



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

2 PORTUGUESE BEND ROAD
ROLLING HILLS, CA 90274
(310) 377-1521

AGENDA
Regular Traffic Commission
Meeting

TRAFFIC COMMISSION
Thursday, November 21, 2024

CITY OF ROLLING HILLS
8:30 AM

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPROVE ORDER OF THE AGENDA

This is the appropriate time for the Chair or Commissioners to approve the agenda as is or reorder.

5. BLUE FOLDER ITEMS (SUPPLEMENTAL)

Blue folder items are additional back up material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.

6. PUBLIC COMMENTS ON NON-AGENDA ITEMS

This section is intended to provide members of the public with the opportunity to comment on any subject that does not appear on this agenda for action. Each speaker will be permitted to speak only once. Written requests, if any, will be considered first under this section.

7. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or those pulled for discussion are assigned to the Consent Calendar. The Chair or any Commissioner may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion. The Chair will call on anyone wishing to address the Commission on any Consent Calendar item on the agenda, which has not been pulled by Commission for discussion.

**7.A. APPROVE AFFIDAVIT OF POSTING FOR THE TRAFFIC COMMISSION
REGULAR MEETING OF NOVEMBER 21, 2024**

RECOMMENDATION: Approve as presented.

[CL_AGN_241121_TC_AffidavitofPosting.pdf](#)

**7.B. APPROVE THE FOLLOWING TRAFFIC COMMISSION MINUTES: SEPTEMBER
26, 2024**

RECOMMENDATION: Approve as presented.

[CL_MIN_240926_TC_F.pdf](#)

**7.C. RECEIVE AND FILE THE INSTALLATION OF A SIGN ON PORTUGUESE BEND
ROAD NORTH OF RANCHERO ROAD**

RECOMMENDATION: Receive and file. This is to report the installation of a sign approved by the Traffic Commission.

[Attachment A - CL_AGN_240725_TC_RHCA_EmailRequest.pdf](#)

[Attachment B - CL_AGN_240725_TC_TrafficEngineer_Report.pdf](#)

[Attachment C - CO_TRC_240801_RevisedSign_APPROVED.pdf](#)

[Attachment D - CO_TRC_241121_Picture_Sign_on_PBR_north_of_RancheroRd.pdf](#)

8. EXCLUDED CONSENT CALENDAR ITEMS

9. PRESENTATION

- 9.A. [RECEIVE AND FILE A REPORT FROM THE LOS ANGELES COUNTY SHERIFF'S DEPARTMENT, LOMITA STATION, ON TRAFFIC STATISTICS FOR THE CITY OF ROLLING HILLS FOR SEPTEMBER-OCTOBER 2024 \(VERBAL REPORT\)](#)

RECOMMENDATION: Receive and file.

[CO_TRC_241121_RH Traffic Stats 09-01-2024-10-31-2024.pdf.pdf](#)

[CO_TRC_241121_Email_SgtMcCoy_241105.pdf](#)

[CO_TRC_241121_Oct 2024 RH Traffic.pdf](#)

10. OLD BUSINESS

- 10.A. [RECONSIDER SIGNAGE AT CREST ROAD EAST AND EASTFIELD DRIVE LEADING TO CREST ROAD EAST GATE AND FINDING THE ACTION CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT](#)

RECOMMENDATION: Receive and file. Provide direction to staff.

[Attachment 1: CO_TRC_240926_CrestRdW_Gate_Signage_StaffReport_F.pdf](#)

[Attachment 2: CO_TRC_241121_M02 Crest-Eastfield Signage 11.13.2024.pdf](#)

11. NEW BUSINESS

12. MATTERS FROM MEMBERS OF THE TRAFFIC COMMISSION

13. MATTERS FROM STAFF

14. ADJOURNMENT

Next meeting: Thursday, January 23, 2025 at 8:30 a.m. in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.

Notice:

Documents pertaining to an agenda item received after the posting of the agenda are available for review in the City Clerk's office or at the meeting at which the item will be considered.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting due to your disability, please contact the City Clerk at (310) 377-1521 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility and accommodation for your review of this agenda and attendance at this meeting.



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

Agenda Item No.: 7.A
Mtg. Date: 11/21/2024

TO: HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION

FROM: CHRISTIAN HORVATH, CITY CLERK / EXECUTIVE ASSISTANT TO CITY MANAGER

THRU: KARINA BAÑALES, CITY MANAGER

SUBJECT: APPROVE AFFIDAVIT OF POSTING FOR THE TRAFFIC COMMISSION
REGULAR MEETING OF NOVEMBER 21, 2024

DATE: November 21, 2024

BACKGROUND:

None.

DISCUSSION:

None.

FISCAL IMPACT:

None.

RECOMMENDATION:

Approve as presented.

ATTACHMENTS:

[CL_AGN_241121_TC_AffidavitofPosting.pdf](#)



Administrative Report

7.A., File # 2557

Meeting Date: 11/21/2024

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) §§
CITY OF ROLLING HILLS)

AFFIDAVIT OF POSTING

In compliance with the Brown Act, the following materials have been posted at the locations below.

Legislative Body Traffic Commission

Posting Type Regular Meeting Agenda

Posting Location 2 Portuguese Bend Road, Rolling Hills, CA 90274
City Hall Window
City Website: <https://www.rolling-hills.org/government/agenda/index.php>
https://www.rolling-hills.org/government/city_council/city_council_archive_agendas/index.php

Meeting Date & Time NOVEMBER 21, 2024 8:30am

As City Clerk of the City of Rolling Hills, I declare under penalty of perjury, the document noted above was posted at the date displayed below.

Christian Horvath, City Clerk

Date: November 15, 2024



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

Agenda Item No.: 7.B
Mtg. Date: 11/21/2024

TO: HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION

FROM: CHRISTIAN HORVATH, CITY CLERK / EXECUTIVE ASSISTANT TO CITY MANAGER

THRU: KARINA BAÑALES, CITY MANAGER

SUBJECT: APPROVE THE FOLLOWING TRAFFIC COMMISSION MINUTES: SEPTEMBER 26, 2024

DATE: November 21, 2024

BACKGROUND:

None.

DISCUSSION:

None.

FISCAL IMPACT:

None.

RECOMMENDATION:

Approve as presented.

ATTACHMENTS:

[CL_MIN_240926_TC_F.pdf](#)



1. CALL MEETING TO ORDER

The Traffic Commission of the City of Rolling Hills met on the above date at 8:32 a.m. Vice Chair Bobit presiding.

2. ROLL CALL

Commissioners Present:	Margeta, Virtue, Vice Chair Bobit
Commissioners Absent:	Raine, Chair Wilson
Staff Present:	John Signo, Planning & Community Services Director Christian Horvath, City Clerk / Executive Assistant to the City Manager Vanessa Munoz, Traffic Engineer

3. PLEDGE OF ALLEGIANCE – Vice Chair Bobit

City Clerk Horvath noted that Commissioner Raine may be joining the meeting remotely via Zoom telephonically as a result of being ill and presented the dial-in information for members of the public.

4. APPROVE ORDER OF THE AGENDA – NONE

5. BLUE FOLDER ITEMS (SUPPLEMENTAL) – NONE

6. PUBLIC COMMENTS ON NON-AGENDA ITEMS – NONE

7. CONSENT CALENDAR

7.A. APPROVE AFFIDAVIT OF POSTING FOR THE TRAFFIC COMMISSION REGULAR MEETING OF SEPTEMBER 26, 2024

7.B. APPROVE THE FOLLOWING TRAFFIC COMMISSION MINUTES: JULY 25, 2024

Motion by Commissioner Virtue, seconded by Commissioner Margeta to approve consent calendar. Motion carried unanimously with the following vote:

AYES:	Margeta, Virtue, Vice Chair Bobit,
NOES:	None
ABSENT:	Raine, Chair Wilson

8. EXCLUDED CONSENT CALENDAR ITEMS – NONE

Vice Chair Bobit moved to New Business.

10. OLD BUSINESS – NONE

11. NEW BUSINESS

11.A. ZONING CASE NO. 24-073: REQUEST FOR APPROVAL TO ENLARGE AND MOVE A DRIVEWAY APRON APPROXIMATELY 10 FEET ON A PROPERTY LOCATED AT 10 CREST ROAD WEST (LOT 2-CH), ROLLING HILLS, CA 90274 (FRYKMAN), AND DETERMINING THE PROJECT EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Presentation by Planning & Community Services Director John Signo
Traffic Engineer, Vanessa Munoz

Motion by Commissioner Virtue, seconded by Commissioner Margeta to approve. Motion carried unanimously with the following vote:

AYES: Margeta, Virtue, Vice Chair Bobit,
NOES: None
ABSENT: Raine, Chair Wilson

11.B. ZONING CASE NO. 24-074: REQUEST FOR APPROVAL FOR A NEW DRIVEWAY THAT LEADS TO A NEW BARN AND CORRAL AT 2 POSSUM RIDGE ROAD (LOT 123-RH), ROLLING HILLS, CA 90274 (WHITCOMBE), AND DETERMINING THE PROJECT EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Presentation by Planning & Community Services Director John Signo
Traffic Engineer, Vanessa Munoz

Motion by Commissioner Virtue, seconded by Commissioner Margeta to approve. Motion carried unanimously with the following vote:

AYES: Margeta, Virtue, Vice Chair Bobit,
NOES: None
ABSENT: Raine, Chair Wilson

12. MATTERS FROM MEMBERS OF THE TRAFFIC COMMISSION

12.A. RE-DISCUSS SIGNAGE AT CREST ROAD EAST AND EASTFIELD DRIVE LEADING TO CREST ROAD EAST GATE AND FINDING THE ACTION CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Presentation by Planning & Community Services Director John Signo
Traffic Engineer, Vanessa Munoz

Public Comment: Alfred Visco, Arty Beckler, Mark Grindle

Commissioner Raine joined the meeting telephonically at 9:05 a.m.

Motion by Vice Chair Bobit, seconded by Commissioner Virtue to recommend improved signage regarding emergency evacuation and addressing the dead end as well as raising existing signage height based on the traffic engineer's recommendation. Motion carried unanimously with the following vote:

AYES: Margeta, Virtue, Raine, Vice Chair Bobit,
NOES: None
ABSENT: Chair Wilson

Vice Chair Bobit moved back to Item 9A

9. PRESENTATION

9.A. RECEIVE AND FILE A REPORT FROM THE LOS ANGELES COUNTY SHERIFF'S DEPARTMENT, LOMITA STATION, ON TRAFFIC STATISTICS FOR THE CITY OF ROLLING HILLS FOR JULY-AUGUST 2024

Presented by Los Angeles County Sheriff Deputy Sullivan

Public Comment: March Grindle

Motion by Vice Chair Bobit, seconded by Commissioner Virtue to receive and file the report. Motion carried unanimously with the following vote:

AYES: Margeta, Virtue, Raine, Vice Chair Bobit,
NOES: None
ABSENT: Chair Wilson

13. MATTERS FROM STAFF

13.A. UPDATE ON REQUIREMENTS FOR ENGINEERING AND TRAFFIC SURVEY

Presentation by Traffic Engineer, Vanessa Munoz

Motion by Vice Chair Bobit, seconded by Commissioner Margeta to not conduct a new engineering and traffic study. Motion carried unanimously with the following vote:

AYES: Margeta, Virtue, Raine, Vice Chair Bobit,
NOES: None
ABSENT: Chair Wilson

13.B. CONSIDERATION OF MOVING THE NOVEMBER TRAFFIC COMMISSION MEETING TO THURSDAY, NOVEMBER 21, 2024, OR ANOTHER DAY

City Clerk Horvath noted that the November meeting would fall on Thanksgiving and the Commission was amenable to selecting Thursday, November 21, 2024.

14. ADJOURNMENT: 9:25 A.M.

The meeting was adjourned at 9:25 a.m. to a regular meeting of the Traffic Commission scheduled to be held on Thursday, November 21, 2024, beginning at 8:30 a.m. in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.

Respectfully submitted,

Christian Horvath, City Clerk

Approved,

Patrick Wilson, Chair



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

Agenda Item No.: 7.C
Mtg. Date: 11/21/2024

TO: HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION

FROM: JOHN SIGNO, DIRECTOR OF PLANNING & COMMUNITY SERVICES

THRU: KARINA BAÑALES, CITY MANAGER

SUBJECT: RECEIVE AND FILE THE INSTALLATION OF A SIGN ON PORTUGUESE BEND ROAD NORTH OF RANCHERO ROAD

DATE: November 21, 2024

BACKGROUND:

On July 25, 2024, the Traffic Commission reviewed a request by the Rolling Hills Community Association (RHCA) to install a caution sign along the southbound lane of Portuguese Bend Road, just north of Ranchero Road to warn drivers to slow down due to a bump, drop-off, or uneven pavement ahead (Attachment A). Traffic Engineer Vanessa Munoz reviewed the request and provided direction on sign type, language, and location (Attachment B). At the conclusion of the meeting, the Traffic Commission voted to remove the "slide" verbiage and ensure the sign does not exceed seven feet in height. Motion carried, 4-1 (Commissioner Raine dissenting), to approve the sign.

On September 23, 2024, City Council was made aware of the Traffic Commission's decision to install the new sign.

DISCUSSION:

Traffic Engineer Munoz revised the plan as directed by the Traffic Commission to remove the "slide" verbiage. The revised sign reads "Uneven Pavement Slow Down" (Attachment 3). It is approximately 100 feet north of Ranchero Road facing southbound traffic on Portuguese Bend Road South.

A service request was submitted to LA County Public Works to install the sign. Since LA County does not stock wooden poles as requested in kind by the City, a special order had to be placed. The sign was installed the first week of October 2024. The new sign is shown in Attachment D.

FISCAL IMPACT:

The City has a contract with the Los Angeles County Public Works Department for maintenance and installation of traffic signs. Funds are paid out of the general fund. For Fiscal Year 2024-25, the City has budgeted \$19,100 for repairs and maintenance, including traffic

signs. The estimate to install this sign is \$600.

RECOMMENDATION:

Receive and file. This is to report the installation of a sign approved by the Traffic Commission.

ATTACHMENTS:

[Attachment A - CL_AGN_240725_TC_RHCA_EmailRequest.pdf](#)

[Attachment B - CL_AGN_240725_TC_TrafficEngineer_Report.pdf](#)

[Attachment C - CO_TRC_240801_RevisedSign_APPROVED.pdf](#)

[Attachment D - CO_TRC_241121_Picture_Sign_on_PBR_north_of_RancheroRd.pdf](#)

Karina Banales

From: Kristen Raig <KRaig@rhca.net>
Sent: Tuesday, July 9, 2024 3:23 PM
To: Karina Banales
Subject: RHCA Request for road sign in Flying Triangle

Follow Up Flag: Follow up
Flag Status: Flagged

EXTERNAL EMAIL - This email was sent by a person from outside your organization. Exercise caution when clicking links, opening attachments or taking further action, before validating its authenticity.

Hi Karina,

Thanks for going over this earlier today.

RHCA is asking for a traffic sign along the southbound lane of Portuguese Bend Road, just north of Ranchero Road to warn drivers to drive slowly because there is a bump / drop off / uneven pavement ahead – whatever is the appropriate language.

Below is the Google Earth view I promised. The area in red is where the road is separating and dropping. We are seeing up to a 2" drop a week right now. The yellow line is our suggestion for the location of the sign, but we leave it to Vanessa and her team to select the appropriate place.

The issue we are trying to address is that the road is dropping, so there can be a severe bump and there is limited to no visibility of the cars coming up the hill (northbound) on Portuguese Bend Road on the other side of the area in red.

We are mostly concerned about drivers who are not familiar with the area – amazon, rideshare or postmates, especially at night. We don't want them going off the "ski jump" ledge and end up in a ditch along side the road.

Thanks so much.



Kristen Raig,
Manager, Rolling Hills Community Association
1 Portuguese Bend Road
Rolling Hills, CA 90274
ph: (310) 544-6222
kraig@rhca.net
www.rhca.org

Memorandum

TO: Karina Banales, City Manager

FROM: Vanessa Munoz PE, TE, City Traffic Engineer

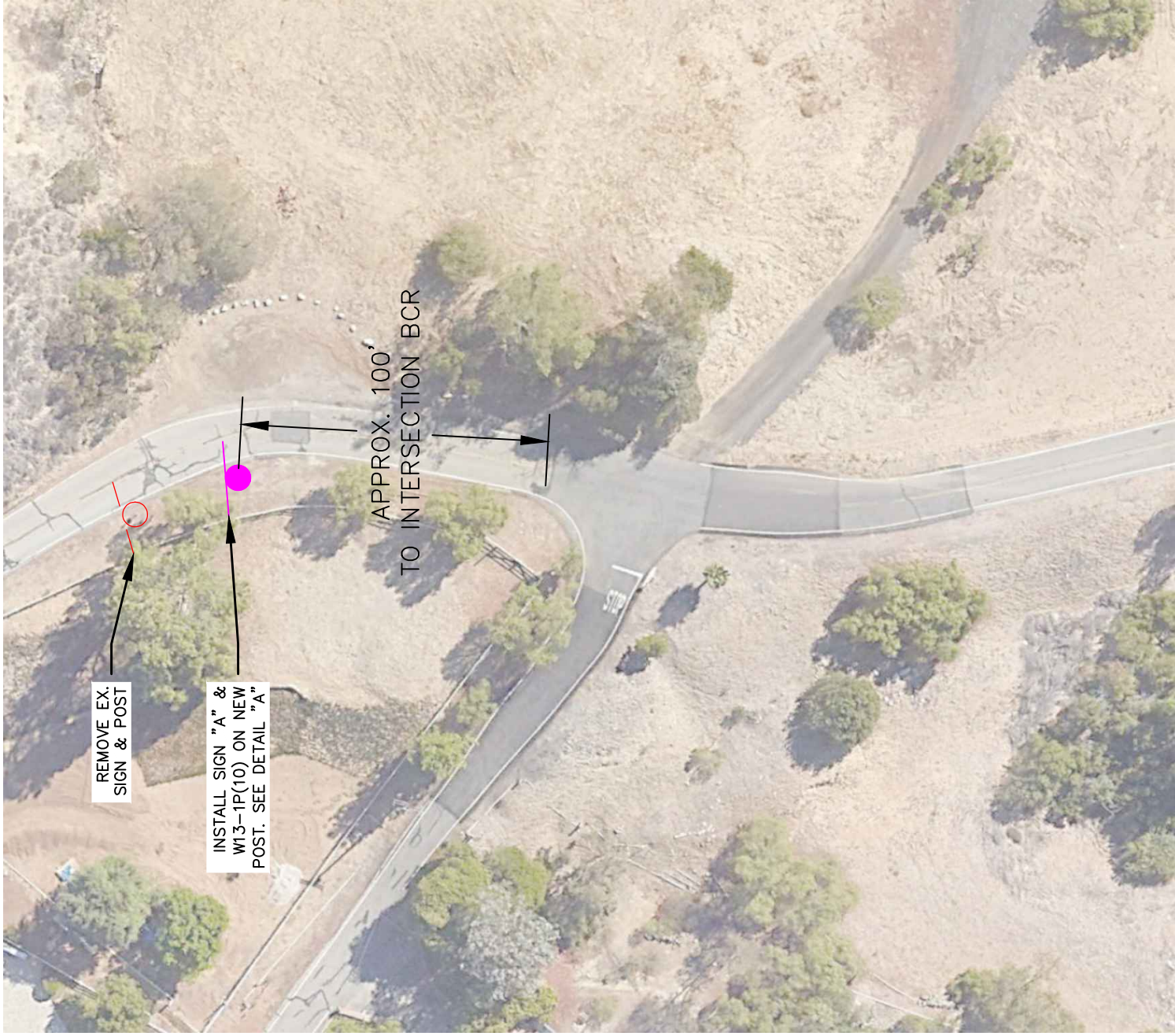
DATE: July 16, 2024

SUBJECT: Portuguese Bend Road South at Ranchero Road Sign

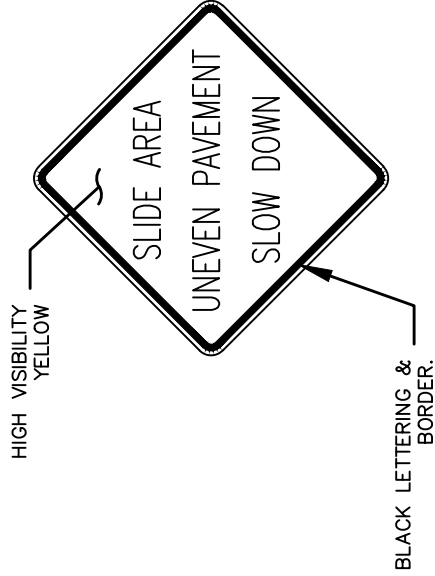
This memorandum is in response to the request by the city to review and provide input to a sign installation for southbound traffic north of the intersection of Portuguese Bend Road South and Ranchero Road. The objective of the sign is to notify drivers in advance of approaching the intersection about the roadway uneven pavement and deep grades due to the active fault in the area.

A customized warning sign with a high visibility yellow reflectivity sheeting reading “slide area uneven pavement slow down” together with a high visibility yellow reflective sheeting warning sign (W13-1P) “10 mph” shall be placed 100-feet north of Ranchero Road facing southbound traffic on Portuguese Bend Road South, making sure no trees obstruct the sign installation. The new sign combination shall be installed with a 7-foot clearance from bottom of lowest sign. See enclosed Exhibit “A” as reference. The old post and 10mph (W13-1P) sign should be removed, as the sign is old and faded and most likely the reflective sheeting has worn off and won’t be visible at nighttime.

PORTUGUESE BEND RD SOUTH



PORTUGUESE BEND RD SOUTH

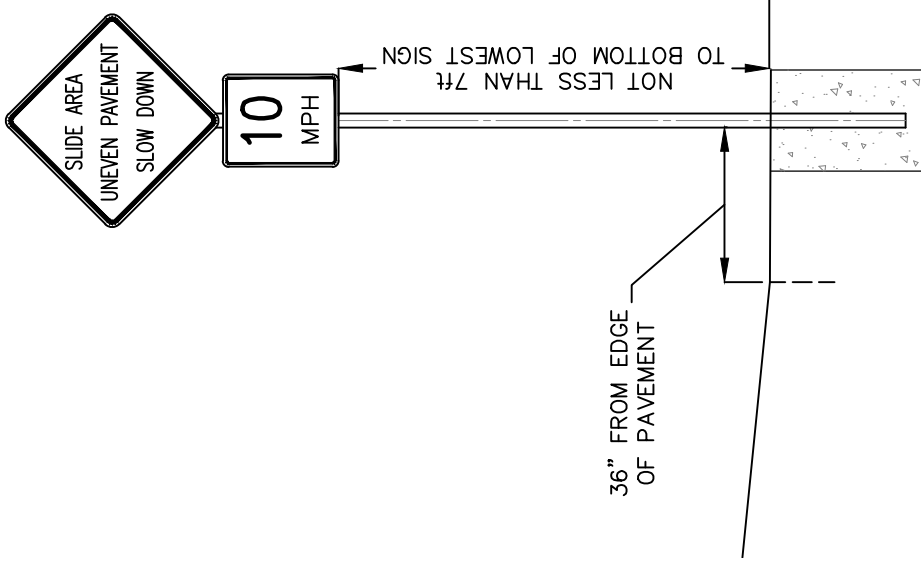


SIGN "A"
36" X 36"



W13-1P(10)
18" X 18"

*** Note: Exact sign locations shall be determined and verified in the field to eliminate visibility obstruction.



DETAIL "A"

Proposed Sign Assembly
N.T.S.

Legend:



Existing Sign as noted



Proposed Sign and Post as noted



EXHIBIT A

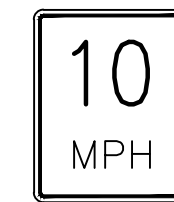
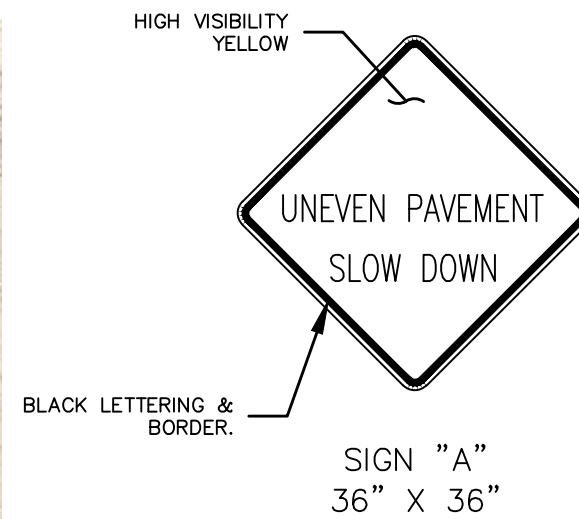
Portuguese Bend Road South at Ranchero Rd Sign Installation

RANCHERO RD

PORTUGUESE BEND RD SOUTH

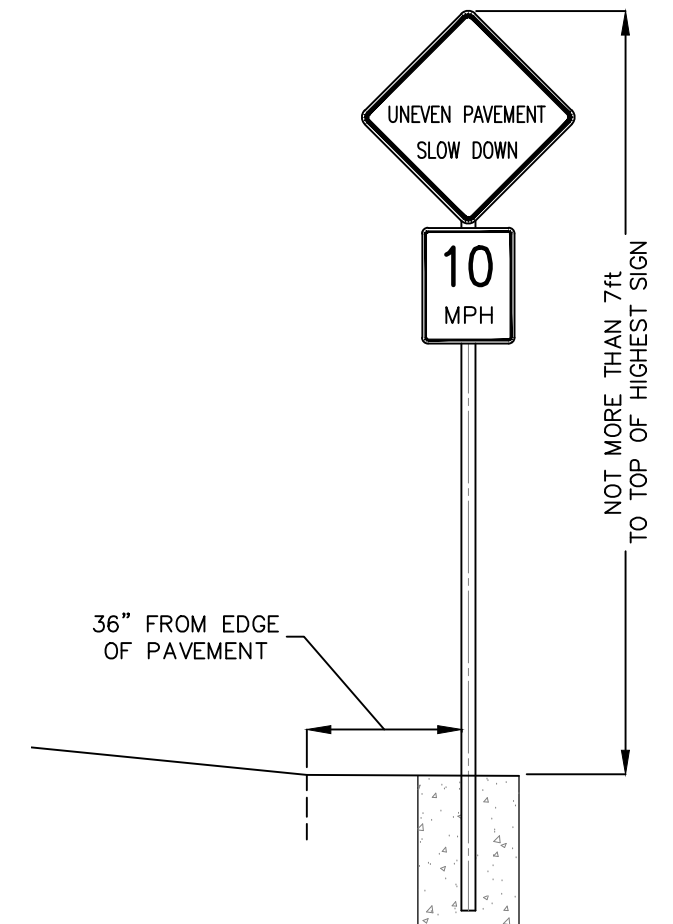


PORTUGUESE BEND RD SOUTH



W13-1P(10)
18" X 18"

*** Note: Exact sign locations shall be determined and verified in the field to eliminate visibility obstruction.



DETAIL "A"
Proposed Sign Assembly
N.T.S.

Legend:

-  Existing Sign as noted
-  Proposed Sign and Post as noted

EXHIBIT A
Portuguese Bend Road South at Ranchero Rd
Sign Installation





City of Rolling Hills

INCORPORATED JANUARY 24, 1957

Agenda Item No.: 9.A
Mtg. Date: 11/21/2024

TO: HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION

FROM: JOHN SIGNO, DIRECTOR OF PLANNING & COMMUNITY SERVICES

THRU: KARINA BAÑALES, CITY MANAGER

SUBJECT: RECEIVE AND FILE A REPORT FROM THE LOS ANGELES COUNTY SHERIFF'S DEPARTMENT, LOMITA STATION, ON TRAFFIC STATISTICS FOR THE CITY OF ROLLING HILLS FOR SEPTEMBER-OCTOBER 2024 (VERBAL REPORT)

DATE: November 21, 2024

BACKGROUND:

The Los Angeles County Sheriff's Department provides traffic enforcement and other public safety services for the City of Rolling Hills. Hazardous citations are usually moving violations such as speeding, unsafe turning, following too closely, etc. Non-hazardous citations consist of broken taillights, seatbelt violations, no license plates etc. Speeding tickets are usually issued using radar or lidar (light detection and ranging).

The Sheriff's Department provides regular enforcement covered under a contract with two other Peninsula cities. Supplemental enforcement is under a separate fund that covers overtime for officers.

Regular Traffic Enforcement

Regular traffic enforcement for the period between September 1, 2024 and October 31, 2024 are as follows:

- Total Number of Citations: 25
- Total Number of Violations: 26
- Total Number of Hazardous Citations: 11
- Total Number of Hazardous Violations: 12
- Total Number of Non-Hazardous Citations: 14
- Total Number of Non-Hazardous Violations: 14
- Total Number of Radar Citations: 17

Traffic Collisions (year to date): None

DUI Arrests (year to date): 0

Total Number of DUI Citations: 1

Total Actual DUI: 1

Supplemental Traffic Enforcement

There was no supplemental traffic enforcement for September. Supplemental traffic enforcement for October included the following:

- **October 2024**
 - Speeding Violations: 23
 - Resident Cites: 10
 - Non-Resident Cites: 13
 - Stop Sign Violations: 0
 - Resident Cites: 0
 - Non-Resident Cites: 0

DISCUSSION:

None.

FISCAL IMPACT:

None.

RECOMMENDATION:

Receive and file.

ATTACHMENTS:

[CO_TRC_241121_RH Traffic Stats 09-01-2024-10-31-2024.pdf.pdf](#)

[CO_TRC_241121_Email_SgtMcCoy_241105.pdf](#)

[CO_TRC_241121_Oct 2024 RH Traffic.pdf](#)

Los Angeles County Sheriff's Department
Lomita Sheriff's Station

Citation Summary Report

11/6/2024

From 9/1/2024 to 10/31/2024 City: ROLLING HILLS

Category	Quantity
Total Number of Citations	25
Total Number of Violations	26
Total Number of Hazardous Citations	11
Total Number of Hazardous Violations	12
Total Number of Non-Hazardous Citations	14
Total Number of Non-Hazardous Violations	14
Total Number of DUI Arrests	0
Total Number of DUI Citations	1
Total Actual DUI	1
Total Number of Parking Citations	0
Total Number of Radar Citations	17
Total Number of Pedestrian Citations	0
Total Number of Pedestrian Violations	0
Total Number of Bicycle Citations	0
Total Number of Bicycle Violations	0
Total Number of Safety Belt Citations	0
Total Number of Safety Belt Violations	0
Total Number of Child Restraint Citations	0
Total Number of Child Restraint Violations	0
Total Number of Financial Responsibility Citations	0

John Signo

From: McCoy, Tina M. <TMMcCoy@lasd.org>
Sent: Tuesday, November 5, 2024 2:24 PM
To: John Signo
Subject: RH October supplemental traffic stats
Attachments: Oct 2024 RH Traffic.xlsx

EXTERNAL EMAIL - This email was sent by a person from outside your organization. Exercise caution when clicking links, opening attachments or taking further action, before validating its authenticity.

Hi John,

Please see the attached. There were 0 hours utilized for the month of September. Let me know if you have any questions.

Thank you,
Sgt. McCoy

Sergeant Tina McCoy
Lomita Station
26123 Narbonne Avenue
Lomita CA 90717
310-891-3227



Oct-24**ROLLING HILLS TRAFFIC****25RE010501**

DATE	LOCATION	VIOLATION	SPEED	RESIDENT CITES	NON-RESIDENT CITES	DEPUTY
10/03/2024	Crest Road/St. John's Canyon Road	Speed	46	1	0	Duran
	Crest Road/St. John's Canyon Road	Speed	46	0	1	Duran
	Crest Road/St. John's Canyon Road	Speed	45	1	0	Duran
	Crest Road/St. John's Canyon Road	Speed	46	0	1	Duran
10/10/2024	Crest Road/St. John's Canyon Road	Speed	45	0	1	Duran
	Crest Road/St. John's Canyon Road	Speed	47	0	1	Duran
	Crest Road/St. John's Canyon Road	Speed	46	0	1	Duran
	Crest Road/St. John's Canyon Road	Speed	46	0	1	Duran
	Crest Road/St. John's Canyon Road	Speed	47	1	0	Duran
10/17/2024	Crest Road/St. John's Canyon Road	Speed	45	1	0	Duran
	Crest Road/St. John's Canyon Road	Speed	49	1	0	Duran
	Crest Road/St. John's Canyon Road	Speed	48	0	1	Duran
	Crest Road/St. John's Canyon Road	Speed	45	0	1	Duran
	Crest Road/St. John's Canyon Road	Speed	48	0	1	Duran
	Crest Road/St. John's Canyon Road	Speed	51	1	0	Duran
10/24/2024	Crest Road/St. John's Canyon Road	Speed	58	0	1	Duran
	Crest Road/St. John's Canyon Road	Speed	46	1	0	Duran
	Crest Road/St. John's Canyon Road	Speed	48	0	1	Duran
	Crest Road/St. John's Canyon Road	Speed	47	0	1	Duran
10/31/2024	Crest Road/St. John's Canyon Road	Speed	47	1	0	Duran
	Crest Road/St. John's Canyon Road	Speed	45	1	0	Duran
	Crest Road/St. John's Canyon Road	Speed	48	1	0	Duran
	Crest Road/St. John's Canyon Road	Speed	49	0	1	Duran



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

Agenda Item No.: 10.A
Mtg. Date: 11/21/2024

TO: HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION

FROM: JOHN SIGNO, DIRECTOR OF PLANNING & COMMUNITY SERVICES

THRU: KARINA BAÑALES, CITY MANAGER

SUBJECT: RECONSIDER SIGNAGE AT CREST ROAD EAST AND EASTFIELD DRIVE LEADING TO CREST ROAD EAST GATE AND FINDING THE ACTION CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

DATE: November 21, 2024

BACKGROUND:

This item was put on the agenda at the request of Commission Raine at the July 25, 2024, Traffic Commission meeting. The item was previously discussed on May 30, 2024, in which the Traffic Commission unanimously received and filed the item making no changes to signage and keeping the status quo.

On September 26, 2024, the Traffic Commission discussed this item and directed staff and the Traffic Engineer to provide improved signage to address the dead end and evacuation at the Crest East gate. The Commission also wanted to raise the signs and have RHCA look at lighting options. The staff report for the September 26th meeting is included in Attachment 1.

Previous Discussions

This item was discussed at the September 28, 2023, Traffic Commission meeting. City Traffic Engineer Vanessa Munoz investigated the issue and recommended signage be replaced with taller signs. The Commission took no action but indicated the issue involved more than just the City.

On December 11, 2023, the Traffic Commission voted to recommend signage prior to the Crest Road East gate at Eastfield Drive that directs vehicular egress during an emergency. The Traffic Commission also requested the Traffic Engineer to recommend combining existing traffic signs with emergency egress signs.

History

At the September 11, 2023 City Council meeting, the Mayor directed staff to include an item on the Traffic Commission's agenda regarding emergency signage posted on Crest Road East near the egress gate. The direction was given after Alfred Visco provided public comment

requesting the sign at the intersection of Crest Road East and Eastfield Drive, which leads to the locked Crest Road East gate, be changed to indicate "emergency evacuation only when green lights flashing" or something similar. During an emergency, the gate can be opened, and the flashing lights can direct evacuating vehicles toward the exit. During non-emergencies, drivers have been known to drive to the end of Crest Road East only to find out the gate is locked and there is no exit. Mr. Visco brought the issue to the attention of RHCA, but they referred him to the City. He indicated the existing signs were reviewed and approved by the Traffic Commission.

DISCUSSION:

Staff discussed this issue previously with Kristen Raig of the Rolling Hills Community Association (RHCA) and she indicated no change should be made. Staff contacted Ms. Raig prior to the September 26, 2024 meeting, and her position had not changed. RHCA already has remote access to the gate and can open it in an emergency. During an emergency, the emergency operations center (EOC) or command center will be able to direct residents to appropriate exits. The Fire Department and Sheriff's Department will also assist with evacuation. Staff reached out again to Ms. Raig prior to the November 21, 2024 meeting and her position has not changed.

City Traffic Engineer Vanessa Munoz re-reviewed the signage issue and found no need for additional signs. However, she recommends raising the signs to a height of seven feet to improve visibility per the California Manual of Uniform Traffic Control Devices (CA MUTCD). In terms of signage for emergency access, the current warning sign indicates that the roadway is for emergency vehicle use. Ms. Munoz recommends replacing this with signage that reads either "Emergency and Authorized Vehicles Only" or "Emergency Vehicle Route" at a height of seven feet. Adding a flashing beacon above this sign could further alert drivers that the gate is open in an emergency; however, the beacon is optional, as the sign alone should adequately direct unauthorized drivers not to proceed (see Attachment 2). Additionally, hardwiring the beacon would require a connection to RHCA's gate system, which as alluded to earlier, is not supported by RHCA.

Any action has been determined to not have a significant effect on the environment and is categorically exempt from the provisions of CEQA pursuant to Section 15301(g) (Existing Facilities; signs) and 15311(a) (Accessory Structures, on-premise signs) of the CEQA Guidelines, which exempts new copy on existing on and off-premise signs and on-premise signs.

FISCAL IMPACT:

New or replacement signage would require an expense through LA County Public Works for procurement and installation.

RECOMMENDATION:

Receive and file. Provide direction to staff.

ATTACHMENTS:

[Attachment 1: CO_TRC_240926_CrestRdW_Gate_Signage_StaffReport_F.pdf](#)

[Attachment 2: CO_TRC_241121_M02 Crest-Eastfield Signage 11.13.2024.pdf](#)



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

Agenda Item No.: 12.A
Mtg. Date: 09/26/2024

TO: HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION

FROM: JOHN SIGNO, DIRECTOR OF PLANNING & COMMUNITY SERVICES

THRU: KARINA BAÑALES, CITY MANAGER

SUBJECT: RE-DISCUSS SIGNAGE AT CREST ROAD EAST AND EASTFIELD DRIVE LEADING TO CREST ROAD EAST GATE AND FINDING THE ACTION CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

DATE: September 26, 2024

BACKGROUND:

This item was put on the agenda at the request of Commission Raine at the July 25, 2024, Traffic Commission meeting. The item was previously discussed on May 30, 2024, in which the Traffic Commission unanimously received and filed the item making no changes to signage and keeping the status quo.

Previous Discussions

This item was discussed at the September 28, 2023, Traffic Commission meeting. City Traffic Engineer Vanessa Munoz investigated the issue and recommended signage be replaced with taller signs (see Attachment A). Photos of the existing signs are included as Attachment B. The Commission took no action but indicated the issue involved more than just the City.

On December 11, 2023, the Traffic Commission voted to recommend signage prior to the Crest Road East gate at Eastfield Drive that directs vehicular egress during an emergency. The Traffic Commission also requested the Traffic Engineer to recommend combining existing traffic signs with emergency egress signs.

History

At the September 11, 2023 City Council meeting, the Mayor directed staff to include an item on the Traffic Commission's agenda regarding emergency signage posted on Crest Road East near the egress gate. The direction was given after Alfred Visco provided public comment that the sign at the intersection of Crest Road East and Eastfield Drive that leads to the locked gate at the end of Crest Road East be changed to indicate "emergency evacuation only when green lights flashing" or similar. During an emergency, the gate can be opened and the flashing lights can direct people toward the exit. During non-emergencies, drivers have been known to drive to the end of Crest Road East only to find out the gate is locked and there is no exit. Mr.

Visco brought the issue to the attention of RHCA, but they referred him to the City. He indicated the existing signs were reviewed and approved by the Traffic Commission.

DISCUSSION:

Staff discussed this issue with Kristen Raig of the Rolling Hills Community Association (RHCA) and she indicated no change should be made. Staff contacted Ms. Raig prior to preparing this staff report, and her position has not changed. RHCA already has remote access to the gate and can open it in an emergency. During an emergency, the emergency operations center (EOC) or command center will be able to direct residents to appropriate exits. The Fire Department and Sheriff's Department will also assist with evacuation.

On March 15, 2024, staff met with Mr. Visco at the Crest Road Gate to discuss signage. Mr. Visco recommended to City Manager Banales and Director Signo a sign with lights that lets residents know the Crest Road Gate is open for egress. The lighting should have remote access that can be activated without the need for an attendant. Sample signage and lighting is included as Attachment C.

Staff and the City Traffic Engineer discussed the item and believe new signage is unnecessary. As mentioned by Kristen, emergency personnel will be able to direct residents to appropriate exits. However, to improve visibility the signs could be replaced in kind at a height of seven feet.

Any action has been determined to not have a significant effect on the environment and is categorically exempt from the provisions of CEQA pursuant to Section 15301(g) (Existing Facilities; signs) and 15311(a) (Accessory Structures, on-premise signs) of the CEQA Guidelines, which exempts new copy on existing on and off-premise signs and on-premise signs.

FISCAL IMPACT:

None.

RECOMMENDATION:

Discuss and provide direction.

ATTACHMENTS:

[Attachement A - CL_AGN_TC_230928_TrafficEngineerMemo_Crest-Eastfield Signage.pdf](#)

[Attachment B - CO_TRC_230913_CrestRoadEastSigns.pdf](#)

[Attachment C - CO_TRC_240328_SampleEmergencySignsLights.pdf](#)

Memorandum

TO: John Signo, AICP Director of Planning and Community Services

FROM: Vanessa Munoz PE, TE, City Traffic Engineer

DATE: September 21, 2023

SUBJECT: Crest Road and Eastfield Drive – End of Road Signage Review

This memorandum is in response to the request by the city to review the signage for the dead end road on Crest Road east of Eastfield Drive.

Based on my review of the signage in the field, there is no need to supplement the existing signage. However, the signs are not at the recommended height per the California Manual of Uniform Traffic Control Devices and are worn out. Placing the signs at the correct height allows drivers to view the signs at a greater distance and make the necessary decisions prior to reaching the intersection of Crest Road and Eastfield Drive. When signs are lower than recommended, drivers' line of sight may take longer to read the information, therefore, require greater time to react and decide what next steps to take. Furthermore, the signs in the field should be replaced once the retro reflectivity of the sign has worn down since this makes it difficult to see but particularly at night. Since this requires greater analysis and it can be costly, it is a common practice by cities to replace the signs with roadway resurfacing projects or have a sign replacement program.

To improve the compliance with the signs, I recommend the signs be replaced in kind but installed at a height of 7-feet.

CREST ROAD EAST SIGNS



TOP: From intersection of Crest Rd. E. & Eastfield Dr. BOTTOM: View of signs.



CREST ROAD EAST SIGNS



CREST ROAD EAST SIGNS



TOP: Looking east toward locked gate. BOTTOM: Looking west in opposite direction.



SAMPLE EMERGENCY SIGNS AND LIGHTS



Memorandum

TO: John Signo, AICP Director of Planning and Community Services

FROM: Vanessa Munoz PE, TE, City Traffic Engineer

DATE: November 13, 2024

SUBJECT: Crest Road and Eastfield Drive – End of Road Signage Review

This memorandum responds to the city's request for a review of signage along the dead-end section of Crest Road, east of Eastfield Drive. This assessment builds upon my September 2023 recommendation, considering the daily traffic on this dead-end road and its potential use as an emergency exit.

Following a field review of the signage, I found no need for additional signs. However, the existing signs do not meet the height requirements set by the California Manual of Uniform Traffic Control Devices (CA MUTCD), are visibly worn, and likely offer minimal retroreflectivity. Raising these signs to the recommended height of 7 feet above the road surface would improve visibility, allowing drivers to see and respond to the signs from a greater distance as they approach the intersection with Eastfield Drive.

Signs placed below the recommended height may fall outside drivers' line of sight, requiring more reaction time to process information. Furthermore, these signs should be scheduled for replacement when retroreflectivity deteriorates beyond its effective lifespan, as worn signs are harder to see, particularly at night. Incorporating signage replacements into scheduled roadway resurfacing or maintenance projects would be a cost-effective way to ensure that all signage remains clear and compliant.

In terms of signage for emergency access, the current warning sign indicates that the roadway is for emergency vehicle use. I recommend replacing this with signage that reads either "Emergency and Authorized Vehicles Only" or "Emergency Vehicle Route" and mounting it at 7 feet above the road surface for enhanced visibility. Adding a flashing beacon above this sign could further alert drivers that the gate is open in an emergency; however, the beacon is optional, as the sign alone should adequately direct unauthorized drivers not to proceed.

To ensure compliance and optimal visibility of the signage in this dead-end section, I recommend replacing the signs as shown in Exhibit "A," updating them for greater retroreflectivity, and installing them at the recommended height of 7 feet above the ground.

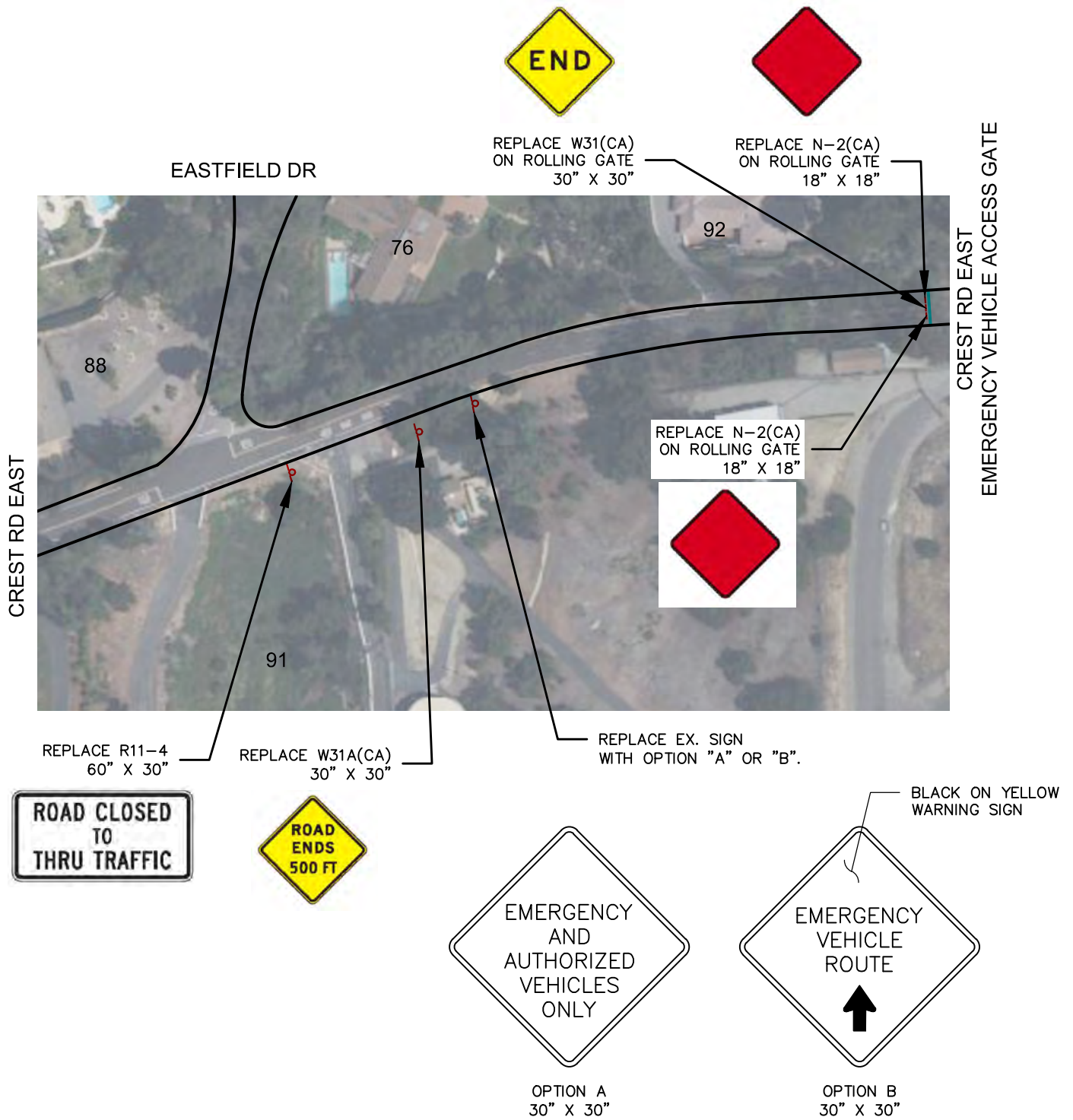


EXHIBIT A

Crest Road at Eastfield Drive Sign Replacement