



Minutes
Rolling Hills Planning Commission
Tuesday, September 20, 2022
Regular Meeting 6:30 p.m.
Via tele-conference

1. CALL MEETING TO ORDER

The Planning Commission of the City of Rolling Hills met via teleconference on the above date at 6:30 p.m. Chair Brad Chelf presiding.

2. ROLL CALL

Commissioners Present:	Cardenas, Cooley, Douglass, Vice Chair Kirkpatrick, Chair Chelf
Commissioners Absent:	None
Staff Present:	John Signo, Planning & Community Services Director Stephanie Grant, Assistant Planner Melissa Flores, Administrative Clerk Ryan Stager, Assistant City Attorney

3. PLEDGE OF ALLEGIANCE

John Signo, Planning & Community Services Director, led the Pledge.

4. APPROVE ORDER OF THE AGENDA

Motion by Commissioner Cooley, seconded by Vice Chair Kirkpatrick, to approve as is. Motion carried unanimously with the following roll call vote:

AYES:	Cardenas, Cooley, Douglass, Vice Chair Kirkpatrick, Chair Chelf
NOES:	None
ABSENT:	None

5. BLUE FOLDER ITEMS (SUPPLEMENTAL) – NONE

6. PUBLIC COMMENTS ON NON-AGENDA ITEMS – NONE

7. CONSENT CALENDAR

7.A. CONTINUATION OF REMOTE CITY COUNCIL AND COMMISSION MEETINGS DURING THE MONTH OF SEPTEMBER, 2022 PURSUANT TO THE REQUIREMENTS OF AB 361

7.B. APPROVE THE FOLLOWING MINUTES: AUGUST 16, 2022, PLANNING COMMISSION REGULAR MEETING, AUGUST 16, 2022 PLANNING COMMISSION FIELD TRIP MEETING

Motion by Chair Chelf, seconded by Commissioner Douglass, to approve items 7A and 7B. Motion carried unanimously with the following roll call vote:

AYES:	Cardenas, Cooley, Douglass, Vice Chair Kirkpatrick, Chair Chelf
NOES:	None
ABSENT:	None

8. EXCLUDED CONSENT CALENDAR ITEMS – NONE

9. PUBLIC HEARINGS ON ITEMS CONTINUED FROM PREVIOUS MEETINGS – NONE

10. NEW PUBLIC HEARINGS

10.A. RESOLUTION NO. 2022-15 RECOMMENDING THAT THE CITY COUNCIL ADOPT THE 2021-2029 ROLLING HILLS HOUSING ELEMENT AND ASSOCIATED MITIGATED NEGATIVE DECLARATION

Presentation by Barry Miller, Housing Element Consultant.

Presentation by Victoria Boyd, Environmental Consultant.

Public Comment: Leah Mirsch

Motion by Commissioner Cardenas, seconded by Vice Chair Kirkpatrick, approving Resolution No. 2022-15 and recommending that the City Council adopt the 2021-2029 Rolling Hills Housing Element and associated Mitigated Negative Declaration. Motion carried unanimously with the following roll call vote:

AYES: Cardenas, Cooley, Douglass, Vice Chair Kirkpatrick, Chair Chelf

NOES: None

ABSENT: None

10.B. ZONING CASE NO. 21-17: REQUEST FOR APPROVAL OF A SITE PLAN REVIEW FOR 1,930 CUBIC YARDS OF GRADING; CONDITIONAL USE PERMIT FOR A 7,088-SQUARE-FOOT TENNIS COURT; AND VARIANCE REQUESTS FOR GRADING EXPORT, ENCROACHMENT OF THE TENNIS COURT AND PLANTER INTO THE FRONT YARD SETBACK AND FRONT YARD AREA, AND EXCEEDANCE OF THE MAXIMUM ALLOWED DISTURBANCE AREA LOCATED AT 12 UPPER BLACKWATER CANYON ROAD (LOT 97-1-RH), ROLLING HILLS, CA 90274 (KIM)

Planning & Community Services Director Signo gave a brief overview of the project and clarified that the morning field trip was cancelled because the site was not silhouetted. He then introduced the new Assistant Planner and lead for this project, Stephanie Grant.

Public Comment: Wendi Russell, Gregory Gershuni

Motion by Commissioner Cooley, seconded by Vice Chair Kirkpatrick, to continue the public hearing to a field trip on October 18, 2022 at 7:30 a.m. Motion carried unanimously with the following roll call vote:

AYES: Cardenas, Cooley, Douglass, Vice Chair Kirkpatrick, Chair Chelf

NOES: None

ABSENT: None

11. OLD BUSINESS – NONE

12. NEW BUSINESS – NONE

13. SCHEDULED FIELD TRIPS

Two field trips are scheduled for October 18, 2022: 12 Upper Blackwater Canyon Road at 7:30 a.m., immediately followed by 21 Chuckwagon Road.

14. ITEMS FROM STAFF

Planning & Community Services Director Signo stated that the Planning Department has a full team now, with Stephanie Grant, Assistant Planner, and Melissa Flores, Administrative Clerk.

The Commissioners discussed the possibility of changing Vice Chair and Chair appointments at the next meeting.

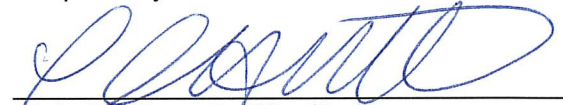
15. ITEMS FROM THE PLANNING COMMISSION

Chair Chelf thanked everyone who worked on the Housing Element.

16. ADJOURNMENT: 7:06 P.M.

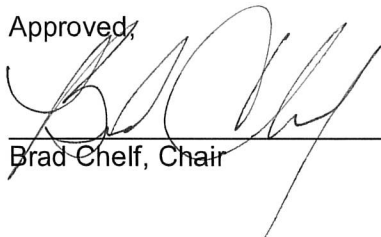
The meeting was adjourned at 7:06 p.m. to a field trip on Tuesday, October 18, 2022 beginning at 7:30 a.m. at 12 Upper Blackwater Canyon Road.

Respectfully submitted,



Christian Horvath, City Clerk

Approved,



Brad Chelf, Chair

