



Minutes
Rolling Hills Planning Commission
Tuesday, September 12, 2023
Regular Meeting 6:30 p.m.

1. CALL MEETING TO ORDER

The Planning Commission of the City of Rolling Hills met in person on the above date at 6:30 p.m. Chair Chelf presiding.

2. ROLL CALL

Commissioners Present: Cardenas, Cooley, Douglass, Vice Chair Kirkpatrick, Chair Chelf
Commissioners Absent: None
Staff Present: John Signo, Planning & Community Services Director
Christian Horvath, City Clerk / Executive Assistant to the City Manager
Stephanie Grant, Assistant Planner
Scott Shapses, Assistant City Attorney

3. PLEDGE OF ALLEGIANCE

Director Signo led the Pledge of Allegiance.

4. APPROVE ORDER OF THE AGENDA

Approved by Chair Chelf with no objections.

5. BLUE FOLDER ITEMS (SUPPLEMENTAL)

Motion by Chair Chelf, seconded by Commissioner Cardenas, to receive and file Blue Folder Items for 9A and 9B. Motion carried unanimously with the following vote:

AYES: Cardenas, Cooley, Douglass, Kirkpatrick, Chair Chelf
NOES: None
ABSENT: None

6. PUBLIC COMMENTS ON NON-AGENDA ITEMS – NONE

7. CONSENT CALENDAR

7.A. APPROVE AFFIDAVIT OF POSTING FOR THE PLANNING COMMISSION REGULAR MEETING OF SEPTEMBER 12, 2023

7.B. APPROVE THE MINUTES FOR THE AUGUST 15, 2023, PLANNING COMMISSION MEETING

Motion by Vice Chair Kirkpatrick, seconded by Commissioner Cardenas, to approve Consent Calendar. Motion carried unanimously with the following vote:

AYES: Cardenas, Cooley, Douglass, Kirkpatrick, Chair Chelf

NOES: None
ABSENT: None

8. EXCLUDED CONSENT CALENDAR ITEMS – NONE

9. PUBLIC HEARINGS ON ITEMS CONTINUED FROM PREVIOUS MEETINGS

9.A. ZONING CASE NO. 22-51: SITE PLAN REVIEW TO CONSTRUCT A NEW SINGLE-FAMILY RESIDENCE WITH A BASEMENT, ATTACHED GARAGE, FIVE-FOOT-HIGH RETAINING WALLS, NON-EXEMPT GRADING, AND RELATED IMPROVEMENTS; VARIANCES TO CONSTRUCT: (1) A SWIMMING POOL/SPA IN THE FRONT YARD, (2) RETAINING WALLS EXCEEDING AN AVERAGE OF 2½ FEET IN HEIGHT, (3) RETAINING WALLS IN THE FRONT YARD, AND (4) NON-EXEMPT GRADING EXPORT ON A PROPERTY LOCATED AT 4 POPPY TRAIL, ROLLING HILLS, CA 90274 (LOT 17-A-PT) (ARVIDSON), AND FINDING THE PROJECT CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Presentation by Planning & Community Services Director John Signo,

Public Comment: Dan Bolton, Dave Long, Mark Minkes, Nikos Constant, Greg Becker

Motion by Chair Chelf, seconded by Commissioner Cardenas, to receive and file a public comment email from Greg Becker. Motion carried unanimously with the following vote:

AYES: Cardenas, Cooley, Douglass, Kirkpatrick, Chair Chelf
NOES: None
ABSTAIN: None
ABSENT: None

Motion by Commissioner Cardenas, seconded by Commissioner Cooley, to approve Resolution No. 2023-11. Motion carried unanimously with the following vote:

AYES: Cardenas, Cooley, Douglass, Kirkpatrick, Chair Chelf
NOES: None
ABSTAIN: None
ABSENT: None

9.B. AN ORDINANCE OF THE CITY OF ROLLING HILLS, CALIFORNIA, AMENDING VARIOUS SECTIONS OF THE ROLLING HILLS MUNICIPAL CODE RELATING TO WIRELESS FACILITIES; AND FINDING THE ACTION EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Presentation by Planning & Community Services Director John Signo,
Bennett Givens, Telecommunication Attorney, BB&K

Public Comment: Stephen Garcia (Crown Castle), Kristen Raig (RHCA), Jim Aichele

Motion by Vice Chair Kirkpatrick, seconded by Commissioner Douglass, to continue the item to the October 17, 2023 meeting. Motion carried unanimously with the following vote:

AYES: Cardenas, Cooley, Douglass, Kirkpatrick, Chair Chelf
NOES: None
ABSTAIN: None
ABSENT: None

10. NEW PUBLIC HEARINGS

10.A. ZONING CASE NO 23-077: SITE PLAN REVIEW AND LOT LINE ADJUSTMENT BETWEEN THREE LOTS AT 10,12, AND 14 PINE TREE LANE TO CREATE TWO LARGER LOTS WITH A COMBINED GROSS LOT AREA OF 7.84 ACRES (LOTS 85-1-RH, 85-2-RH, 85-3-RH) (HASSOLDT); RESOLUTION NO. 2023-12

Presentation by Assistant Planner Stephanie Grant

Public Comment: Gary Wynn

Motion by Commissioner Cardenas, seconded by Commissioner Douglass, to approve Resolution No. 2023-12. Motion carried with the following roll call vote:

AYES: Cardenas, Cooley, Douglass, Chair Chelf
NOES: None
ABSTAIN: Kirkpatrick
ABSENT: None

10.B. ZONING CASE NO. 23-049: SITE PLAN REVIEW FOR A 1,957-SQUARE-FOOT ADDITION TO AN EXISTING RESIDENCE, AND CONDITIONAL USE PERMIT TO ADD 244 SQUARE FEET TO AN EXISTING POOL HOUSE, LOCATED AT 19 PORTUGUESE BEND ROAD IN ZONING CASE NO. 23-049 (LOT 80-RH) (HTJGDB/SIU)

Commissioner Cardenas recused himself.

Presentation by Assistant Planner Stephanie Grant

Public Comment: Russ Barto

Motion by Chair Chelf, seconded by Commissioner Douglass, to bring back a resolution with additional language regarding landscape screening. Motion carried with the following roll call vote:

AYES: Cooley, Douglass, Chair Chelf
NOES: None
ABSTAIN: Kirkpatrick
ABSENT: None

11. OLD BUSINESS – NONE

12. NEW BUSINESS – NONE

13. SCHEDULED FIELD TRIPS – NONE

14. ITEMS FROM STAFF

Planning & Community Services Director Signo welcomed the Commission back to their first meeting in person since the pandemic began in 2020. He also introduced Scott Shapses who was filling in for Assistant City Attorney Stager this month, and Telecommunication Attorney Bennett Givens who was present earlier. Director Signo also mentioned upcoming items regarding terms and chair assignments.

15. ITEMS FROM THE PLANNING COMMISSION – NONE

16. ADJOURNMENT: 9:13 P.M.

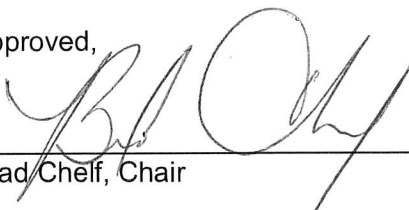
The meeting was adjourned at 9:13 p.m. to the Planning Commission meeting on Tuesday, October 17, 2023, beginning at 6:30 p.m. in the City Council Chambers at City Hall.

Respectfully submitted,



Christian Horvath, City Clerk

Approved,



Brad Chelf, Chair