



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

2 PORTUGUESE BEND ROAD, ROLLING HILLS, CA 90274 | (310) 377-1521

City Council

Monday, January 12, 2026, 7:00 PM

Regular Meeting
City of Rolling Hills

The meeting agenda is available on the City's website. The City Council meeting will be live-streamed on the City's website. View both the [agenda and the live-streamed video](#).

Members of the public may submit written comments by emailing the City Clerk's office at CityClerk@cityofrh.net. Your comments will become part of the official meeting record if received before 3pm on the meeting day. You must provide your full name, but please do not provide any other personal information that you do not want to be published.

View [recordings to City Council meetings](#) online.

AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Presentations/Proclamations/Announcements**
- 5. Approve Order of the Agenda**
- 6. Blue Folder Items (Supplemental)**

This is the appropriate time for the Mayor or Councilmembers to approve the agenda as is or reorder.

Blue folder (supplemental) items are additional back up materials to administrative reports, changes to the posted agenda packet, and/or public comments received after the printing and distribution of the agenda packet for receive and file.

6.A. For Blue Folder Documents approved at the City Council Meeting

RECOMMENDATION: Receive and file.

- 7. Public Comment on Non-Agenda Items**

This is the appropriate time for members of the public to make comments regarding items not listed on this agenda. Pursuant to the Brown Act, no action will take place on any items not on the agenda.

7.A. Supplemental Public Comment on Non-Agenda Items

RECOMMENDATION:

8. Consent Calendar

Business items, except those formally noticed for public hearing, or those pulled for discussion are assigned to the Consent Calendar. The Mayor or any Councilmember may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion. The Mayor will call on anyone wishing to address the City Council on any Consent Calendar item on the agenda, which has not been pulled by Councilmembers for discussion.

8.A. Approve Affidavit of Posting for the City Council Regular Meeting of January 12, 2026

RECOMMENDATION: Approve.

8.B. Approve Motion to Read by Title Only and Waive Further Reading of All Ordinances and Resolutions Listed on the Agenda

RECOMMENDATION:

8.C. Approve the following Minutes of December 9, 2025: City Council Regular Meeting

RECOMMENDATION: Approve as presented.

8.D. Payment of Bills

RECOMMENDATION: Approve.

8.E. Republic Services Recycling Tonnage and Complaint Reports for November 2025

RECOMMENDATION: Receive and file.

8.F. Approve Republic Services' 2026 Clean-Up and Communal Bin Schedules

RECOMMENDATION: Approve as presented

8.G. Approve Annual Vendor List for Calendar Year 2026

RECOMMENDATION: Approve as presented.

9. Excluded Consent Calendar Items

10. Commission Items

10.A. Receive and file Zoning Case No. 25-101: Site plan review for new construction, non-exempt grading and related improvements; variances for a detached garage within front and side yard area, detached pool house within rear yard area, deck exceeding 12", import of soil, and to exceed 40 percent disturbance; conditional use permit to exceed 200 square feet for accessory structures, and finding the project exempt from the California Environmental Quality Act for location at 10 Saddleback Road (Birkett) (LOT 17-2-RH)

RECOMMENDATION: Receive and file.

11. Public Hearings

11.A. A Public Hearing for Second Reading and Adoption of Ordinance No. 389 amending Title 15 (Buildings and Construction) of the Rolling Hills Municipal Code and determining the ordinance exempt from CEQA

RECOMMENDATION: It is recommended that the City Council adopt Ordinance No. 389

12. Discussion Items

12.A. Consideration and Discussion of the City's Outdoor Emergency Warning System Contractual Framework

RECOMMENDATION: 1. Staff recommends that the City Council review the information provided in this report and select one of the following options regarding the City's outdoor emergency warning system contractual framework with HQE Systems.

Option 1 – City Funds the Equipment Costs of Additional Poles

Option 2 – City Issues Formal Notice of Non-Performance

Option 3 – Hybrid Approach (City Funds Equipment Costs with Credits/Offsets)

2. Payment of Outstanding Balance (If Applicable). If the City Council selects Option 1 or Option 3, direct staff to authorize payment of the remaining balance due under the original Professional Services Agreement (PSA) to compensate HQE for work already performed. If Option 2 is selected, no payment of the remaining balance would be authorized, and staff would proceed consistent with a notice of non-performance.

3. Acknowledge the RHCA approval of the Easement License for the Upper Blackwater siren site.

12.B. Approve Third Amendment to the Professional Services Agreement with Bennett Landscape for a One-Year Extension providing Landscaping Services on the City Hall campus

RECOMMENDATION: Approve as presented.

12.C. Consideration of awarding a construction contract to Pacific Power Engineering Technology Inc. providing construction services on the City Hall Emergency Backup Dual-Fuel Generator Project No. 2025-04 in an amount not-to-exceed \$288,150.00 (inclusive of a 10% contingency); Authorize the City Manager to execute the agreement, and finding the project categorically exempt from the California Environmental Quality Act

RECOMMENDATION: Approve as presented.

12.D. Consideration and Approval of Proposed Fiscal Year 2026/27 Budget Calendar

RECOMMENDATION: Review and approve the proposed budget calendar for the development of the fiscal year 2026/27 budget.

12.E. Approve the Proposed 2026 City Council Meeting Calendar

RECOMMENDATION: Approve the 2026 City Council Meeting Calendar as presented, or provide direction for changes.

13. Matters From the City Council

13.A. Consider and approve the updated City Council Committee Assignments For 2026

RECOMMENDATION: Consider the updated City Council committee assignments and approve the assignments as presented.

14. Matters From Staff

14.A. Receive and file a Verbal Update on Code Cases #443 – 77 Portuguese Bend Rd, #452 – 2 Crest Rd. E., and #453 – 6 Running Brand Rd.

RECOMMENDATION:

Receive and file, or provide direction to staff.

15. Recess to Closed Session

15.A. Public Employee Performance Evaluation Pursuant to Government Code Section 54957 (B)(1) Title: City Manager

RECOMMENDATION:

16. Reconvene to Open Session

17. Adjournment

Next regular meeting: Day, January 26, 2026 at 7:00 p.m. in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.

Notice:

Public Comment is welcome on any item prior to City Council action on the item.

Documents pertaining to an agenda item received after the posting of the agenda are available for review in the City Clerk's office or at the meeting at which the item will be considered.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting due to your disability, please contact the City Clerk at (310) 377-1521 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility and accommodation for your review of this agenda and attendance at this meeting.