



Minutes
Rolling Hills Planning Commission
Tuesday, August 15, 2023
Regular Meeting 6:30 p.m.
Via tele-conference

1. CALL MEETING TO ORDER

The Planning Commission of the City of Rolling Hills met via teleconference on the above date with Chair Chelf presiding. Chair Chelf called the meeting to order at 6:31 p.m.

2. ROLL CALL

Commissioners Present: Cardenas, Cooley, Douglass, Vice Chair Kirkpatrick, Chair Chelf
Commissioners Absent: None
Staff Present: John Signo, Planning & Community Services Director
Ryan Stager, Assistant City Attorney

Director Signo informed the public that the applicant for Item 9.A requested a continuance to the next meeting in order to further update the development plan. He indicated the public may provide testimony.

3. PLEDGE OF ALLEGIANCE

Director Signo led the Pledge of Allegiance.

4. APPROVE ORDER OF THE AGENDA

Approved by Chair Chelf with no objections.

5. BLUE FOLDER ITEMS (SUPPLEMENTAL)

Director Signo indicated one Blue Folder Item for Item 7.C to correct typos to the minutes.

6. PUBLIC COMMENTS ON NON-AGENDA ITEMS

James Aichele discussed Item 7.B regarding AB 361.

Assistant City Attorney Stager explained the requirements of AB 361.

Nikos Constant asked if the Poppy Trail item would be continued and if additional material will be available.

Director Signo indicated the item will be continued and new material may be available pending meetings with the applicant.

7. CONSENT CALENDAR

7.A. APPROVE AFFIDAVIT OF POSTING FOR THE PLANNING COMMISSION REGULAR MEETING OF AUGUST 15, 2023

7.B. CONTINUATION OF REMOTE PLANNING COMMISSION MEETINGS DURING THE MONTH OF AUGUST 2023, PURSUANT TO THE REQUIREMENTS OF AB 361

7.C. APPROVE THE MINUTES FOR THE JULY 18, 2023, PLANNING COMMISSION MEETING

Motion by Commissioner Cardenas, seconded by Commissioner Douglass, to approve Items 7A, 7B, and 7C with changes to Item 7C included in the Blue Folder. Motion carried with the following roll call vote:

AYES: Cardenas, Cooley, Douglass, Vice Chair Kirkpatrick, Chair Chelf
NOES: None
ABSENT: None

8. EXCLUDED CONSENT CALENDAR ITEMS – NONE

9. PUBLIC HEARINGS ON ITEMS CONTINUED FROM PREVIOUS MEETINGS

9.A. ZONING CASE NO. 22-51: REQUEST FOR APPROVAL OF A SITE PLAN REVIEW TO CONSTRUCT A NEW 7,290-SQUARE-FOOT SINGLE-FAMILY RESIDENCE WITH BASEMENT, ATTACHED GARAGE, FIVE-FOOT-HIGH RETAINING WALLS, NON-EXEMPT GRADING, AND RELATED IMPROVEMENTS; VARIANCE TO CONSTRUCT A SWIMMING POOL AND SPA IN THE FRONT YARD ON A PROPERTY LOCATED AT 4 POPPY TRAIL, ROLLING HILLS, CA 90274 (LOT 17-A-PT) (ARVIDSON), AND FINDING THE PROJECT CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Assistant City Attorney Stager recommended to open the hearing, receive public testimony, and continue the item.

Chair Chelf opened the public hearing and asked for speakers. There were no speakers.

Motion by Commissioner Cardenas, seconded by Commissioner Douglass, to continue the item to the September 12, 2023 Planning Commission meeting. Motion carried with the following roll call vote:

AYES: Cardenas, Cooley, Douglass, Kirkpatrick, Chair Chelf
NOES: None
ABSTAIN: None
ABSENT: None

10. NEW PUBLIC HEARINGS

10.A. AN ORDINANCE OF THE CITY OF ROLLING HILLS, CALIFORNIA, AMENDING VARIOUS SECTIONS OF THE ROLLING HILLS MUNICIPAL CODE RELATING TO WIRELESS FACILITIES; AND FINDING THE ACTION EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Director Signo made the presentation.

Assistant City Attorney introduced BBK colleague Bennett Givens who helped prepare the ordinance.

Commissioner Cardenas asked about the necessity of the ordinance and about Type 3 facilities. He was concerned about new structures without Planning Commission involvement.

Attorney Givens explained the current ordinance is in need of an update to address new shot clock requirements that involve streamlined reviews.

Chair Chelf opened the public hearing and invited speakers from the public.

Kathryn Bishop representing RHCA indicated they have an agreement with Crown Castle and there is currently a mockup on Portuguese Bend Road. She indicated the community is looking for better cell service.

Motion by Commissioner Cardenas, seconded by Chair Chelf, to continue the item to the September 12, 2023 Planning Commission meeting, and direct staff to modify the ordinance to require a conditional use permit for Type 3 facilities and remove it from zone clearance review. Motion carried with the following roll call vote:

AYES: Cardenas, Cooley, Douglass, Kirkpatrick, Chair Chelf
NOES: None
ABSTAIN: None
ABSENT: None

11. OLD BUSINESS – NONE

12. NEW BUSINESS – NONE

13. SCHEDULED FIELD TRIPS – NONE

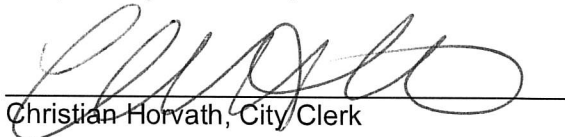
14. ITEMS FROM STAFF – NONE

15. ITEMS FROM THE PLANNING COMMISSION – NONE

16. ADJOURNMENT: 7:18 P.M.

The meeting was adjourned at 7:18 p.m. to the Planning Commission meeting on Tuesday, September 12, 2023, beginning at 6:30 p.m. in the City Council Chambers at City Hall.

Respectfully submitted,


Christian Horvath, City Clerk

Approved, 
Brad Chelf, Chair

