



Minutes
Rolling Hills Planning Commission
Tuesday, March 18, 2025
Regular Meeting 6:30 p.m.

1. CALL MEETING TO ORDER

The Planning Commission of the City of Rolling Hills met in person on the above date at 6:30 p.m. Chair Chelf presiding.

2. ROLL CALL

Commissioners Present: Cardenas, Soo, Douglass, Kirkpatrick, Chair Chelf
Commissioners Absent: None
Staff Present: Lisa Edwards, Willdan Consultant Principal Planner
Stephanie Grant, Assistant Planner
Kurrin Kastelan, Administrative Clerk/Bookkeeper
Karina Bañales, City Manager
Michael Ervin, Assistant City Attorney

3. PLEDGE OF ALLEGIANCE – City Manager Bañales

4. APPROVE ORDER OF THE AGENDA

Motion by Chair Chelf, seconded by Vice Chair Kirkpatrick to approve the order of the agenda. Motion carried unanimously with the following vote:

AYES: Cardenas, Soo, Douglass, Kirkpatrick, Chair Chelf
NOES: None
ABSENT: None

5. BLUE FOLDER ITEMS (SUPPLEMENTAL) – NONE

6. PUBLIC COMMENTS ON NON-AGENDA ITEMS – NONE

7. CONSENT CALENDAR

7.A. APPROVE AFFIDAVIT OF POSTING FOR THE PLANNING COMMISSION REGULAR MEETING OF MARCH 18, 2025.

7.B. APPROVE THE MINUTES FOR THE FEBRUARY 18, 2025, PLANNING COMMISSION MEETINGS

Motion by Commissioner Cardenas, seconded by Vice Chair Kirkpatrick to approve the Consent Calendar. Motion carried unanimously with the following vote:

AYES: Cardenas, Soo, Douglass, Kirkpatrick, Chair Chelf
NOES: None
ABSENT: None

8. EXCLUDED CONSENT CALENDAR ITEMS – NONE

- 9. PUBLIC HEARINGS ON ITEMS CONTINUED FROM PREVIOUS MEETINGS – NONE
- 10. NEW PUBLIC HEARINGS – NONE
- 11. OLD BUSINESS – NONE
- 12. NEW BUSINESS

12.A. RECEIVE AND FILE INFORMATION ON POTENTIAL DISCUSSION REGARDING BUILDING HEIGHTS

Presentation by Administrative Clerk Kastelan

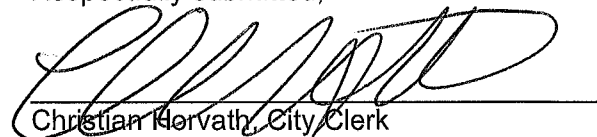
Motion by Commissioner Cardenas, seconded by Commissioner Soo directing staff to draft a proposed municipal code ordinance amendment that includes a maximum ridge height for homes to 18 feet and a maximum ridge height for barns, not including the cupola or other accessories, to 20 feet. Motion carried unanimously with the following vote:

AYES: Cardenas, Soo, Douglass, Kirkpatrick, Chair Chelf
NOES: None
ABSENT: None

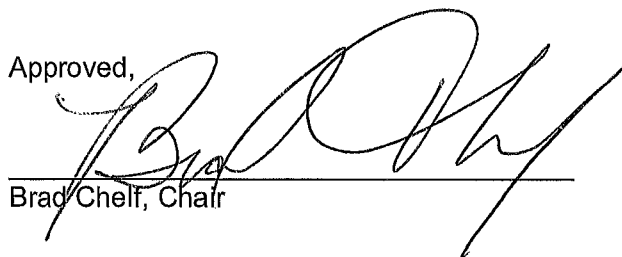
- 13. SCHEDULED FIELD TRIPS
- 14. ITEMS FROM STAFF
- 15. ITEMS FROM THE PLANNING COMMISSION
- 16. ADJOURNMENT: 7:25 P.M.

The meeting was adjourned at 7:25 p.m. to the Planning Commission meeting on Tuesday, April 15, 2025, beginning at 6:30 p.m. at City Hall.

Respectfully submitted,


Christian Horvath, City Clerk

Approved,


Brad Chelf, Chair

