Minutes
Rolling Hills Planning Commission
Tuesday, October 18, 2022
Regular Meeting 6:30 p.m.
Via tele-conference

1. CALL MEETING TO ORDER

The Planning Commission of the City of Rolling Hills met via teleconference on the above date at 6:30 p.m. Chair Brad Chelf presiding.

2. ROLL CALL

Commissioners Present:	Cooley, Douglass, Vice Chair Kirkpatrick, Chair Chelf
Commissioners Absent:	Cardenas
Staff Present:	John Signo, Planning & Community Services Director Stephanie Grant, Assistant Planner Ryan Stager, Assistant City Attorney Kathleen McGowan, Stormwater Consultant

3. PLEDGE OF ALLEGIANCE

John Signo, Planning & Community Services Director, led the Pledge.

4. APPROVE ORDER OF THE AGENDA

Motion by Commissioner Douglass, seconded by Vice Chair Kirkpatrick, to approve as is. Motion carried unanimously with the following roll call vote:

AYES:	Cooley, Douglass, Kirkpatrick, Chair Chelf
NOES:	None
ABSENT:	Cardenas

5. BLUE FOLDER ITEMS (SUPPLEMENTAL)

Motion by Chair Chelf, seconded by Commissioner Douglass, to approve. Motion carried unanimously with the following roll call vote:

AYES:	Cooley, Douglass, Kirkpatrick, Chair Chelf
NOES:	None
ABSENT:	Cardenas

6. PUBLIC COMMENTS ON NON-AGENDA ITEMS – NONE

7. CONSENT CALENDAR

7.A. APPROVE AFFIDAVIT OF POSTING FOR THE PLANNING COMMISSION REGULAR MEETING OF OCTOBER 18, 2022

7.B. CONTINUATION OF REMOTE CITY COUNCIL AND COMMISSION MEETINGS DURING THE MONTH OF OCTOBER, 2022 PURSUANT TO THE REQUIREMENTS OF AB 361.

7.C. APPROVE THE MINUTES FOR THE SEPTEMBER 20, 2022, PLANNING COMMISSION REGULAR MEETING

7.D. RECEIVE AND FILE THE CITY COUNCIL'S DIRECTION TO STAFF ON PLANNING COMMISSION ITEMS

Motion by Vice Chair Kirkpatrick, seconded by Commissioner Douglass, to approve all items on the Consent Calendar. Motion carried unanimously with the following roll call vote:

AYES: Cooley, Douglass, Kirkpatrick, Chair Chelf
NOES: None
ABSENT: Cardenas

8. EXCLUDED CONSENT CALENDAR ITEMS – NONE

9. PUBLIC HEARINGS ON ITEMS CONTINUED FROM PREVIOUS MEETINGS – NONE

10. NEW PUBLIC HEARINGS

10.A. RECOMMEND TO THE CITY COUNCIL RE-ADOPTION OF THE SAFETY ELEMENT TO INCORPORATE THE CITY'S LOCAL HAZARD MITIGATION PLAN IN ACCORDANCE WITH ASSEMBLY BILL 2140

Presentation by John Signo, Planning & Community Services Director.

Motion by Vice Chair Kirkpatrick, seconded by Commissioner Cooley, to adopt Resolution No. 2022-19 as written. Motion carried unanimously with the following roll call vote:

AYES: Cooley, Douglass, Kirkpatrick, Chair Chelf
NOES: None
ABSENT: Cardenas

10.B. ZONING CASE NO. 22-60: A REQUEST FOR THE APPROVAL OF A SITE PLAN REVIEW FOR THE CONSTRUCTION OF A NEW 800 SQUARE-FOOT SWIMMING POOL/SPA AND FOR NON-EXEMPT GRADING; AND A CONDITIONAL USE PERMIT FOR THE CONSTRUCTION OF A 797-SQUAREFOOT POOL HOUSE LOCATED AT 21 CHUCKWAGON ROAD (MAUS) (LOT 4-CF & LOT 7-CF)

Commissioner Cooley recused herself on this item due to proximity to the property.

Presentation by Stephanie Grant, Assistant Planner.

Motion by Vice Chair Kirkpatrick, seconded by Commissioner Douglass, to adopt Resolution No. 2022-17 with the following conditions: relocate portable toilets near Chesterfield Road to an area that does not impact neighbors' views; prohibit storage of sheds, bins, or temporary structures on the property near Chesterfield Road that will impact neighbors' views; prepare a landscape plan that screens the neighbors' views of the swimming pool and pool house; restore the existing pasture and corral to its natural state before the driveway was installed; and eliminate the dirt excavated from the property instead of using it as fill to raise the pad. Staff was instructed to amend the findings in the resolution to eliminate the non-exempt grading and add conditions as directed so the item would not have to return to the Planning Commission. Motion carried unanimously with the following roll call vote:

AYES: Douglass, Kirkpatrick, Chair Chelf
NOES: None
ABSENT: Cooley, Cardenas

Commissioner Cooley rejoined the Commission.

11. OLD BUSINESS – NONE

12. NEW BUSINESS

12.A. REVISION OF ROLLING HILLS MUNICIPAL CODE CHAPTER 8.32 REGARDING STORM WATER MANAGEMENT AND POLLUTION CONTROL

Kathleen McGowan, Stormwater Consultant

Motion by Vice Chair Kirkpatrick, seconded by Commissioner Douglass, to adopt Resolution No. 2022-18 as written. Motion carried unanimously with the following roll call vote:

AYES: Cooley, Douglass, Kirkpatrick, Chair Chelf
NOES: None
ABSENT: Cardenas

13. SCHEDULED FIELD TRIPS – NONE

14. ITEMS FROM STAFF

Discussion by John Signo, Planning & Community Services Director on the following:

A. Housing Element
B. PVPLC Preserve Tour
C. Report of Commission Action to Council
D. Chair/Vice Chair
E. Upcoming Meetings: November 15 and December 20
F. Staffing

15. ITEMS FROM THE PLANNING COMMISSION – NONE

16. ADJOURNMENT: 7:34 P.M.

The meeting was adjourned at 7:34 p.m. to a regular meeting of the Planning Commission scheduled to be held on Tuesday, November 15, 2022 beginning at 6:30 p.m. via tele-conference.

Respectfully submitted,

Christian Horvath, City Clerk

Approved,

Brad Chelf, Chair