



Minutes
Rolling Hills Planning Commission
Tuesday, April 18, 2023
Regular Meeting 6:30 p.m.
Via tele-conference

1. CALL MEETING TO ORDER

The Planning Commission of the City of Rolling Hills met via teleconference on the above date with Chair Chelf presiding. Chair Chelf called the meeting to order at 6:30 p.m.

2. ROLL CALL

Commissioners Present: Cardenas, Cooley, Douglass, Vice Chair Kirkpatrick, Chair Chelf
Commissioners Absent: None
Staff Present: John Signo, Planning & Community Services Director
Stephanie Grant, Assistant Planner
Ryan Stager, Assistant City Attorney

3. PLEDGE OF ALLEGIANCE

Director Signo led the Pledge of Allegiance.

4. APPROVE ORDER OF THE AGENDA

Chair Chelf approved the order of the agenda and there were no objections.

5. BLUE FOLDER ITEMS (SUPPLEMENTAL) - NONE

6. PUBLIC COMMENTS ON NON-AGENDA ITEMS – NONE

7. CONSENT CALENDAR

7.A. APPROVE AFFIDAVIT OF POSTING FOR THE PLANNING COMMISSION REGULAR MEETING OF APRIL 18, 2023

7.B. CONTINUATION OF REMOTE PLANNING COMMISSION MEETINGS DURING THE MONTH OF APRIL 2023, PURSUANT TO THE REQUIREMENTS OF AB 361

7.C. APPROVE THE MINUTES FOR THE MARCH 21, 2023, PLANNING COMMISSION MEETINGS

Motion by Commissioner Cardenas, seconded by Vice Chair Kirkpatrick, to approve Items 7A, 7B, and 7C.
Motion carried unanimously with the following roll call vote:

AYES: Cardenas, Cooley, Douglass, Vice Chair Kirkpatrick, Chair Chelf
NOES: None
ABSENT: None

8. EXCLUDED CONSENT CALENDAR ITEMS – NONE

9. PUBLIC HEARINGS ON ITEMS CONTINUED FROM PREVIOUS MEETINGS - NONE

10. NEW PUBLIC HEARINGS

10.A. ZONING CASE NO. 23-004: REQUEST FOR A SITE PLAN REVIEW TO CONVERT ATTACHED COVERED PORCHES TO ENCLOSED LIVING AREAS, PAVE 1,250 SQUARE FEET OF LAWN AREA, CONVERT AN EXISTING GARAGE INTO A KITCHEN, AND FOR INTERIOR AND EXTERIOR REMODEL IMPROVEMENTS ON A PROPERTY LOCATED AT 17 CREST ROAD EAST (LOT 9-FT), ROLLING HILLS, CA (WANG), AND FINDING THE PROJECT CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Presentation by Assistant Planner Grant.

Chair Chelf opened the public hearing for comments.

Public Comments: Zhe Song, Janie Zou, Leah Mirsch, Charlie Raine

Discussion made by Commissioners to approve the project with conditions to limit the height of the landscaping along the front fence and install permeable pavers for the outdoor patio south of the proposed rear addition.

The applicants, Zhe Song and Janie Zou, were amenable to the proposed conditions.

Director Signo indicated conditions J and Q of the proposed resolution could be amended to address the Commission's action.

Assistant City Attorney Stager clarified the Commission's intended action.

Chair Chelf indicated he wanted to approve the project and not return to the next meeting with a resolution.

Motion by Chair Chelf, seconded by Commissioner Cooley, to adopt Resolution No. 2023-04 approving the project as recommended by staff with additional conditions to limit the landscaping to a height of eight feet along the front fence next to Crest Road East and install permeable pavers for the outdoor patio south of the proposed rear addition. Motion carried with the following roll call vote:

AYES: Cooley, Douglass, Kirkpatrick, Chair Chelf

NOES: None

ABSTAIN: Cardenas

ABSENT: None

11. OLD BUSINESS – NONE

12. NEW BUSINESS – NONE

13. SCHEDULED FIELD TRIPS – NONE

14. ITEMS FROM STAFF

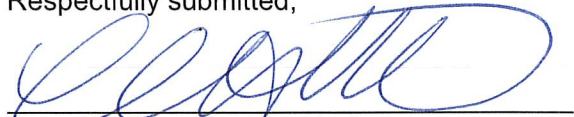
Director Signo announced the next South Bay Housing Education Forum hosted by the South Bay Cities Council of Governments will be on May 4, 2023. He is available if there are any questions.

15. ITEMS FROM THE PLANNING COMMISSION – NONE

16. ADJOURNMENT: 7:12 P.M.

The meeting was adjourned at 7:12 p.m. to the Planning Commission meeting on Tuesday, May 16, 2023, beginning at 6:30 p.m.

Respectfully submitted,



Christian Horvath, City Clerk

Approved,



Brad Chelf, Chair

