



1. CALL MEETING TO ORDER

The Planning Commission of the City of Rolling Hills met in person on the above date at 6:30 p.m. Chair Chelf presiding.

2. ROLL CALL

Commissioners Present: Cardenas, Cooley, Douglass, Vice Chair Kirkpatrick, Chair Chelf
Commissioners Absent:
Staff Present: John Signo, Planning & Community Services Director
Christian Horvath, City Clerk / Executive Assistant to the City Manager
Stephanie Grant, Assistant Planner
Scott Shapses, Assistant City Attorney
Karina Bañales, City Manager

3. PLEDGE OF ALLEGIANCE

Director Signo led the Pledge of Allegiance.

4. APPROVE ORDER OF THE AGENDA

Chair Chelf approved the order of the agenda. Without objection, so ordered.

5. BLUE FOLDER ITEMS (SUPPLEMENTAL)

Motion by Chair Chelf, seconded by Vice Chair Kirkpatrick to receive and file Blue Folder Item for 9A. Motion carried unanimously with the following vote:

AYES: Cardenas, Cooley, Douglass, Kirkpatrick, Chair Chelf
NOES: None
ABSENT: None

6. PUBLIC COMMENTS ON NON-AGENDA ITEMS – NONE

7. CONSENT CALENDAR

7.A. APPROVE AFFIDAVIT OF POSTING FOR THE PLANNING COMMISSION REGULAR MEETING OF DECEMBER 19, 2023

7.B. APPROVE THE MINUTES FOR THE NOVEMBER 21, 2023, PLANNING COMMISSION MEETINGS

7.C. A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF ROLLING HILLS GRANTING A TWO-YEAR TIME EXTENSION FOR A PREVIOUSLY APPROVED PROJECT FOR

A SITE PLAN REVIEW, CONDITIONAL USE PERMIT AND VARIANCE ENTITLEMENTS BY THE PLANNING COMMISSION IN ZONING CASE NO. 21-03 LOCATED AT 8 QUAIL RIDGE ROAD NORTH, ROLLING HILLS, CA 90274 (LOT 106-A-RH) (MANQUEN)

Motion by Vice Chair Kirkpatrick, seconded by Commissioner Douglass, to approve the consent calendar.
Motion carried unanimously with the following vote:

AYES: Cardenas, Cooley, Douglass, Kirkpatrick, Chair Chelf
NOES: None
ABSENT: None

8. EXCLUDED CONSENT CALENDAR ITEMS – NONE

9. PUBLIC HEARINGS ON ITEMS CONTINUED FROM PREVIOUS MEETINGS – NONE

10. NEW PUBLIC HEARINGS

10.A. ZONING CASE NO. 21-02, MODIFICATION NO. 2: REQUEST TO MODIFY AN APPROVAL FOR A SITE PLAN REVIEW TO DEMOLISH AN EXISTING RESIDENCE AND CONSTRUCT A NEW SINGLE-FAMILY RESIDENCE AND RELATED IMPROVEMENTS INCLUDING NON-EXEMPT GRADING; AND VARIANCES TO CONSTRUCT A SIX-AND-A-HALF-FOOT-HIGH RETAINING WALL THAT EXCEEDS AN AVERAGE HEIGHT OF TWO-AND-A-HALF FEET, BARBECUE, OUTDOOR SHOWER, SERVICE YARD, AND FENCING IN THE REQUIRED SIDE SETBACKS AT 11 FLYING MANE ROAD (LOT 53-SF), ROLLING HILLS, CA (NEVENKA LCC), AND FINDING THE ACTION EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Chair Chelf and Commissioner Douglass recused themselves due to location of their properties being within 500 feet of the vicinity of the project and left the dais.

Vice-Chair Kirkpatrick presiding.

Presentation by Planning & Community Services Director John Signo

Motion by Commissioner Cardenas, seconded by Commissioner Cooley to Adopt Resolution No. 2023-16 approving Modification No. 2 to Zoning Case No. 21-02 for a Site Plan Review and Variance applications to increase the height of a retaining wall and further encroach into a required side yard setback for a previously approved project. Motion carried unanimously with the following vote:

AYES: Cardenas, Cooley, Vice-Chair Kirkpatrick
NOES: None
ABSENT: Douglass, Chair Chelf

Chair Chelf and Commissioner Douglass returned to the dais.

11. OLD BUSINESS – NONE

12. NEW BUSINESS – NONE

13. SCHEDULED FIELD TRIPS

Planning & Community Services Director Signo reported that there were possibly three Field Trips that would be scheduled for the January meeting.

14. ITEMS FROM STAFF

Planning & Community Services Director Signo announced the recent hiring of Abbie Sedillos as the new Admin Clerk/Bookkeeper. He also noted the re-appointments of Chair Chelf and Commissioner Cardenas to the Planning Commission and wished everyone a happy holiday.

15. ITEMS FROM THE PLANNING COMMISSION – NONE

16. ADJOURNMENT: 6:50 P.M.

The meeting was adjourned at 6:50 p.m. to the Planning Commission meeting on Tuesday, January 16, 2024, beginning at 6:30 p.m. in the City Council Chambers at City Hall.

Respectfully submitted,

Christian Horvath, City Clerk

Approved,

Brad Chelf, Chair