

**SPECIAL MEETING
OF THE PLANNING COMMISSION
CITY OF ROLLING HILLS
6:30 P.M.
TUESDAY, JUNE 15, 2021
VIA TELECONFERENCE**

1. **CALL MEETING TO ORDER**

A special meeting of the Planning Commission of the City of Rolling Hills was called to order by Commissioner Cardenas at 6:40 p.m. on Tuesday, June 15, 2021 via teleconference.

2. **ROLL CALL**

Present: Commissioners Cardenas, Cooley, and Douglass
Absent: Vice Chair Kirkpatrick and Chair Chelf
Staff Present: Meredith T. Elguira, Planning & Community Services Director
Brian Byun, Assistant City Attorney
Stephanie Grant, Code Enforcement Officer and Planner
Barry Miller, Housing Consultant

3. **APPROVAL OF THE AGENDA**

MOTION: Commissioner Cooley motioned to approve the agenda and Commissioner Douglass seconded the motion.

AYES: COMMISSIONERS: Cardenas, Cooley, and Douglass.
NOES: COMMISSIONERS: None.
ABSENT: COMMISSIONERS: Vice Chair Kirkpatrick and Chair Chelf.
ABSTAIN: COMMISSIONERS: None.

4. **PUBLIC COMMENTS ON MINUTES AND ANY ITEM NOT ON THE AGENDA**

None.

5. **APPROVAL OF MINUTES**

**5A. MAY 18, 2021 FIELD TRIP PLANNING COMMISSION MEETING MINUTES
MAY 18, 2021 EVENING PLANNING COMMISSION MEETING MINUTES
JUNE 01, 2021 SPECIAL EVENING PLANNING COMMISSION MEETING
MINUTES.**

MOTION: Commissioner Cooley motioned to approve the minutes and Commissioner Douglass seconded the motion.

AYES: COMMISSIONERS: Cardenas, Cooley, and Douglass.
NOES: COMMISSIONERS: None.
ABSENT: COMMISSIONERS: Vice Chair Kirkpatrick and Chair Chelf.
ABSTAIN: COMMISSIONERS: None.

6. **RESOLUTIONS**

6A. A RESOLUTION APPROVING CONDITIONAL USE PERMIT FOR A PROPOSED TWO-CAR DETACHED GARAGE; VARIANCES FOR: LOT AND PAD COVERAGE EXCEEDANCE AND FOR GRADING EXPORT; AND SITE PLAN REVIEW FOR GRADING FOR DEVELOPED PROPERTY LOCATED AT 23 CHUCKWAGON ROAD, ROLLING HILLS, CA (RAMIREZ).

Planning and Community Services Director Meredith Elguira presented item and explained resolution reflects the conditions of approval with necessary amendments.

MOTION: Commissioner Cooley moved to approve the Resolution No. 2021-09 as amended and Commissioner Douglass seconded the motion.

AYES: COMMISSIONERS: Cardenas, Cooley, and Douglass.
NOES: COMMISSIONERS: None.
ABSENT: COMMISSIONERS: Vice Chair Kirkpatrick and Chair Chelf.
ABSTAIN: COMMISSIONERS: None.

7. **PUBLIC HEARINGS ON ITEMS CONTINUED FROM PREVIOUS MEETING.**

None.

8. **NEW PUBLIC HEARINGS**

8A. CONSIDER RESOLUTION 2021-08 APPROVING CONDITIONAL USE PERMIT FOR A 1,516 SQUARE FOOT SPORTS COURT; SITE PLAN REVIEW FOR 256 CUBIC YARDS OF GRADING; AND VARIANCE FOR ENCROACHMENT OF THE SPORTS COURT INTO THE REQUIRED SETBACKS LOCATED 75 SADDLEBACK DRIVE, (LOT 68-2-RH) ROLLING HILLS, CA (KIM).

Code Enforcement Officer Stephanie Grant presented the item and explained the applicant's request. She also brought up questions and comments regarding landscaping and surface materials mentioned during the Field Trip in the morning of June 15, 2021. She stated that conditions of approval were added to the proposed project to address the Commissioners' concerns.

Discussion ensued among the Commissioners.

MOTION: Commissioner Cooley moved to approve Resolution No. 2021-08 for the purposed sports court as amended and Commissioner Douglass seconded the motion.

AYES: COMMISSIONERS: Cardenas, Cooley, and Douglass.
NOES: COMMISSIONERS: None.
ABSENT: COMMISSIONERS: Vice Chair Kirkpatrick and Chair Chelf.
ABSTAIN: COMMISSIONERS: None.

8B. CONSIDER RESOLUTION 2021-07 APPROVING CONDITIONAL USE PERMIT FOR A PROPOSED 180 SQUARE-FOOT ATTACHED STUDIO RESULTING IN A MIXED USE STRUCTURE; SITE PLAN REVIEW FOR 71.6 CUBIC YARDS OF GRADING; AND VARIANCE FOR IMPORTING 18 CUBIC YARDS OF GRAVEL FOR THE SUBJECT PROPERTY LOCATED AT 2 SPUR LANE, (LOT 12-B-CH) ROLLING HILLS, CA (RAJEWSKI)

Code Enforcement Officer Grant presented the item and explained the applicant's request. She explained that the proposed project is for the approval of the third phase of the project.

Commissioner Cardenas wanted clarification on the number of the resolution.

Code Enforcement Officer and Planner Grant confirmed that the 2021-05 is the Zoning Number and the resolution pertaining to this item is Resolution No. 2021-07.

Commissioner Cooley wanted clarification on: the size increase of the mixed use structure, reasoning behind approved scope of work, and existing foundation.

Code Enforcement Officer Grant clarified the size of the proposed addition, explained that the proposed project is compliant with the Code with the approval of the requests, and confirmed that the existing foundation will remain.

Discussion ensued among the Commissioners.

MOTION: Commissioner Cooley motioned to approve Resolution No. 2021-07 approving a Conditional Use Permit for mixed used, Site Plan Review for 71.6 cubic yards of grading and Variance to legalize importation of gravel and Commissioner Douglass seconded the motion.

AYES: COMMISSIONERS: Cardenas, Cooley, and Douglass.
NOES: COMMISSIONERS: None.
ABSENT: COMMISSIONERS: Vice Chair Kirkpatrick and Chair Chelf.
ABSTAIN: COMMISSIONERS: None.

9. **NEW BUSINESS**

None.

10. **OLD BUSINESS**

None.

11. **SCHEDULED FIELD TRIPS**

Planning and Community Services Director Elguira stated that field trips would be announced at a later date when projects have been completed.

12. **ITEMS FROM STAFF**

None.

13. **ITEMS FROM PLANNING COMMISSION**

None.

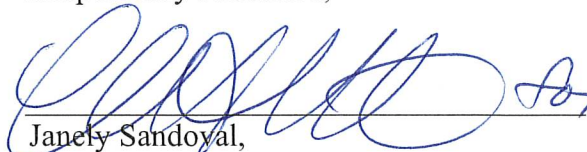
14. **ADJOURNMENT**

Hearing no further business before the Planning Commission, Commissioner Cardenas adjourned the meeting at 7:05 PM via teleconference.

Next regular meeting: Tuesday, July 13, 2021 at 6:30 p.m. via City's website's link at:
<https://www.rolling-hills.org/government/agenda/index.php>

Join Zoom Meeting via
<https://us02web.zoom.us/j/99343882035?pwd=MWZXaG9ISWdud3NpajYwY3dFbllFZz09> Meeting ID: 993 4388 2035 Passcode: 647943

Respectfully submitted,


Janely Sandoyal,
City Clerk

Approved,


Brad Chelf
Chairman