearing.

3. If the city denies an application to create an ADU or JADU, the city must provide the applicant with comments that include, among other things, a list of all the defective or deficient items and a description of how the application may be remedied by the applicant. Notice of the denial and corresponding comments must be provided to the applicant within the 60-day time period established by subsection 17.28.040 (C)(2) above.

4. A demolition permit for a detached garage that is to be replaced with an ADU is reviewed with the application for the ADU and issued at the same time.

17.28.050 – General ADU and JADU Requirements.

The following requirements apply to all ADUs and JADUs that are approved under subsections 17.28.040 (A) or (B) above:

A. **Zoning.**

1. An ADU subject only to a building permit under subsection 17.28.040 (A) above may be created on a lot in a residential or mixed-use zone.

2. An ADU subject to an ADU permit under subsection 17.28.040 (B) above may be created on a lot that is zoned to allow single-family dwelling residential use or multifamily dwelling residential use.

3. In accordance with Government Code section 66333(a), a JADU may only be created on a lot zoned for single-family residences.

B. **Height.**

1. Except as otherwise provided by subsections (B)(2) and (B)(3) below, a detached ADU created on a lot with an existing or proposed single family or multifamily dwelling unit may not exceed 16 feet in height.

2. A detached ADU may be up to 18 feet in height if it is created on a lot with an existing or proposed single family or multifamily dwelling unit that is located within one-half mile walking distance of a major transit stop or high quality transit corridor, as those terms are defined in Section 21155 of the Public Resources Code, and the ADU may be up to two additional feet in height (for a maximum of 20 feet) if necessary to accommodate a roof pitch on the ADU that is aligned with the roof pitch of the primary dwelling unit.

3. A detached ADU created on a lot with an existing or proposed multifamily dwelling that has more than one story above grade may not exceed 18 feet in height.

4. An ADU that is attached to the primary dwelling may not exceed 25 feet in height or the height limitation imposed by the underlying zone that applies to the primary dwelling, whichever is lower. Notwithstanding the foregoing, ADUs subject to this subsection (B)(4) may not exceed two stories.

5. For purposes of this subsection (B), height is measured from existing legal grade or the level of the lowest floor, whichever is lower, to the peak of the structure.

C. **Fire Sprinklers.**

1. Fire sprinklers are required in an ADU if sprinklers are required in the primary residence.

2. The construction of an ADU does not trigger a requirement for fire sprinklers to be installed in the existing primary dwelling.

D. **Rental Term.** No ADU or JADU may be rented for a term that is shorter than 30 days. This prohibition applies regardless of when the ADU or JADU was created.

E. **No Separate Conveyance.** An ADU or JADU may be rented, but, except as otherwise provided in Government Code section 66341, no ADU or JADU may be sold or otherwise conveyed separately from the lot and the primary dwelling (in the case of a single-family lot) or from the lot and all of the dwellings (in the case of a multifamily lot).

F. **Septic System.** If the ADU or JADU will connect to an onsite wastewater-treatment system, the owner must include with the application a percolation test completed within the last five years or, if the percolation test has been recertified, within the last 10 years.

G. **Owner Occupancy.**

1. ADUs created under this section on or after January 1, 2020 are not subject to an owner-occupancy requirement.

2. As required by state law, all JADUs are subject to an owner-occupancy requirement. A natural person with legal or equitable title to the property must reside on the property, in either the primary dwelling or JADU, as the person's legal domicile and permanent residence. However, the owner-occupancy requirement in this subsection (G)(2) does not apply if the property is entirely owned by another governmental agency, land trust, or housing organization.

H. **Deed Restriction.** Prior to issuance of a certificate of occupancy for an ADU or JADU, a deed restriction must be recorded against the title of the property in the County Recorder's office and a copy filed with the Director or other City employee as determined or designated by the City Manager. The deed restriction must run with the land and bind all future owners. The form of the deed restriction will be provided by the city and must provide that:

1. Except as otherwise provided in Government Code section 66341, the ADU or JADU may not be sold separately from the primary dwelling.

2. The ADU or JADU is restricted to the approved size and to other attributes allowed by this section.

3. The deed restriction runs with the land and may be enforced against future property owners.

4. The deed restriction may be removed if the owner eliminates the ADU or JADU, as evidenced by, for example, removal of the kitchen facilities. To remove the deed restriction, an owner may make a written request of the Director or other City employee as determined or designated by the City Manager, providing evidence that the ADU or JADU has in fact been eliminated. The Director or other City employee as determined or designated by the City Manager may then determine whether the evidence supports the claim that the ADU or JADU has been eliminated. Appeal may be taken from the Director's or other City employee as determined or designated by the City Manager determination consistent with other

provisions of this Code. If the ADU or JADU is not entirely physically removed, but is only eliminated by virtue of having a necessary component of an ADU or JADU removed, the remaining structure and improvements must otherwise comply with applicable provisions of this Code.

5. The deed restriction is enforceable by the director or other City employee as determined or designated by the City Manager for the benefit of the city. Failure of the property owner to comply with the deed restriction may result in legal action against the property owner, and the city is authorized to obtain any remedy available to it at law or equity, including, but not limited to, obtaining an injunction enjoining the use of the ADU or JADU in violation of the recorded restrictions or abatement of the illegal unit.

I. **Occupancy Reporting.** With a building-permit application, the applicant must provide the City the applicant's intention regarding the occupancy plans for the ADU or JADU. Within 90 days after each January 1 following issuance of the building permit, the owner must report whether or not the ADU or JADU was occupied by a tenant during the prior year

J. **Building & Safety.**

1. **Must comply with building code.** Subject to subsection (J)(2) below, all ADUs and JADUs must comply with all local building code requirements.

2. **No change of occupancy.** Construction of an ADU does not constitute a Group R occupancy change under the local building code, as described in Section 310 of the California Building Code, unless the Building Official or Code Enforcement Officer makes a written finding based on substantial evidence in the record that the construction of the ADU could have a specific, adverse impact on public health and safety. Nothing in this subsection (J)(2) prevents the City from changing the occupancy code of a space that was uninhabitable space or that was only permitted for nonresidential use and was subsequently converted for residential use in accordance with this section.

17.28.060 – Specific ADU Requirements.

The following requirements apply only to ADUs that require an ADU permit under subsection 17.28.040 (B) above

A. **Maximum Size.**

1. The maximum size of a detached or attached ADU subject to this Section 17.28.060 is 850 square feet for a studio or one-bedroom unit and 1,000 square feet for a unit with two or more bedrooms.

2. An attached ADU that is created on a lot with an existing primary dwelling is further limited to 50 percent of the floor area of the existing primary dwelling.

3. Application of other development standards in this Section 17.28.060, such as FAR or lot coverage, might further limit the size of the ADU, but no application of the percent-based size limit in subsection (A)(2) above or of an FAR, front setback, lot coverage limit, or open-space requirement may require the ADU to be less than 800 square feet.

B. **Floor Area Ratio (FAR).** No ADU subject to this Section 17.28.060 may cause the total FAR of the lot to exceed 45 percent, subject to subsection (A)(3) above.

C. **Setbacks.**

1. ADUs that are subject to this section 17.28.060 must conform to 4-foot side and rear setbacks.

2. ADUs that are subject to this section 17.28.060 must conform to 30-foot front setbacks, subject to subsection(A)(3) above.

3. No setback is required for an ADU that is subject to this section 17.28.060 if the ADU is constructed in the same location and to the same dimensions as an existing structure.

D. **Lot Coverage.** No ADU subject to this section 17.28.060 may cause the total lot coverage of the lot to exceed 50 percent, subject to subsection (A)(3) above.

E. **Minimum Open Space.** No ADU subject to this section 17.28.060 may cause the total percentage of open space of the lot to fall below 50 percent, subject to subsection (A)(3) above.

F. **Passageway.** No passageway, as defined by section 17.28.030 (I) above, is required for an ADU.

G. **Parking.**

1. Generally. One off-street parking space is required for each ADU. The parking space may be provided in setback areas or as tandem parking, as defined by section 17.28.030 (L) above.

2. Exceptions. No parking under section 17.28.060 (G)(1) is required in the following situations:

   (a) The ADU is located within one-half mile walking distance of public transit, as defined in section 17.28.030 (K) above.

   (b) The ADU is located within an architecturally and historically significant historic district.

   (c) The ADU is part of the proposed or existing primary residence or an accessory structure under section 17.28.040 (A)(1) above.

   (d) When on-street parking permits are required but not offered to the occupant of the ADU.

   (e) When there is an established car share vehicle stop located within one block of the ADU.

   (f) When the permit application to create an ADU is submitted with an application to create a new single-family or new multifamily dwelling on the same lot, provided that the ADU or the lot satisfies any other criteria listed in subsections (G)(2)(a) through (e) above.

3. No Replacement. When a garage, carport, covered parking structure, or uncovered parking space is demolished in conjunction with the construction of an ADU or converted to an ADU, those off-street parking spaces are not required to be replaced.

H. **Architectural Requirements.**

1. The materials and colors of the exterior walls, roof, and windows and doors must be the same as those of the primary dwelling.

2. The roof slope must match that of the dominant roof slope of the primary dwelling. The dominant roof slope is the slope shared by the largest portion of the roof.

3. The exterior lighting must be limited to down-lights or as otherwise required by the building or fire code.

4. The ADU must have an independent exterior entrance, apart from that of the primary dwelling.

5. The interior horizontal dimensions of an ADU must be at least 10 feet wide in every direction, with a minimum interior wall height of seven feet.

6. No window or door of the ADU may have a direct line of sight to an adjoining residential property. Each window and door must either be located where there is no direct line of sight or screened using fencing, landscaping, or privacy glass to prevent a direct line of sight.

7. All windows and doors in an ADU less than 30 feet from a property line that is not a public right-of-way line must either be (for windows) clerestory with the bottom of the glass at least six feet above the finished floor, or (for windows and for doors) utilize frosted or obscure glass.

I. **Historical Protections.** An ADU that is on or within 600 feet of real property that is listed in the California Register of Historic Resources must be located so as to not be visible from any public right-of-way.

J. **Allowed Stories.** No ADU subject to this section 17.28.060 may have more than one story, except that an ADU that is attached to the primary dwelling may have the stories allowed under subsection 17.28.050 (B)(4).

17.28.070 – Fees.

The following requirements apply to all ADUs that are approved under subsections 17.28.040 (A) or 17.28.040 (B) above.

A. Impact Fees.

1. No impact fee is required for an ADU that is less than 750 square feet in size. For purposes of this subsection 17.28.070 (A), "impact fee" means a "fee" under the Mitigation Fee Act (Gov. Code § 66000(b)) and a fee under the Quimby Act (Gov. Code § 66477). "Impact fee" here does not include any connection fee or capacity charge for water or sewer service.

2. Any impact fee that is required for an ADU that is 750 square feet or larger in size must be charged proportionately in relation to the square footage of the primary dwelling unit. (E.g., the floor area of the ADU, divided by the floor area of the primary dwelling, times the typical fee amount charged for a new dwelling.)

B. Utility Fees.

1. If an ADU is constructed with a new single-family home, a separate utility connection directly between the ADU and the utility and payment of the normal connection fee and capacity charge for a new dwelling are required.

2. Except as described in subsection 17.28.070 (B)(1), converted ADUs on a single-family lot are not required to have a new or separate utility connection directly between the ADU and the utility. Nor is a connection fee or capacity charge required.

3. Except as described in subsection 17.28.070 (B)(1), all ADUs that are not covered by subsection 17.28.070 (B)(2), require a new, separate utility connection directly between the ADU and the utility for any utility that is provided by the city. All utilities that are not provided by the city are subject to the connection and fee requirements of the utility provider.

   (a) The connection is subject to a connection fee or capacity charge that is proportionate to the burden created by the ADU based on either the floor area or the number of drainage-fixture units (DFU) values, as defined by the Uniform Plumbing Code, upon the water or sewer system.

   (b) The portion of the fee or charge that is charged by the city may not exceed the reasonable cost of providing this service.

17.28.080 – Nonconforming Zoning Code Conditions, Building Code Violations, and Unpermitted Structures.

A. **Generally.** The city will not deny an ADU or JADU application due to a nonconforming zoning condition, building code violation, or unpermitted structure on the lot that does not present a threat to the public health and safety and that is not affected by the construction of the ADU or JADU.

B. **Unpermitted ADUs and JADUs constructed before 2020.**

1. **Permit to Legalize.** As required by state law, the city may not deny a permit to legalize an existing but unpermitted ADU or JADU that was constructed before January 1, 2020, if denial is based on either of the following grounds:

   (a) The ADU or JADU violates applicable building standards, or

   (b) The ADU or JADU does not comply with state ADU or JADU law or this ADU ordinance (Chapter 17.28).

2. **Exceptions:**

   (a) Notwithstanding subsection 17.28.080 (B)(1), the City may deny a permit to legalize an existing but unpermitted ADU or JADU that was constructed before January 1, 2020, if the city makes a finding that correcting a violation is necessary

to comply with the standards specified in California Health and Safety Code section 17920.3.

(b) Subsection 17.28.080 (B)(1) does not apply to a building that is deemed to be substandard in accordance with California Health and Safety Code section 17920.3.

17.28.090 – Nonconforming ADUs and Discretionary Approval.

Any proposed ADU or JADU that would otherwise be allowed under this section but that does not conform to the objective design or development standards set forth in Section 17.28.010 through 17.28.080 of this chapter may be allowed by the city with a conditional use permit, in accordance with the other provisions of this title.

City of Rolling Hills INCORPORATED JANUARY 24, 1957

Agenda Item No.: 14.A
Mtg. Date: 11/25/2024

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **CHRISTIAN HORVATH, CITY CLERK / EXECUTIVE ASSISTANT TO CITY MANAGER**

THRU: **KARINA BAÑALES, CITY MANAGER**

SUBJECT: **VERBAL UPDATE ON THE CITY HALL ADA PROJECT PROGRESS (MAYOR PRO TEM PIEPER)**

DATE: **November 25, 2024**

BACKGROUND:
None.

DISCUSSION:
None.

FISCAL IMPACT:
None.

RECOMMENDATION:
Receive and file.

ATTACHMENTS:

City of Rolling Hills INCORPORATED JANUARY 24, 1957

Agenda Item No.: 15.A
Mtg. Date: 11/25/2024

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **CHRISTIAN HORVATH, CITY CLERK / EXECUTIVE ASSISTANT TO CITY MANAGER**

THRU: **KARINA BAÑALES, CITY MANAGER**

SUBJECT: **REVIEW COUNCIL EXPENDITURES FOR CONFERENCES ABOVE AND BEYOND THE $1000 LIMIT PER MEMBER AS SET BY RESOLUTION AND DISCUSS POTENTIAL APPROVAL OR DENIAL**

DATE: **November 25, 2024**

BACKGROUND:
On August 26, 2024, the City Council discussed the Gift Policies and made revisions to Resolution No. 1304. (Attachment A)

On September 9, 2024, The City Council adopted Resolution No. 1373 (Attachment B) formalizing the changes.

DISCUSSION:
As discussed during the August 26, 2024 City Council meeting, staff has been tracking City Council expenses (Attachment C). During that meeting, staff requested further input on how to meet the intent of the Resolution language specific to individual Councilmembers exceeding the current threshold of $1000. While no formal action was taken, comments included bringing it to the Council under Matters from Staff or having the individual member come to the City Council ahead of any potential expenditures that would exceed their threshold.

On November 14, 2024, staff was presented with a request for expenditures reimbursement that exceeded the threshold for Councilmember Dieringer's allowable amount. Staff is bringing this item before the City Council for review and direction.

FISCAL IMPACT:
The FY24/25 Budget has $5,000.00 allocated for City Council expenses. As of October 1, 2024, only $905.00 had been expended ($75 by Mayor Mirsch and $830 by Councilmember Dieringer).

The request for new expenditures reimbursement by Councilmember Dieringer is $1,002.00. If the City Council authorizes the reimbursements, Councilmember Dieringer will be $832.00

over her allocated amount for FY 24/25.

RECOMMENDATION:
Provide direction to staff.

ATTACHMENTS:
Attachment A - CL_MIN_240826_CC_F_E.pdf
Attachment B - ResolutionNo1373_ GiftPolicies_Adoption_F_E.pdf
Attachment C - CC_EVT_241125_FY24-25_CCExpenseTracking.pdf

Minutes
Rolling Hills City Council
Monday, August 26, 2024
Regular Meeting 7:00 p.m.

1. CALL TO ORDER

The City Council of the City of Rolling Hills met in person on the above date at 7:00 p.m. Mayor Mirsch presiding.

2. ROLL CALL

Councilmembers Present:	Wilson, Black, Dieringer, Pieper, Mayor Mirsch
Councilmembers Absent:	None
Staff Present:	Karina Bañales, City Manager
	Christian Horvath, City Clerk / Executive Assistant to the City Manager
	John Signo, Planning & Community Services Director
	Samantha Crew, Management Analyst
	Pat Donegan, City Attorney

3. PLEDGE OF ALLEGIANCE – Councilmember Black

4. PRESENTATIONS / PROCLAMATIONS / ANNOUNCEMENTS – NONE

5. APPROVE ORDER OF THE AGENDA

Motion by Councilmember Wilson, seconded by Councilmember Black to approve the order of the agenda. Motion carried unanimously with the following vote:

AYES:	Wilson, Black, Dieringer, Pieper, Mayor Mirsch
NOES:	None
ABSENT:	None

6. BLUE FOLDER ITEMS (SUPPLEMENTAL)

Motion by Mayor Pro Tem Pieper, seconded by Councilmember Black to receive and file Blue Folder Item 7A. Motion carried unanimously with the following vote:

AYES:	Wilson, Black, Dieringer, Pieper, Mayor Mirsch
NOES:	None
ABSENT:	None

7. PUBLIC COMMENT ON NON-AGENDA ITEMS

Public Comment: Melissa McNabb, Alfred Visco, Marian Visco, Charlie Raine

8. CONSENT CALENDAR

8.A. APPROVE AFFIDAVIT OF POSTING FOR THE CITY COUNCIL REGULAR MEETING OF AUGUST 26, 2024

8.B. APPROVE MOTION TO READ BY TITLE ONLY AND WAIVE FURTHER READING OF ALL ORDINANCES AND RESOLUTIONS LISTED ON THE AGENDA

8.C. APPROVE THE FOLLOWING CITY COUNCIL MINUTES: AUGUST 12, 2024 SPECIAL FIELD TRIP MEETING; AUGUST 12, 2024 REGULAR MEETING; AUGUST 20, 2024 SPECIAL MEETING

8.D. PAYMENT OF BILLS

8.E. PULLED BY MAYOR MIRSCH

8.F. RECEIVE AND FILE AN ACTION TAKEN BY THE TRAFFIC COMMISSION ON SUPPLEMENTAL TRAFFIC ENFORCEMENT PROVIDED BY THE LOS ANGELES COUNTY SHERIFF'S DEPARTMENT FOR FISCAL YEAR 2024-25

Motion by Councilmember Black, seconded by Mayor Pro Tem Pieper to approve the Consent Calendar with the exception of Item 8E. Motion carried unanimously with the following vote:

AYES: Wilson, Black, Dieringer, Pieper, Mayor Mirsch
NOES: None
ABSENT: None

9. EXCLUDED CONSENT CALENDAR ITEMS

8.E. REPUBLIC SERVICES RECYCLING TONNAGE AND COMPLAINT REPORTS FOR JULY 2024

Mayor Mirsch requested Republic provide definitions for non-franchise issues; mentioned scooter bins still not being appropriately covered; discussed resident complaints about the recent communal bin event and requested the ad hoc committee meet as a result.

Public Comment: Judith Haenel

Motion by Mayor Pro Tem Pieper, seconded by Councilmember Wilson to receive and file. Motion carried unanimously with the following vote:

AYES: Wilson, Black, Dieringer, Pieper, Mayor Mirsch
NOES: None
ABSENT: None

10. COMMISSION ITEMS – NONE

11. PUBLIC HEARINGS – NONE

12. OLD BUSINESS

12.A. APPROVE MEMORANDUM OF UNDERSTANDING WITH THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY (GWMA) FOR ADMINISTRATION AND COST SHARING FOR THE IMPLEMENTATION OF THE COORDINATED COMPLIANCE, MONITORING, AND REPORTING PLAN FOR HARBOR TOXINS TOTAL MAXIMUM DAILY LOADS (TMDL)

Presentation by Management Analyst Samantha Crew
Kathleen McGowan. Stormwater Consultant

Motion by Mayor Mirsch, seconded by Mayor Pro Tem Pieper to approve as presented. Motion carried with the following vote:

AYES: Wilson, Dieringer, Pieper, Mayor Mirsch
NOES: Black
ABSENT: None

13. NEW BUSINESS

13.A. ADOPT RESOLUTION NO. 1374, APPROVING THE TRANSFER AGREEMENT BETWEEN THE CITY OF ROLLING HILLS AND THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT FOR SAFE CLEAN WATER MUNICIPAL PROGRAM FUNDS (MEASURE W)

Presentation by Management Analyst Samantha Crew
Kathleen McGowan. Stormwater Consultant

Public Comment: Abas Goodarzi

Motion by Councilmember Dieringer, seconded by Councilmember Wilson to approve as presented. Motion carried unanimously with the following vote:

AYES: Wilson, Black, Dieringer, Pieper, Mayor Mirsch
NOES: None
ABSENT: None

13.B. APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH THE BERGEMAN GROUP TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES FOR CONSTRUCTION OF THE TENNIS COURT ADA IMPROVEMENT PROJECT AT A NOT-TO-EXCEED FEE OF $103,950

Presentation by City Clerk / Executive Assistant to the City Manager Christian Horvath
City Consultant Alan Palermo

Public Comment: Abas Goodarzi

Motion by Councilmember Black, seconded by Mayor Pro Tem Pieper to approve as presented. Motion carried unanimously with the following vote:

AYES: Wilson, Black, Dieringer, Pieper, Mayor Mirsch
NOES: None
ABSENT: None

14. MATTERS FROM THE CITY COUNCIL

14.A. RECEIVE AND FILE AN UPDATE REGARDING PROGRESS ON THE EMERGENCY OUTDOOR SIREN NOTIFICATION SYSTEM PROJECT SINCE JUNE 12, 2023 (MAYOR MIRSCH)

Presentation by City Clerk / Executive Assistant to the City Manager Christian Horvath

Public Comment: Arlene Honbo

Motion by Councilmember Black, seconded by Mayor Pro Tem Pieper to receive and file and direct the City Manager to engage with LA County Building and Safety if approvals have not been issued by September 1, 2024. Motion carried unanimously with the following vote:

AYES: Wilson, Black, Dieringer, Pieper, Mayor Mirsch
NOES: None
ABSENT: None

14.B. CONSIDERATION AND POSSIBLE ACTION TO AMEND RESOLUTION NO. 1304, A REIMBURSEMENT AND EXPENSE POLICY IN ACCORDANCE WITH GOVERNMENT CODE 53232.2 AND 53232.3 (MAYOR MIRSCH)

Presentation by City Clerk / Executive Assistant to the City Manager Christian Horvath

Motion by Councilmember Dieringer, seconded by Councilmember Black to modify section 5A in Resolution 1304 allowing Councilmembers the option for submitting sufficient documentation to City staff for filling out the required expense form used with claimed expenses Motion carried unanimously with the following vote:

AYES: Wilson, Black, Dieringer, Pieper, Mayor Mirsch
NOES: None
ABSENT: None

Motion by Mayor Pro Tem Pieper, seconded by Councilmember Black to remove the term "non-conference" under section 4B in Resolution 1304. Motion carried unanimously with the following vote:

AYES: Wilson, Black, Dieringer, Pieper, Mayor Mirsch
NOES: None
ABSENT: None

Motion by Mayor Pro Tem Pieper, seconded by Councilmember Black to approve amendments to Resolution No. 1304 as discussed and voted upon. Motion carried unanimously with the following vote:

AYES: Wilson, Black, Dieringer, Pieper, Mayor Mirsch
NOES: None
ABSENT: None

15. MATTERS FROM STAFF

15.A. RECEIVE AND FILE FIRE FUEL ABATEMENT AND CODE ENFORCEMENT QUARTERLY REPORT FOR THE SECOND QUARTER OF 2024 (APRIL 1 TO JUNE 30)

Presentation by Planning and Community Services Director John Signo

Public Comment: Melissa McNabb, Alfred Visco

Motion by Councilmember Wilson, seconded by Councilmember Dieringer to receive and file. Motion carried unanimously with the following vote:

AYES: Wilson, Black, Dieringer, Pieper, Mayor Mirsch
NOES: None
ABSENT: None

16. RECESS TO CLOSED SESSION – 8:29 P.M.

16.A. CONFERENCE WITH LEGAL COUNSEL: THREATENED LITIGATION GOVERNMENT CODE SECTION 54956.9(D)(2) AND (E)(3) THE CITY COUNCIL FINDS, BASED ON ADVICE FROM

LEGAL COUNSEL, THAT DISCUSSION IN OPEN SESSION WILL PREJUDICE THE POSITION OF THE CITY IN THE LITIGATION.NUMBER OF POTENTIAL CASES: (23) (GOVERNMENT CLAIMS ACT FORM SUBMITTED BY VARIOUS PROPERTY OWNERS IN RANCHO PALOS VERDES AGAINST THE CITY OF ROLLING HILLS ALLEGING DAMAGE TO PROPERTY)

17. RECONVENE TO OPEN SESSION – 9:44 P.M.

18. ADJOURNMENT: 9:44 P.M.

The meeting was adjourned at 9:44 p.m. on August 26, 2024. The next regular meeting of the City Council is scheduled to be held on Monday, September 9, 2024 beginning at 7:00 p.m. in the City Council Chamber at City Hall, 2 Portuguese Bend Road, Rolling Hills, California. It will also be available via City's website link at: https://www.rolling-hills.org/government/agenda/index.php

All written comments submitted are included in the record and available for public review on the City website.

Respectfully submitted,

Christian Horvath, City Clerk

Approved,

Leah Mirsch, Mayor

RESOLUTION NO. 1373

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROLLING HILLS, CALIFORNIA AUTHORIZING ADOPTION OF A GIFT POLICY FOR THE CITY OF ROLLING HILLS

THE CITY COUNCIL OF THE CITY OF ROLLING HILLS, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. Recitals.

A. Over the last few months the City Council has discussed establishing policies and procedures for accepting charitable gifts given to the City.

B. The City Council desires to adopt a gift policy so that potential donors as well as City staff and the public are clear on the criteria and process for gifts to the City.

C. Further, adoption of a gift policy will aid in overall transparency and ethical local governance to ensure that gifts are properly vetted and handled and that there is no expectation or opportunity for special treatment or benefits due to a gift to the City.

D. The policies and procedures contemplated by this Resolution apply only to those gifts of money, personal property and/or services. Gifts of Real Property are not subject to this policy.

Section 2. The attached Policy For Gifts To The City Of Rolling Hills (attached hereto as Exhibit "A") is hereby adopted.

Section 3. This Resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book or original resolutions.

PASSED, APPROVED, AND ADOPTED this 8th day of July, 2024

LEAH MIRSCH
MAYOR

ATTEST:

CHRISTIAN HORVATH
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF ROLLING HILLS)

The foregoing Resolution No. 1373 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROLLING HILLS, CALIFORNIA AUTHORIZING ADOPTION OF A GIFT POLICY FOR THE CITY OF ROLLING HILLS

was approved and adopted at a regular meeting of the City Council on the 8th day of July, 2024, by the following roll call vote:

AYES: Wilson, Black, Dieringer, Mayor Mirsch
NOES:
ABSENT: Pieper
ABSTAIN:

CHRISTIAN HORVATH
CITY CLERK

Exhibit "A"

POLICY FOR GIFTS TO THE CITY OF ROLLING HILLS

Purpose:

To provide guidelines for the City's acceptance of gifts in a responsible, ethical, transparent and accountable manner. This gift policy is prospective and does not apply retroactively to any gifts given to the City prior to the adoption of this policy. Further, this policy is subject to modification or termination by the City at any time.

Types of gifts:

Gifts may be offered only in the form of cash, services or personal property. Donations of real property are not subject to this policy. Any such proposed donation of real property will be evaluated individually.

A “restricted gift” is a gift designated by the donor for a particular City department, location or purpose. The City shall not consider the acceptance of any restricted gift with an estimated value under $2000.

An “unrestricted gift” is a gift without any limitations placed on its use by the City. For the purpose of this policy, the term "gift" includes, without limitation goods or services provided by a City contractor or vendor beyond that specified in its contract with the City. The City, except for good cause, shall not consider the acceptance of any non-restricted, non-cash gift with an estimated value under $1000.

Procedure:

The City Manager shall perform an initial evaluation of a proposed gift. Factors to be considered include, but are not limited to, the following:

- Whether acceptance of the gift is in the City’s best interest and is consistent with applicable policies, ordinances, and resolutions;
- Whether the acceptance of the gift would give rise to an appearance of impropriety;
- In the case of a restricted gift, whether the gift obligates the City to make an immediate or initial City expenditure that has not been included in the approved City budget, and whether it may result in ongoing costs.
- The City shall consider whether to accept a proposed gift at a City Council meeting as an item on its agenda for gifts exceeding an estimated value of $1000 or more. The staff report for the agenda item should discuss the staff's initial evaluation of the proposed gift. There is no need for staff to provide a recommendation to the City Council for each donation.
- Gifts below an estimated value of $1000 may be accepted by the City Manager at the City Manager’s discretion and in accordance with this policy. The City Manager shall endeavor to notify the City Council either verbally at a City Council meeting or via written report of gifts received by the City.
- Gifts to the City in no way entitle a resident or other donor to any greater benefit or different treatment than already provided to any other resident or donor. To avoid the appearance of impropriety, among other things, the City shall not accept gifts from or on behalf of any individual or entity who is in the process of obtaining discretionary approval from the City, or

who applied for discretionary approval within 12 months prior to the proposed gift. In the event a donor seeks discretionary approval from the City within 12 months following City's acceptance of a gift, the City shall return the gift to the donor when possible.

- All gifts shall become City property.
- In the event a monetary restricted gift is provided to the City and the purpose is unable to be accomplished within 5 years, that monetary gift shall convert to an unrestricted gift that can be used for general public purposes.
- Upon acceptance by the City Council, a letter or email of the acknowledgement of the gift shall be sent to the donor, signed by the mayor.
- The City does not provide legal, accounting, tax or other such advice to donors. The City shall only provide to the donor a description of the gift, service or personal property given to the City. The donor shall be responsible for estimating any fair market value for services or personal property donated. The City makes no representation or warranty on the tax deductibility of any gift and directs any donor to consult their CPA, tax professional or other advisor on these matters.
- The City will not accept anonymous gifts. All records of donations shall be subject to disclosure under the Public Records Act.

Policy for Gifts to City Employees

Gifts to individual employees: Compensation for employees performing their public duty is limited to salaries, fringe benefits and any personal satisfaction that employees may derive from doing a good job. Therefore, individual employees shall not accept any personal gifts or tips from anyone other than the City for the performance of acts within the regular course of duties.

Gifts for the benefit of City employees: Edible gifts (e.g., gift baskets) or similar items are allowed but shall be made available to all employees. Alcohol is not allowed.

Policy Administrative History:

Adopted 7/8/2024

Council Expenses FY24-25

Date	Vendor	Member	City Amount Paid	CM Reimburse Request	Reimbursed Back to City
6/10/2024	CalCities Annual Conf.	Dieringer	$ 650.00		
7/8/2024	Cal Cities Installation Dinner	Mirsch	$ 75.00		
7/10/2024	Cal Cities Installation Dinner	Dieringer	$ 75.00		
8/1/2024	CCCA August BOD mtg.	Dieringer	$ 30.00		
9/17/2024	CalCities Division Lunch	Dieringer	$ 75.00		
10/11/2024	CJPIA Conf - Hyatt Regency	Dieringer		$ 748.08	
10/11/2024	CJPIA Conf - Shell Gas for rental car	Dieringer		$ 6.99	
10/11/2024	CJPIA Conf - Have a Snack Fuel for rental car	Dieringer		$ 30.01	
10/12/2024	CJPIA Conf - Lyft Car Service	Dieringer		$ 40.24	
10/19/2024	CJPIA Conf - Enterprise Rental car	Dieringer		$ 123.51	
10/16/2024	Cal Cities Conf - Parking	Dieringer		$ 15.00	
10/17/2024	Cal Cities Conf - Parking	Dieringer		$ 16.00	
10/18/2024	Cal Cities Conf - Pacific Café	Dieringer		$ 7.17	
10/18/2024	Cal Cities Conf - Parking	Dieringer		$ 15.00	
		Total:	**$ 905.00**	**$ 1,002.00**	
		Budget	**$5,000**		
		Remaining	**$ 4,095.00**		

CM Dieringer	$ 830.00
Mayor Mirsch	$ 75.00

City of Rolling Hills INCORPORATED JANUARY 24, 1957

Agenda Item No.: 15.B
Mtg. Date: 11/25/2024

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **KARINA BAÑALES, CITY MANAGER**

THRU: **KARINA BAÑALES, CITY MANAGER**

SUBJECT: **RECEIVE AND FILE A VERBAL UPDATE ON FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) GRANT PROGRAMMING ADMINISTERED BY CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES (Cal OES)**

DATE: **November 25, 2024**

BACKGROUND:

On October 29, 2024, the City of Rancho Palos Verdes (RPV), in partnership with the Federal Emergency Management Agency (FEMA) and the California Governor's Office of Emergency Services (Cal OES), introduced a $42 million Voluntary Property Buyout Program aimed at assisting property owners in the Greater Portuguese Bend landslide area. This program, funded by FEMA's Hazard Mitigation Grant Program (HMGP), is designed to help homeowners whose properties have been damaged or are at risk of imminent failure from ongoing land movement. This program offers homeowners fair market value for their properties based on pre-disaster appraisals based on property conditions in December 2022.

Through this initiative, eligible homeowners will have the option to relocate to safer areas, while the acquired properties will be converted into permanently protected open space. These properties will be deed-restricted to prevent future redevelopment, enhance community resilience, and reduce future risks in vulnerable areas.

This evening, staff will present an overview of RPV's program as a potential model for hazard mitigation strategies in the Rolling Hills community. Following the presentation, staff seek direction from the City Council on the following actions:

1. Authorize staff to arrange a meeting with Cal OES for a site visit to the City of Rolling Hills and attend a future City Council meeting; and
2. Direct staff to begin coordinating with Cal OES specifically to apply for available grant programs and return to the Council with updates and any required approvals.

These efforts explore proactive measures for addressing natural hazards while protecting

community safety and resilience.

DISCUSSION:

On November 11, 2024, staff provided the City Council with an update on recent discussions held with Cal OES representatives to explore the Voluntary Buyout Program, along with other potential Cal OES funding and mitigation programs. This briefing aimed to inform the Council of Staff's research efforts into state-supported hazard mitigation options that could enhance community resilience in Rolling Hills. City Council members inquired about specific program criteria and funding requirements and requested that staff conduct a more detailed assessment of the Voluntary Buyout Program's applicability and feasibility for the City of Rolling Hills. This follow-up analysis will consider program eligibility, funding structures, and potential outcomes for affected residents and the community.

PROGRAMS:

This section outlines summaries of programs for which the City of Rolling Hills may be eligible.

FEMA Hazard Mitigation Assistance Program

Cal OES administers the FEMA Hazard Mitigation Assistance Program (HMA Program), which focuses on reducing the risks posed by natural hazards. These programs aim to fund projects that help communities mitigate the impact of disasters, including floods, wildfires, and other natural hazard threats. By supporting hazard mitigation efforts, Cal OES plays a critical role in enhancing public safety and resilience across California.

The FEMA HMA Programs are designed to support state, local, tribal, and territorial efforts to reduce the impact of future disasters by funding cost-effective, technically feasible, eligible projects that mitigate risks associated with natural hazards. These programs focus on long-term risk reduction and help communities minimize the impact of natural disasters before they happen. The key programs under HMA include:

1. **Legislative Pre-Disaster Mitigation (LPDM):** This program funds projects that reduce the risk of natural disasters before they occur through coordination with Congressional representatives (e.g., the House and Senate). Funding appropriated to selected communities can be used to strengthen infrastructure, improve resilience, and protect lives and property.
2. **Flood Mitigation Assistance (FMA):** This annual nationally competitive program is specifically aimed at reducing the risk of flood damage for structures backed by policies in the National Flood Insurance Program (NFIP). This program provides funding for projects that reduce the financial and physical impacts of flooding, such as elevating buildings or improving drainage systems to reduce the losses to the NFIP.
3. **Building Resilient Infrastructure and Communities (BRIC):** This annual, nationally competitive all-hazards program was established as part of the Disaster Recovery Reform Act of 2018 and focuses on funding proactive projects that improve resilience to natural hazards, such as wildfires, earthquakes, hurricanes, and floods.
4. **Hazard Mitigation Grant Program (HMPG):** This all-hazards post-disaster funding program is one of the opportunities made available following a Presidentially declared disaster through the Stafford Act. This funding can be used statewide to implement cost-effective projects that reduce the impacts of natural hazards across California.

The HMA programs help fund initiatives like elevating structures, retrofitting buildings, flood control projects, and creating early warning systems. Their ultimate goal is to reduce the loss of life, property damage, and economic impact of disasters, thereby increasing the resilience of communities to future hazards.

Hazard Mitigation Grant Program Funding (HMGP)

Funding for HMGP is triggered by a Presidentially-declared major disaster declaration. When a natural disaster, such as a wildfire, flood, earthquake, or hurricane, meets the severity and impact thresholds to qualify for federal assistance in the Public Assistance (PA) Program and/or Individual Assistance (IA) Program, the president may issue a disaster declaration, allowing FEMA to activate HMGP funding. This funding is then made available to state emergency management agencies (e.g., Cal OES) to pass funding through to state, tribal, and local governments, some private non-profit organizations, and eligible special districts to implement long-term hazard mitigation measures aimed at reducing future disaster risks.

Once a major disaster is declared and HMGP is made available, Cal OES works with FEMA to identify and prioritize eligible projects. The amount of funding allocated to HMGP is based on a percentage of the total federal assistance provided for disaster response and recovery, meaning larger disasters generate more HMGP funding that is awarded to California. Projects eligible for HMGP funds include property buyouts, infrastructure improvements, wildfire mitigation efforts, and other community resilience initiatives that align with FEMA's goal of minimizing the impact of future disasters on people and property.

All sub-applications must be eligible in the FEMA HMA Program guidance, be technically-feasible, cost-effective, and pass an environmental and historic preservation (EHP) review. Cal OES and FEMA work with sub-applicants (local governments, state agencies, federally-recognized tribal nations, some private non-profits and special districts) to go through this application process.

Cal OES has 12-months, with additional time extensions available, to identify interested communities, scope eligible, complete sub-applications, and submit them to the FEMA Region IX office located in Oakland, California. During this 12-month period, FEMA Region IX will provide estimated amounts of funding available in the HMGP for that disaster declaration at 30-day, 6-month, and 12-month timelines. This funding amount is determined by 20% of the total amount of PA damages and IA claims submitted to FEMA for reimbursement by these pre-determined time increments.

- 2023 saw three federally-declared disaster declarations for California, bringing three separate allocations of HMGP:
    - Severe atmospheric rivers in January and March brought widespread flooding, infrastructure damage, and landslides across California, prompting DR-4683 (Attachment B) and DR-4699 (Attachment A) to be declared by the President several federal declarations to facilitate funding for response and rebuilding efforts.
    - Hurricane Hilary in July caused damage in Southern California, resulting in DR-4750 (Attachment C).
- In early 2024, California continued to experience severe weather impacts, with another series of two major disaster declarations from events in Southern California, DR-4758 (Attachment D) and DR-4769 (Attachment E) from January and March storms/flooding, respectively.

RPV leveraged leftover funds from DR-4699 (Attachment A) after several sub-applicants unexpectedly withdrew from the program. Although there are three open HMGP application periods, communities have submitted applications exceeding the amount of funding available, leaving no current HMGP opportunities for the City of Rolling Hills to participate. However, there is a potential opportunity if the President declares the large wildfires in summer 2024 Borel and Park Fires, a major disaster declaration.

APPLICATIONS

Cal OES is currently accepting applications for future Presidentially-Declared Disasters, recognizing that gathering the necessary documentation and conducting analyses requires significant time. A critical element of the application process is completing a benefit-cost analysis to demonstrate the cost-effectiveness of proposed mitigation efforts. This process requires a lot of technical documentation, which often takes more than the 12-month application timeframe allowed by FEMA for the HMGP.

Staff are seeking direction from the City Council to authorize collaboration with the California Governor's Office of Emergency Services (Cal OES). This collaboration would involve the following key actions:

This evening, staff will present an overview of RPV's program as a potential model for hazard mitigation strategies in the Rolling Hills community. Following the presentation, staff seek direction from the City Council on the following actions:

1. Authorize staff to arrange a meeting with Cal OES for a site visit to the City of Rolling Hills and attend a future City Council meeting; and
2. Direct staff to begin coordinating with Cal OES specifically to apply for available grant programs and return to the Council with updates and any required approvals.

Staff will report back to the City Council on the next steps and whether to proceed with a particular grant.

FISCAL IMPACT:
None.

RECOMMENDATION:
Receive and file. Provide direction to staff.

ATTACHMENTS:
Attachment A DR-4699-CA Public Notice.pdf
Attachment B DR-4683-CA Public Notice.pdf
Attachment C 4750-DR-CA Public Notice.pdf
Attachment D 4758-DR-CA Initial Notice.pdf
Attachment E 4769-DR-CA Initial Notice.pdf

An official website of the United States government Here's how you know

DR-4699-CA Public Notice 001

English

Notice Date	April 4, 2023

The U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA) hereby gives notice to the public of its intent to provide financial assistance to the State of California, local and Indian tribal governments, and private nonprofit organizations under major disaster declaration FEMA-4699-DR-CA. This notice applies to the Individual Assistance (IA), Public Assistance (PA), and Hazard Mitigation Grant (HMGP) programs implemented under the authority of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. §§ 5121-5207. This public notice concerns activities that may affect historic properties, activities that are located in or affect wetland areas and the 100-year floodplain, and may involve critical actions within the 500-year floodplain. Such activities may adversely affect the historic property, floodplain or wetland, or may result in continuing vulnerability to flood damage.

I. Public Notice – Major Disaster Declaration FEMA-4699-DR-CA and Overview of Authorized Assistance

The President declared a major disaster for the State of California on April 3, 2023, as a result of the severe winter storms, straight-line winds, flooding, landslides, and mudslides that began on February 21, 2023 and are continuing, pursuant to his authority

under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Pub. L. No. 93-288 (1974) (codified as amended at 42 U.S.C. § 5121 et seq.) (Stafford Act).

This declaration, numbered FEMA-4699-DR-CA, has authorized Individual Assistance (assistance to individuals and households) for Kern, Mariposa, Monterey, San Benito, Santa Cruz, Tulare, and Tuolumne Counties.

The following counties have been authorized for Public Assistance (Assistance for emergency work and the repair or replacement of disaster-damaged facilities): Calaveras, Los Angeles, Monterey, and Tulare Counties.

The Hazard Mitigation Grant Program (assistance for actions taken to prevent or reduce long term risk to life and property from natural hazards) is available statewide.

Additional counties may be designated at a later date if requested by the state and warranted by the results of further damage assessments.

Individual Assistance is authorized by Section 408 of the Stafford Act. FEMA may provide IA program funding for disaster-related emergency housing. These actions may adversely affect a floodplain/wetland, or may result in continuing vulnerability to floods. These actions may include repair, restoration or construction of housing or private bridges, purchase and placement of travel trailers or manufactured housing units, or repair of structures as minimum protective measures. This will be the only public notice concerning these actions.

The Public Assistance Program is authorized by Sections 403, 406, and 407 of the Stafford Act. FEMA may provide financial assistance under the Public Assistance Program for the State of
California, local and Indian tribal governments, and private nonprofit organizations to perform debris removal and emergency protective measures.

The Hazard Mitigation Grant Program is authorized by Section 404 of the Stafford Act. Under the Hazard Mitigation Grant Program, FEMA may provide financial assistance for the State of California, local and Indian tribal governments, and private nonprofit organizations to implement mitigation measures to reduce the risk of life and property from future disasters during the recovery from the major disaster. In the course of developing project proposals, subsequent public notices will be published if necessary, as more specific information becomes available.

II. Public Notice – Financial Assistance for Activities that Affect Historic Properties or Located in or that Affect Wetlands Areas or Floodplains

Some of the activities for which FEMA provides financial assistance under the Individual Assistance, Public Assistance, and Hazard Mitigation Grant Programs may affect historic properties, may be located in or affect wetland areas or the 100-year floodplain, and may involve critical actions within the 500-year floodplain. In accordance with all requirements of the National Environmental Policy Act (NEPA), all federal actions must be reviewed and evaluated for feasible alternatives. FEMA must also comply with Executive Order 11988, Floodplain Management; Executive Order 11990, Protection of Wetlands; the National Historic Preservation Act of 1966, Pub. L. No. 89-655 (1966) (codified as amended at 16 U.S.C. § 470 et seq.) (NHPA); and the implementing regulations at 44 C.F.R. pt. 9 and 36 C.F.R. pt. 800. The executive orders, NHPA, and regulations require FEMA to provide public notice for certain activities as part of approving the award of financial assistance for specific projects.

A. Federal Actions in or Affecting Floodplains and Wetlands

FEMA has determined for certain types of facilities there are normally no alternatives to restoration in the floodplain or wetland. These are facilities meeting all of the following criteria: 1) FEMA's estimate of the cost of repairs is less than 50% of the cost to replace the entire facility and is less than $100,000; 2) the facility is not located in a floodway; 3) the facility has not sustained major structural damage in a previous Presidentially declared flooding disaster or emergency; and 4) the facility is not critical (e.g., the facility is not a hospital, generating plant, emergency operations center, or a facility containing dangerous materials). FEMA intends to provide assistance for the restoration of these facilities to their pre-disaster condition, except certain measures to mitigate the effect of future flooding or other hazards may be included in the work. For example, a bridge or culvert restoration may include a larger waterway opening to decrease the risk of future washouts.

For routine activities, this will be the only public notice provided. Other activities and those involving facilities not meeting the four criteria are required to undergo more detailed review, including the study of alternate locations. Subsequent public notices regarding such projects will be published if necessary, as more specific information becomes available.

In many cases, an applicant may have started facility restoration before federal involvement. Even if the facility must undergo detailed review and analysis of alternate

locations, FEMA will
fund eligible restoration at the original location if the facility is functionally dependent on its floodplain location (e.g., bridges and flood control facilities), or the project facilitates an open space use, or the facility is an integral part of a larger network which is impractical or uneconomical to relocate, such as a road. In such cases, FEMA must also examine the possible effects of not restoring the facility, minimizing floodplain or wetland impacts, and determining both an overriding public need for the facility clearly outweighs the Executive Order requirements to avoid the floodplain or wetland, and the site selected is the only practicable alternative. The State and local officials will confirm to FEMA the proposed actions comply with all applicable federal, state, and local floodplain management and wetland protection requirements.

The Public Assistance (PA) Federal Flood Risk Management Standard (FFRMS) partial implementation policy, effective for all major disasters declared on or after June 3, 2022, applies to PA projects in the 1% annual chance floodplain (1% and 0.2% annual chance floodplains for critical actions) involving new construction of structures, structures that have a substantial damage determination, or structures that require substantial improvement. The policy applies regardless of the cause of damage.

The Hazard Mitigation Assistance (HMA) FFRMS partial implementation policy applies to non-critical actions involving structure elevation, dry floodproofing, and mitigation reconstruction in the 1% annual chance floodplain. For all FEMA programs and project types, if a state, local, tribal, or territorial government has its own higher elevation standard, FEMA requires use of the higher standard. FEMA program policies also reference additional consensus codes and standards, such as ASCE-24-14, that incorporate additional elevation requirements beyond the base flood elevation.

B. Federal Actions Affecting Historic Properties

Section 106 of the NHPA requires FEMA to consider the effects of its activities (known as undertakings) on any historic property and to afford the Advisory Council on Historic Preservation (ACHP) an opportunity to comment on such projects before the expenditure of any federal funds. An Individual Assistance, Public Assistance, or Hazard Mitigation Grant Program activity is an “undertaking” for the purposes of the NHPA, and a historic property is any property which is included in, or eligible for inclusion in, the National Register of Historic Places (NRHP). For historic properties which will not be adversely affected by FEMA’s undertaking, this will be the only public notice. FEMA may provide additional public notices if a proposed FEMA undertaking would adversely affect a historic property.

III. Further Information or Comment

The Rehabilitation Act of 1973 protects the civil rights of persons with disabilities. It prohibits discrimination on the basis of disability by the federal government, federal contractors, and by recipients of federal financial assistance. Any recipient or sub-recipient of federal funds is required to make their programs accessible to individuals with disabilities. Its protections apply to all programs and businesses receiving any federal funds. This applies to all elements of physical/architectural, programmatic and communication accessibility in all services and activities conducted by or funded by FEMA. FEMA intends to comply with the Rehabilitation Act in all federally conducted and assisted programs in alignment with the principals of whole community inclusion and universal accessibility.

Executive Orders 13985 and 14008 further address the need to achieve environmental justice and equity across the federal government. The issuance of the new executive orders more than 20 years after Executive Order 12898 was signed indicates the administration's directive to federal agencies to renew their energy, effort, resources, and attention to environmental justice. FEMA is working with applicants/sub-applicants to identify communities with Environmental Justice concerns and provide an avenue for local groups and non-profits with an Environmental Justice mission to self-identify so FEMA Programs can start to work with them on specific projects from the beginning of the application process.

FEMA also intends to provide HMGP funding to the State of California to mitigate future disaster damages. These projects may include construction of new facilities, modification of existing, undamaged facilities, relocation of facilities out of floodplains, demolition of structures, or other types of projects to mitigate future disaster damages. In the course of developing project proposals, subsequent public notices will be published if necessary, as more specific information becomes available.

This will be the only public notice regarding the actions described above for which FEMA may provide financial assistance under the Individual Assistance, Public Assistance, and Hazard Mitigation Grant Programs. Interested persons may obtain information about these actions or a specific project by writing to the Federal Emergency Management Agency Region RIX Office, Acting Regional Environmental Officer, Scott Fletcher, 1111 Broadway, Suite 1200, Oakland, CA 94607. All comments concerning this public notice must be submitted in writing to the Region RIX Office within 30 days of its publication.

Last updated April 5, 2023

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DR-4683-CA Public Notice 001

English

Notice Date	January 27, 2023

The U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA) hereby gives notice to the public of its intent to provide financial assistance to the State of California, local and Indian tribal governments, and private nonprofit organizations under major disaster declaration FEMA-4683-DR-CA. This notice applies to the Individual Assistance (IA), Public Assistance (PA), and Hazard Mitigation Grant (HMGP) programs implemented under the authority of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. §§ 5121-5207. This public notice concerns activities that may affect historic properties, activities that are located in or affect wetland areas and the 100-year floodplain, and may involve critical actions within the 500-year floodplain. Such activities may adversely affect the historic property, floodplain or wetland, or may result in continuing vulnerability to flood damage.

I. Public Notice – Major Disaster Declaration FEMA-4683-DR-CA and Overview of Authorized Assistance

The President declared a major disaster for the State of California on January 14, 2023, and amended January 17, 2023, as a result of the severe winter storms, flooding, landslides, and mudslides that began on December 27, 2022 and are continuing, pursuant to his authority under the Robert T. Stafford Disaster Relief and Emergency

Assistance Act, Pub. L. No. 93-288 (1974) (codified as amended at 42 U.S.C. § 5121 *et seq.*) (Stafford Act).

This declaration, numbered FEMA-4683-DR-CA, has authorized Individual Assistance for Calaveras, Merced, Monterey, Sacramento, San Joaquin, San Luis Obispo, San Mateo, Santa Barbara, and Santa Cruz Counties; and reimbursement through the Public Assistance Program, including direct federal assistance, for emergency work (Categories A-B) for Merced, Monterey, Sacramento, San Luis Obispo, Santa Barbara, and Santa Cruz Counties.

The following counties have been designated as eligible for Public Assistance, Category C through G for permanent work: Merced, Monterey, Sacramento, Santa Barbara, and Santa Cruz Counties.

The following counties have been designated as eligible for Public Assistance: San Benito, Tulare, and Ventura Counties.

The Hazard Mitigation Grant Program is available statewide. Additional counties may be designated at a later date.

Amendment No. 1, issued January 17, 2023, to the notice of major disaster declaration for the state of California (FEMA DR-4683-CA), dated January 14, 2023, identified the following counties as eligible for Individual Assistance: Monterey, San Luis Obispo, and Santa Barbara Counties, and identified the following counties as eligible for debris removal and emergency protective measures (Categories A and B), including direct federal assistance, under the Public Assistance program: Monterey, San Luis Obispo, and Santa Barbara Counties.

Amendment No. 2 issued January 18, 2023, to the notice of major disaster declaration for the state of California (FEMA DR-4683-CA), dated January 14, 2023, identified the following county as eligible for Individual Assistance: San Joaquin County.

Amendment No. 3 issued January 23, 2023, to the notice of major disaster declaration for the state of California (FEMA DR-4683-CA), dated January 14, 2023, identified the following county as eligible for Individual Assistance: Calaveras County.

Amendment No. 4 issued January 26, 2023, to the notice of major disaster declaration for the state of California (FEMA DR-4683-CA), dated January 14, 2023, identified the following county as eligible for Individual Assistance: San Mateo County. The following counties have also been identified as eligible for Public Assistance, Category C through G

for permanent work: Merced, Monterey, Sacramento, Santa Barbara, and Santa Cruz Counties (already designated for Individual Assistance and assistance for debris removal and emergency protective measures [Categories A and B] including direct federal assistance, under the Public Assistance program). Additionally, the following counties have been identified as eligible for Public Assistance: San Benito, Tulare, and Ventura Counties.

Individual Assistance is authorized by Section 408 of the Stafford Act. FEMA may provide IA program funding for disaster-related emergency housing. These actions may adversely affect a floodplain/wetland, or may result in continuing vulnerability to floods. These actions may include repair, restoration or construction of housing or private bridges, purchase and placement of travel trailers or manufactured housing units, or repair of structures as minimum protective measures. This will be the only public notice concerning these actions.

The Public Assistance Program is authorized by Sections 403, 406, and 407 of the Stafford Act. FEMA may provide financial assistance under the Public Assistance Program for the State of California, local and Indian tribal governments, and private nonprofit organizations to perform debris removal and emergency protective measures.

The Hazard Mitigation Grant Program is authorized by Section 404 of the Stafford Act. Under the Hazard Mitigation Grant Program, FEMA may provide financial assistance for the State of California, local and Indian tribal governments, and private nonprofit organizations to implement mitigation measures to reduce the risk of life and property from future disasters during the recovery from the major disaster. In the course of developing project proposals, subsequent public notices will be published if necessary, as more specific information becomes available.

II. Public Notice – Financial Assistance for Activities that Affect Historic Properties or Located in or that Affect Wetlands Areas or Floodplains

Some of the activities for which FEMA provides financial assistance under the Individual Assistance, Public Assistance, and Hazard Mitigation Grant Programs may affect historic properties, may be located in or affect wetland areas or the 100-year floodplain, and may involve critical actions within the 500-year floodplain. In accordance with all requirements of the National Environmental Policy Act (NEPA), all federal actions must be reviewed and evaluated for feasible alternatives. FEMA must also comply with Executive Order 11988, Floodplain Management; Executive Order 11990, Protection of Wetlands; the National Historic Preservation

Act of 1966, Pub. L. No. 89-655 (1966) (codified as amended at 16 U.S.C. § 470 et seq.) (NHPA); and the implementing regulations at 44 C.F.R. pt. 9 and 36 C.F.R. pt. 800. The executive orders, NHPA, and regulations require FEMA to provide public notice for certain activities as part of approving the award of financial assistance for specific projects.

A. Federal Actions in or Affecting Floodplains and Wetlands

FEMA has determined for certain types of facilities there are normally no alternatives to restoration in the floodplain or wetland. These are facilities meeting all of the following criteria:

1) FEMA's estimate of the cost of repairs is less than 50% of the cost to replace the entire facility and is less than $100,000; 2) the facility is not located in a floodway; 3) the facility has not sustained major structural damage in a previous Presidentially declared flooding disaster or emergency; and 4) the facility is not critical (e.g., the facility is not a hospital, generating plant, emergency operations center, or a facility containing dangerous materials). FEMA intends to provide assistance for the restoration of these facilities to their pre-disaster condition, except certain measures to mitigate the effect of future flooding or other hazards may be included in the work. For example, a bridge or culvert restoration may include a larger waterway opening to decrease the risk of future washouts.

For routine activities, this will be the only public notice provided. Other activities and those involving facilities not meeting the four criteria are required to undergo more detailed review, including the study of alternate locations. Subsequent public notices regarding such projects will be published if necessary, as more specific information becomes available.

In many cases, an applicant may have started facility restoration before federal involvement. Even if the facility must undergo detailed review and analysis of alternate locations, FEMA will fund eligible restoration at the original location if the facility is functionally dependent on its floodplain location (e.g., bridges and flood control facilities), or the project facilitates an open space use, or the facility is an integral part of a larger network which is impractical or uneconomical to relocate, such as a road. In such cases, FEMA must also examine the possible effects of not restoring the facility, minimizing floodplain or wetland impacts, and determining both an overriding public need for the facility clearly outweighs the Executive Order requirements to avoid the floodplain or wetland, and the site selected is the only practicable alternative. The State

and local officials will confirm to FEMA the proposed actions comply with all applicable federal, state, and local floodplain management and wetland protection requirements.

The Public Assistance (PA) Federal Flood Risk Management Standard (FFRMS) partial implementation policy, effective for all major disasters declared on or after June 3, 2022, applies to PA projects in the 1% annual chance floodplain (1% and 0.2% annual chance floodplains for critical actions) involving new construction of structures, structures that have a substantial damage determination, or structures that require substantial improvement. The policy applies regardless of the cause of damage.

The Hazard Mitigation Assistance (HMA) FFRMS partial implementation policy applies to non- critical actions involving structure elevation, dry floodproofing, and mitigation reconstruction in

the 1% annual chance floodplain. For all FEMA programs and project types, if a state, local, tribal, or territorial government has its own higher elevation standard, FEMA requires use of the higher standard. FEMA program policies also reference additional consensus codes and standards, such as ASCE-24-14, that incorporate additional elevation requirements beyond the base flood elevation.

B. Federal Actions Affecting Historic Properties

Section 106 of the NHPA requires FEMA to consider the effects of its activities (known as undertakings) on any historic property and to afford the Advisory Council on Historic Preservation (ACHP) an opportunity to comment on such projects before the expenditure of any federal funds. An Individual Assistance, Public Assistance, or Hazard Mitigation Grant Program activity is an “undertaking” for the purposes of the NHPA, and a historic property is any property which is included in, or eligible for inclusion in, the National Register of Historic Places (NRHP). For historic properties which will not be adversely affected by FEMA’s undertaking, this will be the only public notice. FEMA may provide additional public notices if a proposed FEMA undertaking would adversely affect a historic property.

III. Further Information or Comment

The Rehabilitation Act of 1973 protects the civil rights of persons with disabilities. It prohibits discrimination on the basis of disability by the federal government, federal contractors, and by recipients of federal financial assistance. Any recipient or sub-recipient of federal funds is required to make their programs accessible to individuals

with disabilities. Its protections apply to all programs and businesses receiving any federal funds. This applies to all elements of physical/architectural, programmatic and communication accessibility in all services and activities conducted by or funded by FEMA. FEMA intends to comply with the Rehabilitation Act in all federally conducted and assisted programs in alignment with the principals of whole community inclusion and universal accessibility.

Executive Orders 13985 and 14008 further address the need to achieve environmental justice and equity across the federal government. The issuance of the new executive orders more than 20 years after Executive Order 12898 was signed indicates the administration's directive to federal agencies to renew their energy, effort, resources, and attention to environmental justice. FEMA is working with applicants/sub-applicants to identify communities with Environmental Justice concerns and provide an avenue for local groups and non-profits with an Environmental Justice mission to self-identify so FEMA Programs can start to work with them on specific projects from the beginning of the application process.

FEMA also intends to provide HMGP funding to the State of California to mitigate future disaster damages. These projects may include construction of new facilities, modification of existing, undamaged facilities, relocation of facilities out of floodplains, demolition of structures, or other types of projects to mitigate future disaster damages. In the course of developing project proposals, subsequent public notices will be published if necessary, as more specific information becomes available.

This will be the only public notice regarding the actions described above for which FEMA may provide financial assistance under the Individual Assistance, Public Assistance, and Hazard Mitigation Grant Programs. Interested persons may obtain information about these actions or a specific project by writing to the Federal Emergency Management Agency Region RIX Office, Regional Environmental Officer, Kenneth Sessa, 1111 Broadway, Suite 1200, Oakland, CA 94607. All comments concerning this public notice must be submitted in writing to the Region RIX Office within 30 days of its publication.

Last updated February 3, 2023

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4750-DR-CA Public Notice 001

Notice Date	December 27, 2023

The U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA) hereby gives notice to the public of its intent to provide financial assistance to the State of California, local and Indian tribal governments, and private nonprofit organizations under major disaster declaration FEMA-4750-DR-CA. This notice applies to the Public Assistance (PA) and Hazard Mitigation Grant (HMGP) programs implemented under the authority of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. §§ 5121-5207. This public notice concerns activities that may affect historic properties, activities that are in or affect wetland areas or the 100-year floodplain, and critical actions within the 500-year floodplain. Such activities may adversely affect an historic property, floodplain, or wetland, or may result in continuing vulnerability to flood damage.

I. Public Notice – Major Disaster Declaration FEMA-4750-DR-CA and Overview of Authorized Assistance

The President declared a major disaster for the State of California on November 21, 2023, as a result of flooding resulting from Tropical Storm Hillary that began on August 19, 2023, and ended on August 21, 2023, pursuant to his authority under the Robert T.

Stafford Disaster Relief and Emergency Assistance Act, Pub. L. No. 93-288 (1974) (codified as amended at 42 U.S.C. § 5121 *et seq.*) (Stafford Act).

This declaration has designated as eligible for Public Assistance, Categories A and B emergency work, and C thru G permanent work, for the following Counties: Imperial, Inyo, Kern, Riverside, and Siskiyou Counties. Additional counties may be designated at a later date.

The Hazard Mitigation Grant Program is available statewide.

The Public Assistance Program is authorized by Sections 403, 406, and 407 of the Stafford Act. FEMA may provide financial assistance under the Public Assistance Program for the State of California, local and Indian tribal governments, and private nonprofit organizations to perform debris removal and emergency protective measures.

The Hazard Mitigation Grant Program is authorized by Section 404 of the Stafford Act. Under the Hazard Mitigation Grant Program, FEMA may provide financial assistance for the State of California, local and Indian tribal governments, and private nonprofit organizations to implement mitigation measures to reduce the risk of life and property from future disasters during the recovery from the major disaster. In the course of developing project proposals, subsequent public notices will be published, if necessary, as more specific information becomes available.

II. Public Notice – Financial Assistance for Activities that Affect Historic Properties or Located in or that Affect Wetlands Areas or Floodplains

Some of the activities for which FEMA provides financial assistance under the Public Assistance and Hazard Mitigation Grant Programs may affect historic properties, may be in or affect wetland areas or the 100-year floodplain, and may involve critical actions within the 500-year floodplain. In accordance with all requirements of the National Environmental Policy Act (NEPA), all federal actions must be reviewed and evaluated for feasible alternatives. FEMA must also comply with Executive Order 11988, Floodplain Management; Executive Order 11990, Protection of Wetlands; the National Historic Preservation Act of 1966, Pub. L. No. 89-655 (1966) (codified as amended at 16 U.S.C. § 470 et seq.) (NHPA); and the implementing regulations at 44 C.F.R. pt. 9 and 36 C.F.R. pt. 800. The executive orders, NHPA, and regulations require FEMA to provide public notice for certain activities as part of approving the award of financial assistance for specific projects.

A. Federal Actions in or Affecting Floodplains and Wetlands

FEMA has determined that for certain types of facilities there are normally no alternatives to restoration in the floodplain/wetland. These are facilities that meet all of the following criteria: 1) FEMA's estimate of the cost of repairs is less than 50-percent of the cost to replace the entire facility, and is less than $100,000; 2) the facility is not located in a floodway; 3) the facility has not sustained major structural damage in a previous presidentially declared flooding disaster or emergency; and 4) the facility is not critical (e.g., the facility is not a hospital, generating plant, emergency operations center, or a facility that contains dangerous materials). FEMA intends to provide assistance for the restoration of these facilities to their pre-disaster condition, except that certain measures to mitigate the effects of future flooding or other hazards may be included in the work. For example, a bridge or culvert restoration may include a larger waterway opening to decrease the risk of future washouts.

For routine activities, this will be the only public notice provided. Other activities and those involving facilities that do not meet the four criteria are required to undergo more detailed review, including study of alternate locations. Subsequent public notices regarding such projects will be published, if necessary, as more specific information becomes available.

In many cases, an applicant may have started facility restoration before federal involvement. Even if the facility must undergo detailed review and analysis of alternate locations, FEMA will fund eligible restoration at the original location if the facility is functionally dependent on its floodplain location (e.g., bridges and piers), or the project facilitates an open space use, or the facility is an integral part of a larger network that is impractical or uneconomical to relocate, such as a road. In such cases, FEMA must also examine the possible effects of not restoring the facility, minimize floodplain/wetland impacts, and determine both that an overriding public need for the facility clearly outweighs the Executive Order requirements to avoid the floodplain/wetland, and that the site is the only practicable alternative. The State of California and local officials will confirm to FEMA that proposed actions comply with all applicable state and local floodplain management and wetland protection requirements.

The Public Assistance (PA) Federal Flood Risk Management Standard (FFRMS) partial implementation policy, effective for all major disasters declared on or after June 3, 2022, applies to PA projects in the 1% annual chance floodplain (1% and 0.2% annual chance floodplains for critical actions) involving new construction of structures, structures that

have a substantial damage determination, or structures that require substantial improvement. The policy applies regardless of the cause of damage.

The Hazard Mitigation Assistance (HMA) FFRMS partial implementation policy applies to non-critical actions involving structure elevation, dry floodproofing, and mitigation reconstruction in the 1% annual chance floodplain. For all FEMA programs and project types, if a state, local, tribal, or territorial government has its own higher elevation standard, FEMA requires use of the higher standard. FEMA program policies also reference additional consensus codes and standards, such as ASCE-24-14, that incorporate additional elevation requirements beyond the base flood elevation.

B. Federal Actions Affecting Historic Properties

Section 106 of the NHPA requires FEMA to consider the effects of its activities (known as undertakings) on any historic property and to afford the Advisory Council on Historic Preservation (ACHP) an opportunity to comment on such projects before the expenditure of any federal funds. A Public Assistance or Hazard Mitigation Grant Program activity is an "undertaking" for the purposes of the NHPA, and a historic property is any property which is included in, or eligible for inclusion in, the National Register of Historic Places (NRHP). For historic properties which will not be adversely affected by FEMA's undertaking, this will be the only public notice. FEMA may provide additional public notices if a proposed FEMA undertaking would adversely affect a historic property.

III. Further Information or Comment

The Rehabilitation Act of 1973 protects the civil rights of persons with disabilities. It prohibits discrimination on the basis of disability by the federal government, federal contractors, and by recipients of federal financial assistance. Any recipient or sub-recipient of federal funds is required to make their programs accessible to individuals with disabilities. Its protections apply to all programs and businesses receiving any federal funds. This applies to all elements of physical/architectural, programmatic and communication accessibility in all services and activities conducted by or funded by FEMA. FEMA intends to comply with the Rehabilitation Act in all federally conducted and assisted programs in alignment with the principals of whole community inclusion and universal accessibility.

Executive Orders 13985 and 14008 further address the need to achieve environmental justice and equity across the federal government. The issuance of the new executive orders more than 20 years after Executive Order 12898 was signed indicates the

administration's directive to federal agencies to renew their energy, effort, resources, and attention to environmental justice. FEMA is working with applicants/sub-applicants to identify communities with Environmental Justice concerns and provide an avenue for local groups and non-profits with an Environmental Justice mission to self-identify so FEMA Programs can start to work with them on specific projects from the beginning of the application process.

FEMA also intends to provide HMGP funding to the State of California to mitigate future disaster damages. These projects may include construction of new facilities, modification of existing, undamaged facilities, relocation of facilities out of floodplains, demolition of structures, or other types of projects to mitigate future disaster damages. In the course of developing project proposals, subsequent public notices will be published, if necessary, as more specific information becomes available.

As noted, this may be the only public notice regarding the above-described actions under the PA and HMGP programs. Interested persons may obtain information about these actions or a specific project by writing to the FEMA Region IX office at FEMA-RIX-EHP-Documents@fema.dhs.gov or by mail to the Regional Environmental Officer, 111 Broadway, Suite 1200, Oakland, CA 94607-4052 at either address within 30 days of the date of this notice.

Last updated December 27, 2023

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4758-DR-CA Initial Notice

English

Notice Date	February 19, 2024

Billing Code 9111-23-P

DEPARTMENT OF HOMELAND SECURITY

Federal Emergency Management Agency

[Internal Agency Docket No. FEMA-4758-DR]

[Docket ID FEMA-2024-0001]

California; Major Disaster and Related Determinations

AGENCY: Federal Emergency Management Agency, DHS.

ACTION: Notice.

SUMMARY: This is a notice of the Presidential declaration of a major disaster for the State of California (FEMA-4758-DR), dated February 19, 2024, and related determinations.

DATE: The declaration was issued February 19, 2024.

FOR FURTHER INFORMATION CONTACT: Dean Webster, Office of Response and Recovery, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472, (202) 646-2833.

SUPPLEMENTARY INFORMATION: Notice is hereby given that, in a letter dated February 19, 2024, the President issued a major disaster declaration under the authority of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121 *et seq.* (the "Stafford Act"), as follows:

I have determined that the damage in certain areas of the State of California resulting from a severe storm and flooding during the period of January 21 to January 23, 2024, is of sufficient severity and magnitude to warrant a major disaster declaration under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121 et seq. (the "Stafford Act"). Therefore, I declare that such a major disaster exists in the State of California.

In order to provide Federal assistance, you are hereby authorized to allocate from funds available for these purposes such amounts as you find necessary for Federal disaster assistance and administrative expenses.

You are authorized to provide Individual Assistance in the designated areas and Hazard Mitigation throughout the State. Consistent with the requirement that Federal assistance be supplemental, any Federal funds provided under the Stafford Act for Hazard Mitigation and Other Needs Assistance under section 408 will be limited to 75 percent of the total eligible costs.

Further, you are authorized to make changes to this declaration for the approved assistance to the extent allowable under the Stafford Act.

The time period prescribed for the implementation of section 310(a), Priority to Certain Applications for Public Facility and Public Housing Assistance, 42 U.S.C. 5153, shall be for a period not to exceed six months after the date of this declaration.

The Federal Emergency Management Agency (FEMA) hereby gives notice that pursuant to the authority vested in the Administrator, under Executive Order 12148, as amended,

N. Allison Pfaendler, of FEMA is appointed to act as the Federal Coordinating Officer for this major disaster.

The following areas of the State of California have been designated as adversely affected by this major disaster:

San Diego County for Individual Assistance.

All areas within the State of California are eligible for assistance under the Hazard Mitigation Grant Program.

The following Catalog of Federal Domestic Assistance Numbers (CFDA) are to be used for reporting and drawing funds: 97.030, Community Disaster Loans; 97.031, Cora Brown Fund; 97.032, Crisis Counseling; 97.033, Disaster Legal Services; 97.034, Disaster Unemployment Assistance (DUA); 97.046, Fire Management Assistance Grant; 97.048, Disaster Housing Assistance to Individuals and Households In Presidentially Declared Disaster Areas; 97.049, Presidentially Declared Disaster Assistance - Disaster Housing Operations for Individuals and Households; 97.050, Presidentially Declared Disaster Assistance to Individuals and Households - Other Needs; 97.036, Disaster Grants - Public Assistance (Presidentially Declared Disasters); 97.039, Hazard Mitigation Grant.

/s/

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Deanne Criswell,

Administrator,

Federal Emergency Management Agency.

Last updated February 29, 2024

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4769-DR-CA Initial Notice

English

Notice Date	April 13, 2024

Billing Code 9111-23-P

DEPARTMENT OF HOMELAND SECURITY

Federal Emergency Management Agency

[Internal Agency Docket No. FEMA-4769-DR]

[Docket ID FEMA-2024-0001]

California; Major Disaster and Related Determinations

AGENCY: Federal Emergency Management Agency, DHS.

ACTION: Notice.

SUMMARY: This is a notice of the Presidential declaration of a major disaster for the State of California (FEMA-4769-DR), dated April 13, 2024, and related determinations.

DATE: The declaration was issued April 13, 2024.

FOR FURTHER INFORMATION CONTACT: Dean Webster, Office of Response and Recovery, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472, (202) 646-2833.

SUPPLEMENTARY INFORMATION: Notice is hereby given that, in a letter dated April 13, 2024, the President issued a major disaster declaration under the authority of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121 *et seq.* (the "Stafford Act"), as follows:

I have determined that the damage in certain areas of the State of California resulting from severe winter storms, tornadoes, flooding, landslides, and mudslides during the period of January 31 to February 9, 2024, is of sufficient severity and magnitude to warrant a major disaster declaration under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121 et seq. (the "Stafford Act"). Therefore, I declare that such a major disaster exists in the State of California.

In order to provide Federal assistance, you are hereby authorized to allocate from funds available for these purposes such amounts as you find necessary for Federal disaster assistance and administrative expenses.

You are authorized to provide Public Assistance in the designated areas and Hazard Mitigation throughout the State. Consistent with the requirement that Federal assistance be supplemental, any Federal funds provided under the Stafford Act for Public Assistance and Hazard Mitigation will be limited to 75 percent of the total eligible costs.

Further, you are authorized to make changes to this declaration for the approved assistance to the extent allowable under the Stafford Act.

The Federal Emergency Management Agency (FEMA) hereby gives notice that pursuant to the authority vested in the Administrator, under Executive Order 12148, as amended, Andrew F. Grant, of FEMA is appointed to act as the Federal Coordinating Officer for this major disaster.

The following areas of the State of California have been designated as adversely affected by this major disaster:

Butte, Glenn, Los Angeles, Monterey, San Luis Obispo, Santa Barbara, Santa Cruz, Sutter, and Ventura Counties for Public Assistance.

All areas within the State of California are eligible for assistance under the Hazard Mitigation Grant Program.

The following Catalog of Federal Domestic Assistance Numbers (CFDA) are to be used for reporting and drawing funds: 97.030, Community Disaster Loans; 97.031, Cora Brown Fund; 97.032, Crisis Counseling; 97.033, Disaster Legal Services; 97.034, Disaster Unemployment Assistance (DUA); 97.046, Fire Management Assistance Grant; 97.048, Disaster Housing Assistance to Individuals and Households In Presidentially Declared Disaster Areas; 97.049, Presidentially Declared Disaster Assistance - Disaster Housing Operations for Individuals and Households; 97.050, Presidentially Declared Disaster Assistance to Individuals and Households - Other Needs; 97.036, Disaster Grants - Public Assistance (Presidentially Declared Disasters); 97.039, Hazard Mitigation Grant.

/s/

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Deanne Criswell,

Administrator,

Federal Emergency Management Agency.

Last updated April 22, 2024

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City of Rolling Hills INCORPORATED JANUARY 24, 1957

Agenda Item No.: 16.A
Mtg. Date: 11/25/2024

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **CHRISTIAN HORVATH, CITY CLERK / EXECUTIVE ASSISTANT TO CITY MANAGER**

THRU: **KARINA BAÑALES, CITY MANAGER**

SUBJECT: **CONFERENCE WITH LEGAL COUNSEI - INITIATION OF LITIGATION GOVERNMENT CODE SECTION 54956.9(D)(4) THE CITY FINDS, BASED ON ADVICE FROM LEGAL COUNSEL, THAT DISCUSSION IN OPEN SESSION WILL PREJUDICE THE POSITION OF THE CITY IN THE LITIGATION. (1 CASE)**

DATE: **November 25, 2024**

BACKGROUND:
None.

DISCUSSION:
None.

FISCAL IMPACT:
None.

RECOMMENDATION:
None.

ATTACHMENTS:

City of Rolling Hills INCORPORATED JANUARY 24, 1957

Agenda Item No.: 16.B
Mtg. Date: 11/25/2024

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **CHRISTIAN HORVATH, CITY CLERK / EXECUTIVE ASSISTANT TO CITY MANAGER**

THRU: **KARINA BAÑALES, CITY MANAGER**

SUBJECT: **EXISTING LITIGATION - GOVERNMENT CODE SECTION 54956.9(D)(1) THE CITY FINDS, BASED ON ADVICE FROM LEGAL COUNSEL, THAT DISCUSSION IN OPEN SESSION WILL PREJUDICE THE POSITION OF THE CITY IN THE LITIGATION. (1 CASE)**
a. NAME OF CASE: CONNIE ANDERSEN, ET AL. V. CALIFORNIA WATER COMPANY, ET AL. (SEAVIEW CASE) CASE NO.: 24STCV20953

DATE: **November 25, 2024**

BACKGROUND:
None.

DISCUSSION:
None.

FISCAL IMPACT:
None.

RECOMMENDATION:
None.

ATTACHMENTS:

City of Rolling Hills INCORPORATED JANUARY 24, 1957

Agenda Item No.: 16.C
Mtg. Date: 11/25/2024

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **CHRISTIAN HORVATH, CITY CLERK / EXECUTIVE ASSISTANT TO CITY MANAGER**

THRU: **KARINA BAÑALES, CITY MANAGER**

SUBJECT: **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION GOVERNMENT CODE SECTION 54956.9 (TWO CASES) CPUC COMPLAINTS AGAINST SOUTHERN CALIFORNIA EDISON AND SOCAL GAS**

DATE: **November 25, 2024**

BACKGROUND:
None.

DISCUSSION:
None.

FISCAL IMPACT:
None.

RECOMMENDATION:
None.

ATTACHMENTS: