

REGULAR MEETING
OF THE PLANNING COMMISSION
CITY OF ROLLING HILLS
6:30 P.M.
TUESDAY, APRIL 21, 2020
VIA TELECONFERENCE

1. CALL MEETING TO ORDER

A regular meeting of the Planning Commission of the City of Rolling Hills was called to order by Chairman Chelf at 6:31 p.m. on Tuesday, April 21, 2020 via teleconference.

2. ROLL CALL

Commissioners Present: Cardenas, Cooley, Kirkpatrick, Seaburn, and Chairman Chelf.

Commissioners Absent: None.

Others Present: Meredith Elguira, Planning & Community Services Director.
Jane Abzug, Assistant City Attorney.
Meredith Elguira, Planning and Community Services Director.
Yohana Coronel, City Clerk.
Stephanie Grant, Administrative Clerk.
Shahriar Eftekhazadeh, PhD, PE, PMP.

3. APPROVAL OF THE AGENDA

ACTION: Commissioner Cooley moved to approve the agenda, Commissioner Seaburn seconded, and the agenda was approved with no objection.

AYES: COMMISSIONERS: Cardenas, Cooley, Seaburn, Kirkpatrick and Chair Chelf.
NOES: COMMISSIONERS: None.
ABSENT: COMMISSIONERS: None.
ABSTAIN: COMMISSIONERS: None.

4. PUBLIC COMMENTS ON MINUTES AND ANY ITEM NOT ON THE AGENDA

None.

5. APPROVAL OF MINUTES

A. January 21, 2020 Regular Meeting of the Planning Commission.

ACTION: Commissioner Cooley moved that the Planning Commission approve the minutes of the Regular Meeting of the Planning Commission held on January 21, 2020 as presented. Commissioner Kirkpatrick seconded the motion, which carried without objection. (Cardenas abstained).

AYES: COMMISSIONERS: Cooley, Seaburn, Kirkpatrick and Chair Chelf.
NOES: COMMISSIONERS: None.
ABSENT: COMMISSIONERS: None.
ABSTAIN: COMMISSIONERS: Cardenas.

6. NEW PUBLIC HEARINGS

A. **ZONING CASE NO. 20-03: REQUEST FOR A VARIANCE FOR CONSTRUCTION OF A NEW 400 SQUARE-FOOT SWIMMING POOL AND SPA IN THE FRONT YARD LOCATED AT 52 PORTUGUESE BEND ROAD. (WACHS)**

Chair Chelf recommended Zoning Case No. 20-03 to be moved to be rescheduled to a different Planning Commission meeting. Planning and Community Services Director Meredith Elguira reported she had contacted all of the commissioners and informed them that the noticing requirements were incomplete because the public notices were not mailed out. She requested the item to be continued to the next meeting on May 1, 2020. The rescheduled meeting date would provide time for Staff to complete all of the public noticing requirements for the project. Chair Chelf confirmed the date of May 1, 2020 for the meeting. He stated all of the commissioners have already walked the site, and this was a reasonable request because the proposed project was truly in the backyard just because the street runs the long way it was still a reasonable request. All of the commissioners agreed on rescheduling the item to the next meeting date on May 1, 2020 at 7:30 a.m.

ACTION: The noticing requirements were not completed therefore this item was continued to a special meeting on Friday, May 01, 2020 at 7:30 a.m.

AYES: COMMISSIONERS: None.
NOES: COMMISSIONERS: None.
ABSENT: COMMISSIONERS: None.
ABSTAIN: COMMISSIONERS: None.

7. NEW BUSINESS

A. PRESENTATION ON AN APPROACH THAT COULD CAPTURE THE 85TH PERCENTILE STORM RUNOFF AND RETAIN WITHIN CITY BOUNDARIES.

Planning and Community Services Director Meredith Elguira introduced the guest presenter Dr. Shahriar Eftekhazadeh who had previously worked on a project for the City for a previous Councilmember Alan Lay. The Director and Dr. Shahriar had been recently discussing water quality, retention, and erosion in the City. The Director also stated that Dr. Shahriar had recently provided potential feasible ways to retain water on site in response to Dr. Black's mentioning in last week's study session meeting regarding compliance to the State's requirements. Dr. Shahriar was invited to present at tonight's meeting to provide an overview and technical information on how to potentially capture the 85th percentile of runoff within city boundaries.

Dr. Shahriar shared his qualifications with the Planning Commission. He is a civil engineering professor, who is an expert is on hydraulics and hydrology, and recently completed a feasibility study for the County of Los Angeles which was recently funded. Dr. Shahriar's presentation consisted of a quick overview of the storm water situation in the City, compliance, and funding opportunities which include Measure W and Prop Y. He stated the City of Rolling Hills was subject to be in compliance of the MS4 requirements. The City had an opportunity, but the City opted out of preparing the Enhanced Watershed Sub-Management Plans which would have provided a pathway to compliance. However, the City is part of the Coordinated Integrated Monitoring Program that consists of four cities collaborating to comply with the storm water requirements. The MS4 situation, the City of Rolling Hills is part of two watersheds, the San Monica Bay Watershed and Dominguez Channel Watershed, and the discharge flows into the creeks, and Dr. Shahriar presented a map of the City's boundaries and discharge points. Dr. Shahriar stated the primary objective is water quality, the water supply benefit is second objective. The goal is to demonstrate that the project could can meet all of the requirements, and the operation would be set to show that the City can achieve the requirements to be in compliance.

ACTION: Commission received and filed the report.

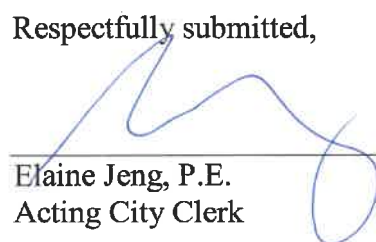
8. ITEMS FROM THE PLANNING COMMISSION

None.

9. ADJOURNMENT

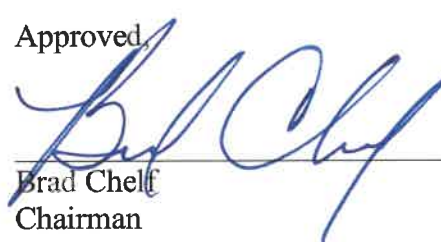
Hearing no further business before the Planning Commission, Chair Chelf adjourned the meeting at 7:31 p.m. to a special meeting of the Planning Commission scheduled to be held on Friday, May 01, 2020 beginning at 7:30 a.m. via teleconference.

Respectfully submitted,



Elaine Jeng, P.E.
Acting City Clerk

Approved,



Brad Chelf
Chairman

