

SPECIAL MEETING  
OF THE PLANNING COMMISSION  
CITY OF ROLLING HILLS  
6:00 P.M.  
TUESDAY, JUNE 01, 2021  
VIA TELECONFERENCE

1. **CALL MEETING TO ORDER**

A special meeting of the Planning Commission of the City of Rolling Hills was called to order by Chair Chelf at 6:09 p.m. on Tuesday, June 01, 2021 via teleconference.

2. **ROLL CALL**

Present: Cardenas, Cooley, Douglass, Vice Chair Kirkpatrick, and Chair Chelf  
Absent: None  
Staff Present: Meredith T. Elguira, Planning & Community Services Director  
Brian Byun, Assistant City Attorney  
Barry Miller, Housing Consultant  
Stephanie Grant, Code Enforcement Office and Planner  
Ashford Ball, Senior Management Analyst  
Janely Sandoval, City Clerk

3. **APPROVAL OF THE AGENDA**

None.

4. **PUBLIC COMMENTS ON MINUTES AND ANY ITEM NOT ON THE AGENDA**

None.

5. **APPROVAL OF MINUTES**

None.

6. **RESOLUTIONS**

None.

7. **PUBLIC HEARINGS ON ITEMS CONTINUED FROM PREVIOUS MEETING.**

None.

8. **NEW PUBLIC HEARINGS**

**8A. RESOLUTION RECOMMENDING CITY COUNCIL ADOPTION OF AMENDED 2013-2021 HOUSING ELEMENT.**

Planning and Community Services Director Meredith Elguira introduced Mr. Barry Miller, Housing Consultant who presented the report.

Housing Consultant Barry Miller presented the item and explained previous attempts to conform to State mandated legislation, and the amendments needed throughout the years for approval. Housing Consultant Miller also provided a short recap of future expectations for the 2021–2029 Housing Element time frame, and stated that the report will be forwarded and presented to the City Council on June 14, 2021.

**MOTION:** Commissioner Cardenas motioned to approve the resolution as written and send to City Council and Vice Chair Kirkpatrick seconded the motion.

AYES: COMMISSIONERS: Cardenas, Cooley, Douglas, Vice Chair Kirkpatrick, and Chair Chelf.  
NOES: COMMISSIONERS: None.  
ABSENT: COMMISSIONERS: None.  
ABSTAIN: COMMISSIONERS: None.

9. **NEW BUSINESS**

None.

10. **OLD BUSINESS**

None.

11. **SCHEDULED FIELD TRIPS**

**11A 75 SADDLEBACK ROAD (ZONING CASE NO. 20-09)**

**11B 2 SPUR LANE (ZONING CASE NO. 21-05)**

Chair Chelf reminded Commissioners of upcoming field trips and requested staking schedule.

Planning and Community Director Elguira informed the Commissioners that both field trip sites are currently staked and flagged.

Vice Chair Kirkpatrick requested Planning and Community Director Elguira to confirm if he will need to abstain due to his parents' residence's proximity to 75 Saddleback.

12. **ITEMS FROM STAFF**

None.

13. **ITEMS FROM PLANNING COMMISSION**

None.

14. **ADJOURNMENT**

Hearing no further business before the Planning Commission, Chair Chelf adjourned the meeting at 6:28 PM via teleconference.

Next regular meeting: Tuesday, June 15, 2021 at 6:30 p.m. via City's website's link at:

<https://www.rolling-hills.org/government/agenda/index.php>

Join Zoom Meeting via

<https://us02web.zoom.us/j/99343882035?pwd=MWZXaG9ISWdud3NpajYwY3dFblI>

FZz09 Meeting ID: 993 4388 2035 Passcode: 647943

Respectfully submitted,

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Janely Sandoval,  
City Clerk

Approved,

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Brad Chelf  
Chairman